

Governor Brian Sandoval  
*Chairman*

James R. Wells, CPA  
*Clerk of the Board*



Attorney General Adam Paul Laxalt  
*Member*

Secretary of State Barbara K. Cegavske  
*Member*

**STATE OF NEVADA  
BOARD OF EXAMINERS**

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

**PUBLIC MEETING NOTICE AND AGENDA**

**Date and Time:** January 10, 2017, 10:00 AM

**Location:** Old Assembly Chambers of the Capitol Building  
101 N. Carson Street  
Carson City, Nevada 89701

**Video Conference Location:** Grant Sawyer Building  
555 E. Washington Avenue, Ste. 5100  
Las Vegas, Nevada 89101

**AGENDA**

- 1. Call to Order / Roll Call**
- 2. Public Comment** ( No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)
- 3. Approval of the December 19, 2016 Minutes** (For possible action)



**4. State Vehicle Purchases** (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the state Board of Examiners.

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Administration – Fleet Services Division	51	\$1,248,320
Department of Administration – Fleet Services Division	3	\$92,531
Department of Agriculture – Livestock Inspection	Up to 7 used	\$24,596
Department of Corrections	4	\$124,760
<b>Total</b>	<b>65</b>	<b>\$1,490,207</b>

**5. Approval of a Textbook Waiver** (For possible action)

Pursuant to NRS 387.2065 the Department of Education, requests approval of a textbook waiver on behalf of White Pine County School District in the amount of \$13,278.48. The district has provided supporting information that they were unable to meet the required textbook expenditures due to an economic hardship.

**6. Approval To Pay An Allocation From The Interim Finance Committee Contingency Account** (For possible action)

**Department of Taxation - \$887,491**

Pursuant to NRS 353.268, the department requests an allocation of \$887,491 from the Interim Finance Contingency Account to fund the implementation of Initiative Petition 1 for the Regulation and Taxation of Marijuana Act.



**7. Designation of Bad Debts** (For possible action)

Pursuant to NRS 353C.220, the State Controller may request on behalf of state agencies that the State Board of Examiners designate certain debts as bad debts. This includes the uncollectible accounts submitted to the Controller’s Office for collections from state agencies and departments.

The Controller’s Office has been unable to recover any of the outstanding debts listed and requests approval to remove the delinquent debt from the books of the State.

Request Summary:

To	# Accounts	Amount
Board of Examiners	1,818	\$ 1,324,100.21

**8. Authorization to Contract With a Current and / or Former Employee**  
(For possible action)

**A. Department of Health and Human Services – Public and Behavioral Health**

Pursuant to NRS 333.705, subsection 1, the division requests approval to continue to contract with former employee, Debra Scott, to support the division’s bill draft requests and combine behavioral health licensing boards and bring them into the division. Ms. Scott is anticipated to work approximately 10 hours per week through February 17, 2018.

**B. Department of Health and Human Services – Public and Behavioral Health**

Pursuant to NRS 333.705, subsection 1, the division requests to contract with former employee, Christabell Sotelo-Zecena, to assist with program implementation, grant management, and fiscal monitoring of the Pregnancy Risk Assessment Monitoring Survey Program (PRAMS) and Abstinence Education Grant Program. It is anticipated that she will work 40 hours per week effective January 10, 2017 to June 30, 2018.



**C. Department of Transportation – Traffic Operations and Traffic Safety Projects**

Pursuant to NRS 333.705, subsection 1, the department requests to contract with former employee, Tiffany Patrick, to provide engineering analyst services for Traffic Operations projects and Traffic Safety projects. Kimley-Horn is currently under two master agreements for Traffic Operations Design Services (P454-16-016) and Traffic Safety Design Services (Agreement P545-15-816) to provide technical support for both projects and is proposing to hire Tiffany Patrick as an Engineering Analyst.

**D. Department of Transportation – Right-of-Way**

Pursuant to NRS 333.705, subsection 1, the department requests to contract with former employee, Ms. Halana Salazar, who is currently providing critical right-of-way engineering services in support of the USA Parkway Program Management project. Ms. Salazar is employed by Jacobs Engineering Group, Inc.

**9. Leases – [Attachment Exhibit 1](#) (For possible action)**

**10. Contracts – [Attachment Exhibit 2](#) (For possible action)**

**11. Master Service Agreements – [Attachment Exhibit 3](#) (For possible action)**

**12. Information Item – [Attachment Exhibit 4](#)**

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from November 16, 2016 through December 20, 2016.





### 13. Information Item – Report

#### Governor’s Finance Office – Budget Division

Pursuant to NRS Chapter 353, the Governor’s Finance Office, Budget Division presents a reconciled fund balance report for the TORT Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of December 16, 2016.

TORT Claim Fund	\$ 7,077,555.67
Statutory Contingency Account	\$ 1,337,160.74
Stale Claims Account	\$ 1,692,658.01
Emergency Account	\$ 279,841.00
Disaster Relief Account	\$ 6,738,066.72
IFC Unrestricted Contingency Fund General Fund	\$10,192,095.37
IFC Unrestricted Contingency Highway Fund	\$ 1,676,832.35
IFC Restricted Contingency Fund General Fund	\$ 3,429,834.00
IFC Restricted Contingency Highway Fund	\$15,689,332.00

### 14. Public Comment ( No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)

### 15. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint.

We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at [daluzzi@finance.nv.gov](mailto:daluzzi@finance.nv.gov). Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at [daluzzi@finance.nv.gov](mailto:daluzzi@finance.nv.gov).

#### *Agenda Posted at the Following Locations:*

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet: <http://budget.nv.gov/Meetings/> and <https://notice.nv.gov>



**AGENDA ITEM 4:  
STATE VEHICALE PURCHASES**



Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE

*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 8, 2016  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Paul Nicks, Budget Analyst *PN*  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF ADMINISTRATION, FLEET SERVICES DIVISION**

Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Administration, Fleet Services Division requests approval to purchase 51 replacement vehicles not to exceed \$1,248,320.

Additional Information:


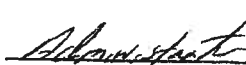
The division seeks approval to replace 51 vehicles that have reached or exceeded the mileage and/or age replacement schedule criteria of SAM 1309. The vehicle purchase was legislatively approved (SFY17 E711).

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: <i>PN</i>
ACTION ITEM: _____

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Administration / Fleet Services	<b>Budget Account #:</b> 1356	
<b>Contact Name:</b> Keith Wells	<b>Telephone Number:</b> 775-684-1880	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
<b>Number of vehicles requested:</b> <u>51</u> <b>Amount of the request:</b> <u>\$1,248,320</u>		
<b>Is the requested vehicle(s) new or used:</b> <u>New</u>		
<b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> Various - Please see attachments		
<b>Mission of the requested vehicle(s):</b> Various - Please see attachments		
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> E711 <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> <u>    </u> Addition(s) <input checked="" type="checkbox"/> <u>51</u> Replacement(s)		
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> Yes , when applicable		
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: See attachments Odometer Reading: Type of Vehicle:  Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:  <i>Please attach an additional sheet if necessary</i>	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  Yes  <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>	
<b>APPOINTING AUTHORITY APPROVAL:</b>		
 _____ Agency Appointing Authority	 _____ Title	<u>12-5-16</u> _____ Date
<b>BOARD OF EXAMINERS' APPROVAL:</b>		
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
_____ Board of Examiners	_____ Date	

**STANDARD PAGE - FLEET VEHICLES 8475**

(Use separate page for each package)

DEALER NAME: Carson Dodge Chrysler Jeep

<b>Specify State's Vehicle Item Number: 5.2D Dodge Durango SXT AWD and RWD</b>		
<small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>	<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
Dodge Durango SXT AWD, 2017, WDEL75	\$26,500.00	\$26,800.00
<b>State vehicle miles per gallon (MPG): 17/24</b>		
<b>State manufactures warranty: 3/36,000 COMP AND 5/100,000 POWERTRAIN</b>		
<b>Specify engine size and emission rating: 3.6 LITER V-6; Electric Start Stop</b>		
<b>Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:</b>		
<b>Exterior Color: List available colors:</b>		
Billet, Blu by You, Bober Brown, Black, Granite, Octane Red, Vice White (\$530.00), White Knucle		
<b>Seats, Cloth: List available colors:</b>		
Black or Black/Lt Frost		
<b>GVW: 6500#</b>	<b>WHEELBASE: 119.8</b>	
<small>(When Applicable)</small>	<small>(When Applicable)</small>	

*Order ID Dec unit ED11*

*A063*

*A020*

*A018*

### OPTION PACKAGE PAGE ~ FLEET

(Use separate page for each package)

DEALER NAME: Carson Dodge Chrysler Jeep

<b>Specify State's Vehicle Item Number: 5.2D Dodge Durango SXT AWD and RWD</b>
(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)
<b>Option Package Name/Code:</b>
List Equipment Features Below:
<b>23B Package \$</b>
Comfort Seating Group, Power Lumbar Drivers Seat, Roof Rails with Cross Bars, Power Drivers Seat
Leather Wrap Steering Wheel



### ITEMIZED OPTION PAGE ~ FLEET

(Use separate page for each package)

DEALER NAME: Carson Dodge Chrysler Jeep

		DEDUCT AMOUNT
ABS Brake System	STD	\$-
Air Conditioning	STD	\$-
Cruise Control	STD	\$-
Diesel Engine	N/A	\$-
Engine Block Heater	N/A	\$-
Four Wheel Drive (4x4)	INC	\$-
Heavy Duty Alternator	N/A	\$-
Trailer Tow Group	\$886.00	\$-
Integrated Trailer Brake (3/4 ton only)	N/A	\$-
Keyless Entry w/Fob (must have power door locks)	STD	\$-
Limited Slip Differential	N/A	\$-
Paint, Metallic	SEE PAINTS	\$-
Power Mirrors	STD	\$-
Power Locks	STD	\$-
Power Seats	See Group	\$-
Power Windows	STD	\$-
Radio; AM/FM Stereo, Cassette Player	AM FM	\$-
Radio; AM/FM Stereo, Cassette Player, CD	AM FM W AUX PORT	\$-
Rear Window Wiper	STD	\$-
Seats, Vinyl	N/A	
Vinyl Colors:		
Skid Plate	N/A	\$-
Tilt Steering	STD	\$-
Tire, Spare, Full Size	STD	\$-
Trailer Tow Mirrors	N/A	\$-
Daytime Running Lamps	\$36.00 ✓	
Delete 3rd Row Seat	\$0.00	
RWD Delete AWD WDDL75		<\$2,295.00>
Uconnect Handsfree Communication	STD	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 1.00

per mile.

**STANDARD PAGE - ALTERNATE FUEL - 8476**

(Use separate page for each package)

**DEALER NAME:**

:APITAL FORD, CARSON CITY, NEVADA (TIM SMITH 775-882-5353 ext.211)

**Specify State's Vehicle Item Number: 1.3**

1.3 Sedan: Compact, 4 Door, 4-5 passenger

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2016 Ford Focus SE P3F	\$16,229	\$16,529
<b>State vehicle miles per gallon (MPG): 26 City 36 Hiway</b>		
<b>State manufactures warranty: 3 Year 36,000 mile comprehensive - 5 Year 60,000 mile powertrain</b>		
<b>Specify engine size and emission rating: 2.0 L I4 E85 FLEX FUEL</b>		
<b>Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:</b>		
<b>(Refer to page 6 of bid)</b>		
<b>Exterior Color: List available colors:</b>		
(G1) Shadow Black, (H1) Tectonic, (J7) Magnetic, (PQ) Race Red, (RR) Ruby Red Metallic Tinted Clear		
(UX) Ingot Silver, (YZ) Oxford White, (Z9) Blue Candy Metallic Tinted Clearcoat, (L6) Kona Blue		
<b>Seats, Cloth: List available colors:</b>		
(YW) Charcoal Black, (YL) Medium Light Stone		
<b>GVW:</b>	<b>WHEELBASE: 104"</b>	
(When Applicable)	(When Applicable)	

*Order ID                      Dec unit ED11*

*A008*

*A013                      QTY 13*

*A021*

*A022*

*A023*

*A055*

*A056*

*A057*

*A058*

*A096*

*A004*

*A005*

*A053*

## OPTION PACKAGE PAGE ~ FLEET

(Use separate page for each package)

**DEALER NAME** \_\_\_\_\_ **CAPITAL FORD, CARSON CITY, NEVADA (TIM SMITH 775-882-5353 ext.211)**

**Specify State's Vehicle Item Number: 1.3**

(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)

**Option Package Name/Code:** \_\_\_\_\_

\$

**List Equipment Features Below:**


**ITEMIZED OPTION PAGE ~ FLEET**

(Use separate page for each package)

**DEALER NAME** \_\_\_\_\_

**DEDUCT AMOUNT**

ABS Brake System	Incl.	\$-
Air Conditioning	Incl.	\$-
Cruise Control	Incl.	\$-
Diesel Engine	NA	\$-
Engine Block Heater	\$85	\$-
Four Wheel Drive (4x4)	NA	\$-
Heavy Duty Alternator	NA	\$-
Hitch Receiver	NA	\$-
Integrated Trailer Brake (3/4 ton only)	NA	\$-
Keyless Entry w/Fob (must have power door locks)	Incl.	\$-
Limited Slip Differential	NA	\$-
Paint, Metallic	Optional NC	\$-
Power Mirrors	Incl.	\$-
Power Locks	Incl.	\$-
Power Seats	Incl.	\$-
Power Windows	Incl.	\$-
Radio; AM/FM Stereo, CD	Incl.	\$-
Rear Window Wiper	NA	\$-
Seats, Vinyl		
Vinyl Colors:		
Skid Plate	NA	\$-
Tilt Steering	Incl.	\$-
Tire, Spare, Full Size	NA	\$-
Trailer Tow Mirrors	NA	\$-
Trailer Tow Package	NA	\$-
Other:	NA	\$-

**MSRP      \$19,390**

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$.78 per mile.

**STANDARD PAGE/COST MATRIX ~ BID #8477 POLICE VEHICLES~ UPDATED 20160927**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		1.2, SUV, 4DR, 4WD, 5-6PASS	
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>		<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
2017 FORD UTILITY POLICE INTERCEPTOR (K8A)		AWD / \$27,489	AWD / \$27,825
<b>State vehicle miles per gallon (MPG):</b> 16 CITY / 21 HWY			
<b>State manufactures warranty:</b> 3 YRS/36000 MILES			
<b>Specify alternate fuel engine size and emission rating:</b> 3.7L V6 TIVCT FFV			
<b>Includes Minimum Standard Equipment Listed:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:			
<b>Exterior Color: List available colors: (CC=CLEARCOAT; M=METALLIC)</b>			
ARIZONA BEIGE CC/M	E3	LIGHT BLUE M	LN
MEDIUM BROWN M	BU	ULTRA BLUE M	MM
MEDIUM TITANIUM M	YG	INGOT SILVER CC/M	UX
DARK TOREADOR RED CC/M	JL	SILVER GRAY CC/M	TN
KODIAK BROWN M	J1	EBONY CC	UA
NORSEA BLUE M	KR	OXFORD WHITE CC	YZ
DARK BLUE	LK	STERLING GRAY CC/M	UJ
BLUE JEANS M	N1	SMOKESTONE M	HG
ROYAL BLUE	LM	SHADOW BLACK	G1
<b>Seats, Cloth: List available colors:</b>			
BLACK			
<b>GVW: NA#</b> <small>(When Applicable)</small>		<b>WHEELBASE: 114" / LENGTH: 197"</b> <small>(When Applicable)</small>	

*Order ID Dec unit E711  
A043  
A044*

# 2017 UTILITY POLICE INTERCEPTOR POLICE INTERCEPTOR CONTENT

## Unique Utility Police Interceptor Features Include:

### MODEL/SERIES/AVAILABILITY

- 2 Available Models
  - 3.7L V6 Ti-VCT FFV AWD
  - 3.5L V6 EcoBoost® AWD
- 1 Available Series
  - 500A

### MECHANICAL

- AWD Drivetrain – Standard for enhanced handling precision and unsurpassed traction on wet or dry surfaces
- 3.7L Ti-VCT V6 FFV High efficient Police Calibrated (V6 displacement technology is optimal for long days spent idling or on the job)
- Brakes – Police calibrated high performance system, 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers
- Rotors – large mass for high thermal capacity and calipers with large swept area.
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Transmission – 6-speed automatic, exclusively police calibrated for maximum acceleration and faster closing speeds
- Alternator – Heavy-Duty 220 Amp
- Battery – Heavy-Duty 750 CCA
- Cooling System – Heavy-duty, large high volume radiator, Engine oil cooler and transmission oil cooler
- Engine Hour Meter
- Powertrain mounts – Heavy-Duty.
- Wheels
  - Heavy-duty steel, vented with center cap
  - Full size spare tire w/TPMS

### INTERIOR FEATURES

- Cargo Area – Spacious area for police equipment
- Column Shifter
- Flooring – Heavy-duty vinyl, offers ease of cleaning, long term durability
- Pedals – Power-adjustable
- Seats
  - Front – Police grade cloth – 6-way power-adjustable Manual lumbar, seatback foam designed to comfortably accommodate a utility belt
  - Built-in steel intrusion plates in both front-seatbacks
  - 2<sup>nd</sup> Row – Police grade vinyl, offer easy care for cleaning
  - Liftgate access with manual lock cylinder
- Simple Fleet Key (w/o microchip, easy to replace)
- Speedometer – Certified, digital readout in message center and analog gauge
- Universal equipment tray atop instrument panel (ideal for radar and other police equipment)

### POLICE UPFIT FRIENDLY

- Consistent 9-inch space between driver and passenger seats for aftermarket consoles
  - Console mounting plate
  - Dash pass-thru opening for aftermarket wiring
  - Headliner – Easy to drop
  - Integrated LED police flashers (Available)
  - Taillamps – Integrated police flashers (Available)
  - ★ Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2<sup>nd</sup> row passenger seat floorboard).
- Note: Now standard on the Police Interceptor Utility

### TECHNOLOGY

- BLIS® – Blind Spot Monitoring with Cross-traffic Alert (Available)
- Ford SYNC® – Hands-free communications with programmable steering wheel-mounted controls (Available)
- Rear Video Camera with Washer (Standard)
- Reverse Sensing (Available)
- Unique Steering Wheel (with up to 4-remappable configurations – Available)

### COMMONALITY

- Commonality of parts between the Sedan and Utility Interceptors include: Front brake calipers, rear brake calipers, wheels, battery, 220 amp alternator, PTU, RDU and front-seats.
- Maintenance Components – Oil filter, air filter, spark plugs, front and rear brake pads, front and rear brake rotors and tires.

### SAFETY/SECURITY HIGHLIGHTS

- AdvanceTrac® w/RSC® (Roll Stability Control™) police tuned gyroscopic sensors work seamlessly with the ABS
- Ballistic Door-Panels (National Institute of Justice (NIJ) certified to stop Type III, IV and all lesser NIJ rounds) (Available)
- Exterior Key Locks – Driver, passenger side and liftgate
- 75-mph Rear End Crash Tested  
(Note: The full-size spare tire secured in the factory location is necessary to achieve police-rated 75 mph rear impact crash-test performance attributes)

### WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper

### FORD POLICE INTERCEPTOR EXTENDED SERVICE PLAN Powertrain CARE PROTECTION

- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) on ALL 2017MY Police Interceptors – Sedan and Utility (Standard)

### NEW FOR 2017

- Police Engine Idle feature (47A) Available
- Police Silent Mode (43L) Available
- Global Lock / Unlock feature (18D) Available
- Front Interior Visor Light Bar (96W) Available
- Two (2) 50 amp battery ground circuits – power distribution junction block – Now standard

### LATEST ORDER GUIDE UPDATES

- Clarification to Dark Car Feature (43D) and Police Silent Mode (43L)
- Front Interior Visor Light Bar (96W) requires Rear Console Plate (85R)

### Product Changes and Features Availability

Features, options and package content subject to change. Please check [www.fmcdealer.com](http://www.fmcdealer.com) or Dealer eStore for the most current information.

★ = New for this model year

## 2017 UTILITY POLICE INTERCEPTOR STANDARD EQUIPMENT

The following items are std. 2017MY UTILITY POLICE INTERCEPTOR vehicle:

**MECHANICAL**

- Alternator – 220-Amp
- Axle Ratio – 3.65 (AWD)
- Battery – H.D. maintenance-free 78A/750-CCA
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Column Shifter
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.7L V6 Ti-VCT
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 18.6 gallons
- Suspension – independent front & rear
- Transmission – 6-speed automatic

**EXTERIOR**

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (Black)
- Deflector Plate – Undercarriage deflector plate protect the underbody, powertrain and chassis components (Standard on EcoBoost® Only)
- Door Handles – Black (MIC)
- Exhaust True Dual
- Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate – Lock cylinder repositioned into decklid appliqué trim)
- Glass – 2<sup>nd</sup> Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black
- Headlamps – LED Low Beam; Incandescent (Halogen) High Beam
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Tailgate Handle – Painted Black
- Tail lamps – LED
- Tires – 245/55R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with wheel hub cover
- Windshield – Acoustic Laminated

**INTERIOR/COMFORT**

- Cargo Hooks
- Climate Control – Single-Zone Manual
- Door-Locks
  - Power
  - Rear-Door Handles and Locks Operable
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
  - Overhead Console with sunglass holder
  - 1<sup>st</sup> row task lights (driver and passenger)
  - Dome Lamp – 1<sup>st</sup> row (red/white)
  - 2<sup>nd</sup>/3<sup>rd</sup> row overhead map light
- Mirror – Day/night Rear View
- Particulate Air Filter
- Power-Adjustable Pedals (Driver Dead Pedal)
- Powerpoints – (2) First Row
- Rear-window Defrost
- Scuff Plates – Front & Rear

**INTERIOR/COMFORT (continued)**

- Seats
  - 1<sup>st</sup> Row Police Grade Cloth Trim, Dual Front Buckets
  - 1<sup>st</sup> Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
  - 1<sup>st</sup> Row – Passenger 2-way manual track (fore/aft. with manual recline)
  - Built-in steel intrusion plates in both driver/passenger seatbacks
  - 2<sup>nd</sup> Row Vinyl, 60/40 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Speed (Cruise) Control
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt, Urethane wheel finish w/Silver Painted Bezels) with Speed Controls and Redundant Audio Controls
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

**SAFETY/SECURITY**

- AdvanceTrac® w/RSC® (Roll Stability Control™) w/Hydraulic Brake Assist
- Airbags, 2<sup>nd</sup> generation driver & front-passenger, side seat, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1<sup>st</sup> Row
- SOS Post-Crash Alert System™

**FUNCTIONAL**

- Audio
  - AM/FM / CD / MP3 Capable / Clock / 6 speakers
  - 4.2" Color LCD Screen Center-Stack "Smart Display"
  - 5-way Steering Wheel Switches, Redundant Controls
- Note:** Radio does "not" include USB Port or Aux. Audio Input Jack
- Note:** USB Port and Aux. Audio Input Jack requires SYNC® (53M)
- Easy Fuel® Capless Fuel-Filler
- Front door tether straps (driver/passenger)
- Power pigtail harness
- Rearview Camera with Washer viewable in 4" centerstack – OR – Rear View Camera viewable in rear view mirror 87R (No charge option)
- Recovery Hook, Rear Only
- Simple Fleet Key (w/o microchip, easy to replace)
- Two-way radio pre-wire
- ★ Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2<sup>nd</sup> row passenger seat floorboard)
- Windows – Rear Defroster
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

★ = New for this model year

08/01/16

## 2017 UTILITY POLICE INTERCEPTOR EQUIPMENT GROUP

PROPRIETARY

Series	Option Code	Police Interceptor 500A
Utility Police Interceptor AWD (incl. D&D)	<b>K8A</b>	<b>S</b>
3.7L V6 Ti-VCT FFV with 6-Speed Automatic Transmission	<b>99R / 44C</b>	<b>S</b>
3.5L V6 EcoBoost® – (131mph Top Speed)	<b>99T / 44C</b>	<b>\$3103</b>
<b>EQUIPMENT GROUP</b>		
<b>Interior Upgrade Package</b> – 1 <sup>st</sup> and 2 <sup>nd</sup> Row Carpet Floor Covering – Cloth Seats – Rear – Center Floor Console less shifter w/unique Police console finish plate – Includes Console – Top Plate – Finish 3 (incl. 2 cup holders) – Floor Mats, front and rear (carpeted) – Deletes the standard console mounting plate (85D) <b>Note:</b> Not available with options: 67G, 67H, 67U	65U	<del>\$371</del>
<b>Front Headlamp / Police Interceptor Housing Only</b> – Pre-drilled hole for side marker police use, does not include LED installed lights (eliminates need to drill housing assemblies) – Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights) <b>Note:</b> Not available with options: 66A and 67H	86P	\$119
<b>Front Headlamp Lighting Solution</b> – Includes base LED Low beam/Incandescent (Halogen) High beam headlamp with High Beam Wig-wag function and two (2) white rectangular LED side warning lights – Includes pre-wire for grille LED lights, siren and speaker (60A) – Wiring, LED lights included. Controller "not" included <b>Note:</b> Not available with option: 67H <b>Note:</b> Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	66A	\$809
<b>Tail Lamp / Police Interceptor Housing Only</b> – Pre-existing holes with standard twist lock sealed capability (does not include LED installed lights) (eliminates need to drill housing assemblies) <b>Note:</b> Not available with options: 66B and 67H	86T	\$58
<b>Tail Lamp Lighting Solution</b> – Includes base LED lights plus two (2) rear integrated hemispheric lighthouse white LED side warning lights in taillamps – LED lights only. Wiring, controller "not" included <b>Note:</b> Not available with option: 67H <b>Note:</b> Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	66B	\$404
<b>Rear Lighting Solution</b> – Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass – Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open) – LED lights only. Wiring, controller "not" included <b>Note:</b> Not available with option: 67H <b>Note:</b> Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	66C	\$433
<b>Cargo Wiring Upfit Package</b> – Rear console plate (85R) – contours through 2 <sup>nd</sup> row; channel for wiring – Wiring overlay harness with lighting and siren interface connections – Vehicle Engine Harness: <ul style="list-style-type: none"> <li>o Two (2) light connectors – supports up to six (6) LED lights (engine compartment)</li> <li>o Two (2) grille light connectors</li> <li>o One (1) 10-amp siren/speaker circuit (engine to cargo area)</li> </ul> – Whelen Lighting PCC8R Control Head – Whelen PCC8R Light Relay Center (mounted behind 2 <sup>nd</sup> row seat) – Light Controller / Relay Center Wiring (jumper harness) – Whelen Specific Cable (console to cargo area) Connects PCC8R to Control Head – Pre-wiring for grille LED lights, siren and speaker (60A) – Does "not" include LED lights <ul style="list-style-type: none"> <li>o Recommend Police Wire Harness Connector Kits 47C and 21P</li> </ul> <b>Note:</b> Not available with options: 65U, 67H and 67U	67G	\$1272
<b>Ready for the Road Package:</b> <b>All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus</b> – Whelen Cencom Light Controller Head with dimmable backlight – Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor (mounted behind 2 <sup>nd</sup> row seat) – Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtailed – High current pigtail – Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head – Pre-wiring for grille LED lights, siren and speaker (60A) – Rear console plate (85R) – contours through 2 <sup>nd</sup> row; channel for wiring – Grille linear LED Lights (Red / Blue) and harness – 100-Watt Siren / Speaker – Hidden Door-Lock Plunger / Rear-Door Handles Inoperable (52P) <b>Note:</b> Not available with options: 66A, 66B, 66C, 67G, 67U and 65U	67H	\$3244

★ = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional

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Ford Division



## 2017 UTILITY POLICE INTERCEPTOR EQUIPMENT GROUP

EQUIPMENT GROUP		
<b>(Continued)</b>		
<b>Ultimate Wiring Package</b> Includes the following: – Rear console mounting plate (85R) – contours through 2 <sup>nd</sup> row; channel for wiring – Pre-wiring for grille LED lights, siren and speaker (60A) – Wiring harness I/P to rear cargo area (overlay) <ul style="list-style-type: none"> <li>o Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille)</li> <li>o One (1) 10-amp siren/speaker circuit engine cargo area</li> </ul> – Rear hatch/cargo area wiring – supports up to six (6) rear LED lights – Does “not” include LED lights, side connectors or controller <ul style="list-style-type: none"> <li>o Recommend Police Wire Harness Connector Kits 47C and 21P</li> </ul> Note: Not available with options: 65U, 67G, 67H	67U	\$524
<b>Police Wire Harness Connector Kit – Front</b> For connectivity to Ford PI Package solutions includes: <ul style="list-style-type: none"> <li>• (2) Male 4-pin connectors for siren</li> <li>• (5) Female 4-pin connectors for lighting/siren/speaker</li> <li>• (1) 4-pin IP connector for speakers</li> <li>• (1) 4-pin IP connector for siren controller connectivity</li> <li>• (1) 8-pin sealed connector</li> <li>• (1) 14-pin IP connector</li> </ul> Note: See Upfitters guide for further detail <a href="http://www.fordpoliceinterceptorupfit.com">www.fordpoliceinterceptorupfit.com</a>	47C	\$100
<b>Police Wire Harness Connector Kit – Rear</b> For connectivity to Ford PI Package solutions includes: <ul style="list-style-type: none"> <li>• (1) 2-pin connector for rear lighting</li> <li>• (1) 2-pin connector</li> <li>• (6) Female 4-pin connectors</li> <li>• (6) Male 4 pin connectors</li> <li>• (1) 10-pin connector</li> </ul> Note: See Upfitters guide for further detail <a href="http://www.fordpoliceinterceptorupfit.com">www.fordpoliceinterceptorupfit.com</a>	21P	\$123
<b>KEY EXTERIOR OPTIONS</b>		
Engine Block Heater	41H	\$86
License Plate Bracket – Front	153	N/C
<b>Lamps / Lighting</b>		
Auto Headlamp	86L	\$109
Dark Car Feature – Courtesy lamps disabled when any door is opened Note: Not available with Daytime Running Lamps (942)	43D	\$19
★Police Silent Mode – When activated, courtesy lamps and Daytime Running Lamps disabled (user configurable) Note: Daytime Running Lamps do <u>not</u> disable where required by law Note: Requires Daytime Running Lamps (942)	43L	\$19
Daytime Running Lamps	942	<del>\$49</del>
Dome Lamp – Red/White in Cargo Area	17T	\$42
Front Warning Auxiliary LED Lights (Driver side – Red / Passenger side – Blue) Note: Requires 60A	21L	\$524
Forward Indicator Pocket Warning LED Lights – Warn, Park, Turn (Driver side – Red / Passenger side – Blue) Note: Requires 60A	21W	\$607
Front Interior Visor Light Bar (LED) – Super low-profile warning LED light bar fully integrated into the top of the windshield near the headliner. (Red/Red or Blue/Blue operation. White “take down” and “scene” capabilities) Note: Requires Rear Console Plate (85R)	96W	\$1059
Pre-wiring for grille LED lights, siren and speaker	60A	\$49P-66A / P-67G / P-67H / P-67U
Rear Quarter Glass Side Marker LED Lights (Driver side – Red / Passenger side – Blue)	63L	\$549
Side Marker LED – Sideview Mirrors (Driver side – Red / Passenger side – Blue) – Located on backside of exterior mirror housing – LED lights only. Wiring, controller “not” included. Note: Requires 60A Note: Recommend using Cargo Wiring Upfit Package (67G), Ready for the Road Package (67H) or Ultimate Wiring Package (67U)	63B	\$276
<b>Spot Lamp Prep Kits</b>		
Spot Lamp Prep Kit, Driver Side Note: Does not include spot lamp housing and bulb	51P	\$132
Spot Lamp Prep Kit, Dual Side Note: Does not include spot lamp housing and bulbs	51W	\$266
<b>Spot Lamp – Incandescent Bulb:</b>		
Driver Only	51Y	\$204
Dual (driver and passenger)	51Z	\$334
<b>Spot Lamp – LED Bulb:</b>		
Driver Only (Unity)	51R	\$375
Driver Only (Whelen)	51T	\$399
Dual (driver and passenger) (Unity)	51S	\$589
Dual (driver and passenger) (Whelen)	51V	\$632

★ = New for this model year

08/01/16

## 2017 UTILITY POLICE INTERCEPTOR EQUIPMENT GROUP

PROPRIETARY

## EQUIPMENT GROUP

**Body**

Glass – Solar Tint 2 <sup>nd</sup> Row, Rear Quarter and Liftgate Window (Deletes Privacy Glass)	92G	\$114
Glass – Solar Tint 2 <sup>nd</sup> Row Only, Privacy Glass on Rear Quarter and Liftgate Window	92R	\$81
Roof Rack Side Rails – Black	68Z	\$148
Deflector Plate (Standard on EcoBoost® engine)	76D	\$318

**VINYL WRAP OPTIONS**

<b>Two-Tone Vinyl Package #1</b> <ul style="list-style-type: none"> <li>• Roof Vinyl</li> <li>• RH/LH Front-Doors Vinyl</li> <li>• RH/LH Rear-Doors Vinyl</li> <li>• White (YZ) Only</li> </ul> Note: Not available with the following options: 91C, 91D, 91E, 91F, 91G, 91H, 91J	91A	\$797
<b>Two-Tone Vinyl Package #3</b> <ul style="list-style-type: none"> <li>• Roof Vinyl</li> <li>• RH/LH Front-Doors Only Vinyl</li> <li>• White (YZ) Only</li> </ul> Note: Not available with the following options: 91A, 91D, 91E, 91F, 91G, 91H, 91J	91C	\$665
<b>Two-Tone Vinyl – Roof</b> <ul style="list-style-type: none"> <li>• Roof Vinyl</li> <li>• White Only</li> </ul> Note: Not available with the following options: 91A, 91C	91H	\$466
<b>Two-Tone Vinyl – RH/LH Front-Doors</b> <ul style="list-style-type: none"> <li>• White Only</li> </ul> Note: Not available with the following options: 91A, 91C, 91D, 91E, 91F, 91G	91J	\$290
<b>Vinyl Word Wrap – POLICE “non-reflective”</b> <ul style="list-style-type: none"> <li>• White (YZ) lettering located on LH/RH sides of vehicle</li> </ul> Note: Not available with the following options: 91A, 91C, 91E, 91F, 91G, 91J	91D	\$755
<b>Vinyl Word Wrap – POLICE “reflective”</b> <ul style="list-style-type: none"> <li>• Black lettering located on LH/RH sides of vehicle</li> </ul> Note: Not available with the following options: 91A, 91C, 91D, 91F, 91G, 91J	91E	\$755
<b>Vinyl Word Wrap – POLICE “reflective”</b> <ul style="list-style-type: none"> <li>• White lettering located on LH/RH sides of vehicle</li> </ul> Note: Not available with the following options: 91A, 91C, 91D, 91E, 91G, 91J	91F	\$755
<b>Vinyl Word Wrap – SHERIFF “non-reflective”</b> <ul style="list-style-type: none"> <li>• White lettering located on LH/RH sides of vehicle</li> </ul> Note: Not available with the following options: 91A, 91C, 91D, 91E, 91F, 91J	91G	\$755

**Wheels**

Wheel Covers (18" Full Face Wheel Cover) Note: Only available with the standard Police wheel, not available with 64E	65L	\$58
18" Painted Aluminum Wheel Note: Spare wheel is an 18" conventional (Police) black steel wheel	64E	\$451

**Audio / Video**

Rear View Camera (Includes Electrochromic Rear View Mirror – Video is displayed in rear view mirror) Note: This option would replace the camera that comes standard in the 4" center stack area. Note: Camera can only be displayed in the 4" center stack (std) "OR" the rear view mirror (87R)	87R	N/C
SYNC® Basic (Voice-Activated Communication System) – Includes single USB port and single auxiliary audio input jack	53M	\$280
Remappable (4) switches on steering wheel (less SYNC®)	61R	\$148
Remappable (4) switches on steering wheel (with SYNC®)	61S	\$148

**Doors / Locks (Select only one<sup>1</sup>)**

Hidden Door-Lock Plunger w/Rear-door handles operable <sup>1</sup>	52H	\$132
Hidden Door-Lock Plunger w/Rear-door handles inoperable <sup>1</sup>	52P	\$153 / P-67H
Rear-Door Handles Inoperable / Locks Operable <sup>1</sup>	68L	\$33
Rear-Door Handles Inoperable / Locks inoperable <sup>1</sup>	68G	\$33
*Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch)	18D	N/C

**Windows**

Windows – Rear-window power delete, operable from front driver side switches	18W	\$24
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**Flooring / Seats**

1 <sup>st</sup> and 2 <sup>nd</sup> row carpet floor covering (includes floor mats, front and rear)	16C	\$119 / P-65U
2 <sup>nd</sup> Row Cloth Seats	88F	Incl. / P-65U
Power passenger seat (6-way) w/manual recline and lumbar	87P	\$309
Front Console Plate – Delete Note: Not available with option: 67G, 67H, 67U, 85R	85D	N/C / P-65U
Rear Console Plate Note: Not available with option: 65U, 85D	85R	\$33 / P-67G / P-67H / P-67U

<sup>1</sup> Options 68L, 68G, 52H and 52P not available in any combination

★ = New for this model year

## 2017 UTILITY POLICE INTERCEPTOR EQUIPMENT GROUP

EQUIPMENT GROUP		
<b>Keys (Note: Not compatible with Remote Keyless-Entry – 595)</b>		
Keyed Alike – 1435x	59E	\$49
Keyed Alike – 1284x	59B	\$49
Keyed Alike – 0135x	59D	\$49
Keyed Alike – 0576x	59F	\$49
Keyed Alike – 1111x	59J	\$49
Keyed Alike – 1294x	59C	\$49
Keyed Alike – 0151x	59G	\$49
<b>Safety &amp; Security</b>		
Ballistic Door-Panels (Level III) – Driver Front-Door Only <sup>2</sup>	90D	\$1506
Ballistic Door-Panels (Level III) – Driver & Pass Front-Doors <sup>2</sup>	90E	\$3012
Ballistic Door-Panels (Level IV+) – Driver Front-Door Only <sup>3</sup>	90F	\$2294
Ballistic Door-Panels (Level IV+) – Driver & Pass Front-Door Only <sup>3</sup>	90G	\$4588
BLIS® – Blind Spot Monitoring with Cross-traffic Alert (Requires 54Z) Note: includes manual fold-away mirrors, w/heat, w/o memory, w/o puddle lamps	55B / 54Z	\$517
Lockable Gas Cap for Easy Fuel® Capless Fuel-Filler	19L	\$19
Mirrors – Heated Sideview	549	\$58
Perimeter Anti-Theft Alarm – Activated by Hood, Door or Liftgate – Requires Key Fob (595)	593	\$114
★ Police Engine Idle feature – This feature allows you to leave the engine running and prevents your vehicle from unauthorized use when outside of your vehicle. Allows the key to be removed from ignition while vehicle remains idling.	47A	\$248
Remote Keyless-Entry Key Fob (w/o Keypad, less PATS) Note: Not available with Keyed Alike	595	\$248
Reverse Sensing	76R	\$261
<b>Misc</b>		
Aux Air Conditioning Note: Not available with Cargo Storage Vault (63V)	17A	\$579
Badge Delete – Deletes the "Police Interceptor" badging on rear liftgate – Deletes the "Interceptor" badging on front hood (EcoBoost®)	16D	N/C
Cargo Storage Vault (includes lockable door and compartment light) Note: Not available with Aux Air Conditioning (17A)	63V	\$232
Scuff Guards – Protective wrap edging located on front edge of both rear-doors – Top surface of rear bumper (help protect the upper surface from paint damage that can occur while loading and unloading of cargo)	55D	\$86
My Speed Fleet Management – Allows dealer or fleet administrator to lower the maximum vehicle speed and the maximum audio system volume using a Ford authorized IDS diagnostic service tool – Allows the VMAX speed to be set in 5mph increments (between 90 – 131 mph) Note: See Uppfitter's Guide for further detail <a href="http://www.fordpoliceinterceptorupfit.com">www.fordpoliceinterceptorupfit.com</a>	43S	\$58
Noise Suppression Bonds (Ground Straps)	60R	\$95
Enhanced PTU Cooler – Power Transfer Unit – Recommended Usage: EVOC Training; Continuous / Extended Track Usage Note: This PTU Cooler is not required for day to day patrol usage Note: Requires the 3.5L V6 EcoBoost® Engine (99T)	52B	\$2779
100 Watt Siren/Speaker (includes bracket and pigtail)	18X	\$285P-67H

<sup>2</sup> Tested and meets the requirements of NIJ Standard 0108.01 Level III:  
 • 7.62 x 51 mm 9.7g M80 (.308 Winchester 150gr)  
 Per LAPD requirements, they're also designed to withstand special threat rounds:  
 • 7.62 x 39 mm MSC 7.9g (Type 56)  
 • 5.56 x 45 mm M193 3.36g  
 • 5.56 x 45mm M855 4g

<sup>3</sup> Tested and meets the requirements of NIJ Standard 0108.01 Level IV:  
 • .30-06 M2 AP 166gr (7.62 x 63 APM2 10.8g)  
 Designed to withstand special threat rounds:  
 • 7.62 x 54R LPS 9.65g  
 • 7.62 x 51 mm M61 9.75g (.308 Winchester 150.5gr)  
 In addition, Level IV+ includes all of the NIJ Level III and LAPD rounds listed in footnote 2.

★ = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional

**STANDARD PAGE/COST MATRIX ~ BID #8477 POLICE VEHICLES~ UPDATED 20160927**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		1.2, SUV, 4DR, 4WD, 5-6PASS	
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>		<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
2017 FORD UTILITY POLICE INTERCEPTOR (K8A)		AWD / \$27,489	AWD / \$27,825
<b>State vehicle miles per gallon (MPG):</b> 16 CITY / 21 HWY			
<b>State manufactures warranty:</b> 3 YRS/36000 MILES			
<b>Specify alternate fuel engine size and emission rating:</b> 3.7L V6 TIVCT FFV			
<b>Includes Minimum Standard Equipment Listed:</b> ___ ___Yes    ___ ___No If no, state exceptions:			
<b>Exterior Color: List available colors: (CC=CLEARCOAT; M=METALLIC)</b>			
ARIZONA BEIGE CC/M	E3	LIGHT BLUE M	LN
MEDIUM BROWN M	BU	ULTRA BLUE M	MM
MEDIUM TITANIUM M	YG	INGOT SILVER CC/M	UX
DARK TOREADOR RED CC/M	JL	SILVER GRAY CC/M	TN
KODIAK BROWN M	J1	EBONY CC	UA
NORSEA BLUE M	KR	OXFORD WHITE CC	YZ
DARK BLUE	LK	STERLING GRAY CC/M	UJ
BLUE JEANS M	N1	SMOKESTONE M	HG
ROYAL BLUE	LM	SHADOW BLACK	G1
<b>Seats, Cloth: List available colors:</b>			
BLACK			
<b>GVW: NA#</b> <small>(When Applicable)</small>		<b>WHEELBASE: 114" / LENGTH: 197"</b> <small>(When Applicable)</small>	

*Order ID    Dec unit    EP11*

*A007        A028        A039*

*A016        A029        A045*

*A017        A031        A049*

*A019        A032        A050*

*A024        A034        A059*

*A025        A035*

*A026        A036*

# 2017 UTILITY POLICE INTERCEPTOR POLICE INTERCEPTOR CONTENT

## Unique Utility Police Interceptor Features Include:

### MODEL/SERIES/AVAILABILITY

- 2 Available Models
  - 3.7L V6 Ti-VCT FFV AWD
  - 3.5L V6 EcoBoost® AWD
- 1 Available Series
  - 500A

### MECHANICAL

- AWD Drivetrain – Standard for enhanced handling precision and unsurpassed traction on wet or dry surfaces
- 3.7L Ti-VCT V6 FFV High efficient Police Calibrated (V6 displacement technology is optimal for long days spent idling or on the job)
- Brakes – Police calibrated high performance system. 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers
- Rotors – large mass for high thermal capacity and calipers with large swept area.
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Transmission – 6-speed automatic, exclusively police calibrated for maximum acceleration and faster closing speeds
- Alternator – Heavy-Duty 220 Amp
- Battery – Heavy-Duty 750 CCA
- Cooling System – Heavy-duty, large high volume radiator, Engine oil cooler and transmission oil cooler
- Engine Hour Meter
- Powertrain mounts – Heavy-Duty.
- Wheels
  - Heavy-duty steel, vented with center cap
  - Full size spare tire w/TPMS

### INTERIOR FEATURES

- Cargo Area – Spacious area for police equipment
- Column Shifter
- Flooring – Heavy-duty vinyl, offers ease of cleaning, long term durability
- Pedals – Power-adjustable
- Seats
  - Front – Police grade cloth – 6-way power-adjustable Manual lumbar, seatback foam designed to comfortably accommodate a utility belt
  - Built-in steel intrusion plates in both front-seatbacks
  - 2<sup>nd</sup> Row – Police grade vinyl, offer easy care for cleaning
  - Liftgate access with manual lock cylinder
- Simple Fleet Key (w/o microchip, easy to replace)
- Speedometer – Certified, digital readout in message center and analog gauge
- Universal equipment tray atop instrument panel (ideal for radar and other police equipment)

### POLICE UPFIT FRIENDLY

- Consistent 9-inch space between driver and passenger seats for aftermarket consoles
  - Console mounting plate
  - Dash pass-thru opening for aftermarket wiring
  - Headliner – Easy to drop
  - Integrated LED police flashers (Available)
  - Taillamps – Integrated police flashers (Available)
  - ★ Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2<sup>nd</sup> row passenger seat floorboard).
- Note:** Now standard on the Police Interceptor Utility

### TECHNOLOGY

- BLIS® – Blind Spot Monitoring with Cross-traffic Alert (Available)
- Ford SYNC® – Hands-free communications with programmable steering wheel-mounted controls (Available)
- Rear Video Camera with Washer (Standard)
- Reverse Sensing (Available)
- Unique Steering Wheel (with up to 4-remappable configurations – Available)

### COMMONALITY

- Commonality of parts between the Sedan and Utility Interceptors include: Front brake calipers, rear brake calipers, wheels, battery, 220 amp alternator, PTU, RDU and front-seats.
- Maintenance Components – Oil filter, air filter, spark plugs, front and rear brake pads, front and rear brake rotors and tires.

### SAFETY/SECURITY HIGHLIGHTS

- AdvanceTrac® w/RSC® (Roll Stability Control™) police tuned gyroscopic sensors work seamlessly with the ABS
- Ballistic Door-Panels (National Institute of Justice (NIJ) certified to stop Type III, IV and all lesser NIJ rounds) (Available)
- Exterior Key Locks – Driver, passenger side and liftgate
- 75-mph Rear End Crash Tested  
(Note: The full-size spare tire secured in the factory location is necessary to achieve police-rated 75 mph rear impact crash-test performance attributes)

### WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper

### FORD POLICE INTERCEPTOR EXTENDED SERVICE PLAN Powertrain CARE PROTECTION

- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) on ALL 2017MY Police Interceptors – Sedan and Utility (Standard)

### NEW FOR 2017

- Police Engine Idle feature (47A) Available
- Police Silent Mode (43L) Available
- Global Lock / Unlock feature (18D) Available
- Front Interior Visor Light Bar (96W) Available
- Two (2) 50 amp battery ground circuits – power distribution junction block – Now standard

### LATEST ORDER GUIDE UPDATES

- Clarification to Dark Car Feature (43D) and Police Silent Mode (43L)
- Front Interior Visor Light Bar (96W) requires Rear Console Plate (85R)

### Product Changes and Features Availability

Features, options and package content subject to change. Please check [www.fmcdealer.com](http://www.fmcdealer.com) or Dealer eStore for the most current information.

★ = New for this model year

## 2017 UTILITY POLICE INTERCEPTOR STANDARD EQUIPMENT

The following items are std. 2017MY UTILITY POLICE INTERCEPTOR vehicle:

**MECHANICAL**

- Alternator – 220-Amp
- Axle Ratio – 3.65 (AWD)
- Battery – H.D. maintenance-free 78A/750-CCA
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Column Shifter
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.7L V6 Ti-VCT
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 18.6 gallons
- Suspension – independent front & rear
- Transmission – 6-speed automatic

**EXTERIOR**

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (Black)
- Deflector Plate – Undercarriage deflector plate protect the underbody, powertrain and chassis components (Standard on EcoBoost® Only)
- Door Handles – Black (MIC)
- Exhaust True Dual
- Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate – Lock cylinder repositioned into decklid appliqué trim)
- Glass – 2<sup>nd</sup> Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black
- Headlamps – LED Low Beam; Incandescent (Halogen) High Beam
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Tailgate Handle – Painted Black
- Tail lamps – LED
- Tires – 245/55R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with wheel hub cover
- Windshield – Acoustic Laminated

**INTERIOR/COMFORT**

- Cargo Hooks
- Climate Control – Single-Zone Manual
- Door-Locks
  - Power
  - Rear-Door Handles and Locks Operable
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
  - Overhead Console with sunglasses holder
  - 1<sup>st</sup> row task lights (driver and passenger)
  - Dome Lamp – 1<sup>st</sup> row (red/white)
  - 2<sup>nd</sup>/3<sup>rd</sup> row overhead map light
- Mirror – Day/night Rear View
- Particulate Air Filter
- Power-Adjustable Pedals (Driver Dead Pedal)
- Powerpoints – (2) First Row
- Rear-window Defrost
- Scuff Plates – Front & Rear

**INTERIOR/COMFORT (continued)**

- Seats
  - 1<sup>st</sup> Row Police Grade Cloth Trim, Dual Front Buckets
  - 1<sup>st</sup> Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
  - 1<sup>st</sup> Row – Passenger 2-way manual track (fore/aft. with manual recline)
  - Built-in steel intrusion plates in both driver/passenger seatbacks
  - 2<sup>nd</sup> Row Vinyl, 60/40 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Speed (Cruise) Control
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt, Urethane wheel finish w/Silver Painted Bezels) with Speed Controls and Redundant Audio Controls
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

**SAFETY/SECURITY**

- AdvanceTrac® w/RSC® (Roll Stability Control™) w/Hydraulic Brake Assist
- Airbags, 2<sup>nd</sup> generation driver & front-passenger, side seat, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1<sup>st</sup> Row
- SOS Post-Crash Alert System™

**FUNCTIONAL**

- Audio
  - AM/FM / CD / MP3 Capable / Clock / 6 speakers
  - 4.2" Color LCD Screen Center-Stack "Smart Display"
  - 5-way Steering Wheel Switches, Redundant Controls
- Note:** Radio does "not" include USB Port or Aux. Audio Input Jack
- Note:** USB Port and Aux. Audio Input Jack requires SYNC® (53M)
- Easy Fuel® Capless Fuel-Filler
- Front door tether straps (driver/passenger)
- Power pigtail harness
- Rearview Camera with Washer viewable in 4" centerstack – OR – Rear View Camera viewable in rear view mirror 87R (No charge option)
- Recovery Hook, Rear Only
- Simple Fleet Key (w/o microchip, easy to replace)
- Two-way radio pre-wire
- ★ Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2<sup>nd</sup> row passenger seat floorboard)
- Windows – Rear Defroster
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

★ = New for this model year

08/01/16

## 2017 UTILITY POLICE INTERCEPTOR EQUIPMENT GROUP

PROPRIETARY

Series	Option Code	Police Interceptor 500A
Utility Police Interceptor AWD (incl. D&D)	<b>K8A</b>	S
3.7L V6 Ti-VCT FFV with 6-Speed Automatic Transmission	<b>99R / 44C</b>	S
3.5L V6 EcoBoost® – (131mph Top Speed)	<b>99T / 44C</b>	<b>\$3103</b>
<b>EQUIPMENT GROUP</b>		
<b>Interior Upgrade Package</b> – 1 <sup>st</sup> and 2 <sup>nd</sup> Row Carpet Floor Covering – Cloth Seats – Rear – Center Floor Console less shifter w/unique Police console finish plate – Includes Console – Top Plate – Finish 3 (incl. 2 cup holders) – Floor Mats, front and rear (carpeted) – Deletes the standard console mounting plate (85D) <b>Note:</b> Not available with options: 67G, 67H, 67U	<b>65U</b>	\$371
<b>Front Headlamp / Police Interceptor Housing Only</b> – Pre-drilled hole for side marker police use, does not include LED installed lights (eliminates need to drill housing assemblies) – Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights) <b>Note:</b> Not available with options: 66A and 67H	<b>86P</b>	\$119
<b>Front Headlamp Lighting Solution</b> – Includes base LED Low beam/incandescent (Halogen) High beam headlamp with High Beam Wig-wag function and two (2) white rectangular LED side warning lights – Includes pre-wire for grille LED lights, siren and speaker (60A) – Wiring, LED lights included. Controller "not" included <b>Note:</b> Not available with option: 67H <b>Note:</b> Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	<b>66A</b>	\$809
<b>Tail Lamp / Police Interceptor Housing Only</b> – Pre-existing holes with standard twist lock sealed capability (does not include LED installed lights) (eliminates need to drill housing assemblies) <b>Note:</b> Not available with options: 66B and 67H	<b>86T</b>	\$58
<b>Tail Lamp Lighting Solution</b> – Includes base LED lights plus two (2) rear integrated hemispheric lighthead white LED side warning lights in taillamps – LED lights only. Wiring, controller "not" included <b>Note:</b> Not available with option: 67H <b>Note:</b> Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	<b>66B</b>	\$404
<b>Rear Lighting Solution</b> – Includes two (2) backlit flashing linear high-Intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass – Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open) – LED lights only. Wiring, controller "not" included <b>Note:</b> Not available with option: 67H <b>Note:</b> Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	<b>66C</b>	\$433
<b>Cargo Wiring Upfit Package</b> – Rear console plate (85R) – contours through 2 <sup>nd</sup> row; channel for wiring – Wiring overlay harness with lighting and siren interface connections – Vehicle Engine Harness: o Two (2) light connectors – supports up to six (6) LED lights (engine compartment) o Two (2) grille light connectors o One (1) 10-amp siren/speaker circuit (engine to cargo area) – Whelen Lighting PCC8R Control Head – Whelen PCC8R Light Relay Center (mounted behind 2 <sup>nd</sup> row seat) – Light Controller / Relay Center Wiring (jumper harness) – Whelen Specific Cable (console to cargo area) Connects PCC8R to Control Head – Pre-wiring for grille LED lights, siren and speaker (60A) – Does "not" include LED lights o Recommend Police Wire Harness Connector Kits 47C and 21P <b>Note:</b> Not available with options: 65U, 67H and 67U	<b>67G</b>	\$1272
<b>Ready for the Road Package:</b> <b>All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus</b> – Whelen Cencom Light Controller Head with dimmable backlight – Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor (mounted behind 2 <sup>nd</sup> row seat) – Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails – High current pigtail – Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head – Pre-wiring for grille LED lights, siren and speaker (60A) – Rear console plate (85R) – contours through 2 <sup>nd</sup> row; channel for wiring – Grille linear LED Lights (Red / Blue) and harness – 100-Watt Siren / Speaker – Hidden Door-Lock Plunger / Rear-Door Handles Inoperable (52P) <b>Note:</b> Not available with options: 66A, 66B, 66C, 67G, 67U and 65U	<b>67H</b>	\$3244

★ = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional

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Ford Division

## 2017 UTILITY POLICE INTERCEPTOR EQUIPMENT GROUP

EQUIPMENT GROUP		
<b>(Continued)</b>		
<b>Ultimate Wiring Package</b> Includes the following: - Rear console mounting plate (85R) – contours through 2 <sup>nd</sup> row; channel for wiring - Pre-wiring for grille LED lights, siren and speaker (60A) - Wiring harness I/P to rear cargo area (overlay) <ul style="list-style-type: none"> <li>o Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille)</li> <li>o One (1) 10-amp siren/speaker circuit engine cargo area</li> </ul> - Rear hatch/cargo area wiring – supports up to six (6) rear LED lights - Does "not" include LED lights, side connectors or controller <ul style="list-style-type: none"> <li>o Recommend Police Wire Harness Connector Kits 47C and 21P</li> </ul> <b>Note:</b> Not available with options: 65U, 67G, 67H	67U	\$524
<b>Police Wire Harness Connector Kit – Front</b> For connectivity to Ford PI Package solutions includes: <ul style="list-style-type: none"> <li>• (2) Male 4-pin connectors for siren</li> <li>• (5) Female 4-pin connectors for lighting/siren/speaker</li> <li>• (1) 4-pin IP connector for speakers</li> <li>• (1) 4-pin IP connector for siren controller connectivity</li> <li>• (1) 8-pin sealed connector</li> <li>• (1) 14-pin IP connector</li> </ul> <b>Note:</b> See Upfitters guide for further detail <a href="http://www.fordpoliceinterceptorupfit.com">www.fordpoliceinterceptorupfit.com</a>	47C	\$100
<b>Police Wire Harness Connector Kit – Rear</b> For connectivity to Ford PI Package solutions includes: <ul style="list-style-type: none"> <li>• (1) 2-pin connector for rear lighting</li> <li>• (1) 2-pin connector</li> <li>• (6) Female 4-pin connectors</li> <li>• (6) Male 4 pin connectors</li> <li>• (1) 10-pin connector</li> </ul> <b>Note:</b> See Upfitters guide for further detail <a href="http://www.fordpoliceinterceptorupfit.com">www.fordpoliceinterceptorupfit.com</a>	21P	\$123
<b>KEY EXTERIOR OPTIONS</b>		
Engine Block Heater	41H	\$86
License Plate Bracket – Front	153	N/C
<b>Lamps / Lighting</b>		
Auto Headlamp	86L	\$109
Dark Car Feature – Courtesy lamps disabled when any door is opened <b>Note:</b> Not available with Daytime Running Lamps (942)	43D	\$19
★ Police Silent Mode – When activated, courtesy lamps and Daytime Running Lamps disabled (user configurable) <b>Note:</b> Daytime Running Lamps do not disable where required by law <b>Note:</b> Requires Daytime Running Lamps (942)	43L	\$19
Daytime Running Lamps	942	\$19
Dome Lamp – Red/White in Cargo Area	17T	\$42
Front Warning Auxiliary LED Lights (Driver side – Red / Passenger side – Blue) <b>Note:</b> Requires 60A	21L	\$524
Forward Indicator Pocket Warning LED Lights – Warn, Park, Turn (Driver side – Red / Passenger side – Blue) <b>Note:</b> Requires 60A	21W	\$607
Front Interior Visor Light Bar (LED) – Super low-profile warning LED light bar fully integrated into the top of the windshield near the headliner. (Red/Red or Blue/Blue operation. White "take down" and "scene" capabilities) <b>Note:</b> Requires Rear Console Plate (85R)	96W	\$1059
Pre-wiring for grille LED lights, siren and speaker	60A	\$49P-66A / P-67G / P-67H / P-67U
Rear Quarter Glass Side Marker LED Lights (Driver side – Red / Passenger side – Blue)	63L	\$549
Side Marker LED – Sideview Mirrors (Driver side – Red / Passenger side – Blue) – Located on backside of exterior mirror housing – LED lights only. Wiring, controller "not" included. <b>Note:</b> Requires 60A <b>Note:</b> Recommend using Cargo Wiring Upfit Package (67G), Ready for the Road Package (67H) or Ultimate Wiring Package (67U)	63B	\$276
<b>Spot Lamp Prep Kits</b>		
Spot Lamp Prep Kit, Driver Side <b>Note:</b> Does not include spot lamp housing and bulb	51P	\$132
Spot Lamp Prep Kit, Dual Side <b>Note:</b> Does not include spot lamp housing and bulbs	51W	\$266
<b>Spot Lamp – Incandescent Bulb:</b>		
Driver Only	51Y	\$204
Dual (driver and passenger)	51Z	\$334
<b>Spot Lamp – LED Bulb:</b>		
Driver Only (Unity)	51R	\$375
Driver Only (Whelen)	51T	\$399
Dual (driver and passenger) (Unity)	51S	\$589
Dual (driver and passenger) (Whelen)	51V	\$632

★ = New for this model year



08/01/16

## 2017 UTILITY POLICE INTERCEPTOR EQUIPMENT GROUP

PROPRIETARY

EQUIPMENT GROUP		
<b>Body</b>		
Glass – Solar Tint 2 <sup>nd</sup> Row, Rear Quarter and Liftgate Window (Deletes Privacy Glass)	92G	\$114
Glass – Solar Tint 2 <sup>nd</sup> Row Only, Privacy Glass on Rear Quarter and Liftgate Window	92R	\$81
Roof Rack Side Rails – Black	68Z	\$148
Deflector Plate (Standard on EcoBoost® engine)	76D	\$318
<b>VINYL WRAP OPTIONS</b>		
<b>Two-Tone Vinyl Package #1</b> <ul style="list-style-type: none"> <li>• Roof Vinyl</li> <li>• RH/LH Front-Doors Vinyl</li> <li>• RH/LH Rear-Doors Vinyl</li> <li>• White (YZ) Only</li> </ul> Note: Not available with the following options: 91C, 91D, 91E, 91F, 91G, 91H, 91J	91A	\$797
<b>Two-Tone Vinyl Package #3</b> <ul style="list-style-type: none"> <li>• Roof Vinyl</li> <li>• RH/LH Front-Doors Only Vinyl</li> <li>• White (YZ) Only</li> </ul> Note: Not available with the following options: 91A, 91D, 91E, 91F, 91G, 91H, 91J	91C	\$665
<b>Two-Tone Vinyl – Roof</b> <ul style="list-style-type: none"> <li>• Roof Vinyl</li> <li>• White Only</li> </ul> Note: Not available with the following options: 91A, 91C	91H	\$466
<b>Two-Tone Vinyl – RH/LH Front-Doors</b> <ul style="list-style-type: none"> <li>• White Only</li> </ul> Note: Not available with the following options: 91A, 91C, 91D, 91E, 91F, 91G	91J	\$290
<b>Vinyl Word Wrap – POLICE “non-reflective”</b> <ul style="list-style-type: none"> <li>• White (YZ) lettering located on LH/RH sides of vehicle</li> </ul> Note: Not available with the following options: 91A, 91C, 91E, 91F, 91G, 91J	91D	\$755
<b>Vinyl Word Wrap – POLICE “reflective”</b> <ul style="list-style-type: none"> <li>• Black lettering located on LH/RH sides of vehicle</li> </ul> Note: Not available with the following options: 91A, 91C, 91D, 91F, 91G, 91J	91E	\$755
<b>Vinyl Word Wrap – POLICE “reflective”</b> <ul style="list-style-type: none"> <li>• White lettering located on LH/RH sides of vehicle</li> </ul> Note: Not available with the following options: 91A, 91C, 91D, 91E, 91G, 91J	91F	\$755
<b>Vinyl Word Wrap – SHERIFF “non-reflective”</b> <ul style="list-style-type: none"> <li>• White lettering located on LH/RH sides of vehicle</li> </ul> Note: Not available with the following options: 91A, 91C, 91D, 91E, 91F, 91J	91G	\$755
<b>Wheels</b>		
Wheel Covers (18" Full Face Wheel Cover) Note: Only available with the standard Police wheel, not available with 64E	65L	\$58
18" Painted Aluminum Wheel Note: Spare wheel is an 18" conventional (Police) black steel wheel	64E	\$451
<b>Audio / Video</b>		
Rear View Camera (Includes Electrochromic Rear View Mirror – Video is displayed in rear view mirror) Note: This option would replace the camera that comes standard in the 4" center stack area. Note: Camera can only be displayed in the 4" center stack (std) "OR" the rear view mirror (87R)	87R	N/C
SYNC® Basic (Voice-Activated Communication System) – Includes single USB port and single auxiliary audio input jack	53M	\$280
Remappable (4) switches on steering wheel (less SYNC®)	61R	\$148
Remappable (4) switches on steering wheel (with SYNC®)	61S	\$148
<b>Doors / Locks (Select only one<sup>1</sup>)</b>		
Hidden Door-Lock Plunger w/Rear-door handles operable <sup>1</sup>	52H	\$132
Hidden Door-Lock Plunger w/Rear-door handles inoperable <sup>1</sup>	52P	\$153 / P-67H
Rear-Door Handles Inoperable / Locks Operable <sup>1</sup>	68L	\$33
Rear-Door Handles Inoperable / Locks Inoperable <sup>1</sup>	68G	\$33
*Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch)	18D	N/C
<b>Windows</b>		
Windows – Rear-window power delete, operable from front driver side switches	18W	\$24
<b>Flooring / Seats</b>		
1 <sup>st</sup> and 2 <sup>nd</sup> row carpet floor covering (includes floor mats, front and rear)	16C	\$119 / P-65U
2 <sup>nd</sup> Row Cloth Seats	88F	Incl. / P-65U
Power passenger seat (6-way) w/manual recline and lumbar	87P	\$309
Front Console Plate – Delete Note: Not available with option: 67G, 67H, 67U, 85R	85D	N/C / P-65U
Rear Console Plate Note: Not available with option: 65U, 85D	85R	\$33 / P-67G / P-67H / P-67U

<sup>1</sup> Options 68L, 68G, 52H and 52P not available in any combination

★ = New for this model year

## 2017 UTILITY POLICE INTERCEPTOR EQUIPMENT GROUP

EQUIPMENT GROUP		
<b>Keys (Note: Not compatible with Remote Keyless-Entry -- 595)</b>		
Keyed Alike -- 1435x	59E	\$49
Keyed Alike -- 1284x	59B	\$49
Keyed Alike -- 0135x	59D	\$49
Keyed Alike -- 0576x	59F	\$49
Keyed Alike -- 1111x	59J	\$49
Keyed Alike -- 1294x	59C	\$49
Keyed Alike -- 0151x	59G	\$49
<b>Safety &amp; Security</b>		
Ballistic Door-Panels (Level III) -- Driver Front-Door Only <sup>2</sup>	90D	\$1506
Ballistic Door-Panels (Level III) -- Driver & Pass Front-Doors <sup>2</sup>	90E	\$3012
Ballistic Door-Panels (Level IV+) -- Driver Front-Door Only <sup>3</sup>	90F	\$2294
Ballistic Door-Panels (Level IV+) -- Driver & Pass Front-Door Only <sup>3</sup>	90G	\$4588
BLIS® -- Blind Spot Monitoring with Cross-traffic Alert (Requires 54Z) Note: includes manual fold-away mirrors, w/heat, w/o memory, w/o puddle lamps	55B / 54Z	\$517
Lockable Gas Cap for Easy Fuel® Capless Fuel-Filler	19L	\$19
Mirrors -- Heated Sideview	549	\$58
Perimeter Anti-Theft Alarm -- Activated by Hood, Door or Liftgate -- Requires Key Fob (595)	593	\$114
★ Police Engine Idle feature -- This feature allows you to leave the engine running and prevents your vehicle from unauthorized use when outside of your vehicle. Allows the key to be removed from ignition while vehicle remains idling.	47A	\$248
Remote Keyless-Entry Key Fob (w/o Keypad, less PATS) Note: Not available with Keyed Alike	595	\$248
Reverse Sensing	76R	\$261
<b>Misc</b>		
Aux Air Conditioning Note: Not available with Cargo Storage Vault (63V)	17A	\$579
Badge Delete -- Deletes the "Police Interceptor" badging on rear liftgate -- Deletes the "Interceptor" badging on front hood (EcoBoost®)	16D	N/C
Cargo Storage Vault (includes lockable door and compartment light) Note: Not available with Aux Air Conditioning (17A)	63V	\$232
Scuff Guards -- Protective wrap edging located on front edge of both rear-doors -- Top surface of rear bumper (help protect the upper surface from paint damage that can occur while loading and unloading of cargo)	55D	\$86
My Speed Fleet Management -- Allows dealer or fleet administrator to lower the maximum vehicle speed and the maximum audio system volume using a Ford authorized IDS diagnostic service tool -- Allows the VMAX speed to be set in 5mph increments (between 90 - 131 mph) Note: See Upfitter's Guide for further detail <a href="http://www.fordpoliceinterceptorupfit.com">www.fordpoliceinterceptorupfit.com</a>	43S	\$58
Noise Suppression Bonds (Ground Straps)	60R	\$95
Enhanced PTU Cooler -- Power Transfer Unit -- Recommended Usage: EVOG Training; Continuous / Extended Track Usage Note: This PTU Cooler is not required for day to day patrol usage Note: Requires the 3.5L V6 EcoBoost® Engine (99T)	52B	\$2779
100 Watt Siren/Speaker (includes bracket and pigtail)	18X	\$285P-67H

<sup>2</sup> Tested and meets the requirements of NJ Standard 0108.01 Level III:  
 • 7.62 x 51 mm 9.7g M80 (.308 Winchester 150gr)  
 Per LAPD requirements, they're also designed to withstand special threat rounds:  
 • 7.62 x 39 mm MSC 7.9g (Type 56)  
 • 5.56 x 45 mm M193 3.36g  
 • 5.56 x 45mm M855 4g

<sup>3</sup> Tested and meets the requirements of NJ Standard 0108.01 Level IV:  
 • .30-06 M2 AP 166gr (7.62 x 63 APM2 10.8g)  
 Designed to withstand special threat rounds:  
 • 7.62 x 54R LPS 9.65g  
 • 7.62 x 51 mm M61 9.75g (.308 Winchester 150.5gr)  
 In addition, Level IV+ includes all of the NJ Level III and LAPD rounds listed in footnote 2.

★ = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional

**STANDARD PAGE - FLEET VEHICLES 8475**

(Use separate page for each package)

**DEALER NAME:** :APITAL FORD, CARSON CITY, NEVADA (TIM SMITH 775-882-5353 ext.211)

**Specify State's Vehicle Item Number: 1.2 Sedan: Intermediate, 4 door; 5-6 passenger**

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2017 Ford Fusion S	\$18,600	\$18,900
<b>State vehicle miles per gallon (MPG): 22 City - 34 Hiway</b>		
<b>State manufactures warranty: 3 Year 36,000 mile comprehensive - 5 Year 60,000 mile powertrain</b>		
<b>Specify engine size and emission rating: 2.5L</b>		
<b>Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:</b> (Refer to page 6 of bid)		
<b>Exterior Color: List available colors:</b> Shadow Black, White Gold, Magnetic, Lightning Blue, Burgandy, Ruby Red, Ingot Silver, Oxford White		
<b>Seats, Cloth: List available colors:</b> Medium Light Stone,		
<b>GVW:</b>	<b>WHEELBASE:112"</b>	
(When Applicable)	(When Applicable)	

*ORDER ID      Doc unit ED11*

*A042*

*A051*

*A062*

*A041*

*A030*

*A027*

**ITEMIZED OPTION PAGE ~ FLEET**

(Use separate page for each package)

**DEALER NAME** \_\_\_\_\_

**DEDUCT AMOUNT**

ABS Brake System	Incl.	\$-
Air Conditioning	Incl.	\$-
Cruise Control	Incl.	\$-
Diesel Engine	N.A.	\$-
Engine Block Heater	\$85	\$-
All Wheel Drive SE	\$5,100	\$-
Bluetooth wireless streaming	Incl.	\$-
Variable intermittent speed-sensitive wipers wip	\$	\$-
Power Mirrors	Incl.	\$-
Power Locks	Incl.	\$-
Dual power remote mi	Incl.	\$-
Power Windows	Incl.	\$-
Radio; AM/FM Stereo, CD	Incl.	\$-
Electric parking brake	Incl.	\$-
Remote Start	\$325	
Cargo Net	\$25	\$-
All Weather Mats	\$115	\$-

**MSRP:\$22,995**

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$.78 per mile.

STANDARD PAGE ~ BID 8475 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *1.1 - Sedan: Full Size; 4-Door; 5-6 Passengers*

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
<i>2017 Chevrolet Impala - 1GX69</i>	<i>\$20,409.00</i>	<i>\$20,709.00</i>
State vehicle miles per gallon (MPG): <i>19 CITY / 29 HIGHWAY</i>		
Manufactures Suggested Retail Price(MSRP): <i>\$ 28,107.00</i>		
State manufactures warranty: <i>3 YR or 36k Miles Bumper to Bumper &amp; 5 YR or 100k Miles Powertrain</i>		
Specify standard engine size and emission rating: <i>3.6L V-6 Flex Fuel E85 Federal Emission</i>		
Includes Minimum Standard Equipment Listed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If no, state exceptions: <i>AM/FM STEREO W/ USB PORTS, AUX JACK, &amp; SD CARD SLOT CD PLAYER - N/A</i>		
Exterior Color: List available colors: <i>Silver Ice Metallic, Summit White, Black, Blue Velvet</i>		
Seats, Cloth: List available colors: <i>Jet Black</i>		
GVW: <i>N/A</i>		WHEELBASE: <i>111.70</i>

*Order ID*  
*A 047*  
*A 048*

*Dec unit E 711*

**ITEMIZED OPTION PAGE ~ BID 8475 FLEET VEHICLES**

**DEALER NAME - *Champion Chevrolet***

**Vehicle Item Number: 1.1 - Sedan: Full Size; 4-Door; 5-6 Passengers**

		DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Bluetooth for Phone(Includes Onstar)	\$ STD	\$- N/A
Cruise Control	\$ STD	\$- N/A
Engine Block Heater	\$66.00	\$- N/A
Engine, Alt Size 2.5L 4 Cyl	\$737.00	\$- N/A
Floor Mats, Carpeted	\$ STD	\$- N/A
Head Curtain Side Air Bags	\$ STD	\$- N/A
Keyless Entry w/Fob	\$ STD	\$- N/A
Paint, Metallic	\$ STD	\$- N/A
Power Mirrors	\$ STD	\$- N/A
Power Locks (Includes Keyless Entry)	\$ STD	\$- N/A
Power Seats	\$ STD (Driver only)	\$- N/A
Power Windows	\$ STD	\$- N/A
Radio; AM/FM Stereo, CD Player	\$ N/A	\$- N/A
Rear Window Defogger	\$ STD	\$- N/A
Stabilitrak	\$ STD	\$- N/A
Tilt Steering	\$ STD	\$- N/A
Tire, Spare, Full Size	\$500.00	\$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 375.00 flat.

STANDARD PAGE - FLEET VEHICLES 8475

(Use separate page for each package)

DEALER NAME *Planet Nissan*

Specify State's Vehicle Item Number: *1.3 Sedan, Compact, 4 Dr, 4-5 Pass*

(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
<i>Nissan Sentra 2017 S</i>	<i>\$ 14,800</i>	<i>\$ 14,800</i>

State vehicle miles per gallon (MPG): *29/38*

State manufactures warranty: *3yr/36000 mile Full 5yr/60,000 Powertrain*

Specify engine size and emission rating: *1.8 L B4*

Includes Minimum Standard Equipment Listed:  Yes  No If no, state exceptions:  
(Refer to page 6 of bid)

Exterior Color: List available colors:

*Titanium, Gun Metallic, Super Black, Brilliant Silver, Cayenne Red, Fresh Powder, Graphite Blue, Deep Blue Pearl*

Seats, Cloth: List available colors:

*Charcoal, Marble Gray*

GVW:

(When Applicable)

WHEELBASE:

(When Applicable)

*Order ID A014 DEL unit E711  
A015*

**ITEMIZED OPTION PAGE ~ FLEET**

(Use separate page for each package)

DEALER NAME \_\_\_\_\_

		DEDUCT AMOUNT
ABS Brake System	\$	\$
Air Conditioning	\$	\$
Cruise Control	\$	\$
Diesel Engine	\$	\$
Engine Block Heater	\$	\$
Four Wheel Drive (4x4)	\$	\$
Heavy Duty Alternator	\$	\$
Hitch Receiver	\$	\$
Integrated Trailer Brake (3/4 ton only)	\$	\$
Keyless Entry w/Fob (must have power door locks)	\$	\$
Limited Slip Differential	\$	\$
Paint, Metallic	\$	\$
Power Mirrors	\$	\$
Power Locks	\$	\$
Power Seats	\$	\$
Power Windows	\$	\$
Radio; AM/FM Stereo, CD	\$	\$
Rear Window Wiper	\$	\$
Seats, Vinyl		
Vinyl Colors:		
Skid Plate	\$	\$
Tilt Steering	\$	\$
Tire, Spare, Full Size	\$	\$
Trailer Tow Mirrors	\$	\$
Trailer Tow Package	\$	\$
Other.	\$	\$

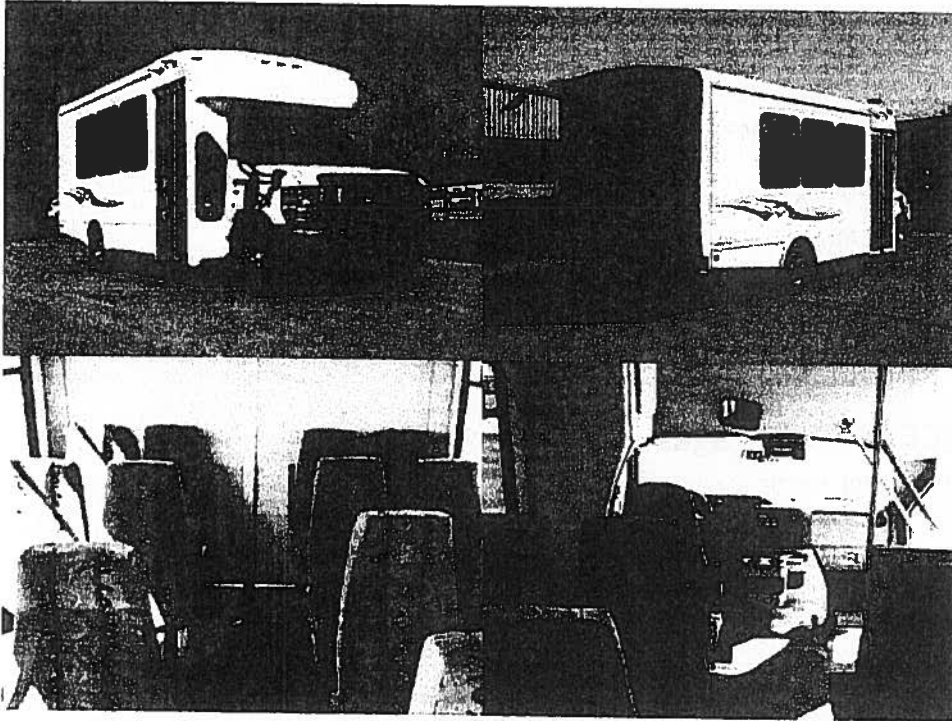
Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 1.50 per mile,



ID A010  
Dec unit E711  
QTY 1



Creative Bus Sales



\* Pictures shown with Optional Equipment

### **2017 STARCRAFT ALLSTAR 14 Passenger W/ Luggage**

State of Nevada Fleet Vehicles Cab and Chassis 3.4

- 14 SEATED PASSENGERS with REAR LUGGAGE
- NEW FORD E450 14,500 SUPERDUTY CHASSIS
- 6.8 GASOLINE ENGINE
- MOR-RYDE SUSPENSION ENHANCEMENT
- FIVE SPEED AUTOMATIC TRANSMISSION
- 225 AMP FORD OEM ALTERNATOR
- TC 80 ACC Roof Top
- REAR HEATER, 35K BTU
- DELUXE AM/FM CD WITH 4 SPEAKERS
- PASSENGER DOOR-ELECTRIC
- ALL EXTERIOR LED LIGHTING
- MID HIGH SEATS

Contact: Joe Wesolowski  
702-271-3981  
JoeW@CreativeBusSales.com

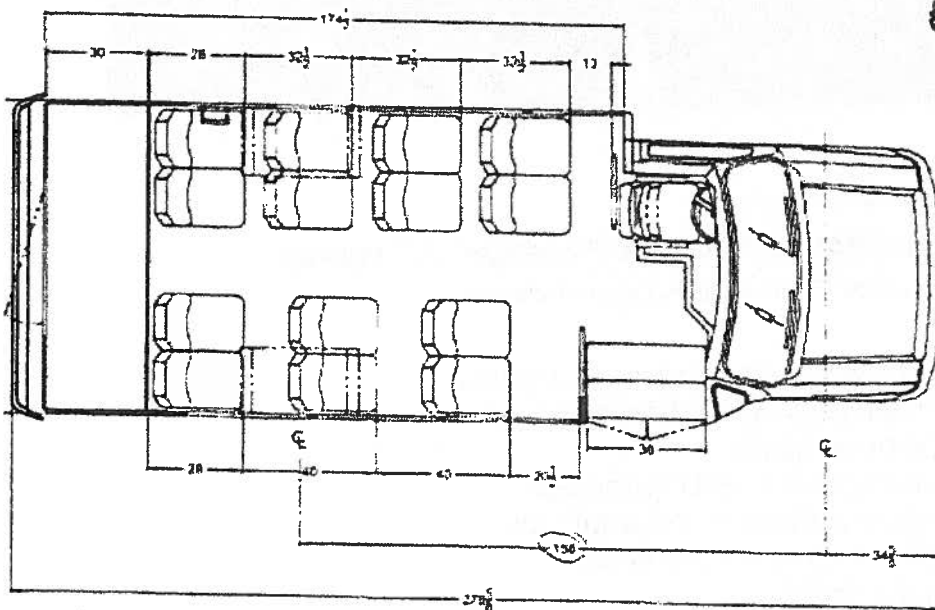


Creative Bus Sales

- AISLE SIDE ARMRESTS AND GRAB RAIL
- UNDERSEAT RETRATOR BELTS
- LEVEL 4 SEAT FABRIC OR VINYL
- GRAY PADDED VINYL INTERIOR
- BLACK NON-SKID VINYL AALTO FLOORING
- REAR LUGGAGE COMPARTMENT
- FIRE EXTINGUISHER
- EMERGENCY FLARE KIT
- BACKUP ALARM
- BACK UP CAMERA WITH MONITOR
- POWER EXTERIOR MIRRORS
- SPARE TIRE SHIPPED LOOSE

**UNIT PRICE FOB Las Vegas -- \$59,807\***

\* DOES NOT INCLUDE TAX OR DMV FEES



Contact: Joe Wesolowski  
702-271-3981

JoeW@CreativeBusSales.com

**STANDARD PAGE - BID 8475 FLEET VEHICLES**

**DEALER NAME - *Champion Chevrolet***

**Vehicle Item Number: 5.2 - Sport Utility Vehicle: 4X4; Midsize; 4 Door 8 Passengers**

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
<i>2017 Chevrolet Traverse - CV14526 All Wheel Drive</i>	\$25,186.00	\$25,486.00

**State vehicle miles per gallon (MPG): 16 CITY / 23 HIGHWAY**

**Manufactures Suggested Retail Price(MSRP): \$33,300.00**

**State manufactures warranty: 3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain**

**Specify standard engine size and emission rating: 3.6L V-6 Federal Emission**

**Includes Minimum Standard Equipment Listed:  Yes  No If no, state exceptions:**

**Exterior Color: List available colors:**

*Silver Ice Metallic, Blue Velvet Metallic, Summit White, Tungsten Metallic*

**Seats, Cloth: List available colors:**

*Dark Titanium*

**GVW: N/A**

**WHEELBASE: 121.1**

*Order ID Del unit E711*

*A054*

*A038*

**ITEMIZED OPTION PAGE ~ BID 8475 FLEET VEHICLES**

**DEALER NAME - Champion Chevrolet**

**Vehicle Item Number: 5.2 - Sport Utility Vehicle: 4X4; Midsize; 4 Door 8 Passengers**

		DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Air Conditioning, Rear	\$ STD	\$- N/A
All Wheel Drive	\$ STD	\$- N/A
Bluetooth for Phone(Includes Onstar)	\$ STD	\$- N/A
Cruise Control	\$ STD	\$- N/A
Deep Tint Glass	\$ STD	\$- N/A
Engine Block Heater	\$66.00	\$- N/A
Keyless Entry w/Fob	\$STD	\$- N/A
Paint, Metallic	\$STD	\$- N/A
Power Mirrors	\$STD	\$- N/A
Power Locks (Includes Keyless Entry)	\$STD	\$- N/A
Power Seats (Driver Only)	\$484.00 ✓	\$- N/A
Power Windows	\$STD	\$- N/A
Radio; AM/FM Stereo, CD Player	\$STD	\$- N/A
Rear Window Defogger	\$STD	\$- N/A
Tilt Steering	\$STD	\$- N/A
Tire, Spare, Compact	\$STD	\$- N/A
Tire, Spare, Full Size	\$600.00 ✓	\$- N/A
Trailer Tow Package	\$506.00	\$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 375.00 flat.

**STANDARD PAGE ~ BID 8446 ALTERNATIVE FUEL VEHICLES**

**DEALER NAME - *Champion Chevrolet***

<b>Vehicle Item Number: <i>1.2a - Sedan: Intermediate; 4-Door; 5 Passengers</i></b>		
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>	<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
<i>2017 Chevrolet Volt - 1RF68</i>	\$29,564.00	\$29,864.00
<b>State vehicle miles per gallon (MPG): <i>43 CITY / 42 HIGHWAY</i></b>		
<b>Manufactures Suggested Retail Price(MSRP): <i>\$ 34,095.00</i></b>		
<b>State manufactures warranty: <i>3 YR or 36k Miles Bumper to Bumper &amp; 5 YR or 100k Miles Powertrain</i></b>		
<b>Specify standard engine size and emission rating: <i>1.5L 4 Cylinder</i>      <i>Federal Emission</i></b>		
<b>Includes Minimum Standard Equipment Listed:    <input type="checkbox"/> Yes   <input checked="" type="checkbox"/> No If no, state exceptions:</b>		
<i>CD PLAYER - N/A</i>		
<b>Exterior Color: List available colors:</b>		
<i>Silver Ice Metallic, Summit White, Mosiac Black, Heather Gray Metallic</i>		
<b>Seats, Cloth: List available colors:</b>		
<i>Jet Black</i>		
<b>GVW: <i>N/A</i></b>	<b>WHEELBASE: <i>105.70</i></b>	

*Order ID      Dec unit ED11*  
  
*A033*

**ITEMIZED OPTION PAGE ~ BID 8476 ALTERNATIVE FUEL VEHICLES**

**DEALER NAME - *Champion Chevrolet***

**Vehicle Item Number: *1.2a - Sedan: Compact; 4-Door; 4-5 Passengers***

		DEDUCT AMOUNT	
ABS Brake System	w/ Regen Brakes	\$ STD	\$- N/A
Air Conditioning		\$ STD	\$- N/A
Bluetooth for Phone		\$ STD	\$- N/A
Cruise Control		\$ STD	\$- N/A
Engine Block Heater		\$- N/A	\$- N/A
Floor Mats, Carpeted		\$ STD	\$- N/A
Keyless Entry w/Fob		\$ STD	\$- N/A
Paint, Metallic		\$ STD	\$- N/A
Power Mirrors		\$ STD	\$- N/A
Power Locks (Includes Keyless Entry)		\$ STD	\$- N/A
Power Seats	(Driver Only)	\$- N/A	\$- N/A
Power Windows		\$ STD	\$- N/A
Radio; AM/FM Stereo, CD Player		\$- N/A	\$- N/A
Rear Window Defogger		\$ STD	\$- N/A
Tilt Steering		\$ STD	\$- N/A
Tire, Spare, Compact		\$- N/A	\$- N/A
Tire, Spare, Full Size		\$- N/A	\$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 375.00 flat.

**Fleet Services FY2017 Vehicle Replacement Request January (BOE)  
Budget Account 1356**

Order ID	Budget Account	Agency	Vehicle Type Requested	Replaces	Description	Mileage	Region	Total Cost
A004	316103-406	HHS:DPBH-S NV ADLT MNTL HLTH	Ford Focus Compact Sedan	42166	2002-TOY-PRIU	98783	LV	\$ 16,529.00
A005	326603-402	HHS:AGING AND DISABILITY SRVCS	Ford Focus Compact Sedan	46644	2004-CHE-CAVA	97478	LV	\$ 16,529.00
A007	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	642VTD	2004-TOY-HIGH	117549	WINNEM	\$ 29,848.00
A008	320803-402	HHS:AGING SRVCS EARLY INTERVENTION	Ford Focus Compact Sedan	60246	2005-CHE-COBA	102830	RENO	\$ 16,229.00
A010	1356-084	ADMIN:FLEET SERVICES	Ford E450 Shuttle Bus	49393	2005-FOR-SHUT	216523	LVMP	\$ 59,807.00
A013	316703-402	HHS:AGING SRVCS RURAL REGIONAL	Ford Focus Compact Sedan	51729	2006-CHE-COBA	99925	FALLON	\$ 16,229.00
A014	1033-030	ATTY GEN:WRKS COMP FRAUD UNIT	Nissan Sentra Compact Sedan	4645ZU	2006-CHE-COBA	91762	CARSON	\$ 14,800.00
A015	1033-030	ATTY GEN:WRKS COMP FRAUD UNIT	Nissan Sentra Compact Sedan	0005ZH	2006-CHE-COBA	91566	LV	\$ 14,800.00
A016	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	15A847	2006-CHE-MALI	91498	LV	\$ 30,184.00
A017	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	16A518	2006-CHE-MALI	91022	LV	\$ 30,184.00
A018	364803-406	HHS:DPBH-RURAL CLINICS	Dodge Durango - Midsize SUV	50244	2006-CHE-TRAI	118650	ELY	\$ 26,536.00
A019	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	0325KF	2006-CHE-TRAI	116776	ELKO	\$ 29,848.00
A020	323503-406	HHS:DPBH EMS	Dodge Durango - Midsize SUV	51588	2006-FOR-EXPL	106274	CARSON	\$ 26,536.00
A021	323303-407	HHS:WELFARE FIELD SRVCS	Ford Focus Compact Sedan	491LHM	2006-FOR-FOCU	103970	RENO	\$ 16,229.00
A022	320803-402	HHS:AGING SRVCS EARLY INTERVENTION	Ford Focus Compact Sedan	51144	2006-FOR-FOCU	101662	RENO	\$ 16,229.00
A023	316203-406	HHS:DPBH-N NV ADLT MNTL HLTH	Ford Focus Compact Sedan	51656	2006-FOR-FOCU	96179	RENO	\$ 16,229.00
A024	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	1735MB	2006-FOR-TAUR	98789	RENO	\$ 29,848.00
A025	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	14A462	2006-FOR-TAUR	97632	LV	\$ 30,184.00
A026	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	72A846	2006-FOR-TAUR	97100	LV	\$ 30,184.00
A027	320803-402	HHS:AGING SRVCS EARLY INTERVENTION	Ford Fusion - Intermediate Sedan	51666	2006-FOR-TAUR	97084	LV	\$ 18,900.00
A028	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	13A227	2006-FOR-TAUR	95735	LV	\$ 30,184.00
A029	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	73A432	2006-FOR-TAUR	95596	LV	\$ 30,184.00
A030	364603-409	DCFS:S NV CHILD & ADOLESCENT	Ford Fusion - Intermediate Sedan	51579	2006-FOR-TAUR	95135	PAHRUMP	\$ 18,900.00
A031	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	51503	2006-FOR-TAUR	95078	PAHRUMP	\$ 30,184.00
A032	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	15A495	2006-FOR-TAUR	94725	LV	\$ 30,184.00
A033	1354-084	ADMIN:FLEET SERVICES	Chevy Volt Compact Sedan	68508	2006-FOR-TAUR	93568	LVMP	\$ 29,864.00
A034	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	16A361	2006-FOR-TAUR	92867	LV	\$ 30,184.00
A035	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	74A278	2006-FOR-TAUR	92389	LV	\$ 30,184.00
A036	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	13A837	2006-FOR-TAUR	91122	LV	\$ 30,184.00
A038	322903-409	HHS:DCFS RURAL CHILD WELFARE	Chevrolet Traverse Midsize SUV	54236	2007-CHE-TRAI	117988	FALLON	\$ 26,270.00
A039	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	965UJX	2007-CHE-TRAI	102221	WINNEM	\$ 29,848.00
A041	327403-908	DETR:INFO AND DEVEL PROCESS	Ford Fusion - Intermediate Sedan	53427	2007-CHR-SEBR	98517	RENO	\$ 18,600.00
A042	322403-406	HHS:COMMUNITY HLTH SVCS	Ford Fusion - Intermediate Sedan	53307	2007-CHR-SEBR	96218	CALIENTE	\$ 18,900.00
A043	472703-657	PUBLIC SFTY:CAPITOL POLICE	Ford Police Midsize SUV	53384	2007-DOD-DURA	102789	CARSON	\$ 29,963.00
A044	472703-657	PUBLIC SFTY:CAPITOL POLICE	Ford Police Midsize SUV	53385	2007-DOD-DURA	99562	CARSON	\$ 29,963.00
A045	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	75A682	2007-FOR-TAUR	94005	LV	\$ 30,184.00
A046	315103-402	HHS:AGING AND DISABILITY SRVCS	Ford Focus Compact Sedan	55678	2008-CHE-COBA	105510	LV	\$ 16,529.00
A047	322903-409	HHS:DCFS RURAL CHILD WELFARE	Chevrolet Impala Full Size Sedan	63616	2008-CHE-IMPA	107827	YERINGTON	\$ 20,409.00
A048	322903-409	HHS:DCFS RURAL CHILD WELFARE		57353	2008-CHE-IMPA	104862	WINNEM	\$ 20,409.00
A049	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	551UVU	2008-CHE-MALI	98649	RENO	\$ 29,848.00
A050	3740-652	PAROLE & PROBATION	Ford Police Midsize SUV	02C882	2008-CHE-MALI	93065	LV	\$ 30,184.00
A051	365003-431	MILITARY: NATIONAL GUARD	Ford Fusion - Intermediate Sedan	55520	2008-CHR-SEBR	99564	CARSON	\$ 18,600.00
A053	326603-402	HHS:AGING AND DISABILITY SRVCS	Ford Focus Compact Sedan	58036	2008-TOY-PRIU	132572	LV	\$ 16,529.00
A054	322903-409	HHS:DCFS RURAL CHILD WELFARE	Chevrolet Traverse Midsize SUV	57373	2008-TOY-RAV4	126873	FALLON	\$ 26,270.00
A055	320860-402	HHS:EARLY INTERVENTION SRVCS	Ford Focus Compact Sedan	58279	2009-CHE-COBA	103168	WINNEM	\$ 16,229.00
A056	326603-402	HHS:AGING AND DISABILITY SRVCS	Ford Focus Compact Sedan	58266	2009-TOY-PRIU	133264	RENO	\$ 16,229.00
A057	322903-409	HHS:DCFS RURAL CHILD WELFARE	Ford Focus Compact Sedan	58308	2009-TOY-YARI	104149	FERNLEY	\$ 16,229.00
A058	364803-406	HHS:DPBH-RURAL CLINICS	Ford Focus Compact Sedan	58410	2010-CHE-COBA	97792	LOVELOCK	\$ 16,229.00
A059	326303-409	HHS:DCFS YOUTH PAROLE SVC	Interceptor Dark Grey	62330	2010-CHE-IMPA	102740	RENO	\$ 29,848.00
A062	319403-406	HR: BUR HLTH PROTECTION SRVCS	Ford Fusion - Intermediate Sedan	58326	2010-FOR-FUSI	95434	CARSON	\$ 18,600.00
A063	326603-402	HHS:AGING AND DISABILITY SRVCS	Dodge Durango - Midsize SUV	59676	2011-TOY-RAV4	129308	ELKO	\$ 26,536.00
								\$ 1,248,320.00

Brian Sandoval  
Governor



Patrick Cates  
Director

Lee-Ann Easton  
Deputy Director

Keith Wells  
Administrator

**STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
FLEET SERVICES DIVISION**

750 E. King Street  
Carson City, Nevada 89701-4768  
Phone: (775) 684-1880 | Fax: (775) 684-1888  
Website: [www.fleetservices.nv.gov](http://www.fleetservices.nv.gov)

**MEMORANDUM**

December 5, 2016

TO: Paul Nicks, Budget Analyst 5  
Governor's Finance Office

FROM: Keith Wells, Administrator

SUBJECT: January BOE Agenda Item Request

Can you please place the attached Board of Examiners (BOE) vehicle purchase request on the January BOE agenda. The request is to purchase 51 vehicles as approved in the Fleet Services Legislatively approved budget for budget account 1356 decision unit E711.

This is a routine request to replace vehicles assigned to various Fleet Services customers based throughout the state that have met the replacement criteria per State Administrative Manual section 1309 and have reached the end of their scheduled lifecycle.

Thank you for your consideration,

Keith Wells,

A handwritten signature in black ink, appearing to be "Keith Wells", written over a large, loopy oval scribble.

Administrator



**Lynnette Aaron**

---

**From:** Keith Wells  
**Sent:** Tuesday, December 06, 2016 2:39 PM  
**To:** Lynnette Aaron  
**Subject:** Revised BOE Spreadsheet  
**Attachments:** FY17\_Replacement\_January\_BOE\_Request.xlsx

Hello Lynnette,

I updated the attached spreadsheet to show how each vehicle request meets SAM. Additionally, for the record the vehicles requested will not be placed into service until May 2017 or later therefore they will be in service for approximately six months longer than this request and will accumulate significantly more miles over the next six months than they currently have.

Thank you,

**Keith Wells | Administrator**  
**Fleet Services Division**  
**State of Nevada | Department of Administration**  
V: (775) 684-1883 | Fax: (775) 684-1888  
[Carsonfleet@admin.nv.gov](mailto:Carsonfleet@admin.nv.gov)  
[www.fleetservices.nv.gov](http://www.fleetservices.nv.gov)







Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE**

***Budget Division***

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 6, 2016  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Paul Nicks, Budget Analyst  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF ADMINISTRATION, FLEET SERVICES DIVISION**

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Administration, Fleet Services Division requests approval to purchase three vehicles not to exceed \$92,531 to provide for the legislatively approved increases to agency leased vehicles.

Additional Information:

The agency was legislatively approved for \$90,459 (SFY17 E721). This request is dependent on the approval of work program C38585.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: <u>  <i>N</i>  </u>
ACTION ITEM: _____

**Brian Sandoval**  
Governor



**Patrick Cates**  
Director

**Lee-Ann Easton**  
Deputy Director

**Keith Wells**  
Administrator

**STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
FLEET SERVICES DIVISION**

750 E. King Street  
Carson City, Nevada 89701-4768  
Phone: (775) 684-1880 | Fax: (775) 684-1888  
Website: [www.fleetservices.nv.gov](http://www.fleetservices.nv.gov)

November 16, 2016

TO: Paul Nicks, Budget Analyst 5  
Governor Office of Finance

FROM: Keith Wells, Administrator

SUBJECT: Vehicle Purchase BOE Agenda Request

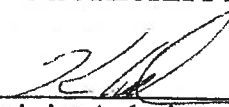

Attached is a Board of Examiners request to approve the purchase of three vehicles in the amount of ~~\$92,441~~ as approved in the Fleet Services Legislatively approved FY2017 budget, decision unit E721.

\$92,531

**Attachments:**

- Two vehicle purchase quotes
- BOE approval request
- Vehicle purchase worksheet

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Administration / Fleet Services	<b>Budget Account #:</b> 1356	
<b>Contact Name:</b> Keith Wells	<b>Telephone Number:</b> 775-684-1883	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
<b>Number of vehicles requested:</b> <u>3</u> <b>Amount of the request:</b> <u>\$92,441</u> <b>Is the requested vehicle(s) new or used:</b> <u>New</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> (1) Van, (2) SUV <b>Mission of the requested vehicle(s):</b> <u>Van - Desert Regional Center, SUV - Parole and Probation</u>		
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> <u>E721</u> <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input checked="" type="checkbox"/> <u>3</u> Addition(s) <input type="checkbox"/> Replacement(s)		
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>No Applicable</u>		
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: _____ Odometer Reading: _____ Type of Vehicle: _____  Vehicle #2 Model Year: _____ Odometer Reading: _____ Type of Vehicle: _____  <i>Please attach an additional sheet if necessary</i>	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  <u>No Applicable</u>  <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>	
<b>APPOINTING AUTHORITY APPROVAL:</b>		
 _____ Agency Appointing Authority	 _____ Title	<u>11-16-16</u> _____ Date
<b>BOARD OF EXAMINERS' APPROVAL:</b>		
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
_____ Board of Examiners	_____ Date	

**STANDARD PAGE ~ BID #8475 FLEET VEHICLES ~ UPDATED 20160913**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

**Specify State's Vehicle Item Number:** \_\_\_\_\_ **5.3, SUV, 1/2TON, 4DR, 4WD, 5-6PASS**  
(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)

<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b> 2017 FORD EXPLORER (K8B)	<b>Base Price for RENO/CARSON CITY</b> \$28,100 ✓	<b>Base Price for LAS VEGAS</b> \$28,450
<b>State vehicle miles per gallon (MPG): 15 CITY - 21 HWY</b>		
<b>State manufactures warranty: 3 YRS/36000 MILES</b>		
<b>Specify alternate fuel engine size and emission rating: 3.5L V6 TI-VCT</b>		
<b>Includes Minimum Standard Equipment Listed: X Yes No If no, state exceptions:</b>		
<b>Exterior Color: List available colors: (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)</b>		
DEEP BLUE CC/M	J4	INGOT SILVER CC/M ✓
TUXEDO BLACK CC/M	UH	OXFORD WHITE CC ✓
		UX
		YZ
<b>Seats, Cloth: List available colors:</b>		
BLACK (XLT ONLY)	GREY	
<b>GVW: NA#</b> _____	<b>WHEELBASE: 114"</b>	
<small>(When Applicable)</small>	<small>(When Applicable)</small>	

**OPTION PACKAGE PAGE ~ BID #8475 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

**Specify State's Vehicle Item Number:** \_\_\_\_\_ **5.3, SUV, 4DR, 4WD, 5-6PASS**  
(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)

<b>Option Package Name/Code:</b> BASE MODEL	<b>\$ N/C</b>
<b>List Equipment Features Below: INCL. PWR WINDOWS, PWR LOCKS, PWR MIRRORS, PWR DRIVER SEAT, CRUISE, TILT, KEYLESS ENTRY, SAFETY CANOPY, PRIVACY GLASS</b>	
<b>XLT Package</b>	<b>\$4,198</b>

**ITEMIZED OPTIONS PAGE ~ BID #8475 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

**Specify State's Vehicle Item Number:** \_\_\_\_\_ **5.3, SUV, 4DR, 4WD, 5-6PASS**  
(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)

		DEDUCT AMOUNT
ABS Brake System	\$ INCL.	\$-
Air Conditioning	\$ INCL.	\$-
Cruise Control	\$ INCL.	\$-
Diesel Engine	\$ NA	\$-
Engine Block Heater	\$79	\$-
Four Wheel Drive (4x4)	\$ INCL.	\$-
Heavy Duty Alternator (140A)	\$ NA	\$-
Hitch Receiver	\$ INCL. W/TRAILER TOW	\$-
Integrated Trailer Brake (3/4 ton only)	\$ NA	\$-
Keyless Entry w/Fob (must have power door locks)	\$ INCL.	\$-
Limited Slip Differential	\$ NA	\$-
Paint, Metallic	\$ OPTIONAL N/C	\$-
Power Mirrors	\$ INCL.	\$-
Power Locks	\$ INCL.	\$-
Power Seats (DRIVER'S SIDE ONLY)	\$ INCL.	\$-
Power Windows	\$ INCL.	\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA	\$-
Radio; AM/FM Stereo, Cassette Player, CD	\$ INCL.	\$-
Rear Window Wiper	\$ INCL.	\$-
Seats, Vinyl	\$ NA	\$-
_____ Vinyl Colors:		
Skid Plate	\$ NA	\$-
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ NA	\$-
Trailer Tow Mirrors	\$ NA	\$-
Trailer Tow Package	\$ NA	\$-
<b>Other:</b>		
TRAILER TOW	\$497	\$-
DAYTIME RUNNING LAMPS	\$39	\$-
ENGINE BLOCK HEATER	\$79	\$-
FLOOR MATS	\$66 ✓	\$-



REVERSE SENSING SYSTEM	\$240	✓	
SYNC (HANDS FREE PHONE)	\$508	✓	

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per mile unit.

E721  
BA 3740

Base # 28,100  
Options # 814

---

Total 28,914

Quantity = 2

---

Total \$ 57,828

**STANDARD PAGE/COST MATRIX ~ BID #8475 FLEET VEHICLES ~ UPDATED 20160822**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>		4.3, PASSENGER VAN, 12 PASS	
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>		<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
2017 FORD Transit 350 WAGON (X2Z)		\$29,842	\$30,192
2017 FORD Transit 350 WAGON (Med roof X2C)		\$31,622	\$31,972 ✓
2017 FORD Transit 350 WAGON (High roof X2X)		\$32,895	\$33,245
State manufactures warranty: 3 YR or 36000 MILES 5YR or 60,000 PowerTrain			
Specify alternate fuel engine size and emission rating: 3.7L TIVCT V6 FFV E85			
Includes Minimum Standard Equipment Listed: X Yes No if no, state exceptions:			
Exterior Color: List available colors: (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)			
US YELLOW (FLEET ONLY)	BY	RACE RED	PQ
SHADOW BLACK	G1	OXFORD WHITE	YZ ✓
BLUE JEANS	N1	CARIBOU	H5
INGOT SILVER	UX	MAGNETIC	J7
Seats, Cloth: List available colors:			
GREY			
GVW: 9000#		WHEELBASE: 138"	
<small>(When Applicable)</small>		<small>(When Applicable)</small>	

**OPTION PACKAGE PAGE ~ BID #8475 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>		4.3, PASSENGER VAN, 12 PASS	
<b>Option Package Name/Code:</b> XLT		\$1,016	
<b>List Equipment Features Below:</b>			
Full Wheel Covers, Auto Headlamps, Chrome Grill, Rain Sensing Wipers, Full Carpeting, Rear seat Recline			

**ITEMIZED OPTIONS PAGE ~ BID #8475 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>		4.3, PASSENGER VAN, 12 PASS	
ABS Brake System	\$ INCL.		\$-
Air Conditioning	\$ INCL.		\$-
Air Conditioning, REAR	\$734	✓	\$-
Cruise Control	\$ INCL.		\$-
Engine Block Heater	\$74		\$-
Hitch Receiver	\$ INCL. w/TRAILER TOW		\$-
Integrated Traller Brake	\$ INCL. w/TRAILER TOW		\$-
Keyless Entry KEYPAD	\$81		\$-
Limited Slip Differential	\$277		\$-
Paint, Metallic	\$ OPTIONAL N/C		\$-
Power Mirrors	\$ INCL.		\$-
Power Locks	\$ INCL.		\$-
Power Seats (DRIVER ONLY)	\$405	✓	\$-
Power Windows	\$ INCL.		\$-
Radio, AM/FM Stereo, CD	\$ INCL.		\$-
Rear Window Wiper	\$ NA		\$-
Seats, Vinyl Vinyl Colors: TAN OR GREY	\$ NC		\$-
Skid Plate	\$ NA		\$-
Tilt Steering	\$ INCL.		\$-
Tire, Spare, Full Size	\$ INCL.		\$-
Trailer Tow Mirrors	\$133		\$-
Trailer Tow Package	\$397		\$-

**ITEMIZED OPTIONS PAGE ~ BID #8475 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>		4.3, PASSENGER VAN, 12 PASS	
Other:			

3.7L TIVCT V6		\$ INCL.	\$
3.5L EcoBoost V6		\$1,580	\$
3.2L I5 Diesel		\$5,111	\$
RUNNING BOARDS	✓	\$392	\$
SYNC VOICE SYSTEM		\$882	\$
REARVIEW CAMERA	✓	\$214	\$
REVERSE SENSEING SYSTEM	✓	\$252	\$
A/C. HIGH CAPACITY		\$734	\$
PRIVACY GLASS (INCL. Rear window Defrost)	✓	\$575	\$
ADDITIONAL KEY FOBBS		\$84	\$
ALL WEATHER FLOOR MATS	✓	\$52	
BACKUP ALARM	✓	\$107	
Other:		\$	\$

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit mile.

31,972 Base  
 2,731 ~~2,644~~ Options  
 # ~~34,613~~ 34,703

E721  
 BA 3279  
 LAS VEGAS







Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: November 18, 2016  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Heather Field, Executive Branch Officer  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF AGRICULTURE – LIVESTOCK INSPECTION**

Agenda Item Write-up:

Used Vehicle Request: Pursuant to NRS 334.010 the Department of Agriculture, Livestock Inspection Division, requests approval to purchase used vehicles for an amount not to exceed \$24,596.

Additional Information:

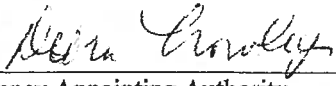
The agency purchases used vehicles from the Nevada Highway Patrol for part time Brand Inspectors use. These purchases reduce the mileage reimbursement costs, which have steadily increased over the years. The agency has legislative approval for four vehicles each year of the biennium. During FY16 the agency purchased one of four vehicles due to lack of availability. The amount of \$10,596, for the remaining three vehicles, was balanced forward into FY17 with work program C36200. The combination of FY17 authorization in the amount of \$14,000 plus the balance forward amount of \$10,596 supports the costs of up to seven vehicles not to exceed the total amount of \$24,596. The approval of this request will allow the agency to be prepared should a used vehicles become available during FY17.

Statutory Authority:

BOE approval required pursuant to NRS 334.010

REVIEWED: *cm*  
ACTION ITEM: \_\_\_\_\_

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Department of Agriculture	<b>Budget Account #:</b> 4546
<b>Contact Name:</b> Flint Wright	<b>Telephone Number:</b> 775-353-3708
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
<b>Number of vehicles requested:</b> <u>7</u> <b>Amount of the request:</b> <u>24,596</u> <b>Is the requested vehicle(s) new or used:</b> <u>Used</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> TBD upon availability <b>Mission of the requested vehicle(s):</b> Brand Inspections	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> E720 <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input checked="" type="checkbox"/> <u>  </u> Addition(s) <input type="checkbox"/> <u>  </u> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> Vehicle Classification is not a sedan nor a compact or intermediate in size.	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: Odometer Reading: Type of Vehicle: <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle: <hr/> <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.       If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
<b>APPOINTING AUTHORITY APPROVAL:</b>	
 _____ Agency Appointing Authority	Acting Fiscal Admin _____ Title
	11/28/10 _____ Date
<b>BOARD OF EXAMINERS' APPROVAL:</b>	
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
_____ Board of Examiners	_____ Date



NEVADA STATE PURCHASING DIVISION  
PROPERTY MANAGEMENT PROGRAM  
515 EAST MUSSER, SUITE 300  
CARSON CITY, NV 89701

<b>SOLD TO:</b> Agriculture Dept 405 S 21st St Sparks, Nevada 89512 Attn: Mike Geissinger PROCESSED THROUGH NEVADA STATE PURCHASING	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">DATE:</td> <td style="width: 40%;">5/24/2016</td> </tr> <tr> <td>INVOICE #</td> <td>6019</td> </tr> <tr> <td>PO:</td> <td></td> </tr> </table>	DATE:	5/24/2016	INVOICE #	6019	PO:	
DATE:	5/24/2016						
INVOICE #	6019						
PO:							

**EXCESS PROPERTY  
BILL OF SALE**

DESCRIPTION	STATE ID #	OF	B/A	PRICE
2008 GMC, PICKUP 2500HD CREW VIN: 1GTHK23K88F204821 <i>4545-05 FERTILE</i>	305291	NHP	473025	\$ 6,586.00
2007 FORD EXPEDITION XLT VIN: 1FMFU16547LA60522 <i>4546-04 FERTILE</i>	296464	NHP	473025	\$ 3,404.00

*By signing below, the recipient agent named on this invoice acknowledges receipt of the property listed hereon and understands that the property is subject to the provisions of NAC 333.120, printed on the reverse side of this document.*

	<b>INV TOTAL</b>	<b>\$9,990.00</b>
--	------------------	-------------------

PROPERTY SOLD BY: GEOFF LANDRY

RECEIVED BY:

DATE:

REMIT TO:  
ADMINISTRATIVE SERVICES DIVISION  
209 E. MUSSER ST. #304  
CARSON CITY, NV 89701

FOR OFFICE USE ONLY

CUSTOMER COPY

# State of Nevada Work Program

**WP Number: C36200**

**FY 2017**

Add Original Work Program

**XXX** Modify Work Program

BUDGET DIVISION USE ONLY	
DATE	07/13/16
APPROVED ON BEHALF OF THE GOVERNOR BY	
cmurph3	

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
06/20/16	101	550	4546	AGRI - LIVESTOCK INSPECTION

### Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
2511	BALANCE FORWARD FROM PREVIOUS YEAR	10,596					
<b>Subtotal Budgetary General Ledgers</b>		<b>10,596</b>	<b>Subtotal Revenue General Ledgers(RB)</b>		<b>0</b>		<b>0</b>
<b>Total Budgetary &amp; Revenue GLs</b>					<b>10,596</b>		

### Expenditures

CAT	Amount	CAT	Amount
04	10,596		
<b>Sub Total Category Expenditures</b>			<b>10,596</b>

<p><b>Remarks</b></p> <p>The purpose of this Work Program is to partially balance forward remaining Fiscal Year 2016 funds to Fiscal Year 2017.</p> <p style="text-align: center; font-size: 2em; color: gray;">\$117,027</p>
---

**Total Budgetary General Ledgers and Category Expenditures (AP)** **21,192**

\_\_\_\_\_  
**dcrowle1**  
Authorized Signature

\_\_\_\_\_  
**06/24/16**  
Date

\_\_\_\_\_  
Controller's Office Approval

Does not require Interim Finance approval since WP is \$30,000 or less cumulative for category

# State of Nevada Work Program

**WP Number: C36200**

**FY 2017**

Add Original Work Program

**XXX** Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
06/20/16	101	550	4546	AGRI - LIVESTOCK INSPECTION

### Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
2511	BALANCE FORWARD FROM PREVIOUS YEAR	10,596					
<b>Subtotal Budgetary General Ledgers</b>		<b>10,596</b>	<b>Subtotal Revenue General Ledgers(RB)</b>		<b>0</b>		<b>0</b>
<b>Total Budgetary &amp; Revenue GLs</b>					<b>10,596</b>		

### Expenditures

CAT	Amount	CAT	Amount
04	10,596		
Sub Total Category Expenditures		<u>10,596</u>	

**Remarks**

The purpose of this Work Program is to partially balance forward remaining Fiscal Year 2016 funds to Fiscal Year 2017 with no change in purpose.

**Total Budgetary General Ledgers and Category Expenditures (AP)** **21,192**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Controller's Office Approval

Does not require Interim Finance approval since WP places funds in reserve only

**State of Nevada  
Work Program Packet Checklist**

- ✓ Work program form
- ✓ Work program packet checklist
- ✓ Cumulative modification worksheet
- ✓ Cover Page detailing the reasons for the revision, benefits to the division, department and state and consequences if not approved
- ✓ Financial/Budget Status Reports (current)
- ✓ Budget projections with corresponding detail
- ✓ Fund map reflecting amounts before and after the revision
- NPD 19 (If requesting new position) **include copy of current organizational chart w/proposed change**
- ✓ Quotes for the purchase of unbudgeted items (i.e., equipment, computers, etc.)
- Spreadsheets/detailed calculations supporting request

**WORK PROGRAM REVISIONS INVOLVING GRANTS MUST ALSO INCLUDE**

- Grant history/reconciliation form for grants
- Copies of all grant awards for the current year listed on the grant reconciliation form
- Copy of grant budget - if applicable
- Summary of the grant program and purpose if not included in the grant award document

**IFC determination evaluation (reason work program does or does not require IFC approval indicated with an X)**

**Requires IFC approval because**

- |   |  |
|---|--|
| <input type="checkbox"/> \$75,000 or more cumulative for an expenditure category  | <input type="checkbox"/> Exceeds \$30,000 cumulative and is 10% or more cumulative for an expenditure category |
| <input type="checkbox"/> Involves the allocation of block grant funds and the agency is choosing to use the IFC meeting for the required public hearing per NRS 353.337 | <input type="checkbox"/> Non-governmental grant or gift in excess of \$20,000                                  |
| <input type="checkbox"/> Includes new positions   | <input type="checkbox"/> Other:  |

**Does not require IFC approval because**

- |  |   |
|--|---|
| <input type="checkbox"/> \$30,000 or less cumulative for each expenditure category   | ✓ Places funds in Reserves, Reserve for Reversion, or Retained Earnings categories only |
| <input type="checkbox"/> Less than \$75,000 cumulative and 10% cumulative for each expenditure category  | <input type="checkbox"/> Non-executive budget   |
| <input type="checkbox"/> \$5,000 or less for expenditure categories 02, 03, 05, & 30 and \$10,000 or less for any other expenditure categories | <input type="checkbox"/> Other:   |
| <input type="checkbox"/> Implements general/highway fund salary adjustments approved by the BOE  | Approved by:<br>Date:   |

STATE OF NEVADA  
DEPARTMENT OF AGRICULTURE

**Budget Account 4546 - AGRI - LIVESTOCK INSPECTION  
Work Program C36200  
Fiscal Year 2017**

**Budget Account's Primary Purpose, Function and Statutory Authority**

The Division of Livestock Inspection is responsible by statute for protecting livestock owners from theft or loss of livestock, introduction of diseased animals, and unfair business practices. This is accomplished by enforcing the mandated statutes of inspection and registration of brands; returning estrays; and the licensing of livestock and agricultural dealers, agents, buyers, and public sale yards. The division also investigates livestock thefts and enforces all livestock laws with a road interdiction program to prevent the ingress/egress of livestock that have not met the mandated requirements of both animal health and livestock identification. Ultimately, the division protects major food sources within the State of Nevada. Additionally, the division provides certified peace officers whose function is to enforce all livestock laws and animal health requirements with the road interdiction program in the absence of permanent ports of entry at Nevada border crossings. The division cooperates with other states to help with the enforcement of their livestock laws. Statutory Authority: NRS 561, 564, 565, 575, 571, 554, and 587.

**Purpose of Work Program**

The purpose of this Work Program is to partially balance forward remaining Fiscal Year 2016 funds to Fiscal Year 2017 with no change in purpose.

**Justification**

The Nevada Department of Agriculture Animal Industry was authorized in FY16 to purchase four used vehicles. Only one vehicle became available and Animal Industry is requesting to balance forward the remaining funds to purchase the additional three vehicles in FY17.

**Expected Benefits to be Realized**

The expected benefits are to have the approved funds available to process the purchase of the three used vehicles in FY17.

**Explanation of Projections and Documentation**

Attachment A: Budget Status Reports  
Attachment B: Budget Account Reconciliation  
Attachment C: Fund Maps  
Attachment D: Vehicle Quote and PO  
Attachment E: BOE Approval

**New Positions:** No

**Summary of Alternatives and Why Current Proposal is Preferred**

The current proposal is preferred to allow for the purchase of the used vehicles in FY17 as they become available.

**STATE OF NEVADA WORK PROGRAM  
DEPARTMENT OF AGRICULTURE  
AGRI - LIVESTOCK INSPECTION  
B/A 4546 SFY17**

G.L.#	REVENUES Description	Original or Legislatively Approved Work Program	APPROVED	PENDING	-----CUMULATIVE-----		Total Amount
			FIRST	SECOND	Dollar Change	Percent Change	
			Work Program Change	Work Program Change			
			WP # C35171	WP # C36200			
2511	BALANCE FORWARD FROM PREVIOUS YEAR	920,724		10,596	10,596	1.2%	931,320
3319	LIVESTOCK INSPECTION TAX	233,462			0	0.0%	233,462
3612	DEALERS LICENSES	10,775			0	0.0%	10,775
3613	PUBLIC AUCTION LICENSES/PERMITS	1,050			0	0.0%	1,050
3713	MANUFACTURED ANIMAL FEED LABELING FEES	225,000	-225,000		-225,000	-100.0%	0
3714	BIOLOGICS LABELING FEES	112,500			0	0.0%	112,500
3716	BRAND INSPECTION FEES	621,397			0	0.0%	621,397
3745	BRAND RECORDING FEES	12,754			0	0.0%	12,754
3746	BRAND TRANSFER FEES	7,320			0	0.0%	7,320
3747	RERECORDING FEES	4,945			0	0.0%	4,945
3804	LABORATORY CHARGE	252,766			0	0.0%	252,766
4027	PUBLICATION SALES	360			0	0.0%	360
4326	TREASURER'S INTEREST DISTRIB	648			0	0.0%	648
4705	TRANS FROM PUBLIC SAFETY	1,391			0	0.0%	1,391
4738	TRANS FROM BA 4491	24,000			0	0.0%	24,000
	<b>Total Revenues</b>	<b>2,429,092</b>	<b>-225,000</b>	<b>10,596</b>	<b>-214,404</b>	<b>-8.8%</b>	<b>2,214,688</b>
	<b>EXPENDITURES</b>						
Cat	Description						
01	PERSONNEL	733,795			0	0.0%	733,795
03	IN-STATE TRAVEL	84,230			0	0.0%	84,230
04	OPERATING EXPENSES	117,127		10,596	10,596	9.0%	127,723
10	TRANSFER TO ELKO COUNTY	38,098			0	0.0%	38,098
14	E.I.A. TESTING EXPENSE	86,346			0	0.0%	86,346
23	AGRICULTURE ENFORCEMENT UNIT	60,320			0	0.0%	60,320
26	INFORMATION SERVICES	2,150			0	0.0%	2,150
29	UNIFORMS	1,740			0	0.0%	1,740
81	TRANSFER TO NHP DISPATCH COST ALLOCATION	1,233			0	0.0%	1,233
82	DEPARTMENT COST ALLOCATIONS	174,621			0	0.0%	174,621
83	NDOT 800 MHZ RADIOS STATEWIDE COST ALLOCATION	4,050			0	0.0%	4,050
84	TRANS TO VET MED	22,616			0	0.0%	22,616
86	RESERVE	1,101,842	-225,000		-225,000	-20.4%	876,842
87	PURCHASING ASSESSMENT	924			0	0.0%	924
	<b>Total Expenditures</b>	<b>2,429,092</b>	<b>-225,000</b>	<b>10,596</b>	<b>-214,404</b>	<b>-8.8%</b>	<b>2,214,688</b>

[Main Menu](#) > [Budget Status Report Input](#) > [Budget Account List](#) > [Summary Budget Status Report](#)

REPORT DATE AS OF: 06/17/2016  
PROC ID: BSR\_GEN\_BBLs\_REPORT

STATE OF NEVADA  
Office of the State Controller

Summary Budget Status Report

Fiscal Year: 2016

Fund: 101 GENERAL FUND

Agency: 550 AGRICULTURE

Budget Account: 4546 LIVESTOCK INSPECTION

Organization: 0000 AGRICULTURE

	YTD Actual	Work Program	Difference
<b>Total Receipts/Funding</b>	1,617,497.62	1,899,797.00	-282,299.38
<b>Total Expenditures</b>	1,277,978.29		
<b>Total Encumbrances</b>	21,545.46		
<b>Total Pre-encumbrances</b>	.00		
<b>Total Obligations</b>	1,299,523.75	1,899,797.00	600,273.25
<b>Realized Funding Available</b>	317,973.87		

[Get Information About Receipts/Funding](#)

[Get Information About Obligations](#)

REPORT DATE AS OF: 06/17/2016  
 PROC ID: BSR\_REC\_FUND\_SUM

STATE OF NEVADA  
 Office of the State Controller

Budget Status Report - Receipts/Funding

Fiscal Year: 2016

Fund: 101 GENERAL FUND

Agency: 550 AGRICULTURE

Budget Account: 4546 LIVESTOCK INSPECTION

Organization: 0000 AGRICULTURE

	YTD Actual	Work Program	Difference
<b>Total Receipts/Funding</b>	1,617,497.62	1,899,797.00	-282,299.38

Code	Description	YTD Actual	Work Program	Difference
47	BEGINNING CASH	209,334.00	209,334.00	.00
3319	LIVESTOCK ASSESSMENT TAX	106,635.62	233,464.00	-126,828.38
3612	DEALERS LICENSES	7,800.00	10,775.00	-2,975.00
3613	PUB AUCTION LICENSES/PERMITS	1,975.00	1,051.00	924.00
3713	MANUFACTURED ANIMAL FEED LABEL	.00	.00	.00
3714	WATER TESTING FEES	.00	112,500.00	-112,500.00
3716	LIVESTOCK INSPECTION FEES	566,915.25	621,395.00	-54,479.75
3745	RECORDING FEES	57,040.00	12,755.00	44,285.00
3746	TRANSFER FEES	14,280.00	7,320.00	6,960.00
3747	RERECORDING FEES	398,795.25	412,038.00	-13,242.75
3804	LABORATORY CHARGES	206,889.15	252,766.00	-45,876.85
4027	PUBLICATION SALES	26,806.00	360.00	26,446.00
4326	TREASURER'S INTEREST DISTRIB	1,027.35	648.00	379.35
4705	TRANS FROM PUBLIC SAFETY	.00	1,391.00	-1,391.00
4738	TRANSFER FROM BEEF COUNCIL	20,000.00	24,000.00	-4,000.00



REPORT DATE AS OF: 06/17/2016  
 PROC ID: BSR\_GEN\_BCLS\_REPORT

STATE OF NEVADA  
 Office of the State Controller Budget Status Report - Obligations

Fiscal Year: 2016

Fund: 101 GENERAL FUND

Agency: 550 AGRICULTURE

Budget Account: 4546 LIVESTOCK INSPECTION

Organization: 0000 AGRICULTURE

	YTD Actual	Work Program	Difference
<b>Total Expenditures</b>	1,277,978.29		
<b>Total Encumbrances</b>	21,545.46		
<b>Total Pre-encumbrances</b>	.00		
<b>Total Obligations</b>	1,299,523.75	1,899,797.00	600,273.25

Category	Description	Expended	Encumbered	Pre-encumbered	Obligated	Work Program	Difference
01	PERSONNEL SERVICES	684,366.44	.00	.00	684,366.44	719,739.00	35,372.56
03	IN STATE TRAVEL	93,913.31	.00	.00	93,913.31	102,678.00	8,764.69
04	OPERATING	118,398.09	9,702.93	.00	128,101.02	135,520.00	7,418.98
10	TRANSFER TO ELKO COUNTY	36,702.16	.00	.00	36,702.16	38,098.00	1,395.84
14	LABORATORY SUPPLIES	92,370.05	11,727.97	.00	104,098.02	106,530.00	2,431.98
23	AGRI ENFORCEMENT UNIT	46,456.77	114.56	.00	46,571.33	60,343.00	13,771.67
26	INFORMATION SERVICES	1,765.47	.00	.00	1,765.47	3,158.00	1,392.53
29	UNIFORMS	.00	.00	.00	.00	1,740.00	1,740.00
81	TRANSFER TO NHP DISPATCH COST	1,227.00	.00	.00	1,227.00	1,227.00	.00
82	TRANSFER TO AG ADMINISTRATION	180,621.00	.00	.00	180,621.00	180,621.00	.00
83	NDOT 800 MHZ RADIO COST ALLOCA	.00	.00	.00	.00	4,050.00	4,050.00
84	TRANSFER TO VET MED	21,817.00	.00	.00	21,817.00	21,817.00	.00
86	RESERVE BALANCE FORWARD	.00	.00	.00	.00	523,935.00	523,935.00
87	PURCHASING ASSEMENT	341.00	.00	.00	341.00	341.00	.00

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Main Menu > Budget Status Report Input > Summary Budget Status Report  
 REPORT DATE AS OF: 06/16/2016  
 PROC ID: BSR\_GEN\_BBLs\_REPORT

STATE OF NEVADA  
 Office of the State Controller

Summary Budget Status Report

Fiscal Year: 2017

Fund: 101 GENERAL FUND Agency: 550 AGRICULTURE  
 Budget Account: 4546 LIVESTOCK INSPECTION Organization: 0000 AGRICULTURE

	YTD Actual	Work Program	Difference
<b>Total Receipts/Funding</b>	920,724.00	2,429,092.00	-1,508,368.00
<b>Total Expenditures</b>	.00		
<b>Total Encumbrances</b>	.00		
<b>Total Pre-encumbrances</b>	.00		
<b>Total Obligations</b>	.00	2,429,092.00	2,429,092.00
<b>Realized Funding Available</b>	920,724.00		

[Get Information About Receipts/Funding](#)

[Get Information About Obligations](#)

STATE OF NEVADA  
 Office of the State Controller

Budget Status Report - Receipts/Funding

Fiscal Year: 2017

Fund: 101 GENERAL FUND

Agency: 550 AGRICULTURE

Budget Account: 4546 LIVESTOCK INSPECTION

Organization: 0000 AGRICULTURE

	YTD Actual	Work Program	Difference
<b>Total Receipts/Funding</b>	920,724.00	2,429,092.00	-1,508,368.00

Code	Description	YTD Actual	Work Program	Difference
<a href="#">47</a>	BEGINNING CASH	920,724.00	920,724.00	.00
<a href="#">3319</a>	LIVESTOCK ASSESSMENT TAX	.00	233,462.00	-233,462.00
<a href="#">3612</a>	DEALERS LICENSES	.00	10,775.00	-10,775.00
<a href="#">3613</a>	PUB AUCTION LICENSES/PERMITS	.00	1,050.00	-1,050.00
<a href="#">3713</a>	MANUFACTURED ANIMAL FEED LABEL	.00	225,000.00	-225,000.00
<a href="#">3714</a>	BIOLOGICS LABELING FEES	.00	112,500.00	-112,500.00
<a href="#">3716</a>	LIVESTOCK INSPECTION FEES	.00	621,397.00	-621,397.00
<a href="#">3745</a>	RECORDING FEES	.00	12,754.00	-12,754.00
<a href="#">3746</a>	TRANSFER FEES	.00	7,320.00	-7,320.00
<a href="#">3747</a>	RERECORDING FEES	.00	4,945.00	-4,945.00
<a href="#">3804</a>	LABORATORY CHARGES	.00	252,766.00	-252,766.00
<a href="#">4027</a>	PUBLICATION SALES	.00	360.00	-360.00
<a href="#">4326</a>	TREASURER'S INTEREST DISTRIB	.00	648.00	-648.00
<a href="#">4705</a>	TRANS FROM PUBLIC SAFETY	.00	1,391.00	-1,391.00
<a href="#">4738</a>	TRANSFER FROM BEEF COUNCIL	.00	24,000.00	-24,000.00

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STATE OF NEVADA  
 Office of the State Controller

Budget Status Report - Obligations

Fiscal Year: 2017

Fund: 101 GENERAL FUND

Agency: 550 AGRICULTURE

Budget Account: 4546 LIVESTOCK INSPECTION

Organization: 0000 AGRICULTURE

	YTD Actual	Work Program	Difference
Total Expenditures	.00		
Total Encumbrances	.00		
Total Pre-encumbrances	.00		
Total Obligations	.00	2,429,092.00	2,429,092.00

Category	Description	Expended	Encumbered	Pre-encumbered	Obligated	Work Program	Difference
<u>01</u>	PERSONNEL SERVICES	.00	.00	.00	.00	733,795.00	733,795.00
<u>03</u>	IN STATE TRAVEL	.00	.00	.00	.00	84,230.00	84,230.00
<u>04</u>	OPERATING	.00	.00	.00	.00	117,127.00	117,127.00
<u>10</u>	TRANSFER TO ELKO COUNTY	.00	.00	.00	.00	38,098.00	38,098.00
<u>14</u>	LABORATORY SUPPLIES	.00	.00	.00	.00	86,346.00	86,346.00
<u>23</u>	AGRI ENFORCEMENT UNIT	.00	.00	.00	.00	60,320.00	60,320.00
<u>26</u>	INFORMATION SERVICES	.00	.00	.00	.00	2,150.00	2,150.00
<u>29</u>	UNIFORMS	.00	.00	.00	.00	1,740.00	1,740.00
<u>81</u>	TRANSFER TO NHP DISPATCH COST	.00	.00	.00	.00	1,233.00	1,233.00
<u>82</u>	TRANSFER TO AG ADMINISTRATION	.00	.00	.00	.00	174,621.00	174,621.00
<u>83</u>	NDOT 800 MHZ RADIO COST ALLOCA	.00	.00	.00	.00	4,050.00	4,050.00
<u>84</u>	TRANSFER TO VET MED	.00	.00	.00	.00	22,616.00	22,616.00
<u>86</u>	RESERVE BALANCE FORWARD	.00	.00	.00	.00	1,101,842.00	1,101,842.00
<u>87</u>	PURCHASING ASSEMENT	.00	.00	.00	.00	924.00	924.00

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7044	PRINTING AND COPYING - C																			
7045	STATE PRINTING CHARGES																			
7046	CONTRACTS	2,341.43		2,340.00		154.00			1,891.43	150.00		1,641.43		1,641.43		1,825.00		1,825.00		
7047	LEGAL AND COURT																			
7048	EQUIPMENT REPAIR	2,289.00							84.00	2,300.00		2,300.00		2,300.00						
7049	RECOMPACT MATERIALS																			
7120	ADVERTISEMENTS & PUB. C RELATIONS																			
7142	MEMBERSHIP OF NEWS AND OTHER																			
7151	OUTRIG MAINTENANCE OF VEHICLE																			
7152	DRESS, FUEL																			
7153	OUTRIG POSTAGE																			
7225	POSTAGE - ST CITY MAIL ROOM																			
7265	TOOLS & SUP. EQUIPMENT RECALIBRATION																			
7340	INSPECTIONS & CERTIFICATIONS	1.05	0.25					21.50	7.04	37.33		30.05		30.05		-33.00		433.00		
7350	CREDIT CARD MAINTENANCE FEES																			
7400	PROFESSIONAL SERVICES																			
8270	SPECIAL EQUIPMENT - 15A-000																			
890	Year Program																			
	Total CH 14	5,363.00	6.05	4,588.76	23,177.00	23,002.76	1,488.04	8,858.28	2,055.71	10,628.93	5,131.52	12,876.34	82,878.35	11,772.57	104,808.65	101,530.89	26,161.00	28,161.00		
CH 21	AG Information Unit																			
4308	FOR DECA OUT-OF-STATE	912.23						35.00				947.23		947.23		911.00		2,163.77		
4317	AUTO MAINT OUT OF STATE																			
4320	FOR DALLAS IN STATE	814.29	507.67																	
4326	PERSONAL VEHICLE MAINTENANCE			67.88			2,812.05	128.25	964.81	477.24		4,312.31	346.00	4,658.31	2,211.00	14,368.21		14,368.21		
7029	OPERATING SUPPLIES																			
7051	VEHICLE COMP & COLLISION INS						800.00		2,134.89	2,839.81		3,752.12	445.00	4,197.12	436.00	15,161.12		15,161.12		
7059	AG VEHICLE LIABILITY INSURANCE			2,798.18	11,084.24							2,800.00	700.00	3,500.00	1,855.00	411.00	8,515.00		8,515.00	
7060	EQUIPMENT REPAIR											1,624.00		1,624.00		1,084.00		2,708.00		
7151	OUTRIG MAINTENANCE OF VEHICLE	2,094.00		623.55	2,888.36	1,214.54	1,930.00		2,134.50	1,844.89	12,899.82	12,899.82		12,899.82		29,179.10		29,179.10		
7157	DRESS, FUEL	637.41	599.59	217.47	48.20	232.86	488.05		52.49	14.78	1,776.61	16,414.41		17,291.21		2,704.00		2,704.00		
7162	BALANCE	879.62	2,614.88	795.61	3,778.92	881.65	2,664.54	1,175.82	696.73	1,189.54	466.87	1,131.14	1,374.31	31,899.12	114.54	31,983.28		32,278.00		
7176	PRODUCTY GRAB																			
7201	CELL PHONE/TEXT CHARGES	25.85				29.85	144.75	85.85	46.85	115.00	115.00									
7202	MEMBERSHIP DUES																			
7302	INSPECTIONS																			
7400	PROFESSIONAL SERVICES					200.00		149.24	64.00					833.24	84.00	817.24		1,400.00		
7409	EQUIPMENT PURCHASES - 15A-000																			
	Total CH 21	4,418.17	4,679.85	4,844.64	10,283.00	3,892.80	11,382.40	1,971.32	791.53	4,733.45	1,421.50	6,254.54	11,241.00	46,476.77	8,829.50	89,299.54	68,544.00	14,750.00		

Cost 04	Information Services															
7600	OPERATIVE SUPPLIES															
7610	UTILITY SERVICE	24.36	24.36	24.36	27.84	27.84	27.84	27.84	27.84	36.26	36.26	28.00	36.26	36.26	(36.26)	
7624	IT/IT INFRASTRUCTURE ASSESSMENT	258.75	258.75	258.75			258.75						779.21	1,639.00	239.75	
7634	IT/IT SECURITY ASSESSMENT	179.50				179.50			179.50	179.50			682.00	682.00		
8271	COMPUTER HARDWARE - C3A.C00 - A													1,145.00	1,145.00	
8371	COMPUTER HARDWARE - C3A.C00 - A															
Total Cost 04		462.61	28.38	283.11	27.84	206.24	287.59	27.84	27.84	206.24	196.24	36.26	1,761.47	2,269.27	2,124.76	1,864.11
Cost 05	Uniforms															
7176	CLOTHING/IFORMS/FOOD, AL, DISHWASH														2,248.00	2,248.00
7174	ELECTRIFY UNIFORMS														1,248.00	1,248.00
Total Cost 05															3,496.00	3,496.00
Cost 06	Transfer to 8000 Support Cost Allocation															
7387	EPIC Cost Allocation - CS Support					1,237.00							1,237.00	1,237.00		
Total Cost 06						1,237.00							1,237.00	1,237.00		
Cost 07	Cost Allocation															
3416	16-15 CENTRALIZED PERSONNEL SERVICES CC -												9,182.75	8,182.75	9,182.75	(9,182.75)
7388	16-17 CENTRALIZED PERSONNEL SERVICES CC -			9,182.75				9,182.75					31,546.15	27,346.15	38,711.80	9,182.75
7389	COST ALLOCATION - R	34,879.75			46,018.82		47,387.34		74,177.83		13,187.75	(9,182.75)	143,899.80	6,171.80	(188,719.99)	(188,719.99)
7390	COST ALLOCATION - C													188,719.99	188,719.99	
Total Cost 07		34,879.75	9,182.75		46,018.82		47,387.34		74,177.83		13,187.75	(9,182.75)	143,899.80	6,171.80	(188,719.99)	(188,719.99)
Cost 08	8000 800 8000 Staff Cost Allocation															
7188	STAFF SALARY COST ALLOCATION												4,950.00	4,950.00	4,950.00	
Total Cost 08													4,950.00	4,950.00	4,950.00	
Cost 09	Transfer to 767 800															
7385	COST ALLOCATION - S															
7386	COST ALLOCATION - 767A															
9000	TRANSFER OWNCT COST									71,817.00	71,817.00		71,817.00	71,817.00		
9100	TRANSFER TO ADMINISTRATIVE															
Total Cost 09										71,817.00	71,817.00		71,817.00	71,817.00		
Cost 10	Repayment															
5179	BALANCE BAL FWD TO SUBSIDIARY 11															
Total Cost 10																
Cost 11	Purchasing Assessment															
7393	Purchasing Assessment															
Total Cost 11																
Grand Total										94,814.30	149,465.51	1,237.00	78,790.30	1,267,817.00	2,267,817.00	511,879.41

FY 2018 BA 4548 Livestock Inspection

Table with columns for Category, Fund, and various activity codes (S01-S30). It lists revenues such as 2011 GENERAL FUND, 2012 INSURANCE CASH, and 2013 LIVESTOCK INSPECTION TAX, along with expenditures like 60 PERSONNEL and 62 TRAVEL. Total revenues are 1,250,685 and total expenditures are 1,250,685.

FY 2017 BA 4548 Livestock Inspection C38200

Table with columns for Category, Fund, and various activity codes (S01-S30). It lists revenues such as 2011 GENERAL FUND, 2012 INSURANCE CASH, and 2013 LIVESTOCK INSPECTION TAX, along with expenditures like 60 PERSONNEL and 62 TRAVEL. Total revenues are 609,734 and total expenditures are 609,734.



STATE OF NEVADA

CENTRALIZED PURCHASE ORDER

SHOW THIS NUMBER  
ON ALL RELATED  
DOCUMENTS

REFER INQUIRES TO: HEATHER MOON

SHIP TO:  AGRICULTURE DEPT OF  405 S 21ST ST SPARKS NV 89431	Failure to indicate the correct Purchase Order number on your invoice and/or failure to submit invoices properly as indicated on the Order can delay processing of payment	PURCHASE ORDER NO.  PC 08300000067063
---	--	---

DATE: 06/09/16	FY: 16	PAGE: 001 of 001	BID/CONTRACT NO: 1	TERMS: NET 30 DAYS	FOB POINT: DESTINATION	DELIVERY DATE: 06/15/16
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VENDOR:  NEVADA STATE SURPLUS PROPERTY  515 E MUSSER ST STE 300 CARSON CITY, NV 89701  D08300008	INVOICE TO:  PURCHASING DIVISION  ADMINISTRATION DEPT OF 515 E MUSSER ST STE 300 CARSON CITY NV 89701
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ITEM NO.	DESCRIPTION	QUANTITY AND UNIT	UNIT PRICE	EXTENDED PRICE
001	07051FA 2007 FORD EXPEDITION XLT - VIN #1FMFU16547LA60522  REF REQUISITION: RX550X16048  Please update in Advantage the following: Location Code: _____ Serial Number: _____	1.00 EACH	3,404.000	3,404.00
			SUB TOTAL	3,404.00
			GRAND TOTAL	3,404.00

Line	Fund	Agency	Org/Sub	Appr Unit	Activity	Function	Obj/Sub	Job No.	Rept Cat	Amount
01	101	550	0300	454604			8380	BRANDS		3,404.00

RECEIVED BY	DATE	DEPT APPROVING AUTHORITY
-------------	------	--------------------------

DISTRIBUTION  
AGENCY

## EXCESS VEHICLE ADVANTAGE RXQ Input Form

*Header Information:*

Doc Number <i>RXQ</i> <u>550</u> <u>X16048</u>	
Date of Record <u>06/01/2016</u>	BFY <u>16</u>
Vendor Number <u>D08300008</u>	Vendor Name <u>NEVADA STATE SURPLUS PROP.</u>
Del Date <u>07/01/2016</u>	Ship/Bill <u>010</u> / <u>379</u>
Responsible Agency/Org <u>550</u> / <u>0300</u>	Division <u>AGRICULTURE</u>
Requested by <u>MIKE GEISSINGER</u>	Phone <u>(775) 353-3727</u>
Responsible Person <u>MIKE GEISSINGER</u>	
Requisition Type : <input checked="" type="checkbox"/> <b>X</b>	
Comm/Acc (circle one) :    Yes            No	

*Accounting Details:*

Line	Fund	Agency	Org/Sub	Appr Unit	Obj/Sub	Job No.	Amount
01	101	550	0300	454604	8380	BRANDS	3404.00
02							
03							
04							
05							
<i>Total Acctg Ln.</i>							\$ 3404

*Commodity Details:*



Line	CommCode	Unit	AcctLn	Description and Vehicle Id. No.(VIN#)	Qty	Unit Cost /Ext Cost
01	07051FA	EACH	01	2007 FORD EXPEDITION XLT	1	\$ 3404.00 /\$ 3,404.00
02						/\$ 0.00
03						/\$ 0.00
04						/\$ 0.00
05						/\$ 0.00
06						/\$ 0.00
Ttl. Cost						\$ 3,404.00

**Object Attached : Board of Examiner's approval to purchase**

*Approval History:*

Appr Level	Approve By:	Approval Date:
2		
3		
4	Purchasing	
5	<b>Purchasing</b>	

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> DEPT. OF AGRICULTURE	<b>Budget Account #:</b> 4546
<b>Contact Name:</b> MELANIE WHITNEY	<b>Telephone Number:</b> (775) 368-3826
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
<b>Number of vehicles requested:</b> 4 <b>Amount of the request:</b> 14,000 <b>Is the requested vehicle(s) new or used:</b> <u>USED</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> USED NHP TRUCKS <b>Mission of the requested vehicle(s):</b> These vehicles will be used by Animal Industry Brand Inspectors to provide livestock inspections in the field statewide.	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> E720 <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input checked="" type="checkbox"/> <u>  </u> Addition(s) <input type="checkbox"/> <u>  </u> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> VEHICLE CLASSIFICATION IS NOT A SEDAN OF EITHER COMPACT OR INTERMEDIATE IN SIZE.	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: Odometer Reading: Type of Vehicle:  Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:  <i>Please attach an additional sheet if necessary</i>	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>   <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>
<b>APPOINTING AUTHORITY APPROVAL:</b>   <u>Director</u> <u>7/7/15</u> Agency Appointing Authority                      Title                      Date	
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input checked="" type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase   <u>8-11-15</u> Board of Examiners                      Date	

Revised 7/13/10



Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 7, 2016  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Stacey Johnson, Budget Analyst  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**NEVADA DEPARTMENT OF CORRECTIONS**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Nevada Department of Corrections, requests approval to purchase four new replacement vehicles not to exceed \$124,760.

Additional Information:

This request is funded in the legislatively approved budget (FY17, BA 3710, E711, \$133,679).

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: _____ ACTION ITEM: _____
---------------------------------------

Board of State  
Prison Commissioners

BRIAN SANDOVAL  
Governor

BARBARA CEGAVSKE  
Secretary of State

ADAM PAUL LAXALT  
Attorney General



# STATE OF NEVADA DEPARTMENT OF CORRECTIONS

Northern Administration  
5500 Snyder Avenue, Carson City, NV 89702  
Phone: (775) 887-3285 - Fax: (775) 887-3138

Southern Administration  
3955 W. Russell Road, Las Vegas, NV 89118  
Phone: (702) 486-9938 - Fax: (702) 486-9961



BRIAN SANDOVAL  
Governor

JAMES E. DZURENDA  
Director

JOHN BORROWMAN  
Deputy Director,  
Support Services

DATE: December 8, 2016  
TO: Stacey Johnson, Executive Branch Budget Officer  
Governor's Finance Office, Budget Division  
FROM: John Borrowman, Deputy Director Support Services  
SUBJECT: State Vehicle Purchase

*Scott Ewart for  
John Borrowman*

The Nevada Department of Corrections is seeking approval from the State Board of Examiners pursuant to NRS 334.010 to purchase the following 4 vehicles as approved by the Legislature during the 78<sup>th</sup> (2015) session:

Decision Unit	Cat	OBJ Code	Description	Institution	FY17 Leg Appr	FY17 Quotes
E711	05	8310	Utility Police Interceptor AWD	ESP - 3751	39,495	31,574
E711	05	8310	1T Van	HDSP - 3762	26,649	32,218
E711	05	8310	1T Van	NNCC - 3717	27,495	32,218
E711	05	8310	3/4T Van	SDCC - 3738	23,104	28,752
E711	05	8310	Van Retrofit Caging - 4 vans		16,936	
Total 8310					\$133,679	\$124,760

Each vehicle quote includes Caging, wiring for Radios and a Gun Vault for Utility Police Interceptor

Thank you in advance for your consideration of this request.  
If you have any questions, please call me at 775-887-3346.

cc: Scott Ewart, Chief of Fiscal Services  
Venus Fajota, NDOC Chief of Purchasing/ Inmate Banking Services

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Department of Corrections	<b>Budget Account #:</b> BA 3710
<b>Contact Name:</b> John Borrowman	<b>Telephone Number:</b> 775-887-3346
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> 4                      <b>Amount of the request:</b> \$123,884</p> <p><b>Is the requested vehicle(s) new or used:</b> <u>New</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> PASSENGER VANS (3) and a AWD UTILITY POLICE INTERCEPTOR (1)</p> <p><b>Mission of the requested vehicle(s):</b> Administration daily usage</p>	
<p><b>Were funds legislatively approved for the request?</b></p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p>	<p><b>If yes, please provide the decision unit number:</b> E711</p> <p><b>If no, please explain how the vehicles will be funded?</b></p>
<p><b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b></p> <p><input type="checkbox"/> Addition(s)    <input checked="" type="checkbox"/> 4 Replacement(s)</p>	
<p><b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b></p> <p>No, the Passenger Vans and AWD Utility Police Interceptor are not applicable.</p>	
<p><b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p><b>Current Vehicle Information:</b></p> <p>Vehicle #1 Model Year: 2007 Odometer Reading: 196483 Type of Vehicle: Van</p> <p>Vehicle #2 Model Year: 1998 Odometer Reading: 132412 Type of Vehicle: Van</p> <p><i>See Attached #3 + #4</i></p> <p><i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</p> <p>Yes</p> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p> <p>N/A</p>
<p><b>APPOINTING AUTHORITY APPROVAL:</b></p> <p><i>John Borrowman</i>                      <i>DD Support Services</i>                      <i>12/6/16</i></p> <p>Agency Appointing Authority                      Title                      Date</p>	
<p><b>BOARD OF EXAMINERS' APPROVAL:</b></p> <p><input type="checkbox"/> Approved for Purchase    <input type="checkbox"/> Not Approved for Purchase</p> <p>_____ Board of Examiners                      Date</p>	

REPLACEMENT VEHICLES FY17

VEHICLE #:	MODEL YEAR:	ODOMETER READING:	TYPE OF VEHICLE
3	2000	124,018	Van
4	1983	22,694	3/4 T Truck



Decision Unit	Cat	OBJ Code	Description	Institution	FY17 Leg Appr	FY17 Quotes
E711	05	8310	Utility Police Interceptor AWD	ESP - 3751	39,495	31,574
E711	05	8310	1T Van	HDSP - 3762	26,649	32,218
E711	05	8310	1T Van	NNCC - 3717	27,495	32,218
E711	05	8310	3/4T Van	SDCC - 3738	23,104	28,752
E711	05	8310	Van Retrofit Caging - 4 vans		16,936	
			<b>Total 8310</b>		<b>\$133,679</b>	<b>\$124,760</b>

Replaces EX51805  
Replaces EX34950  
Replaces EX59797  
Replaces EX20402

Each vehicle quote includes Caging, wiring for Radios and a Gun Vault for Utility Police Interceptor

Balance \$8,919



690 EAST GLENDALE AVE. ST 9B CARSON, NV 89031  
 PHONE (800) 874-7515 FAX (775) 358-9309

# QUOTE

Number DVPQ5991  
 Date Nov 21, 2016

<b>Sold To</b>  <b>NEVADA DEPT OF CORRECTIONS</b> Larry Peltier 5500 Snyder Ave. Carson City, NV 89701 CARSON  Phone 775-887-3201 Fax 775-887-0344
---

<b>Ship To</b>  <b>NEVADA DEPT OF CORRECTIONS</b> Larry Peltier 5500 Snyder Ave. Carson City, NV 89701 CARSON  Phone 775-887-3201 Fax 775-887-0344
---

### 2017 CHEVY 15 PASSENGER VAN

<b>Salesperson</b>	<b>Quote Valid</b>	<b>Ship Via</b>	<b>Terms</b>
DAN PENA	30 DAYS	INSTALL	NET 30

Line	Qty	Description	Unit Price	Ext. Price
1	3	1997-2017 Chevrolet G-Series Extended Length Van With Swing Out Side Doors Interior Window Guard Kit For 8 Windows, 15 Passenger, Dual Pull Out Doors <i>Value # 1-2</i>	1,488.08	4,464.24
2	3	Front Partition With Emergency Exit Hatch	612.92	1,838.76
3	3	2008-2017 Chevrolet G-Series Front Partition Filler Panel Kit With Dual Side Doors	200.00	600.00
4	3	PRE-WIRE VAN FOR XPR4550 INSTALL	0.00	0.00
5	3	VHF 1/4 WAVE ANTENNA KIT 150-162 MHZ COAX, ANTENNA, MINI UHF	19.50	58.50
6	3	MOTOROLA POWER CABLE	18.00	54.00
7	3	EQUIPMENT FREIGHT CHARGES	135.00	405.00
8	3	INSTALL LABOR	1,300.00	3,900.00

INSTALLATION / PROGRAMMING NOTES:

SIERRA ELECTRONICS EMPLOYS CERTIFIED ELECTRONICS TECHNICIANS AND INSTALLERS.

QUOTE VALID 30 DAYS

DIRECT QUESTIONS REGARDING THIS QUOTE TO  
 DAN PENA  
 OFFICE- 775-359-1121  
 CELL - 775-846-6904  
 EMAIL danp@sierraelectronics.com

<b>SubTotal</b>	11,320.50
<b>Tax</b>	0.00
<b>Shipping</b>	0.00
<b>Total</b>	<b>11,320.50</b>

*Handwritten calculations:*  
 $\div 3 = 3,773.50$   
 $3/4 TON = 2,551.75$   
 12 PASSENGER #4

Budget Account: 3710 NDOC - DIRECTOR'S OFFICE

Catg	GL Acct	Description	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
	BA 3722	Stewart Conservation Camp SCC						
	Replace: EX49719	2006 Chevrolet Express Van FA# 288470						
		Used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc.						
		Mileage (100,524), excessive maintenance (hit a cow June 2013) and is considered unreliable.						
	Replace With:	1 Ton 15 Passenger Van (added cost: Engine V-8 Gas Flex \$846 and Trailer Tow package \$226)						
		Requires a radio.						
		PREFERENCE: CHEVROLET [See Attachment]						
05	8310	1 TON 15 PASSENGER VAN	1	1	39,495.00	39,495.00	39,495	39,495
	BA 3751	Ely State Prison ESP						
	Fiscal Year 2016							
	Replace: EX50262	2007 Chevrolet Express Van FA# 288488						
		Used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc.						
		High mileage (237,478), excessive maintenance and is considered unreliable.						
	Replace With:	1 Ton 15 Passenger Van 4WD(added cost: Engine V-8 Gas Flex Fuel \$846; Trailer Tow package \$226 and 4WD \$12,000)						
		Requires caging and radio.						
	Fiscal Year 2017							
	Replace: EX51805	2007 Chevrolet Express Van FA# 291829						
		Used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc.						
		Mileage (163,557), excessive maintenance and is considered unreliable.						
	Replace With:	1 Ton 15 Passenger Van 4WD(added cost: Engine V-8 Gas Flex Fuel \$846; Trailer Tow package \$226; Cloth seating \$251 and 4WD \$12,000)						
		Requires caging and radio.						
	PREFERENCE: CHEVROLET [See Attachment]							
05	8310	1 TON 15 PASSENGER VAN	1	1	26,649.00	26,649.00	26,649	26,649
	BA 3762	High Desert State Prison HDSP						
	Fiscal Year 2016							
	Replace: EX34950	1998 GMC Savana Van FA# V004695						
		Used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc.						
		Age, mileage (102,576), excessive maintenance and is considered unreliable.						
	Replace With:	1 Ton 15 Passenger Van (added cost: Trailer Tow package \$226)						
		Requires caging and radio.						
	Fiscal Year 2017							
	Replace: EX29098	1994 Ford Econoline Van FA# V003645						
		Used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc.						
		Age, mileage (125,515), excessive maintenance and is considered unreliable.						
	Replace With:	1 Ton 15 Passenger Van (added cost: Trailer Tow package \$226)						
		Requires caging and radio.						
	PREFERENCE: CHEVROLET [See Attachment]							
05	8310	1 TON 15 PASSENGER VAN	5	0	31,910.00	0.00	159,550	0
	BA 3710	Directors Office - Transportation						
	1) Replace: EX50263	2006 Chevrolet Express Van FA# 288485						
		Mileage (151,369)						
	2) Replace: EX50260	2006 Chevrolet Express Van FA# 288490						
		High mileage (202,018)						
	3) Replace: EX47035	2005 Ford E350 Van FA# 278325						
		Mileage (91,985)						
		Service shop investigation left vehicle parted out						
	4) Replace: EX35910	1998 Ford E350 Van FA# V003679						
		Mileage (116,016), excessive maintenance - not operable						

VEHICLE 27,000  
 VAN 2,000  
 CAGING 2,175  
 REQUEST UTILITY POLICE INTERCEPT 3,573.51

VEHICLE 27,000  
 CAGING 2,175  
 2,175

Ely State Prison  
4569 North State Route 490  
P.O. Box 1989  
Ely, NV 89301

(775)289-8800



**State of Nevada  
Department of Corrections**

Brian Sandoval  
*Governor*

James Dzurenda  
*Director*

Timothy Filson  
*Warden*

DATE: November 8, 2016

TO: John Borrowman, Deputy Director of Support Services  
Denise Martinez, Budget Analyst III  
Christina Jackson, Budget Analyst II

FROM: Timothy Filson, Warden

RE: Purchase of a Ford Interceptor Utility Vehicle

The Director's Office, budget account 3710 was approved to purchase a 1 ton 15 passenger FWD van in the amount of \$39,495 plus \$4,234 for caging for a total of \$43,729 in state fiscal year 2017 for Ely State Prison (ESP) to replace a 2007 Chevrolet Express van with an odometer reading of 202,999 miles. After further examination of ESP's current needs, ESP is requesting to purchase a Ford Utility Police Interceptor for \$27,297 to include a gun vault in the amount of \$2,002.61 plus caging \$2,273.90 for a total of \$31,573.51 in lieu of the 1 ton 15 passenger FWD van.

**Justification for the purchase a Ford Utility Police Interceptor instead of 1 ton 15 passenger FWD van:**

**Fuel Cost Savings:** The 15 passenger vans are used for the following: Inmate Transportation, Transportation for Staff for Training, Audits at other facilities, Medical Runs, Inmate Court Runs, Staff Court appearances, Chase Vehicles, Caseworker transportation and mail runs. Inmate transportation emergency transfers, court runs and medical runs most times involve only one inmate being transported and a 15 passenger van is used. In addition to the one van, a chase van is also used for additional security per operational procedures which results in additional fuel cost for both vehicles for 1 – 3 inmates.

Staff also uses the vans for transportation to trainings, audits, court appearances and Caseworker coverage at other facilities. Using a 15 passenger van for 1 or 2 individuals to travel results in higher fuel costs. Having a vehicle available that gets better gas mileage is always preferable.

The requested utility vehicle seats 5, more reasonable for 1 to 2 passengers and a driver.

**Fuel Mileage per Gallon:** The 15 passenger vans get approximately 11 – 17 MPG new. The current mileage on ESP vans: 20,915, 202,999, 87,147 and 88,142.

Utility Vehicle, 16 – 21 MPG.

**Driving Safety:** Ely's weather at times can be very harsh with snow and ice. When an Emergency transport is needed the vans are taken. The vans are rear wheel drive and can be difficult to maneuver in ice and snowy conditions on the highways. Two vans are needed at one time for one inmate transport.

Utility Vehicle: All wheel drive.

**Additional costs for Inmate Transportation:** Overtime for 4 officers. When inmates need to be transported, a chase van is required for safety purposes due to the custody level ESP operates under and per operational procedures for maximum security inmates. This includes, 2 Officers per vehicle. If ESP was approved to purchase a utility vehicle instead of a van, the utility vehicle could be used as a chase vehicle with only one officer and be able to safely secure all items needed. Rarely does ESP transport 15 inmates at one time. The majority of the time it is 1 – 3 inmates at one time. The vans do not possess the security that the Utility Police Interceptor supports. The Utility Police Interceptor is more versatile and economical for doing certain tasks, especially concerning safety and security. The Police package includes power door locks, safety rear door locks, tailgate/rear door lock included with power door locks. This feature alone allows for 3 different areas of the vehicle to be locked individually any time needed as well as maximum security for the vehicle.

In summary, ESP currently has 4 vans used for all types of transportation. There are consistently times where there are no vans available for emergency runs, staff transportation etc. due to other operations. In addition to ESP inmate transportation runs, ESP fulfills a great deal of the long distance transportation needs to Wells, Ely and Pioche Conservation Camps because of the limited staffing at the camps. In addition to staff use for training, audits and court, the requested utility vehicle is needed to support the institution economically and practically for 50/50 runs, mental health runs, and problem inmates that may need to come to and from ESP on days and times that Inmate Transportation is unable to provide. ESP is in critical need of a replacement vehicle. The Utility vehicle is more versatile, safer and comparatively more economical to operate than a 15 passenger vans with the caging. More often than not, ESP transports one to two inmates at a time to the local hospital or to court, making a van excessive and more expensive to operate compared to a smaller vehicle, especially one with additional safety capabilities. When necessary, ESP also uses vans for chase vehicles which is even more excessive compared to a utility vehicle with its safer capabilities including the ability to secure weapons inside the isolated trunk area that a van does not have. They also provide an all-wheel drive capability that our vans do not, providing for a much safer transports in our local mountainous area especially in the winter months and MPG is better than 15 passenger vans.

3751 - ESP #1

STANDARD PAGE FOR POLICE VEHICLES - 8477

(Use separate page for each package)

DEALER NAME CAPITAL FORD, CARSON CITY, NEVADA (TIM SMITH 775-882-5353 ext.211)

Specify State's Vehicle Item Number: 1.2 SPORT UTILITY VEHICLE FOUR WHEEL DRIVE

Please provide MSRP pricing: \$32,455

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2017 Ford Utility Police Interceptor K8A AW	\$27,297	\$27,597

State vehicle miles per gallon (MPG): 16 City / 21 Hiway

State manufactures warranty: 3 year 36,000 mile comprehensive/ 5 Year 100,000 Powertrain

Exterior Color

(BU) Medium Brown Metallic, (E3) Arizona Beige Metallic Clearcoat, (G1) Shadow Black  
 (HG) Smokestone Metallic, (J1) Kodiak Brown Metallic, (JL) Dark Toreador Red Metallic  
 (KR) Norsesea Blue Metallic, (LK) Dark Blue, (LM) Royal Blue, (LN) Light Blue Metallic,  
 (MM) Ultra Blue Metallic, (N1) Blue Jeans Metallic, (TN) Silver Gray Metallic, (UJ) Sterling Gray Meta  
 (UX) Ingot Silver Metallic, (YG) Medium Titanium Metallic, (YZ) Oxford White

Seats, Cloth: (FW) Charcoal Black

Wheelbase: 113"

ITEMIZED OPTION PAGE ~ POLICE VEHICLES

(Use separate page for each package)

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ .78 per mile.

27,297.00 +  
 2,273.90 +  
 2,002.61 +  
 31,573.51 +

0 \*

**STANDARD PAGE ~ BID# 8477 POLICE VEHICLES**

fleet@fordcountrylv.com

**DEALER NAME: Ford Country Tom Craddock 702-558-8064**

<b>Specify State's Vehicle Item Number: 1.2; SUV, 4 Door; 5-6 passengers (page 1)</b>		
<b>Please provide MSRP pricing: \$32,455</b>		
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>	<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
2017, Ford, Utility Police Interceptor AWD (K8A)	\$29,136.00	\$28,736.00
<b>State vehicle miles per gallon (MPG) 17/23 AWD</b>		
<b>State manufactures warranty: 3yr - 36k bumper to bumper / 5yr - 60k powertrain</b>		
<b>Specify engine size and emission rating: 3.7L V6 E85 FLEX FUEL</b>		
Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:		
<b>Exterior Color: List available colors:</b>		
Arizona Beige, Medium Brown, Smokestone, Dark Toreador Red, Kodiak Brown, Norsesea Blue,		
Dark Blue, Medium Titanuim, Light Blue, Ultra Blue, Silver Gray, Shadow Black,		
Oxford White, Sterling Gray, Ingot Silver, Royal Blue, Blue Jeans		
<b>Seats, Cloth: List available colors: Charcoal Black</b>		
<b>GVW: N/A</b>	<b>WHEELBASE: 113" LENGTH: 197"</b>	

**OPTION PACKAGE PAGE ~BID# 8477 FLEET VEHICLES**

fleet@fordcountrylv.com

**DEALER NAME:**Ford Country                      Tom Craddock                      702-558-8064

**Specify State's Vehicle Item Number:**1.2; SUV, 4 Door, 5-6 passengers (page 2)

**SEE ATTACHMENT FOR FURTHER OPTIONS**

Delivery Charge for other than Reno or Las Vegas (i.e.Ely) \$1.00 per mile





698 EAST GLENDALE AVE. ST 9B SPARKS, NV 89431  
 PHONE (800) 874-7515 FAX (775) 356-9309

# QUOTE

Number DVPQ5993  
 Date Nov 21, 2016

**Sold To**  
 NEVADA DEPT OF CORRECTIONS  
 Larry Peltier  
 5500 Snyder Ave.  
 Carson City, NV 89701  
 CARSON  
  
 Phone 775-887-3201  
 Fax 775-887-3379

**Ship To**  
 NEVADA DEPT OF CORRECTIONS  
 Larry Peltier  
 5500 Snyder Ave.  
 Carson City, NV 89701  
 CARSON  
  
 Phone 775-887-3201  
 Fax 775-887-3379

Vehicle is 2017 Ford Intercetor Utility

<b>Salesperson</b>	<b>Quote Valid</b>	<b>Ship Via</b>	<b>Terms</b>
DAN PENA	30 DAYS	INSTALLED	NET 30

Line	Qty	Description	Unit Price	Ext. Price
1	1	Recessed partition panel, 50% polycarbonate, 50% square-hole punched design	558.00	558.00
2	1	Rear partition, square grid pattern window/side walls. Mount included.	396.00	396.00
3	1	Standard mount, full seat slide, some seat-back recline, .25" poly upper panels, officer safe	0.00	0.00
4	1	Flat kick panel with big-foot pockets	104.40	104.40
5	1	Driver & passenger side steel door panels	187.20	187.20
6	1	Driver & passenger side window guards, welded bars, vertical design	190.80	190.80
7	1	PRE-WIRE VEHICLE FOR XPR4550 INSTALL	0.00	0.00
8	1	VHF 1/4 WAVE ANTENNA KIT 150-162 MHZ COAX, ANTENNA, MINI UHF	19.50	19.50
9	1	MOTOROLA POWER CABLE	18.00	18.00
10	1	EQUIPMENT FREIGHT CHARGES	150.00	150.00
11	1	INSTALL LABOR SPARKS SHOP	650.00	650.00

INSTALLATION / PROGRAMMING NOTES:

SIERRA ELECTRONICS EMPLOYS CERTIFIED ELECTRONICS TECHNICIANS AND INSTALLERS.

QUOTE VALID 30 DAYS

DIRECT QUESTIONS REGARDING THIS QUOTE TO  
 DAN PENA  
 OFFICE- 775-359-1121  
 CELL - 775-846-6904  
 EMAIL. danp@sierraelectronics.com

<b>SubTotal</b>	2,273.90
<b>Tax</b>	0.00
<b>Shipping</b>	0.00
<b>Total</b>	<b>2,273.90</b>

TRUCKVAULT, INC.



315 Township Street  
 P. O. Box 734  
 Sedro-Woolley, WA 98284-0734  
 GSA Contract GS-07F-0032J

Telephone (360) 855.0464  
 US Toll Free (800) 967.8107  
 Facsimile (360)855.2239

# GSA Cost Estimate

Quote Number: 168602

Quote Date: 11/21/16

Quote valid for 90 days from Quote Date  
 Branch / Order type: 30 / R

**Bill To:**

Nevada Dept Of Corrections  
 4569 North State Route 490  
 PO Box 1989  
 Ely NV 89301-  
 USA  
 (775) 293-7354

**Ship To:**

Nevada Dept Of Corrections  
 4569 North State Route 490  
 PO Box 1989  
 Ely NV 89301-  
 USA

E-mail Address: rdugan@doc.nv.gov

<b>Customer ID</b>	<b>GSA Account No.</b>	<b>Account Rep</b>
NEV0019		SK1

Qty	Item No.	Description	Unit Price	Unit Disc.	Extension
1	T-FDEXRS1-11N-PS-PP-LT	Explorer Std 1 Dwr Police Package; Lift	2,290.00	467.389	1,822.61
1	zVault Options -63588		0.00	0.00	0.00

Package Special  
 Standard Height TruckVault  
 1 Drawer  
 Vehicle Year 2017  
 No Third Row Seat  
 Prisoner Cage / K9 Present  
 Exterior Carpet Gray  
 Drawer Interior Carpet Gray  
 Drawer Front(s) Black Composite  
 1 Dwr Push Button Lock w/Key Override  
 3 Diag Carpeted Std Dividers  
 No Residential Delivery

By signing this document I acknowledge that I have carefully examined the ORDER CONFIRMATION details and have found it to conform to my order specifications and accept full ownership of the product(s) and all associated responsibility. I assume responsibility for any required shipping charges, even when omitted from any associated purchase order. I also understand that the estimated delivery time of 3-5 weeks begins when this form is signed, dated and returned to TruckVault, unless otherwise noted above. All transactions to be completed in US Dollars. Products will be exported from the United States in accordance with the Export Administration Regulations. Diversion or use contrary to U.S. law is prohibited. TruckVault is an equal opportunity employer.

<b>Gross Amount</b>	2,290.00
<b>GSA Discount</b>	-467.39
<b>Sub Total</b>	1,822.61
<b>Freight<sup>1</sup></b>	180.00
<b>Sales Tax<sup>2</sup></b>	0.00
<b>Order Total</b>	<b>2,002.61</b>

Accepted by \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

<sup>1</sup>Freight Rates are subject to change at the time of purchase based on current economic conditions

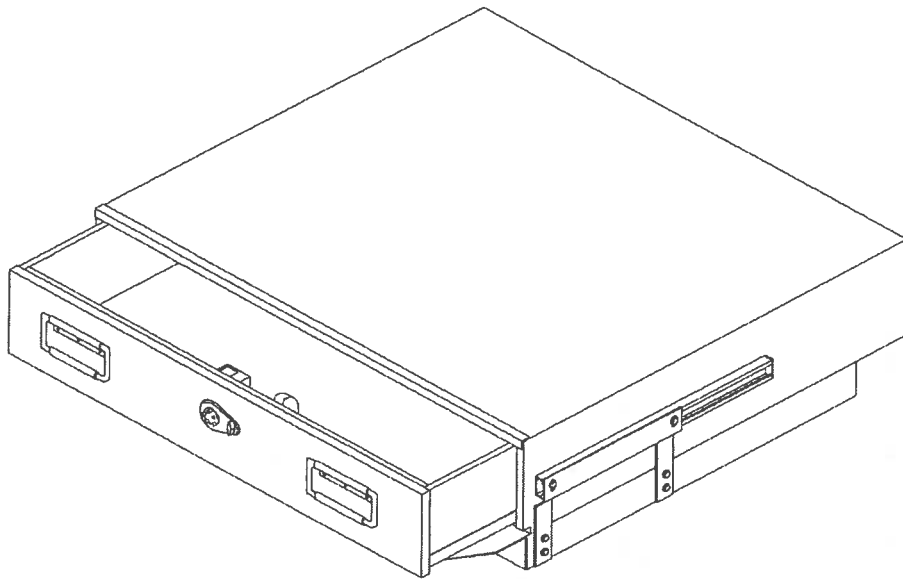
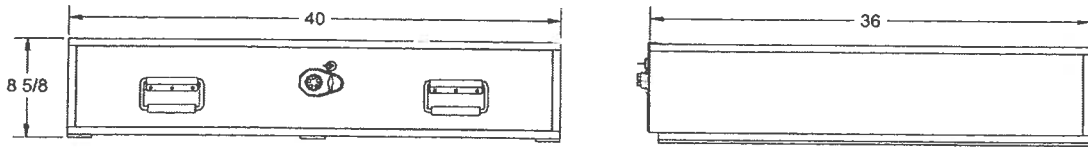
<sup>2</sup>Gun Safes are tax exempt under Washington State Law



# TRUCKVAULT SPECIFICATION SHEET

<b>MAKE:</b> Ford	<b>MODEL:</b> Explorer Interceptor	<b>YEAR:</b>
<b>3RD ROW SEAT:</b> No	<b>SPARE TIRE ACCESS:</b> Yes	<b>STYLE:</b>

**STOCK CODE:** TFDVX516LINT8SR4L



<b>VAULT WIDTH:</b>	40	<b>INSIDE DRAWER HEIGHT:</b>	6 1/8
<b>VAULT LENGTH:</b>	36	<b>INSIDE DRAWER LENGTH:</b>	33 5/8
<b>VAULT HEIGHT:</b>	8 1/4	<b>INSIDE DRAWER WIDTH:</b>	37 7/16
<b>OVERALL HEIGHT:</b>	40W x 36L x 8 5/8	<b>INSIDE DRAWER DIAGONAL:</b>	49 15/16

**ADDITIONAL INFORMATION:**

**NOTE:** Overall Vault height may increase by 1/2" with protective front iron & carpet or 3/4" with all weather coating

**NOTE:** Depending on the style, some locks will increase the Overall Vault length an additional 1 5/8"

**Customer Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

2016 TruckVault Inc. | 1000 W. 10th Street, Suite 100, Woburn, MA 01898 | Phone: (800) 487-5107 | Fax: (960) 855-2138 | www.truckvault.com

State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2015-2017 Biennium (FY16-17)  
 L01 LEGISLATIVELY APPROVED

Budget Account:	3710 NDOC - DIRECTOR'S OFFICE									
Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt	
	BA 3722	Stewart Conservation Camp SCC								
		Replace: EX49719 2006 Chevrolet Express Van FA# 288470								
		Used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc.								
		Mileage (100,524), excessive maintenance (hit a cow June 2013) and is considered unreliable.								
		Replace With: 1 Ton 15 Passenger Van (added cost: Engine V-8 Gas Flex \$846 and Trailer Tow package \$226)								
		Requires a radio.								
		PREFERENCE: CHEVROLET [See Attachment]								
05	8310	1 TON 15 PASSENGER VAN	170	1	1	39,495.00	39,495.00	39,495	39,495	
	BA 3751	Ely State Prison ESP								
		Fiscal Year 2016								
		Replace: EX50262 2007 Chevrolet Express Van FA# 288488								
		Used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc.								
		High mileage (237,478), excessive maintenance and is considered unreliable.								
		Replace With: 1 Ton 15 Passenger Van 4WD(added cost: Engine V-8 Gas Flex Fuel \$846; Trailer Tow package \$226 and 4WD \$12,000)								
		Requires caging and radio.								
		Fiscal Year 2017								
		Replace: EX51805 2007 Chevrolet Express Van FA# 291829								
		Used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc.								
		Mileage (163,557), excessive maintenance and is considered unreliable.								
		Replace With: 1 Ton 15 Passenger Van 4WD(added cost: Engine V-8 Gas Flex Fuel \$846; Trailer Tow package \$226; Cloth seating \$251)								
		Requires caging and radio.								
		PREFERENCE: CHEVROLET [See Attachment]								
05	8310	1 TON 15 PASSENGER VAN	180	1	1	26,649.00	26,649.00	26,649	26,649	
	BA 3762	High Desert State Prison HDSP								
		Fiscal Year 2016								
		Replace: EX34950 1998 GMC Savana Van FA# V004695								
		Used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc.								
		Age, mileage (102,576), excessive maintenance and is considered unreliable.								
		Replace With: 1 Ton 15 Passenger Van (added cost: Trailer Tow package \$226)								
		Requires caging and radio.								
		Fiscal Year 2017								
		Replace: EX29098 1994 Ford Econoline Van FA# V003645								
		Used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc.								
		Age, mileage (125,515), excessive maintenance and is considered unreliable.								
		Replace With: 1 Ton 15 Passenger Van (added cost: Trailer Tow package \$226)								
		Requires caging and radio.								
		PREFERENCE: CHEVROLET [See Attachment]								
05	8310	1 TON 15 PASSENGER VAN	190	5	0	31,910.00	0.00	159,550	0	
	BA 3710	Directors Office - Transportation								
		1) Replace: EX50263 2006 Chevrolet Express Van FA# 288485								
		Mileage (151,369)								
		2) Replace: EX50260 2006 Chevrolet Express Van FA# 288490								
		High mileage (202,018)								
		3) Replace: EX47035 2005 Ford E350 Van FA# 278325								
		Mileage (91,985)								
		Service shop investigation left vehicle parted out								
		4) Replace: EX35910 1998 Ford E350 Van FA# V003679								
		Mileage (116,016), excessive maintenance - not operable								

#2

3712 - HDSP

STANDARD PAGE - BID 8475 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: <i>4.4 - Passenger Van: 1 Ton 15 Passengers</i>		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
<i>2017 Chevrolet Express - CG33706</i>	<i>\$26,932.00</i>	<i>\$27,257.00</i>
State vehicle miles per gallon (MPG): <i>11 CITY / 17 HIGHWAY</i>		
Manufactures Suggested Retail Price(MSRP): <i>\$ 39,038.00</i>		
State manufactures warranty: <i>3 YR or 36k Miles Bumper to Bumper &amp; 5 YR or 100k Miles Powertrain</i>		
Specify standard engine size and emission rating: <i>4.8L V-8 Federal Emission</i>		
Includes Minimum Standard Equipment Listed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If no, state exceptions:		
<i>AM/FM STEREO = STD CD PLAYER - OPTIONAL SEE BELOW</i>		
<i>POWER WINDOWS - OPTIONAL SEE BELOW</i>		
Exterior Color: List available colors: <i>Black, Summit White, Red Hot, Graphite Metallic</i> <i>Silver Ice Metallic, Cyber Gray Metallic</i>		
Seats, Cloth: List available colors: <i>Medium Pewter</i>		
GVW: <i>9600</i>		WHEELBASE: <i>155.00</i>

20,932.00  
 389.00  
 217.00  
 3,773.00  
 875.00  
 32,217.00

OPTION PACKAGE PAGE --BID 8475 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *4.4 - Passenger Van: 1 Ton 15 Passengers*

Option Package Name/Code: *1LT*      \$389.00

List Equipment Features Below:

*Chrome Center Cap, Chrome Appearance Package, Chrome Grille, Custom Cloth Seats, Console, Power Windows, Power Locks, Carpeted Floor, Rubber Floor Mats, Remote Keyless Entry*

ITEMIZED OPTION PAGE - BID 8475 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 4.4 - Passenger Van: 1 Ton 15 Passengers

		DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Air Conditioning, Rear	\$ STD	\$- N/A
Bluetooth for Phone(Incl Onstar)	\$282.00	\$- N/A
Cruise Control & Tilt Wheel	\$ STD	\$- N/A
Deep Tint Glass	\$ STD	\$- N/A
Door, Sliding Side	\$132.00	\$- N/A
Engine, Alt Size 6.0L V-8 Gas Flex Fuel	\$876.00	\$- N/A
Engine, Alt Size 2.8L Duramax Turbo Diesel	\$ TBA	\$- N/A
Engine Block Heater	\$66.00	\$- N/A
Four Wheel Drive(Quigley Conversion)	\$12,995.00	\$- N/A
Keyless Entry w/Fob	\$150.00	\$- N/A
Paint, Metallic	\$ STD	\$- N/A
Power Mirrors(Requires Pwr Windows)	\$102.00	\$- N/A
Power Locks	\$ STD	\$- N/A
Power Seats(Drivers Side Only)	\$242.00	\$- N/A
Power Windows	\$88.00	\$- N/A
Radio: AM/FM Stereo, CD Player(Requires Pwr Wind)	\$132.00	\$- N/A
Rear Window Defogger	\$137.00	\$- N/A
Tilt Steering & Cruise	\$STD	\$- N/A
Tire, Spare, Full Size	\$STD	\$- N/A
Trailer Tow Package	\$247.00	\$- N/A
Vinyl Sealing	\$ No Charge	\$- N/A

*4.4  
from  
original  
Submission*

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 400.00 flat.

State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2015-2017 Biennium (FY16-17)  
 L01 LEGISLATIVELY APPROVED

Budget Account:		3710 NDOC - DIRECTOR'S OFFICE									
Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt		
	5J	Replace: EX33488 1997 Ford E350 Van FA# V003676 Mileage (152,082), excessive maintenance Used to transport inmates for in-state and out of state extraditions, court, house and parole board hearings, transfer to other facilities, etc. Replace With: 1 Passenger Van Ford Transit (added cost each: Optional package \$1,016; High capacity A/C \$734; Trailer Tow package \$397; Trailer tow mirrors \$133; 3.5 Ecoboost V6 engine \$1,590 and all vehicles keyed alike \$100) Requires caging/radio and the state wide communication radio. PREFERENCE: FORD TRANSIT 350 WAGON LOW ROOF [See Attachment]									
05	8310	1 TON 15 PASSENGER VAN BA 3717 Northern Nevada Correctional Center NNCC Fiscal Year 2016	150	1	1	27,495.00	27,495.00	27,495	27,495		27,495
		Replace: EX38293 2000 Ford E350 Van FA# 244053 Used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc. Mileage (125,597), excessive maintenance and is considered unreliable. Replace With: 1 Ton 15 Passenger Van (added cost: Engine V-8 Gas Flex Fuel \$846 and trailer tow package \$226) Requires caging and radio. Fiscal Year 2017									
		Replace: EX59797 2000 Ford E350 Van FA# 244054 Used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc. Mileage (123,134), excessive maintenance and is considered unreliable. Replace With: 1 Ton 15 Passenger Van (added cost: Engine V-8 Gas Flex Fuel \$846 and trailer tow package \$226) Requires caging and radio. PREFERENCE: CHEVROLET [See Attachment]									
05	8310	1 TON 15 PASSENGER VAN BA 3723 Pioche Conservation Camp PCC	115	1	0	27,495.00	0.00	27,495	0		0
		Replace: EX50250 2006 Chevy 3500 Van FA# 288483 High mileage (288,628) and is considered unreliable. Replace With: 1 Ton 15 Passenger Van (added cost: Engine V-8 Flex Fuel \$846 and Trailer Tow Package \$226) Requires caging and radio. PREFERENCE: CHEVROLET [See Attachment]									
05	8310	1 TON 15 PASSENGER VAN BA 3747 Ely Conservation Camp ECC	220	1	0	27,495.00	0.00	27,495	0		0
		Replace: EX34921 1998 GMC Savana Van FA# V004689 Used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc. Age, mileage (136,407), excessive maintenance and is considered unreliable. Replace With: 1 Ton 15 Passenger Van (added cost: Engine V-8 Gas Flex \$846 and Trailer Tow package \$226) Requires caging and radio. PREFERENCE: CHEVROLET [See Attachment]									
05	8310	1 TON 15 PASSENGER VAN BA 3754 Tonopah Conservation Camp TCC	230	1	0	26,649.00	0.00	26,649	0		0
		Replace: EX49725 2006 Chevrolet Express Van FA# 288496 Used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc. Mileage (131,131), excessive maintenance and is considered unreliable. Replace With: 1 Ton 15 Passenger Van (added cost: Trailer Tow package \$226) Requires caging and radio. PREFERENCE: CHEVROLET [See Attachment]									
05	8310	1 TON CARGO VAN ADA COMPLIANT BA 3717 Northern Nevada Correctional Center NNCC	165	1	0	63,321.00	0.00	63,321	0		0
		Replace: EX28168 1993 Ford E350 Van FA# V003642									

VER. CLER 420,744.4  
 2A-1.16 3,973.50  
 2,121,750



#3

3717-NALC

STANDARD PAGE ~ BID 8475 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: <i>4.4 - Passenger Van: 1 Ton 15 Passengers</i>		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
<i>2017 Chevrolet Express - CG33706</i>	<i>\$26,932.00</i>	<i>\$27,257.00</i>
State vehicle miles per gallon (MPG): <i>11 CITY / 17 HIGHWAY</i>		
Manufactures Suggested Retail Price(MSRP): <i>\$ 39,038.00</i>		
State manufactures warranty: <i>3 YR or 36k Miles Bumper to Bumper &amp; 5 YR or 100k Miles Powertrain</i>		
Specify standard engine size and emission rating: <i>4.8L V-8 Federal Emission</i>		
Includes Minimum Standard Equipment Listed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If no, state exceptions:		
<i>AM/FM STEREO = STD CD PLAYER - OPTIONAL SEE BELOW</i>		
<i>POWER WINDOWS - OPTIONAL SEE BELOW</i>		
Exterior Color: List available colors:		
<i>Black, Summit White, Red Hot, Graphite Metallic</i>		
<i>Silver Ice Metallic, Cyber Gray Metallic</i>		
Seats, Cloth: List available colors:		
<i>Medium Pewter</i>		
GVW: 9600		
		WHEELBASE: 155.00

0 +

26,932.00 +

389.00 +

876.00 +

247.00 +

3,773.50 +

32,217.50

OPTION PACKAGE PAGE ~BID 8475 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *4.4 - Passenger Van: 1 Ton 15 Passengers*

Option Package Name/Code: *1LT*      *\$389.00*

List Equipment Features Below:

*Chrome Center Cap, Chrome Appearance Package, Chrome Grille, Custom Cloth Seats, Console,  
Power Windows, Power Locks, Carpeted Floor, Rubber Floor Mats, Remote Keyless Entry*

ITEMIZED OPTION PAGE ~ BID 8475 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *4.4 - Passenger Van: 1 Ton 15 Passengers*

DEDUCT AMOUNT

		DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Air Conditioning, Rear	\$ STD	\$- N/A
Bluetooth for Phone(Incl Onstar)	\$282.00	\$- N/A
Cruise Control & Tilt Wheel	\$ STD	\$- N/A
Deep Tint Glass	\$ STD	\$- N/A
Door, Sliding Side	\$132.00	\$- N/A
Engine, Alt Size 6.0L V-8 Gas Flex Fuel	\$876.00	\$- N/A
Engine, Alt Size 2.8L Duramax Turbo Diesel	\$ TBA	\$- N/A
Engine Block Heater	\$66.00	\$- N/A
Four Wheel Drive(Quigley Conversion)	\$12,995.00	\$- N/A
Keyless Entry w/Fob	\$150.00	\$- N/A
Paint, Metallic	\$ STD	\$- N/A
Power Mirrors(Requires Pwr Windows)	\$102.00	\$- N/A
Power Locks	\$ STD	\$- N/A
Power Seats(Drivers Side Only)	\$242.00	\$- N/A
Power Windows	\$88.00	\$- N/A
Radio, AM/FM Stereo, CD Player(Requires Pwr Wind)	\$132.00	\$- N/A
Rear Window Defogger	\$137.00	\$- N/A
Tilt Steering & Cruise	\$STD	\$- N/A
Tire, Spare, Full Size	\$STD	\$- N/A
Trailer Tow Package	\$247.00	\$- N/A
Vinyl Seating	\$ No Charge	\$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 400.00 flat.

State of Nevada - Budget Division  
Statewide View of BAV Schedules  
2015-2017 Biennium (FY16-17)  
L01 LEGISLATIVELY APPROVED

12/5/16 9:11 AM

Budget Account:	3710 NDOC - DIRECTOR'S OFFICE																			
Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt											
		Van was modified to be ADA compliant for wheel chairs (side ramp); Used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc. Mileage (124,800), excessive maintenance and is considered unreliable. Replace With: 1 Ton EXT Cargo Van ADA Prisoner Transport per the quote provided by dealership. Requires caging and radio. [See Attachment]																		
05	8310	3/4 T 12 PASSENGER VAN BA 3725 Three Lakes Valley Conservation Camp TLVCC Replace: EX31521 1996 Ford Econoline Van FA# V003647 Used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc. High mileage (217,192), total disrepair and is un-usable. Replace With: 3/4 Ton 12 Passenger Van (added cost: Option package \$1,352; Power mirrors \$98 and Power Driver Seat \$234) Requires caging and radio. PREFERENCE: CHEVROLET [See Attachment]	215	1	0	23,104.00	0.00	23,104	0											
05	8310	3/4 T 12 PASSENGER VAN BA 3738 Southern Desert Correctional Center SDCC Replace: EX31520 1996 Ford Econoline Van FA# V003639 Generally used to transport inmates for medical appointments, parole board hearings, transfer to other facilities, etc. Currently used to transport food to TLVCC. Age, high mileage (236,071), excessive maintenance and is considered unreliable. Replace With: 1-Ton 12 Passenger Van (added cost: 1LT package \$1,352; Power mirrors \$98 and Power Driver Seat \$234) Requires caging and radio. PREFERENCE: CHEVROLET [See Attachment]	225	0	1	0.00	23,104.00	0	23,104											
05	8310	4WD TRUCK 3/4T; CRW CAB; S BD BA 3751 Eiv State Prison ESP Replace: EX27170 1992 Dodge 3/4 T Flatbed FA# V003395 Used by maintenance staff when providing service to the conservation camps. Age, mileage ( 118,128), excessive maintenance and is considered unreliable. Replace With: 3/4 Ton Full Size, Crew Cab, Short bed truck (added cost: 4WD, \$2,089; Gear ratio 3.73 \$100; Integrated Trailer Brake Controller \$196; Radio AM/FM \$340; Skid plate \$128; Trailer Tow package \$238 and Mirrors \$60). [See Attachment]	135	1	0	27,913.00	0.00	27,913	0											
05	8310	CAGING Seventeen vans require a sheet metal modification to ensure safe transport of inmates.	240	13	4	4,234.00	4,234.00	55,042	16,936											
05	8310	RADIO - TRANSPORTATION The five transportation vans require radios that can communicate statewide because they transport inmate all around the state.	245	5	0	3,756.00	0.00	18,780	0											
05	8360	SEDAN FULL SIZE 4DR BA 3710 Directors Office - Inspector General Replace: EX FA# Used daily by the investigators when traveling to facilities to investigate grievance and cases. Mileage (133,146), sensor failure and engine seized. Replace With: Full size sedan Requires a gun safe. PREFERENCE: FORD TAURUS [See Attachment]	195	1	0	25,411.00	0.00	25,411	0											
<b>Total for Decision Unit: E711</b>																				
35																				
									576,149											
<b>Total for Decision Unit: E712</b>																				
8																				
									133,679											
E712	EQUIPMENT REPLACEMENT			120	5	5,853.00	5,853.00	29,265	29,265											
26	8271	VIDEO CONFERENCE SYSTEM Replacement set-up for each location includes: 1) HDX 6000 HD codec, Eagle Eye HD, microphone, cables 2) One year extended warranty on item # one																		

12 P. 165-165  
12 P. 165-165

118,128 2-2-16  
07/16 3,541.74  
12/27/17

3738-3DC 114

STANDARD PAGE ~ BID 8475 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: <i>4.2 - Passenger Van: 3/4 Ton 12 Passengers</i>		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
<i>2017 Chevrolet Express - CG23406</i>	<i>\$23,460.00</i>	<i>\$23,760.00</i>
State vehicle miles per gallon (MPG): <i>11 CITY / 17 HIGHWAY</i>		
<i>Manufactures Suggested Retail Price(MSRP): \$34,733.00</i>		
State manufactures warranty: <i>3 YR or 36k Miles Bumper to Bumper &amp; 5 YR or 100k Miles Powertrain</i>		
Specify standard engine size and emission rating: <i>4.8L V-8 Federal Emission</i>		
Includes Minimum Standard Equipment Listed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If no, state exceptions:		
<i>AM/FM STEREO = STD CD PLAYER - OPTIONAL SEE BELOW</i>		
<i>POWER WINDOWS - OPTIONAL SEE BELOW</i>		
Exterior Color: List available colors:		
<i>Black, Summit White, Red Hot, Graphite Metallic</i>		
<i>Silver Ice Metallic, Cyber Gray Metallic</i>		
Seats, Cloth: List available colors:		
<i>Medium Pewter</i>		
GVW: <i>8600</i>		WHEELBASE: <i>135.00</i>

0.\*

23,460.00+  
 1,396.00+  
 102.00+  
 242.00+  
 3,551.75+  
 2,751.76

OPTION PACKAGE PAGE ~BID 8475 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

<i>Vehicle Item Number: 4.2 - Passenger Van: 3/4 Ton 12 Passengers</i>	
Option Package Name/Code: <i>1LT</i>	<i>\$1,396.00</i>
List Equipment Features Below.	
<i>Chrome Center Cap, Chrome Appearance Package, Chrome Grille, Custom Cloth Seats, Console,</i>	
<i>Power Windows, Power Locks, Carpeted Floor, Rubber Floor Mats, Rear Air Conditioning &amp; Heal.</i>	
<i>Remote Keyless Entry</i>	

ITEMIZED OPTION PAGE ~ BID 8475 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 4.2 - Passenger Van: 3/4 Ton 12 Passengers		DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Air Conditioning, Rear (Incl Rear Heater)	\$898.00	\$- N/A
Bluetooth for Phone(Incl Onstar)	\$282.00	\$- N/A
Cruise Control & Tilt Wheel	\$ INCL	\$-336.00
Deep Tint Glass	\$ STD	\$- N/A
Door, Sliding Side	\$132.00	\$- N/A
Engine, Alt Size 6.0L V-8 Gas Flex Fuel	\$876.00	\$- N/A
Engine, Alt Size 2.8L Duramax Turbo Diesel	\$ TBA	\$- N/A
Engine Block Heater	\$66.00	\$- N/A
Four Wheel Drive(Quigley Conversion)	\$12,995.00	\$- N/A
Keyless Entry w/Fob	\$150.00	\$- N/A
Paint, Metallic	\$ STD	\$- N/A
Power Mirrors (Requires Power Windows)	\$102.00	\$- N/A
Power Locks	\$ STD	\$- N/A
Power Seats(Drivers Side Only)	\$242.00	\$- N/A
Power Windows	\$88.00	\$- N/A
Radio; AM/FM Stereo, CD Player (Requires Pwr Win)	\$132.00	\$- N/A
Rear Window Defogger	\$137.00	\$- N/A
Tilt Steering & Cruise	\$ INCL	\$-336.00
Tire, Spare, Full Size	\$STD	\$- N/A
Trailer Tow Package	\$247.00	\$- N/A
Vinyl Seating	\$ No Charge	\$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 375.00 flat.





**AGENDA ITEM 5:**  
**APPROVAL OF A TEXTBOOK**  
**WAIVER**



Brian Sandoval  
Governor




James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 15, 2016  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Susan Brown, Executive Branch Officer   
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF EDUCATION**

Agenda Item Write-up:


Pursuant to NRS 387.2065 the Department of Education, requests approval of a textbook waiver on behalf of White Pine County School District in the amount of \$13,278.48. The district has provided supporting information that they were unable to meet the required textbook expenditures due to an economic hardship.

Additional Information:

The department has reviewed the waiver request submitted by White Pine County School District and agrees with the conditions of hardship as stated from the district. The department has determined that a hardship exists and they are requesting approval as required by statute.

Statutory Authority:

NRS 387.2065

REVIEWED: 
ACTION ITEM: _____

BRIAN SANDOVAL  
*Governor*

STEVE CANAVERO, Ph.D.  
*Superintendent  
of Public Instruction*

STATE OF NEVADA



DEPARTMENT OF EDUCATION  
700 E. Fifth Street  
Carson City, Nevada 89701-5096  
(775) 687 - 9200 · Fax: (775) 687 - 9101  
<http://www.doe.nv.gov>

SOUTHERN NEVADA OFFICE  
9890 S. Maryland Parkway, Suite 221  
Las Vegas, Nevada 89183  
(702) 486-6458  
Fax: (702)486-6450  
[www.doe.nv.gov/Educator\\_Licensure](http://www.doe.nv.gov/Educator_Licensure)

**NRS 387.206 TEXTBOOK ET AL. EXPENDITURE WAIVER**  
**White Pine County School District**

DATE: 11-22-16

TO: Board of Examiners  
Interim Finance Committee  
IN TURN

FROM: Steve Canavero, Superintendent of Public Instruction  
Nevada Department of Education

Roger M. Rahming, Deputy Superintendent  
Nevada Department of Education

SUBJECT: White Pine County School District NRS 387.2065 Waiver Request from  
FY2016 NRS 387.206 Minimum Required Textbook, Instructional Supplies, Instructional  
Software, and Computer Hardware Expenditures

REFERENCE: NRS 387.206

Pursuant to NRS 387.2065 we have reviewed the waiver request submitted by the applicant above and agree with the conditions of economic hardship as stated in the form provided. Based on the economic information contained in this submission, the Department has determined a hardship does exist and we are hereby requesting approval of the attached waiver request in the amount of **\$13,278.48**.

Steve Canavero, Superintendent of Public Instruction  
Nevada Department of Education  
700 East Fifth Street, Suite 104  
Carson City, Nevada 89701  
Phone: (775) 687-9221  
FAX: (775) 687-9101  
Email: [scanavero@doe.nv.gov](mailto:scanavero@doe.nv.gov)

Attachment: Waiver Request Form (completed by White Pine County School District)

NEVADA DEPARTMENT of EDUCATION

**REQUEST FOR WAIVER FROM NRS 387.206  
TEXTBOOK ET AL. EXPENDITURE REQUIREMENT**  
(NRS 387.2065)

The following information is required by the Department of Education ("Department") in order to process all requests for a full or partial waiver from the NRS 387.206 minimum expenditure requirements for textbooks, instructional supplies, instructional software and computer hardware made by school districts, charter schools, or university schools for profoundly gifted pupils.

[1] Requestor: White Pine County School District  
(School District, Charter School, or University School)

[1A] If Charter School, List Sponsor: \_\_\_\_\_

[2] Fiscal Year(s) of Waiver Request: FY2016

[3A] District or School Budgeted Revenues for Waiver Year: \$ \$11,784,037

[3B] District or School Budgeted Expenses for Waiver Year: \$ \$12,250,927

[3C] District or School Projected Revenues for Waiver Year: \$ \$11,835,776

[3D] District or School Projected Expenses for Waiver Year: \$ \$12,285,124

**Note: Expenses include General Fund Transfers to other funds.**

[4] Local or Regional Economic Conditions Warranting Waiver:  
(Detail all economic conditions warranting this waiver request – expand space as necessary)

(Refer to attached)

[5] Detail District or School Conditions Warranting Waiver:  
(Detail specific district or school conditions warranting this waiver request – expand space as necessary)

[6] Textbook et al. Expenditure Obligation for Fiscal Year of Request: \$ \$146,651.81

[7] Amount of Waiver Request: \$ \$13,278.48

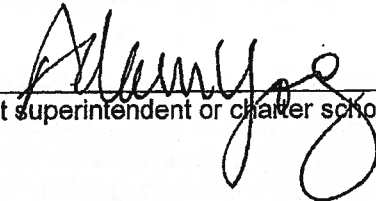
[8] Period of Which the Waiver is Being Requested (i.e., specific months or fiscal years):  
FY2016

**TESTAMENT of REQUESTOR:**

Based upon the information provided above, I am hereby requesting that the

White Pine County School District  
(Name of school district, charter school, or university school)

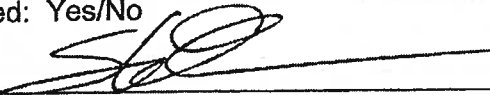
be provided a waiver from its NRS 387.206 minimum textbook et al. expenditure requirement in the amount of \$ 13,278.48 pursuant to NRS 387.2065. I hereby attest that the above statements are true and correct to the best of my knowledge and belief.

Signed:  Date: 11-8-2016  
(School district superintendent or charter school or university school principal, director, or administrator)

**APPROVAL ROUTING:**

[1] NEVADA DEPARTMENT of EDUCATION

Approved: Yes/No

Signed:  Date: 11.22.16  
Steve Canavero, Superintendent of Public Instruction  
See Attached for Basis of Determination and Recommendation  
Or Reason for Denial

[2] STATE BOARD OF EXAMINERS (BOE)

Approved: Yes/No

Attach BOE Minutes

[3] INTERIM FINANCE COMMITTEE (IFC)

Approved: Yes/No

Attach IFC Resolution

**[4] Local or Regional Economic Conditions  
Warranting Waiver:**

(Detail all economic conditions warranting this waiver request – expand space as necessary)

**White Pine County School District**  
**FY2017 Budget Information and Discussion**

**Executive Summary**

**May 9, 2016**

(Revisions June 15, 2016; June 28, 2016)

Recently, the White Pine County School District (WPCSD) has undergone a significant financial shift caused by the following factors:

- significant migration of students to charter schools
- change in the hold harmless provision
- declining local revenue primarily from net proceeds of minerals
- nominal increase in the per pupil guarantee

These factors have significantly altered the FY2016 budget and adversely impacting the FY2017 budget process. The change that has had the most profound impact has been charter school enrollment. The District has cut approximately \$1.2 million from its budget in FY2016 compared with FY2015 and anticipates cutting an additional \$1 million in FY2017. Expenditures have shrunk from \$13,968,082 in FY2014 to approximately \$11,746,527 in the tentative FY2017 budget. In order to spend within the diminished revenue, the District has had to entertain the following budget changes:

- school closures
- staff reduction-in-force
- elimination of athletic and co-curricular programs
- elimination of vocational programs
- re-open collective bargaining agreements
- increase student fees
- and other cuts

The details of the actual budget cuts for FY2016 and proposed for FY2017 are attached (refer to page 9). The end result is that the District's General Fund will be less diverse and the remaining programs and services will make it difficult for White Pine to offer an equitable Nevada education.

Ironically, these budget decisions have come at a time when the State has awarded the WPCSD approximately \$990,000 in new, categorical (a.k.a. grant) programs that cannot be used to supplant General Fund operations. This concept of cutting budgets while receiving additional funding is difficult



for the general public to understand and has been a source of local contention. Unfortunately, the District cannot simply shift the General Fund labor and expenditures into these categorical funds. Also, given the small increase in per pupil funding, it seems the categorical programs may have been implemented at the expense of general fund operations and base funding. Despite the increase in grants, the District will have cut approximately \$2.1 million, or 16%, over the biennium while temporarily adding new grant funded programs and services with a life cycle of less than two years.

The additional grant funding is sincerely appreciated and will provide a direct benefit for certain subgroups of students for a period of time. However, these categorical programs and services are only authorized for the biennium with no guarantee they will continue. This presents a unique set of challenges for many rural areas. Perhaps the biggest hurdles with respect to categorical programs are recruiting, hiring and retaining qualified personnel for positions and services that are only guaranteed for less than two years. For example, by the time the grant application process was developed and then the application written, processed, approved and awarded; there were only a few months remaining in the current fiscal year. We were fortunate to hire a recent college graduate and WP alumni for a grant funded social worker position for the remaining two months of this fiscal year. When this employee asked about her employment status for the next fiscal year, we could not guarantee her employment because a grant application must be completed and approved before we can officially offer the position for another year. This instability makes it difficult for the employee and employer to make any hiring commitments beyond the current fiscal year. The District has a hard enough time attracting and retaining qualified personnel for permanent positions so a guarantee of such a short period of time will make convincing an individual and/or family to relocate to rural Nevada a harder sell. When the funding goes away, so does the job and associated programs and services. Larger school districts may be able to relocate and shift employees within the District to retain positions and avoid layoffs. In smaller areas, when the funding goes away, the employee must relocate their family and belongings. This transient nature associated with categorical funding and related employment risk makes it increasingly difficult to find and hire qualified candidates. In the wake of the recession, researchers at the Federal Reserve Bank of Minneapolis found that Americans would rather change professions than move somewhere new.

During the fiscal collapse caused by the recession after FY2008, the District was fortunate to have collected net proceeds of minerals (NPM) and built a fund reserve to help stabilize operations. Although the budget instructions from the Department of Taxation recommend that local governments not fund operations with NPM, the District was forced to use this source to mitigate the financial impact caused by the recession. The District has steadily cut expenditures, positions, programs, and worked with its collective bargaining units to minimize the impact of wages and benefits while buying time with its fund balance. In fact, WPCSD teacher wages are now among the lowest in the State. Unfortunately, local health insurance costs are among the highest in the State. The District had sufficient funds to make it through to the 2017 Legislative session where we were hoping for an increase in base funding to provide some relief in FY2018. Unfortunately, the hold harmless provision was changed after our final budget was submitted in FY2016 which required the District use its remaining fund reserves in FY2016 which is one fiscal period before the next Legislative session. This means that if there is financial relief in FY2018,

the District will have cut more positions than necessary from the FY2017 budget and may have to hire them back in FY2018 if they are not employed elsewhere.

The remainder of this report provides more specific details about the District's financial complexities. Despite these economic challenges, the White Pine County School District Board of Trustees has acted responsibly and will make the necessary budget decisions in a very transparent way to adapt to its new and challenging financial environment. In addition to cutting expenditures, the District will consider increasing student fees, fund raising activities, leverage technology to provide blended learning and partner with K12 Incorporated to expand and develop distance education services to become more diverse and competitive. It is our hope that this will bring homeschool and charter schools back to the District and increase student enrollment. Because approximately 80% of the District General Fund revenue comes from Nevada Plan sources, adequate increases in base funding are essential to offering consistent programs and services from year to year. If this funding does not keep pace with inflation, the District will be forced to further erode educational programs and services. The District continues to streamline and reduce operations in a manner to preserve instructional services while meeting fiscal constraints. As resources continue to shrink, class sizes increase and employees assume additional responsibilities and diminished household income.

For additional information with respect to the contents of this report, please contact:

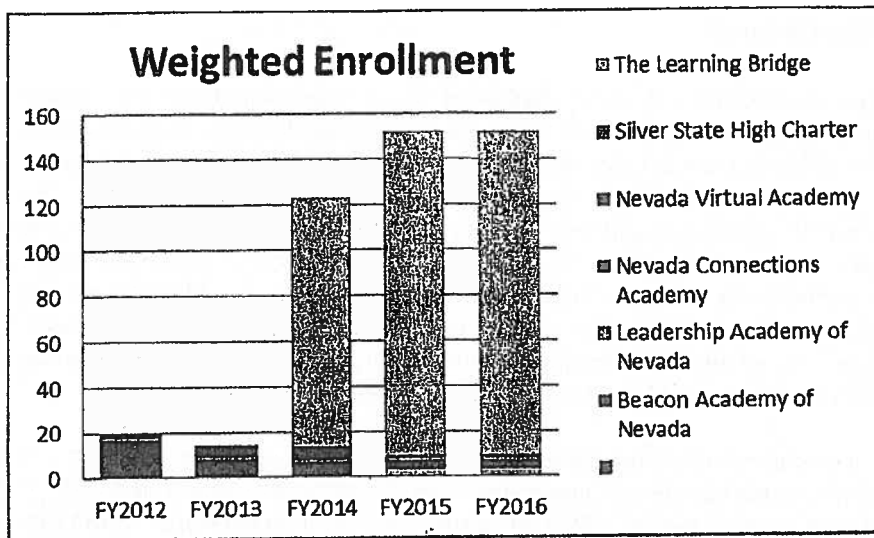
Paul Johnson, CFO  
White Pine County School District  
1135 Avenue C  
Ely, NV 89301  
(775) 289-4851 x7107  
(775) 289-3999 (fax)  
(775) 293-0569 (cell)  
paujohns@whitepine.k12.nv.us

## Charter School Impact:

I need to preface this document by saying the District does not have a problem with charter schools, private schools or school choice nor do we take issue with any family that chooses to exercise their right to educate their child in a manner other than the school district. We are simply attempting to address the economic reality the recent charter school enrollment has created that has significantly and adversely affected our enrollment and revenue. Approximately \$1.7 million has left our school district budget and migrated to charter schools. Unfortunately school districts do not lose a dollar of operating costs for every dollar of revenue lost. There are certain core costs of operations for each facility and student population outside the classroom. This makes adapting to losses in enrollment and revenue more complicated. Based on the current funding authorized by law, it seems that school choice has come at the expense of the school districts instead of supplementing and diversifying.

For example: If charter schools cause a loss of enrollment equal to a typical elementary classroom of 20 students *and* if we use the current per pupil charter school allotment of \$9,272, the District would lose approximately \$185,440 (20 students x \$9,272). If the loss of 20 students were all from the same school and grade level, we could layoff one teaching position due to the drop in enrollment without affecting other classrooms. If we use the salary and benefits of a teacher in the middle of our salary schedule to estimate the total cost of the teacher, we could eliminate approximately \$70,066 in wages and benefits related to this hypothetical drop in enrollment. Further, if we add the minimum textbook spending requirement of \$121.27 per student, or \$2,425, to the teacher's wages and benefits the total budget cut would be \$72,491. This means that the District would lose \$185,440 of revenue but would only be able to cut \$72,491 of expenditures directly related to those 20 students. This leaves a balance of approximately \$112,949 that the District still has to cut. Where does this additional budget cut come from? If all of the cuts come from instruction, the District would have to cut an additional 2.5 teaching positions in order to meet the revenue deficit. A loss of 20 students does not decrease the need for transportation, counseling, administrators, maintenance, custodial staff, central office personnel, and other areas of the budget? The District still has essentially the same demand for services outside the classroom but budget cuts still have to be made and, unfortunately, are made at the expense of the students and staff that remain with the school district. Also, keep in mind that in the scenario above we assumed that the 20 students came from one grade level which is not realistic. In reality, the 20 students would come from various grade levels and schools. If we did lose 20 students, we would not lose them in such a simplistic manner as explained in our example. Losses of two or three students in a single classroom are more likely which would make eliminating a classroom teacher a bit more difficult and most likely increase student teacher ratios. The reality is that in addition to eroding our instructional services, we also have to cut our student and staff support services as well.

The graph below illustrates the recent impact of charter schools affecting WPCSD's enrollment and finances:



The statistics below reflect what has actually happened in White Pine. The actual number of charter school students has grown to approximately 176.1 students or 15% of the District's enrollment. The table below provides an example of how this has affected the District's total revenue:

# Charter School Students	176.1 (per 4 <sup>th</sup> qtr per NDE – Rev. 6/15/16)
X Per Pupil Amount	<u>\$9,272.00</u>
Approximate Loss of Revenue	\$1,632,799.20

This is a simplified example but provides a reasonable estimate of the financial impact.

Using an average class size of 30 students, a loss of 176.1 students would justify a loss of approximately 6 teaching positions. However, the cost of 6 teachers is well below the loss of revenue.

# Teachers (176.1/30)	6.0
Est. Cost Per Teacher	<u>\$70,066.00</u>
Total Est. Teaching Costs	\$420,396.00
Plus: Instructional Materials	<u>\$21,356.00</u>
Total Instructional Cuts	\$441,752.00

This means that in addition to the 6 teaching positions, the District would have to cut an additional \$1,191,047 in order to balance its budget \$12.5 General Fund budget.

To put this in terms of personnel, the following positions would have to be cut in addition to the 6 teaching positions to balance the budget.

- 17.0 Teaching Position @ \$70,066 per Teacher, or
- 10 High School Principals (Range 6 Step 5) @ \$116,197, or
- 10 Middle School Principals (Range 6 Step 5) @ \$112,874, or
- 10 Elementary School Principals (Range 6 Step 5) \$111,802, or
- 24 Custodians (12 months, Range 4, Step E) \$48,707, or
- 20 Administrative Assistants (12 months, Range 10, Step E) \$59,133

These statistics are staggering considering we have approximately 80 teachers, a total of 8 school administrators, 9 administrative assistants, and 13 custodians. Changes of this magnitude stretch the District's ability to offer equitable services compared with other Nevada school districts and has significantly altered and redefined how the White Pine County School District must provide programs and services. We are fortunate that this impact was spread over two years and the impact did not take place over a summer. This may not be the case given the recent change in hold harmless provisions. Of course the Board would not simply choose one labor group and eliminate them from the budget. Instead, the Board of Trustees has chosen a combination of staff and other cuts instead of any of the over simplified scenarios above. The statistics were used simply as a way to put some sort of scale to the significant impact of the budget cuts.

The actual budget cuts that have been made in FY2016 and contemplated in FY2017 can be found on the following page. The District has cut 28 of its 160 full time positions from the FY2015 budget over two years. This is a reduction in force of approximately 17.5% for a student population that would justify a reduction of 5 teachers.

Without some sort of equalization of aid to compensate for the significant shift in student population and resources, the only remedy left for the District is to cut expenditures and gradually erode the level of programs and services available for students and staff that remain with the District.

### **Wages and Benefits:**

The District and its collective bargaining units have collaborated to limit the impact of wages and benefits on the District budget. The teachers and support staff union have agreed to freeze salary schedules, take pay cuts, and the teachers extended their work day by having their prep time outside student contact time. These steps were taken in order to mitigate the impact of staff reductions and impact on programs and services. In 1999, the District modified its salary schedule to become more competitive in Nevada in order to attract highly qualified instructional staff. Wages rates moved closer to the State average and the District found it easier to attract and hire qualified staff. Since that time, the District has struggled to maintain competitive wages and entry level teacher wages are once again near the bottom. Each year we lose staff to neighboring school districts because their wages are higher and cost of insurance is lower.

White Pine County is fortunate to have a local hospital; however, their cost to operate is higher on a per patient basis than areas with a larger population and higher claims volume. This means health insurance premiums are also higher. Over the years, the District has realized renewal rates with double digit inflation. In order to reduce this impact, labor groups have agreed to modify their plan of benefits, change insurers and increase their out-of-pocket expenditures to reduce the District's health insurance costs. Our close proximity to Las Vegas helps recruit from other states; however, our wages and benefits make it difficult to retain them.

The table below illustrates the impact of wage increases, PERS and health insurance.

	Teacher Wage Increases	Support Wage Increases	Admin Wage Increases	PERS Rate	PERS Increase	Group Insurance Premiums	Group Insurance Increase	Comments
FY2007	1.00%	2.00%	2.00%	20.50%	0.75%	\$ 579.56	10.43%	
FY2008	2.00%	2.00%	2.20%	20.50%	0.00%	\$ 564.86	-2.54%	Reduced plan benefits to increase employee out of pocket expenses to reduce premium
FY2009	4.00%	0.00%	0.00%	21.50%	1.00%	\$ 676.00	19.68%	
FY2010	0.00%	0.00%	0.00%	21.50%	0.00%	\$ 644.95	-4.59%	Switched from PEBP to new health plan. Froze admin salary schedule (no roll-ups)
FY2011	-2.00%	-2.00%	-2.00%	23.75%	2.25%	\$ 740.94	14.88%	Froze all staff salary schedules (no roll-ups) and pay decrease.
FY2012	0.00%	0.00%	0.00%	23.75%	0.00%	\$ 805.62	8.73%	
FY2013	0.00%	0.00%	0.00%	25.75%	2.00%	\$ 861.82	6.98%	
FY2014	4.00%	4.00%	4.00%	25.75%	0.00%	\$ 857.56	-0.49%	Reduced plan benefits to increase employee out of pocket expenses to reduce premium
FY2015	0.00%	0.00%	0.00%	25.75%	0.00%	\$ 877.78	2.36%	Reduced plan benefits to increase employee out of pocket expenses to reduce premium and create Employee H.S.A.
FY2016	0.00%	0.00%	0.00%	28.00%	2.25%	\$ 856.36	-2.44%	Reflects decrease in benefits from prior year
FY2017	0.00%	0.00%	0.00%	28.00%	0.00%	\$ 904.60	5.63%	No plan changes

In the last 8 years, teachers have received a 2% increase and support staff received the same increase over 9 years. Certain classes of nonunion staff took 4% to 6% pay cuts in order to retain positions they believed were necessary for operations. They felt a loss of the position(s) would adversely affect their quality of life because the remaining staff would be required to work overtime, weekends and take on extra duties that would take time away from their family and personal life. Teachers were willing to sacrifice pay to maintain class sizes, programs and services.

### Positions and Programs

Since FY2008, the District has eliminated all of the positions that were funded through State categorical funds that were not reauthorized. For example, funding was available through SB 185 for teacher mentors, English language learners and alternative education. Because this funding was not continued, these positions were eliminated. This is a scenario that will repeat when current categorical funds are not reauthorized and base funding does not keep pace with program costs. In addition to the grant funded positions, the District has reduced its workforce by approximately 20%.

The table on the following page provides a summary of the budget decisions from FY2016 and Final FY2017 budget.

Summary								
Location	Description	FY2016 Amount	FY2016 FTE	FY2017 Amount	FY2017 FTE	Total Both Years \$	Total Both Years \$	Description
17001	District Office	150,901.00	2.00	-	-	150,901.00	2.00	Refer to detail for additional information.
17002	Transportation	-	-	-	-	-	-	
17003	Countywide	259,029.00	1.00	-	-	259,029.00	1.00	
17004	Maintenance	-	-	-	-	-	-	
17103	Baker Grade School	-	-	-	-	-	-	
17201	David E. Norman Elementary	(68,881.00)	(1.00)	77,819.00	1.00	8,938.00	-	
17203	McGill Elementary	17,000.00	1.00	-	-	17,000.00	1.00	
17301	White Pine Middle School	426,049.00	5.00	206,344.00	2.00	632,393.00	7.00	
17502	White Pine High School	301,749.00	5.50	536,587.00	5.50	838,336.00	11.00	
17601	Lund K-12	113,681.00	3.00	145,714.00	3.00	259,395.00	6.00	
	Total Budget Cuts	1,199,528.00	16.50	966,464.00	11.50	2,165,992.00	28.00	

For detailed budget information, refer to the following page.

The summary above reflects a General Fund budget reduction of approximately 16% and labor reduction from FY2015 of approximately 17%.

In order to balance its budget, the District has considered eliminating vocational programs, increasing class sizes, eliminating all athletic and co-curricular for the Lund K-12 school, eliminating certain athletics at White Pine High School, school closures and/or temporarily combining student populations. All of these make attracting families for employment with the District and other employers in the White Pine Communities more difficult. One of the redeeming qualities the District has with respect to recruiting and hiring staff is that class sizes are smaller relative to the larger metropolitan cities such as Las Vegas and Reno. Now that teacher wages are near the bottom and health insurance is among the most expensive in the State, if class sizes continue to increase it will further complicate the District's ability to attract and retain highly qualified staff.

The table on the following page provides detailed budget cuts for FY2016 and FY2017.

White Pine County School District  
Budget Cuts FY2016 & Proposed FY2017

P. Johnson  
4/26/2016

Location	Description	FY2016 Amount	FY2016 FTE	FY2017 Amount	FY2017 FTE	Total Both Years \$	Total Both Years \$	Description
17001	District Office	\$ 104,294.00	1.00			\$ 104,294.00	1.00	Assistant Superintendent
17001	District Office	16,607.00	1.00			16,607.00	1.00	payroll staff
17001		30,000.00				30,000.00	-	Reduce cost of superintendent office
17003	Countywide	88,918.00	1.00			88,918.00	1.00	Custodial Supervisor
17003	Countywide	40,970.00				40,970.00	-	Instructional supplies
17003	Countywide	16,605.00				16,605.00	-	Professional Development
17003	Countywide	11,844.00				11,844.00	-	cell phone
17003	Countywide	692.00				692.00	-	Sirius Radio
17003	Countywide	100,000.00				100,000.00	-	Out-sourcing of nutrition program proposal estimated savings
17201	David E. Norman Elementary	(68,881.00)	(1.00)			(68,881.00)	(1.00)	DE Norman add 1st grade classroom
17201	David E. Norman Elementary			77,819.00	1.00	77,819.00	1.00	Elementary position
17203	McGill Elementary	17,000.00	1.00			17,000.00	1.00	McGill paraprofessional
17301	White Pine Middle School	278,028.00	3.00			278,028.00	3.00	WPMS Three (3) positions (attrition)
17301	White Pine Middle School	47,083.00	1.00			47,083.00	1.00	WPMS Administrative Assistant
17301	White Pine Middle School	75,938.00	1.00			75,938.00	1.00	WPMS Counselor
17301	White Pine Middle School	25,000.00				25,000.00	-	WPMS: athletics intramural
17301	White Pine Middle School			61,377.00	1.00	61,377.00	1.00	1 classroom position (this was a position not filled this year, will need to determine if it has already been added to current budget cuts)
17301	White Pine Middle School						-	All athletics
17301	White Pine Middle School			32,291.00		32,291.00	-	Athletics
17301	White Pine Middle School			6,880.00		6,880.00	-	Athletics - Travel
17301	White Pine Middle School			105,796.00	1.00	105,796.00	1.00	1 Administrative position
17502	White Pine High School	68,881.00	1.00			68,881.00	1.00	WPHS librarian
17502	White Pine High School	47,900.00	1.00			47,900.00	1.00	WPHS custodial position
17502	White Pine High School	23,587.00	0.50			23,587.00	0.50	WPHS administrative assistants-office
17502	White Pine High School	53,000.00	1.00			53,000.00	1.00	WPHS School-to-Career staff
17502	White Pine High School	68,881.00	1.00			68,881.00	1.00	WPHS Secondary Teacher
17502	White Pine High School	39,500.00	1.00			39,500.00	1.00	WPHS PE para-professional
17502	White Pine High School			31,000.00	0.50	31,000.00	0.50	administrative assistant (part-time)
17502	White Pine High School			95,952.00	1.00	95,952.00	1.00	math teacher
17502	White Pine High School			74,953.00	1.00	74,953.00	1.00	English teacher
17502	White Pine High School			77,819.00	1.00	77,819.00	1.00	Auto shop
17502	White Pine High School			61,377.00	1.00	61,377.00	1.00	Wood shop and robotics
17502	White Pine High School			51,572.00		51,572.00	-	Athletics: B&G soccer, B&G golf, wrestling, baseball, dance, flag, one assistant FB coach,
17502	White Pine High School			143,914.00	1.00	143,914.00	1.00	One administrator
17601	Lund K-12	22,400.00	1.00			22,400.00	1.00	Lund non-spced para-professionals- foreign language
17601	Lund K-12	22,400.00	1.00			22,400.00	1.00	Lund non-spced para-professionals- kindergarten
17601	Lund K-12	68,881.00	1.00			68,881.00	1.00	Lund secondary teaching position
17601	Lund K-12			15,715.00	1.00	15,715.00	1.00	K-1 paraprofessional
17601	Lund K-12			15,172.00	1.00	15,172.00	1.00	Specials Paraprofessional
17601	Lund K-12			15,573.00		15,573.00	-	All stipends and per diem:
17601	Lund K-12			3,157.00		3,157.00	-	Cocurricular
17601	Lund K-12			27,081.00		27,081.00	-	Cocurricular - Transportation
17601	Lund K-12			7,639.00		7,639.00	-	Athletic
17601	Lund K-12						-	Athletic - Transportation
17601	Lund K-12			61,377.00	1.00	61,377.00	1.00	1 high school staff positions
17601	Lund K-12						-	Position 1 (Step C, Range 3)
	Total Budget Cuts	\$ 1,199,528.00	16.50	\$ 966,464.00	11.50	2,165,992.00	28.00	



## **Class Sizes**

Class sizes for kindergarten through third grade are fixed by statute. This means that instructional staff reductions affect class sizes, programs and services in grades 4 through 12. The District cut its "specials" such as music, computers and physical education from all elementary schools a number of years ago and teachers have agreed to have their prep-period outside the instructional day to compensate. This practice breaks from a long-standing and revered, collective bargaining position.

Smaller class sizes have historically been an attractive feature for employee recruitment. However, with the decrease in wages, increase in health insurance costs and increased class sizes this advantage has diminished. The increase in class sizes and unstable budget make it difficult to retain staff. In FY2016, the District had more unfilled positions than any time in the prior 20 years. It is possible that the comparison goes back further but the District only reviewed information dating back to FY1996. The District spends significant grant funds on professional development (PD). When staff leaves the District, the benefit derived from the funds spent to develop and train staff leaves with the employee. Because most of the professional development is grant funded, there is no guarantee that the PD can be sustained and there is no guarantee that we will be able to provide the same training. This also puts the District in a position to continually seek PD funds to train and develop new employees.

## **Hold Harmless Provision**

In order to protect school districts and charter schools during times of declining enrollment, the Nevada Plan contained a hold-harmless provision (NRS 387.1233). Prior to FY 2016, if a school district or charter school enrollment was less than the prior year's enrollment, funding from the DSA was apportioned based on count-day enrollment from the immediately preceding school year. In cases of significant enrollment decrease (when school district or charter school enrollment is less than or equal to 95 percent of the prior year's enrollment), the highest enrollment number from the immediately preceding two school years was used for purposes of apportioning funding from the DSA. This allowed school districts time to adjust their work force, curriculum, student schedules, teaching assignments, etc. over one or two years instead of making such a sharp transition over the few months of summer. This helped stabilize educational programs and services for students to avoid gaps in educational services from year to year.

This hold harmless provision was changed without notification to, or collaboration with, school districts. Funding changed from a fixed student count and guaranteed amount to a fluctuating enrollment and uncertain dollar amount. Section 9 of Senate Bill 508 removed "the count day" method and instead requires school districts to report and receive funding on their "average daily enrollment," reported on a quarterly basis. This bill revises the hold harmless provision so that if the enrollment of pupils in a school district or charter school based upon the average daily enrollment during the quarter is less than or equal to 95 percent of the enrollment of pupils in the same school district or charter school during the same quarter of the immediately preceding school year, the enrollment of pupils during the quarter in the immediately preceding school year must be used for purposes of apportioning money to the school district or charter school. This works well when school districts or charter schools experience increasing enrollment; however, it can be problematic when districts lose students. Changes in revenue in the final quarter of a school year may prove difficult to adapt to especially given that wages and benefits represent approximately 80% to 85% of a district's budget. Districts will now be required to

react to quarterly changes in enrollment and will no longer be able to phase in financial changes caused by fluctuating enrollment as in the past.

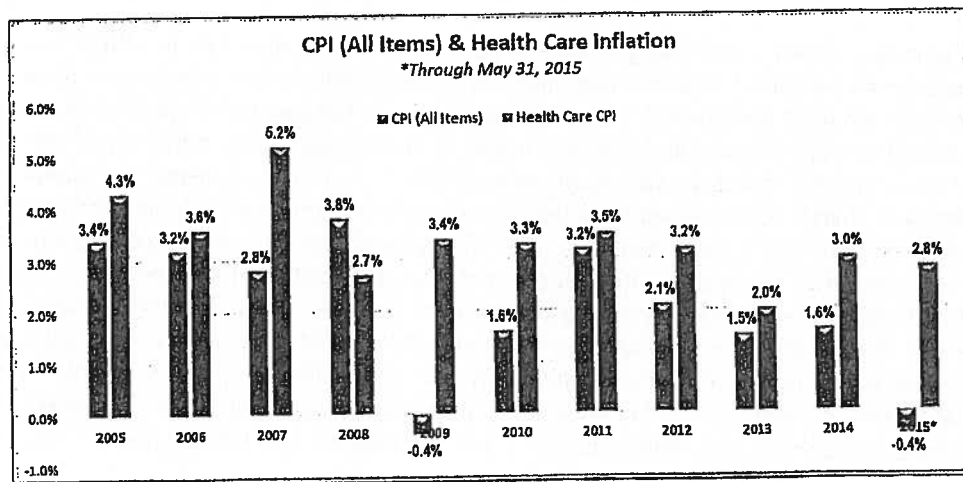
Although the per-pupil guarantee increased, the District lost approximately \$790,000 after the hold harmless changed. This represents a loss of approximately 6.5% of General Fund revenue and occurred after the district adopted and filed its final budget, developed its Instructional plan and made staffing commitments for the upcoming school year. The District was forced to use its stabilization fund and remaining unrestricted fund balance in order to balance its budget. Unfortunately, this left little fund balance to stabilize the FY2017 budget.

Changes as significant as the hold harmless should take place in consultation with the entities affected and should require a fiscal note so legislators can understand the financial impact of their decisions. Also, changes of this magnitude should not be implemented until there has been adequate notice and time to adapt.

### Base Funding (a.k.a. per-pupil guarantee)

It is important to convey the significance of adequately funding the "base" or the per pupil allotment. In FY2017, the increase in White Pine's per pupil guarantee is expected to be \$49 per student (from \$7,799 to \$7,848). Based on student enrollment of 1,200 students, we can expect an increase of approximately \$58,800. This falls well short of funding a simple inflation index of 3%. Nevada uses a Consumer Pricing Index (CPI) that does not reflect the inflation factors that influence school district budgets. In addition, Nevada does not have its own CPI and must use an Index that represents a different region. This will skew calculations in a manner that will most likely not reflect Nevada and/or school district economic activity and can adversely affect funding. For example, most school districts realize wage and benefit increases equal to 2%+- for "roll-ups" and higher increase for health insurance.

The following chart from Forbes.com shows the percentage increase in overall inflation as measured by the consumer price index (all items) and health care inflation from 2005 through May 31, 2015. As you can see, health care inflation has outpaced the CPI in each year except 2008. Moreover, in 2007, 2009, 2010, 2014, and thus far in 2015, the difference is quite significant.



Because wages and benefits make-up 80% - 85% of a school district's budget, it seems using a generic CPI as a measure of inflation is a poor reflection of school district economics. For example, White Pine's health insurance will increase by 6% in YF2017. Based on roll-ups and health insurance increases, a 3% inflation factor seems quite reasonable. Three percent inflation on a \$12 million dollar budget is approximately \$360,000 which would require an increase of \$300 per student of approximately six times the \$49 per pupil increase included in the FY2017 tentative budget.

This nominal increase in base funding comes at a time when the Nevada Legislature increased categorical, or grant, funding by approximately \$1,000 per student. This was well intentioned; however, not practical in many rural areas and not available in some instances. It is impractical because programs and services funded through categorical funds have a life cycle of 2 years and have to be reauthorized by a subsequent legislative body in order to continue. This presents a difficult situation in many rural areas that have difficulty recruiting and retaining staff. If we can only make a guarantee of two years, it makes it even more difficult to recruit employees and have them move to rural areas. If the school district applies for and receives funding and then are unable to find employees, the school district may have to send money back to the state and risk criticism for not spending the funds. It is difficult for legislators to understand how a school district can ask for funding and then send money back.

If the categorical funding is not reauthorized, the only option for the employees in many rural areas is to pack up and move to another location. Even if the funding is reauthorized, it is only reauthorized for another two years so there would never be a long-term commitment for employment like there would be if the funding was included in our base funding (a.k.a. per pupil funding). In metropolitan areas such as Reno and Las Vegas, employees hired under a two year contract can find employment elsewhere in the school district or with other employers in the same area if funding is not reauthorized. In addition, none of the programs and services funded through these categorical funds can become long-term, sustainable programs if they are at risk of expiring every two years. It is simply impossible to make long-term planning and commitment on short-term funding.

It is also impractical to heap so many new grant funded programs on smaller rural administrative offices that have limited human resources to apply for and manage additional grant funded programs. For each grant, regardless of the size, there is a certain amount of paperwork, authorizations, budgets, reports and audits that must be performed. This creates additional administrative burden without financial assistance or additional staff to assist with the increased workload.

In addition to being impractical, some of the funding simply is not available because not all schools or districts qualify for all of the categories of funding. In Nevada, one size does not fit all. For example, approximately \$70 million was appropriated for Charter Harbor Master, Victory and GATE programs that White Pine will not be able to apply for. There are approximately 418,000 students in Nevada so an appropriation of \$70 million represents approximately \$127 per student. This means that select schools will receive funding but not all schools will benefit. Despite their good intentions, categorical funds actually create inequitable funding.

### **Fund Raising Efforts (Rev. 06/15/16)**

In order to address the current budget situation, the District and community are also reviewing the revenue side of the equation. Because school districts have no ability to assess taxes, the White Pine

communities have band together to try and raise funds to keep athletics and other items that have been cut from the budget. Below are examples of these efforts:

**Surplus Sales:** Surplus property that is obsolete, damaged or no longer used by the District.

**Athletic Fees:** The District currently has a pay-to-play fee to help support the cost of athletics. These fees are used to support the travel and related costs associated with the District's athletic programs. These fees were increased

**Lab/Class Fees:** Lab fees will be used for vocational, science and other classes that require nontraditional, instructional material.

**Community Yard Sale:** The community will be hosting a fund raising event designed to benefit the school district and raise funds to assist with extra-curricular programs and services.

**White Pine Boosters/Alumni:** The White Pine County School District is the beneficiary of an active booster and alumni network. These organizations have escalated their efforts to raise funds to pay for athletic programs that have been eliminated from the FY2017 budget.

In addition to these efforts, the District's Chief Financial Officer has served on a number of state-wide legislative and agency panels designed to review and assess education funding and distribution formula. These efforts help communicate decisions involving legislative actions relative to rural school districts. The District will be actively engaged with its legislative representatives and the Nevada Department of Education to lobby for an increase to base funding.

## **Collective Bargaining**

The District is fortunate to have a mutually-beneficial, collaborative relationship with its collective bargaining organizations or unions. Over the years that the District has faced financial adversity, bargaining unions have compromised their health insurance coverage and reduced their pay. The health insurance compromise shifted financial burden from the District to the employee's personal budgets and checkbooks. Deductibles and co-payments have been increased, coverage limits have diminished and health insurance carriers changed all in the efforts to mitigate the impact of adverse financial conditions. In addition, the unions have also agreed to wage *decreases*.

In addition to compromises to health insurance and wages, the District has laid off 17% of its workforce as mentioned previously. This means that in addition to compromising wages and benefits, the employees that have survived budget cuts have had to shoulder more responsibilities for less compensation.

## **Local Economy (added 6/28/16)**

The natural resources and mining industries account for approximately 29% of the labor force in White Pine which is similar to the prior year. This is in sharp contrast to a decade ago when the same industry accounted for 6% of the work force. During fiscal year (FY) 1998, the largest local mining operation, a

copper mine, reduced its workforce and subsequently closed. From FY1999 through FY2004, mineral prices fell and the mining industry reduced employment to a minimum which caused a significant recession. In FY2005, the industry rebounded demonstrating the classic mining boom and bust cycles inherent in many rural Nevada mining communities.

The government sector has remained a significant and stable influence on White Pine's job market. In calendar year (CY) 2013, the government segment reflected 1,400 jobs and approximately 33.5% of employment. In CY2000, when mining faltered, government reported 1,320 jobs or approximately 42% of total employment. The table below illustrates employment by industry segment.

The mining industry has remained relatively stable but sluggish mineral prices threaten the long-term viability of mining operations. Midway Gold opened its Pan Mining operation in FY2015 but filed a voluntary petition for relief under Chapter 11 of the bankruptcy code to implement restructuring in June of 2015. In May 2016, Midway announced that it closed the sale of subsidiary assets to GRP Minerals, LLC. GRP acquired the assets by submitting a Stalking Horse Bid and the Company did not receive any competitive bids that qualified as higher and better than GRP's binding offer (<http://www.midwaygold.com/resources/news/2016.05.13.pdf>).

The assets that were subject to the arrangement include the following projects :

- Pan Project
- Gold Rock Project
- Pinyon Project
- Golden Eagle Project

The Pan and Gold Rock Projects are located in White Pine County. The mine is expected to continue operations within the next 12 months.

Solitario Exploration & Royalty Corp. (NYSE MKT:XPL; TSX:SLR) ("Solitario") and Ely Gold & Minerals Inc. (TSX.V:ELY) announced that they have entered into a definitive agreement to sell their combined interests in the Mt. Hamilton gold project to Waterton Nevada Splitter, LLC, a wholly-owned subsidiary of Waterton Precious Metals Fund II Cayman, LP, for total cash proceeds of US\$30 million. This sale is expected to provide sufficient capital for Ely Gold to focus on advancing their 100% owned Green Springs project, located just seven miles south of Mt. Hamilton. Green Springs is fully permitted for exploration and we expect to begin a drill program late this summer.

In August 2015, Viscount Mining Corp. (TSX-V: VML) (OTCQB: VLMGF) provided an update on the recently completed Phase 2 soil sampling program (463 samples) as well as on the geologic mapping and rock chip sampling programs on its Cherry Creek Property which is currently being explored by Summit Mining Exploration II Inc., a wholly-owned US subsidiary of Sumitomo Corporation. Cherry Creek is located within White Pine County approximately 30 miles north of Ely, Nevada. Viscount Mining is an exploration company with a portfolio of gold and silver properties in the Western United States, including Cherry Creek in Nevada and Silver Cliff in Colorado. Cherry Creek is comprised of more than 9,000 acres, all 100% owned, and includes more than 20 past producing mines (<http://www.viscountmining.com/news.html>).

The potential for economic growth in the next few years is promising. Expansion of mining and renewable energy has the potential to positively influence the local economy. However, because White Pine's economy is predominantly based on mining which has proven to be a transient industry, it is

important for the school district to build sufficient reserves during the periods of economic growth to hedge for future economic declines.

## **Budget Analysis and Financial Management (added 06/15/16)**

Although the District has been faced with its share of financial challenges, it has acted responsibly and made the budget cuts necessary to balance its budget and spend within its financial means. The District's Chief Financial Officer performs a budget analysis on a monthly basis and financial reports are provided to the Board of Trustees at every public meeting in order to keep Board and community informed. The annual budget is changed as necessary during the year to reflect anticipated changes in economic factors and budget assumptions. The CFO, district administration and governing board have successfully navigated the financial ups and downs that are an integral part of a predominant mining economy. Since 1997, the District has experienced a number of significant economic ups and downs and has managed its finances without realizing a deficit fund balance nor incurring any liquidity of cash management problems.

Financial information involving budget discussions and other financial information are available in addition to the annual financial reports. A forty-one (41) member, community-wide budget committee was implemented in FY2016 to review the District's finances so the District can be as transparent as possible with its financial information and the community can collectively be involved with and solve the District's budget issues. This process culminated in the budget cuts identified on Page 9.

The District prepares its annual budget within the dates and information provided through Nevada Revised Statutes

- 2/15 Department of Taxation issues preliminary revenue projections
- 3/15 Dept. of Taxation provides final revenue projections
- 3/25 Dept. of Taxation provides final abated revenue projections for property taxes
- 4/15 **File Tentative Budget (NRS 354.596)**
- 4/25 Final estimate of net proceeds of minerals provided to Dept. of Education
- 5/1 **District's must notify teachers of employment (NRS 391.3196)**
- 5/18 **Mandatory Tentative Budget Public Hearing (3rd Wednesday in May) (NRS 354.596)**
- 5/31 **Department of Education notifies school district of per pupil basic support based on updated revenue from Taxation.**
- 6/2 End of regular Legislative Session (During legislative years)
- 6/8 **Adopt Final Budget (NRS 354.598)**
- 10/31 Audit Report is Final – prior year fund balances are official (NRS 354.624(2))
- 1/1 **School districts are required to amend their "final budget" on or before 1/1 (NRS 354.598005(9))**

The District holds a number of public budget sessions that begin as early as February and continue up to June in order to prepare the final budget that must be adopted on or before June 8<sup>th</sup>. Budgets are submitted to the Nevada Department of Education and Taxation for third party review. The Nevada Department of Taxation thoroughly reviews local government budgets for compliance with statutes and fiscal integrity.

Debt rates that are used to secure voter approved principal and interest are guaranteed through Nevada Revised Statutes so individuals and entities are insulated from harm if ad valorem values decrease. If ad valorem values decrease, the District must raise its debt rate to raise revenue sufficient to cover annual payments related to voter approved debt.

In the unlikely event that the District fell under the conditions of NRS 354.685 (Severe Financial Emergency), the Nevada Department of Taxation (NDT) would take over management of the District. If the Executive Director of NDT determines that available revenue is not sufficient to provide for the payment of required debt, the Director can recommend additional taxes that the Nevada Tax Commission can assess in order to satisfy bond requirements. In addition, the bonds are also guaranteed by the State of Nevada Permanent Fund. These measures insulate bondholders from any financial harm despite the economic position of the local governments operating fund.

## FY2016 Unaudited Financial Statements



**WHITE PINE COUNTY SCHOOL DISTRICT  
GENERAL FUND  
Schedule of Revenues, Expenditures and Changes in Fund Balance  
Budget and Actual  
Year Ended June 30, 2016  
(With Comparative Totals for June 30, 2015)**

Revenues	Budgeted Amounts		Actual Amounts	Variance Favorable (Unfavorable)	Actual 2015
	Original	Final			
<b>Local sources</b>					
<b>Taxes</b>					
Ad valorem	\$ 2,307,406	\$ 2,305,453	\$ 2,305,455	\$ 2	\$ 2,112,384
School support	2,988,766	2,392,686	2,627,101	234,415	2,827,881
Motor vehicle privilege tax	564,344	643,992	643,992	-	584,284
Total taxes	<u>5,860,516</u>	<u>\$5,342,131</u>	<u>5,576,548</u>	<u>234,417</u>	<u>5,524,549</u>
<b>Tuition</b>					
From other districts	23,000	54,593	54,593	-	51,632
Adult/continuing education	-	270	270	-	585
Total tuition	<u>23,000</u>	<u>54,863</u>	<u>54,863</u>		<u>52,217</u>
<b>Other revenue</b>					
Interest earnings	2,200	2,200	16,533	14,333	2,095
Miscellaneous	75,000	108,704	187,083	78,379	251,285
Total other revenue	<u>77,200</u>	<u>\$110,904</u>	<u>203,616</u>	<u>92,712</u>	<u>253,380</u>
Total from local sources	<u>5,960,716</u>	<u>\$5,507,898</u>	<u>5,835,027</u>	<u>327,129</u>	<u>5,830,146</u>
<b>State sources</b>					
Distributive school fund	5,616,172	5,735,727	5,676,104	(59,623)	6,433,425
Total from state sources	<u>5,616,172</u>	<u>5,735,727</u>	<u>5,676,104</u>	<u>(59,623)</u>	<u>6,433,425</u>
<b>Federal sources</b>					
E-rate reimbursements	-	16,027	94,715	78,688	52,358
National Forest Reserve	207,149	229,929	229,930	1	229,853
Total from federal sources	<u>207,149</u>	<u>245,956</u>	<u>324,645</u>	<u>78,689</u>	<u>282,211</u>
<b>Total revenues</b>	<u>11,784,037</u>	<u>\$11,489,581</u>	<u>11,835,776</u>	<u>346,195</u>	<u>12,545,782</u>

(continued)

**WHITE PINE COUNTY SCHOOL DISTRICT**  
**GENERAL FUND**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**Year Ended June 30, 2016 (continued)**  
**(With Comparative Totals for June 30, 2015)**

Expenditures	Budgeted Amounts		Actual Amounts	Variance Favorable (Unfavorable)	Actual 2015
	Original	Final			
<b>Instructional Expenditures</b>					
<b>Regular programs</b>					
Instruction					
Salaries and wages	\$ 2,402,385	\$ 2,507,933	\$ 2,491,350	\$ 16,583	\$ 2,775,782
Employee benefits	1,140,051	1,222,290	1,218,669	3,621	1,226,245
Purchased services	279,563	250,837	250,862	(25)	250,868
Supplies	132,990	119,396	119,972	(576)	121,369
Other	135	-	-	-	798
Total regular programs	3,955,124	4,100,456	4,080,853	19,603	4,375,062
<b>Vocational programs</b>					
Instruction					
Salaries and wages	181,526	284,160	281,742	2,418	221,255
Employee benefits	83,874	134,687	136,166	(1,479)	102,517
Purchased services	-	-	-	-	123
Supplies	19,749	10,239	10,238	1	14,331
Total vocational programs	285,149	429,086	428,146	940	338,226
<b>Other instructional programs</b>					
Instruction					
Salaries and wages	95,868	201,506	196,960	4,546	243,951
Employee benefits	9,654	10,627	10,816	(189)	15,816
Purchased services	49,381	42,191	41,895	296	70,433
Supplies	9,068	5,790	2,797	2,993	13,187
Property and equipment	3,173	-	-	-	-
Other	3,020	2,050	1,900	150	1,945
Total instruction	170,164	262,164	254,368	7,796	345,332
Transportation					
Salaries and wages	29,073	42,359	40,384	1,975	46,876
Employee benefits	3,058	3,462	2,920	542	3,388
Purchased services	9,745	9,850	8,867	983	14,727
Total transportation	41,876	55,671	52,171	3,500	64,991
Total other instructional programs	212,040	317,835	306,539	11,296	410,323
Total instructional expenditures	4,452,313	4,847,377	4,815,538	31,839	5,123,611

(continued)

**WHITE PINE COUNTY SCHOOL DISTRICT**  
**GENERAL FUND**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**Year Ended June 30, 2016 (continued)**  
**(With Comparative Totals for June 30, 2015)**

Expenditures (Continued):	Budgeted Amounts		Actual Amounts	Variance Favorable (Unfavorable)	Actual 2015
	Original	Final			
<b>Support Service Expenditures</b>					
<b>Student support services</b>					
Salaries and wages	\$ 108,643	\$ 90,992	\$ 90,988	\$ 4	\$ 115,983
Employee benefits	67,924	41,202	41,193	9	51,869
Purchased services	542	179	179	-	5,564
Supplies	3,856	412	411	1	3,775
Total student support	180,965	132,785	132,771	14	177,191
<b>Instructional support services</b>					
Salaries and wages	-	8,458	8,456	2	49,084
Employee benefits	-	491	487	4	21,854
Purchased services	15,132	3,924	3,918	6	24,037
Supplies	5,798	39	58	1	24,204
Total instructional support	20,930	12,932	12,919	13	119,179
<b>General administration support</b>					
Salaries and wages	172,305	164,006	161,504	2,502	185,101
Employee benefits	126,258	136,690	136,685	5	122,349
Purchased services	109,645	116,088	115,470	618	99,514
Supplies	10,198	2,762	2,906	(144)	9,834
Other	18,000	16,702	16,702	-	18,240
Total general administration support	436,406	436,248	433,267	2,981	435,038
<b>School administration support</b>					
Salaries and wages	858,119	847,160	847,149	11	974,048
Employee benefits	396,522	377,000	376,981	19	386,598
Purchased services	49,488	37,123	37,100	23	71,408
Supplies	7,115	2,990	2,988	2	6,157
Other	4,630	2,430	2,430	-	3,880
Total school administration support	1,315,874	1,266,703	1,266,648	55	1,442,091

(continued)

**WHITE PINE COUNTY SCHOOL DISTRICT**  
**GENERAL FUND**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**Year Ended June 30, 2016 (continued)**  
**(With Comparative Totals for June 30, 2015)**

Expenditures (Continued):	Budgeted Amounts		Actual Amounts	Variance Favorable (Unfavorable)	Actual 2015
	Original	Final			
<b>Central services</b>					
Salaries and wages	\$ 340,028	\$ 336,813	\$ 333,777	\$ 3,036	\$ 358,471
Employee benefits	151,859	156,464	156,456	8	158,592
Purchased services	298,992	368,526	364,526	4,000	311,338
Supplies	12,682	8,184	8,184	-	11,368
Property and equipment	-	300	150	150	-
Other	1,055	2,772	2,772	-	1,464
<b>Total central services</b>	<b>804,616</b>	<b>873,059</b>	<b>865,865</b>	<b>7,194</b>	<b>841,233</b>
<b>Operation/maintenance</b>					
Salaries and wages	\$ 430,403	\$ 354,790	\$ 354,786	\$ 4	\$ 442,789
Employee benefits	208,821	170,443	170,430	13	218,486
Purchased services	611,719	720,935	720,793	142	686,205
Supplies	670,732	500,360	495,895	4,465	601,420
Property and equipment	-	5,900	5,900	-	-
Other	1,825	501	351	150	2,325
<b>Total operation and maintenance</b>	<b>1,923,500</b>	<b>1,752,929</b>	<b>1,748,155</b>	<b>4,774</b>	<b>1,951,225</b>
<b>Student transportation services</b>					
Salaries and wages	473,007	498,468	498,462	6	475,135
Employee benefits	243,080	283,208	283,199	9	238,902
Purchased services	130,895	135,172	135,162	10	132,253
Supplies	306,056	282,797	282,794	3	326,693
Property and equipment	14,333	20,000	20,000	-	14,333
Other	950	2,492	2,490	2	1,949
<b>Total student transportation services</b>	<b>1,168,321</b>	<b>1,222,137</b>	<b>1,222,107</b>	<b>30</b>	<b>1,189,265</b>
<b>Other support</b>					
Salaries and wages	-	154	154	-	10,415
Employee benefits	74,886	187,245	187,243	2	189,268
Purchased services	-	416	413	3	-
Supplies	-	-	-	-	993
<b>Total other support</b>	<b>74,886</b>	<b>187,815</b>	<b>187,810</b>	<b>5</b>	<b>200,676</b>
<b>Total support service expenditures</b>	<b>5,925,498</b>	<b>5,884,608</b>	<b>5,869,542</b>	<b>15,066</b>	<b>6,355,898</b>
<b>Total expenditures</b>	<b>10,377,811</b>	<b>10,731,985</b>	<b>10,685,080</b>	<b>46,905</b>	<b>11,479,509</b>
<b>Excess of revenues over/(under) expenditures</b>	<b>1,406,226</b>	<b>\$757,596</b>	<b>1,150,696</b>	<b>393,100</b>	<b>1,066,273</b>

(continued)

**WHITE PINE COUNTY SCHOOL DISTRICT  
GENERAL FUND  
Schedule of Revenues, Expenditures and Changes in Fund Balance  
Budget and Actual  
Year Ended June 30, 2016 (continued)  
(With Comparative Totals for June 30, 2015)**

	Budgeted Amounts		Actual Amounts	Variance Favorable (Unfavorable)	Actual 2015
	Original	Final			
<b>Other sources (uses)</b>					
Transfers in	\$ -	\$ -	\$ 7,005	\$ 7,005	\$ -
Transfers out	(1,873,116)	(1,797,526)	(1,600,044)	197,482	(1,635,288)
Total other financing sources (uses):	(1,873,116)	(1,797,526)	(1,593,039)	204,487	(1,635,288)
<b>Net change in fund balance</b>	(466,890)	(1,039,930)	(442,343)	597,587	(569,015)
Fund balance, beginning of year	1,130,336	1,130,336	1,130,336	-	1,699,351
Fund balance, end of year	\$ 663,446	\$ 90,406	\$ 687,993	\$ 597,587	\$ 1,130,336

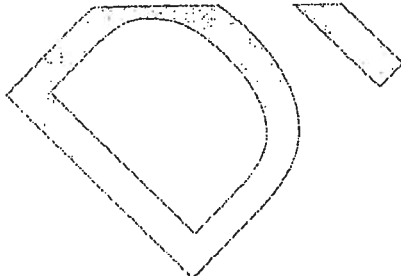
DRAFT

**WHITE PINE COUNTY SCHOOL DISTRICT  
SPECIAL EDUCATION  
Special Revenue Fund  
Schedule of Revenues, Expenditures and Changes in Fund Balance  
Budget and Actual  
For the Year Ended June 30, 2016  
(With Comparative Totals for June 30, 2015)**

	Budgeted Amounts		Actual	Variance Favorable (Unfavorable)	Actual 2015
	Original	Final			
<b>Revenues</b>					
State sources	\$ 641,175	\$ 681,821	\$ 727,275	\$ 45,454	\$ 678,967
Federal sources	9,100	9,100	11,232	2,132	10,235
Total revenues	650,275	690,921	738,507	47,586	689,202
<b>Expenditures</b>					
<b>Special programs</b>					
Salaries and wages	893,094	924,387	906,873	17,514	831,294
Employee benefits	416,056	430,405	423,726	6,679	362,848
Supplies	-	-	148	(148)	98
Other	-	-	-	-	75
Total special programs	1,309,150	1,354,792	1,330,747	24,045	1,194,315
<b>Support services - student support</b>					
Salaries and wages	190,718	191,292	191,292	-	234,291
Employee benefits	87,886	88,186	88,184	2	103,395
Purchased services	120,420	82,597	-	82,597	17,089
Total student support	399,024	362,075	279,476	82,599	354,775
<b>Support services - instructional support</b>					
Salaries and wages	-	-	-	-	1,350
Employee benefits	-	-	-	-	97
Total instructional support	-	-	-	-	1,447
<b>Support services - general administration</b>					
Salaries and wages	87,210	85,194	82,642	2,552	84,667
Employee benefits	45,757	45,757	39,677	6,080	34,170
Purchased services	7,875	7,799	798	7,001	7,985
Total general administration	140,842	138,750	123,117	15,633	126,822
Total expenditures	1,849,016	1,855,617	1,733,340	122,277	1,677,359
Excess of revenues over/(under) expenditures	(1,198,741)	(1,164,696)	(994,833)	169,863	(988,157)
<b>Other financing sources (uses)</b>					
Transfers in	1,198,741	1,164,696	994,833	(169,863)	988,157
Total other financing sources (uses)	1,198,741	1,164,696	994,833	(169,863)	988,157
Net change in fund balance	-	-	-	-	-
Fund balance, beginning of year	-	-	-	-	-
Fund balance, end of year	\$ -	\$ -	\$ -	\$ -	\$ -

**WHITE PINE COUNTY SCHOOL DISTRICT**  
**STATE SPECIAL REVENUE FUND**  
**Special Revenue Fund**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**For the Year Ended June 30, 2016**  
**(With Comparative Totals for June 30, 2015)**

	Budgeted Amounts		Actual Amounts	Variance Favorable (Unfavorable)	Actual 2015
	Original	Final			
<b>Revenues</b>					
State sources	\$ 592,608	\$ 1,205,274	\$ 1,029,719	\$ (175,555)	\$ 712,302
Total revenues	<u>592,608</u>	<u>1,205,274</u>	<u>1,029,719</u>	<u>(175,555)</u>	<u>712,302</u>
<b>Expenditures</b>					
Regular programs	67,555	329,446	297,483	31,963	63,870
Special programs	134,794	97,794	97,793	1	110,108
Vocational programs	65,362	27,521	20,826	6,695	49,863
Other instructional programs	4,583	20,653	15,862	4,791	2,859
Support services					
Student support	181,083	203,764	175,860	27,904	152,307
Instructional support	178,396	438,247	343,033	95,214	343,776
General administration	30,613	24,912	23,720	1,192	24,287
School administration	-	19,635	13,670	5,965	805
Student transportation	-	6,000	5,301	699	-
Building improvements	-	74,982	74,982	-	-
Total expenditures	<u>662,386</u>	<u>1,242,954</u>	<u>1,068,530</u>	<u>174,424</u>	<u>747,875</u>
Excess of revenues over (under) expenditures	<u>(69,778)</u>	<u>(37,680)</u>	<u>(38,811)</u>	<u>(1,131)</u>	<u>(35,573)</u>
Other financing sources (uses):					
Transfers in (out)	69,778	37,584	38,782	1,198	35,602
Total other financing sources (uses)	<u>69,778</u>	<u>37,584</u>	<u>38,782</u>	<u>1,198</u>	<u>35,602</u>
Net change in fund balances	-	(96)	(29)	67	29
Fund balances - beginning	11,136	11,136	11,136	-	11,107
Fund balances - ending	<u>\$ 11,136</u>	<u>\$ 11,040</u>	<u>\$ 11,107</u>	<u>\$ 67</u>	<u>\$ 11,136</u>







**AGENDA ITEM 6:**

**APPROVAL TO PAY AN  
ALLOCATION FORM THE  
INTERIM FINANCE COMMITTEE  
CONTIGENCY ACCOUNT**



Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 12, 2017

To: James R. Wells, Clerk of the Board  
Governor's Finance Office

From: Melanie Young, Executive Branch Budget Officer  
Budget Division

A handwritten signature in black ink, appearing to read "Melanie Young".

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF TAXATION**

Agenda Item Write-up:


Pursuant to NRS 353.268 the Department of Taxation requests an allocation of \$887,491 from the Interim Finance Contingency Account to fund the implementation of Initiative Petition 1 for the Regulation and Taxation of Marijuana Act.

Additional Information:

On November 8, 2016, Nevada voters approved the initiative to regulate and tax marijuana. This Interim Finance Contingency Account request will fund anticipated expenditures through June 30, 2107. Relates to work program C38527.

Statutory Authority:

NRS 353.268

<b>REVIEWED:</b> 
<b>ACTION ITEM:</b> _____



STATE OF NEVADA  
DEPARTMENT OF TAXATION

Web Site: <http://tax.nv.gov>

1550 College Parkway, Suite 115  
Carson City, Nevada 89706-7937  
Phone: (775) 684-2000 Fax: (775) 684-2020

RENO OFFICE  
4600 Kietzke Lane  
Building L, Suite 235  
Reno, Nevada 89502  
Phone: (775) 687-9999  
Fax: (775) 688-1303

BRIAN SANDOVAL  
Governor  
JAMES DEVOLLD  
Chair, Nevada Tax Commission  
DEONNE E. CONTINE  
Executive Director

LAS VEGAS OFFICE  
Grant Sawyer Office Building, Suite 1300  
555 E. Washington Avenue  
Las Vegas, Nevada 89101  
Phone: (702) 486-2300 Fax: (702) 486-2373

HENDERSON OFFICE  
2550 Paseo Verde Parkway, Suite 180  
Henderson, Nevada 89074  
Phone: (702) 486-2300  
Fax: (702) 486-3377

## MEMORANDUM

Date: December 7, 2016

To: Melanie Young, Budget Analyst  
Governors Finance Office

From: Rick Gimlin, Administrative Services Officer

Subject: Interim Finance Committee Contingency Account Request

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Taxation requests approval from the Board of Examiners to request \$887,491 from the Interim Finance Committee Contingency Account.

On November 8, 2016, Nevada voters approved the initiative to regulate and tax marijuana. From the overview provided on the Secretary of State's website, this initiative would require the Department of Taxation to regulate and administer the operation of facilities that cultivate, produce, and dispense marijuana products in the state. The Initiative additionally requires the Department to collect a 15 percent excise tax upon the wholesale value of marijuana sold by a marijuana cultivation facility in Nevada. The proceeds from the excise tax, less costs incurred by the Department of Taxation and counties, cities, and towns to carry out certain provisions of the Initiative, must be deposited in the State Distributive School Account.

Taxation will be responsible to license retail marijuana stores, marijuana cultivation facilities, marijuana product manufacturing facilities, marijuana distributors, and marijuana testing facilities.

The Initiative also decriminalizes the personal use, possession, or cultivation of marijuana under certain circumstances and provides for criminal penalties related to the unlawful cultivation, consumption, manufacture, or distribution of marijuana.

The initiative becomes effective on January 1, 2017. Taxation estimates four positions, starting February 1, and related expenses, are needed to begin implementation. The initiative will also require ongoing funding in the 2017 – 2019 biennium.

Please contact me if you have any questions.

# State of Nevada Work Program

**WP Number: C38527**

**FY 2017**

Add Original Work Program

**XXX** Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
11/23/16	101	130	2361	DEPARTMENT OF TAXATION

### Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4654	TRANS FROM IFC	887,491	0	887,491
<b>Subtotal Budgetary General Ledgers</b>		<b>0</b>	<b>Subtotal Revenue General Ledgers(RB)</b>		<b>887,491</b>		<b>887,491</b>
<b>Total Budgetary &amp; Revenue GLs</b>					<b>887,491</b>		

### Expenditures

CAT	Amount	CAT	Amount
01	131,212		
03	7,726		
04	133,477		
05	19,360		
26	595,716		
<b>Sub Total Category Expenditures</b>			<b>887,491</b>

**Remarks**  
 This request will add resources needed for Taxation to implement Question 2, Initiative to Regulate and Tax Marijuana.

**Total Budgetary General Ledgers and Category Expenditures (AP)** **887,491**

\_\_\_\_\_  
 rgimlin  
 Authorized Signature

\_\_\_\_\_  
 12/07/16  
 Date

\_\_\_\_\_  
 Controller's Office Approval

Requires Interim Finance approval since IFC Contingency Fund Allocation request

**State of Nevada  
Work Program Packet Checklist**

- ✓ Work program form
- ✓ Work program packet checklist
- ✓ Cumulative modification worksheet
- ✓ Cover Page detailing the reasons for the revision, benefits to the division, department and state and consequences if not approved
- ✓ Financial/Budget Status Reports (current)
- ✓ Budget projections with corresponding detail
- ✓ Fund map reflecting amounts before and after the revision
- ✓ NPD 19 (If requesting new position) **Include copy of current organizational chart w/proposed change**
- Quotes for the purchase of unbudgeted items (i.e., equipment, computers, etc.)
- ✓ Spreadsheets/detailed calculations supporting request

**WORK PROGRAM REVISIONS INVOLVING GRANTS MUST ALSO INCLUDE**

- Grant history/reconciliation form for grants
- Copies of all grant awards for the current year listed on the grant reconciliation form
- Copy of grant budget - if applicable
- Summary of the grant program and purpose if not included in the grant award document

**IFC determination evaluation (reason work program does or does not require IFC approval indicated with an X)**

**Requires IFC approval because**

- |   |  |
|---|--|
| <input type="checkbox"/> \$75,000 or more cumulative for an expenditure category  | <input type="checkbox"/> Exceeds \$30,000 cumulative and is 10% or more cumulative for an expenditure category |
| <input type="checkbox"/> Involves the allocation of block grant funds and the agency is choosing to use the IFC meeting for the required public hearing per NRS 353.337 | <input type="checkbox"/> Non-governmental grant or gift in excess of \$20,000                                  |
| ✓ Includes new positions  | ✓ Other: IFC Contingency Fund Allocation request   |

**Does not require IFC approval because**

- |  |  |
|--|--|
| <input type="checkbox"/> \$30,000 or less cumulative for each expenditure category   | <input type="checkbox"/> Places funds in Reserves, Reserve for Reversion, or Retained Earnings categories only |
| <input type="checkbox"/> Less than \$75,000 cumulative and 10% cumulative for each expenditure category  | <input type="checkbox"/> Non-executive budget  |
| <input type="checkbox"/> \$5,000 or less for expenditure categories 02, 03, 05, & 30 and \$10,000 or less for any other expenditure categories | <input type="checkbox"/> Other:  |
| <input type="checkbox"/> Implements general/highway fund salary adjustments approved by the BOE  | Approved by:<br>Date:  |

**STATE OF NEVADA  
DEPARTMENT OF TAXATION**

**Budget Account 2361 - DEPARTMENT OF TAXATION  
Work Program C38527  
Fiscal Year 2017**

Submitted December 7, 2016

**Budget Account's Primary Purpose, Function and Statutory Authority**

The Department of Taxation is responsible for providing fair, efficient, and effective administration of the tax programs of the State of Nevada in accordance with applicable statutes, regulations and policies, and serves the taxpayers, and state and local government entities. The department administers and collects taxes for distribution to the state General Fund, other state agencies, and to local government entities. The department collects and distributes all sales and use taxes, the modified business tax, the estate tax, the net proceeds of mines tax, and the property tax on interstate and inter-county companies. It also collects excise taxes and fees on liquor, cigarettes, other tobacco products, tire tax, short-term lessor fee, live entertainment tax, bank excise tax, lodging tax, the insurance premium tax, and distributes the real property transfer tax received from county recorder collections to the state general fund and local governments.

In addition, the department is responsible for appraising property of an interstate or inter-county nature as well as mining property. It also establishes guidelines for county assessors, recorders, and treasurers; monitors appraisal and assessment performance through ratio studies and performance appraisals of county officials; and ensures statewide compliance with assessment standards established by the Tax Commission. The department reviews local government budgets and audits, prepares the ad valorem tax rates for certification, and advises local governments on budget act compliance and financial management matters. Additionally, the department provides annual population estimates for the state, its counties and incorporated cities.

Statutory Authority: NRS 354, 360, 361, 361A, 361B, 362, 363A.120, 363A&B, 364.125, 364A, 368A, 369, 370, 370A, 372, 372A, 374, 374A, 375A&B, 376A, 377, 377A&B, 387.332, 444A.090, 482.313, 585.497, 680B.

**Purpose of Work Program**

This request will add resources needed for Taxation to implement Question 2, Initiative to Regulate and Tax Marijuana.

**Justification**

Voters passed Question 2, Initiative to Regulate and Tax Marijuana (also known as the Regulation and Taxation of Marijuana Act, or "the Act") on November 8. The Act is effective on January 1, 2017 and requires Taxation to administer requirements of the Act. This includes, but is not limited to:

- \* Adoption of regulations, not later than December 31, 2017
- \* Issuance, renewal, suspension and revocation of licenses to marijuana retailers, cultivators, product manufacturing facilities, testing facilities, and distributors
- \* Determining qualifications for licensure, security, packaging, labeling, and testing of marijuana
- \* Oversight and enforcement of marijuana businesses and licensees (including record keeping, signage, marketing, display, advertising, and other requirements within the regulations)
- \* Collection of taxes, fees, and penalties

Taxation estimates for the period of January 1, 2017 - June 30, 2017, 4 additional staff and related operational needs will be required to administer the Act.

This work program adds One - Administrative Assistant 2 (2.212), One Tax Examiner 2 (7.255), One Deputy Director (U4300) and one Chief Investigator Compliance/Audit (11.360). Each of these positions are anticipated to start February 1st.

**Expected Benefits to be Realized**

Taxation will be able to meet the requirements of the Act. This includes adopting regulations, developing tax return forms, programming the Unified Tax System for the new tax type, developing infrastructure for licensing, recordkeeping, and inspections, and other responsibilities that accompany the Act.

**Explanation of Projections and Documentation**

Line item budget and position detail, a copy of the Regulation and Taxation of Marijuana Act, and fund map are attached.

**New Positions:** Yes

**Summary of Alternatives and Why Current Proposal is Preferred**

Other than to not comply with the Act, there really is no other alternative. The current proposal is preferred, as it will allow Taxation to comply with the requirements of the Act.



**STATE OF NEVADA WORK PROGRAM  
DEPARTMENT OF TAXATION  
DEPARTMENT OF TAXATION  
B/A 2361 SFY17**

G.L.#	REVENUES Description	Original or Legislatively Approved Work Program	APPROVED	PENDING	----CUMULATIVE----		Total Amount
			FIRST	SECOND	Dollar Change	Percent Change	
			Work Program Change WP # C36262	Work Program Change WP # C38527			
2501	APPROPRIATION CONTROL	28,531,109			0	0.0%	28,531,109
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	3,854,063		3,854,063	100.0%	3,854,063
3729	AUDIT FEES	34,527			0	0.0%	34,527
3750	ADMIN FEE CIGARETTE TAX	425,036			0	0.0%	425,036
3751	ADMIN FEE SHORT TERM AUTO LEASE	10,185			0	0.0%	10,185
3755	BAD CHECK CHARGES	41,339			0	0.0%	41,339
3765	JUSTICE COURT FEES	108,691			0	0.0%	108,691
4254	MISCELLANEOUS REVENUE	30,794			0	0.0%	30,794
4355	REIMBURSEMENT OF EXPENSES	7,436			0	0.0%	7,436
4654	TRANS FROM IFC	0		887,491	887,491	100.0%	887,491
4673	TRANS FROM ENVIRON PROTECT	8,695			0	0.0%	8,695
4683	TOBACCO SETTLEMENT INCOME	246,817			0	0.0%	246,817
<b>Total Revenues</b>		<b>29,444,629</b>	<b>3,854,063</b>	<b>887,491</b>	<b>4,741,554</b>	<b>16.1%</b>	<b>34,186,183</b>
EXPENDITURES							
Cat	Description						
01	PERSONNEL	23,711,523	2,045,072	131,212	2,176,284	9.2%	25,887,807
02	OUT-OF-STATE TRAVEL	8,054			0	0.0%	8,054
03	IN-STATE TRAVEL	155,642	11,248	7,726	18,974	12.2%	174,616
04	OPERATING EXPENSES	2,405,325	349,020	133,477	482,497	20.1%	2,887,822
05	EQUIPMENT	15,900	126,899	19,360	146,259	919.9%	162,159
09	COMPLIANCE AUDIT INVESTIGATIONS	5,595			0	0.0%	5,595
10	OUT-OF-STATE AUDIT	47,398			0	0.0%	47,398
11	MSA TRAVEL AND OPERATING	33,697			0	0.0%	33,697
12	E-PAYMENT FEES	15,253			0	0.0%	15,253
15	LOCKBOX SERVICES	985,174			0	0.0%	985,174
17	MINING OVERSIGHT AND ACCOUNTABILITY COM	3,789			0	0.0%	3,789
21	DEMOGRAPHIC SURVEYS	42,742			0	0.0%	42,742
25	CIGARETTE STAMPS	170,615			0	0.0%	170,615
26	INFORMATION SERVICES	1,640,522	970,285	595,716	1,566,001	95.5%	3,206,523
30	TRAINING	16,430	1,817		1,817	11.1%	18,247
31	COUNTY ASSESSOR/APPRaiser TR	7,436			0	0.0%	7,436
82	DHRM COST ALLOCATION	171,917			0	0.0%	171,917
86	RESERVE	0	349,722		349,722	100.0%	349,722
87	PURCHASING ASSESSMENT	7,617			0	0.0%	7,617
<b>Total Expenditures</b>		<b>29,444,629</b>	<b>3,854,063</b>	<b>887,491</b>	<b>4,741,554</b>	<b>16.1%</b>	<b>34,186,183</b>

**STATE OF NEVADA**  
**Office of the State Controller**

**Summary Budget Status Report**

**Fiscal Year:** 2017

**Fund:** 101 GENERAL FUND

**Agency:** 130 DEPARTMENT OF  
TAXATION

**Budget** 2361 DEPARTMENT OF  
**Account:** TAXATION

**Organization:** 0000 DEPARTMENT OF  
TAXATION

	<b>YTD Actual</b>	<b>Work Program</b>	<b>Difference</b>
<b>Total Receipts/Funding:</b>	32,523,384.27	33,298,692.00	-775,307.73
<b>Total Expenditures</b>	9,933,560.79		
<b>Total Encumbrances</b>	147,614.39		
<b>Total Pre-encumbrances</b>	.00		
<b>Total Obligations</b>	10,081,175.18	33,298,692.00	23,217,516.82
<b>Realized Funding Available</b>	22,442,209.09		

**STATE OF NEVADA  
Office of the State Controller**

**Budget Status Report - Receipts/Funding**

**Fiscal Year: 2017**

**Fund: 101 GENERAL FUND**

**Agency: 130 DEPARTMENT OF TAXATION**

**Budget Account: 2361 DEPARTMENT OF TAXATION**

**Organization: 0000 DEPARTMENT OF TAXATION**

	<b>YTD Actual</b>	<b>Work Program</b>	<b>Difference</b>
<b>Total Receipts/Funding</b>	<b>32,523,384.27</b>	<b>33,298,692.00</b>	<b>-775,307.73</b>

<b>Code</b>	<b>Description</b>	<b>YTD Actual</b>	<b>Work Program</b>	<b>Difference</b>
42	APPROPRIATIONS	28,531,109.00	28,531,109.00	.00
47	BEGINNING CASH	3,854,063.00	3,854,063.00	.00
3729	AUDIT FEES	9,134.55	34,527.00	-25,392.45
3750	ADMIN FEE CIGARETTE TAX	106,258.97	425,036.00	-318,777.03
3751	ADMIN FEE -SHRT TRM AUTO LEASE	.00	10,185.00	-10,185.00
3755	ADMIN FEE BAD CHECK CHARGES	.00	41,339.00	-41,339.00
3765	JUSTICE COURT FEES	21,971.50	108,691.00	-86,719.50
4254	MISCELLANEOUS REVENUE	847.25	30,794.00	-29,946.75
4355	STUDENT FEES REIMBURSEMENT	.00	7,436.00	-7,436.00
4673	TRANS FROM ENVIRON PROTECT	.00	8,695.00	-8,695.00
4683	TRANS FROM TOBACCO	.00	246,817.00	-246,817.00

**STATE OF NEVADA**  
**Office of the State Controller**

**Budget Status Report - Obligations**

Fiscal Year: 2017

Fund: 101 GENERAL FUND

Agency: 130 DEPARTMENT OF TAXATION

Budget Account: 2361 DEPARTMENT OF TAXATION

Organization: 0000 DEPARTMENT OF TAXATION

	YTD Actual	Work Program	Difference
<b>Total Expenditures</b>	9,933,560.79		
<b>Total Encumbrances</b>	147,614.39		
<b>Total Pre-encumbrances</b>	.00		
<b>Total Obligations</b>	10,081,175.18	33,298,692.00	23,217,516.82

Category	Description	Expended	Encumbered	Pre-encumbered	Obligated	Work Program	Difference
<u>01</u>	PERSONNEL SERVICES	7,803,626.62	.00	.00	7,803,626.62	25,756,595.00	17,952,968.38
<u>02</u>	OUT OF STATE TRAVEL	5,830.52	.00	.00	5,830.52	8,054.00	2,223.48
<u>03</u>	IN STATE TRAVEL	61,858.57	.00	.00	61,858.57	166,890.00	105,031.43
<u>04</u>	OPERATING	1,047,846.20	.00	.00	1,047,846.20	2,754,345.00	1,706,498.80
<u>05</u>	EQUIPMENT	236.28	22,043.75	.00	22,280.03	142,799.00	120,518.97
<u>09</u>	COMPLIANCE AUDIT INVESTIGATION	2,152.41	.00	.00	2,152.41	5,595.00	3,442.59
<u>10</u>	OUT OF STATE AUDIT	6,681.05	.00	.00	6,681.05	47,398.00	40,716.95
<u>11</u>	MASTER SETTLEMENT AGREEMENT	6,942.29	.00	.00	6,942.29	33,697.00	26,754.71
<u>12</u>	E PAYMENT FEES	.00	.00	.00	.00	15,253.00	15,253.00
<u>15</u>	LOCKBOX PROGRAM	139,524.51	.00	.00	139,524.51	985,174.00	845,649.49
<u>17</u>	MINING OVRSGHT & ACCNTBLTY COM	.00	.00	.00	.00	3,789.00	3,789.00

<u>21</u>	DEMOGRAPHIC SURVEY'S	24,276.30	.00	.00	24,276.30	42,742.00	18,465.70
<u>25</u>	CIGARETTE STAMPS	65,725.15	92,024.85	.00	157,750.00	170,615.00	12,865.00
<u>26</u>	INFORMATION SERVICES	680,748.14	33,545.79	.00	714,293.93	2,610,807.00	1,896,513.07
<u>30</u>	TRAINING	250.00	.00	.00	250.00	18,247.00	17,997.00
<u>31</u>	COUNTY ASSESSOR/APPRaiser TR	.00	.00	.00	.00	7,436.00	7,436.00
<u>82</u>	HR COST ALLOCATION	85,958.50	.00	.00	85,958.50	171,917.00	85,958.50
<u>86</u>	RESERVE	.00	.00	.00	.00	349,722.00	349,722.00
<u>87</u>	PURCHASING ASSESSMENT	1,904.25	.00	.00	1,904.25	7,617.00	5,712.75

Las Vegas M&E is \$64 per day, lodging is \$108/\$93, used lower lodging rate

Tax on Lodging

14.000%

Days	Item	Per Diem				Lodging		Total
		Breakfast	Lunch	Dinner	Incidentals	Base	Tax	
Monday	1		\$ 16.00	\$ 28.00	\$ 5.00	\$ 93.00	\$ 13.02	\$ 156
Tuesday	2	\$ 15.00	\$ 16.00	\$ 28.00	\$ 5.00		\$ -	\$ 64
Wednesday	3						\$ -	\$ -
Thursday	4						\$ -	\$ -
Friday	5					\$ -	\$ -	\$ -
	6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		\$15.00	\$32.00	\$56.00	\$10.00	\$93.00	\$13.02	\$ 220
			\$113.00			\$106.02		\$ 220

**Per Diem**

# Trips 5.00  
 Per Trip Rate \$ 113.00  
 Total Per Diem: \$ 565.00

**Lodging**

# Trips 5.00  
 Per Trip Rate \$ 106.02  
 Total Lodging: \$ 531.00

**Total Per Diem/Lodging: \$ 1,096.00**

**Personal Vehicle**

Mileage 300.00 Estimate 60 miles round trip from workstation to airport, times 5trips  
 Per Mile Rate \$ 0.575  
 Total Personal Vehicle: \$ 173.00

**Parking**

# Days 10.00 Estimate 2 days per trip, times 5 trips  
 Per Day Rate \$ 10.00 Reno/McCarran, surface parking  
 Total Parking: \$ 100.00

**Fleet Services**

# Days 10.00 Estimate 2 days per trip, times 5 trips  
 Per Day Rate \$ 28.50 Compact car  
 Total Fleet Services Rental: \$ 285.00

Miles 200.00 Estimate 20 miles per day, times 2 days per trip, times 5 trips  
 Per Mile Rate \$ 0.17 Compact car  
 Total Fleet Services Miles: \$ 34.00

**Total Fleet Services: \$ 319.00**

**Airfare**

Number of trips 5.00  
 Ticket cost \$ 435.00 Round trip ticket, Reno/LV/Reno, April 2016, times 6 trips  
 Total Airfare: \$ 2,175.00

Cost Estimate Summary			
Air Fare (6150/6250):	\$2,175.00	Registration (7300):	\$ -
Ground (6140/6240):	173.00	Per Diem (6100/6200):	565.00
Parking/Tolls (6140/6240):	100.00	Lodging (6100/6200):	531.00
Fleet Services (6110/6210):	319.00	Other:	-
Subtotal:	\$2,767.00	Subtotal:	\$1,096.00
		<b>Total</b>	<b>\$ 3,863.00</b>

State of Nevada - Budget Division  
 Payroll/Position Detail  
 2015-2017 Biennium (FY16-17)  
 RMJ IP1 RECREATIONAL MARIJUANA  
 Mode: summary

Section A: Position Detail

BA #	Dec Unit	Pos Group	Pos Desc	PCN#	Class Code	Gd-Step	Gd-Add	Any Mo	St Date	End Date	FTE FY17	Salary FY17	Benefits FY17	Total FY17
2361	E127	CAR CARSON	DEPUTY DIRECTOR, TAXATION (EA)	003113	U4300	99-99	0	2	2-2017	6-2017	1.00	38,109	11,636	49,745
2361	E127	LV LAS VEGAS	ADMIN ASSISTANT 2	003103	02212	25-1	0	2	2-2017	6-2017	1.00	10,959	7,332	18,291
2361	E127	LV LAS VEGAS	TAX EXAMINER 2	003108	07255	30-1	0	2	2-2017	6-2017	1.00	13,400	8,184	21,584
2361	E127	LV LAS VEGAS	CHIEF INVEST COMPLI/AUDIT	003114	11360	37-10	0	2	2-2017	6-2017	1.00	26,890	12,905	39,795
<b>Totals</b>											<b>4.00</b>	<b>89,358</b>	<b>40,057</b>	<b>129,415</b>

Section A1: Line Item Detail by GL  
Budget Account: 2361 DEPARTMENT OF TAXATION

Item No	Description	Actual 2013-2014	Work Program 2014-2015	RMJ Year 1 2015-2016	RMJ Year 2 2016-2017
E127	<b>SUSTAINABLE AND GROWING ECONOMY</b> Initiative to Regulate and Tax Marijuana (IP1), fiscal year 2017 costs.				
	<b>EXPENDITURE</b>				
01	<b>PERSONNEL</b>				
5100	SALARIES 4 positions, start date 2/2017:	0	0	0	96,533
	PCN LOCATION POSITION TITLE				
	003103 LAS VEGAS ADMIN ASSISTANT 2			0	2,238
	003108 LAS VEGAS TAX EXAMINER 2			0	13,997
	003113 CARSON ADMINISTRATOR (DEPUTY DIRECTOR)			0	580
	003114 LAS VEGAS CHIEF INVESTIGATOR, COMPLIANCE/AUDIT			0	13,984
5200	WORKERS COMPENSATION	0	0	0	134
5300	RETIREMENT	0	0	0	2,278
5400	PERSONNEL ASSESSMENT	0	0	0	68
5500	GROUP INSURANCE	0	0	0	1,400
5700	PAYROLL ASSESSMENT	0	0	0	
5750	RETIRED EMPLOYEES GROUP INSURANCE	0	0	0	
5800	UNEMPLOYMENT COMPENSATION	0	0	0	
5840	MEDICARE	0	0	0	
	TOTAL FOR CATEGORY 01	0	0	0	131,212
03	<b>IN-STATE TRAVEL</b>				
6200	PER DIEM IN-STATE Travel for the administrator and the chief for program coordination. Estimate 1 two day trip per month to either Reno or Las Vegas. \$3,863 per person times 2 people = \$7,726.	0	0	0	7,726
	TOTAL FOR CATEGORY 03	0	0	0	7,726
04	<b>OPERATING EXPENSES</b>				
7020	OPERATING SUPPLIES Expendable operating supplies for four staff. In fiscal year 2016, budget account 2361 expended \$35,236 for operating supplies for 365 positions. Average cost is \$96 per position per year, or \$8 per month.	0	0	0	160
	4 positions times 5 months times \$8 per month = \$160.				
7050	EMPLOYEE BOND INSURANCE	0	0	0	4
7054	AG TORT CLAIM ASSESSMENT	0	0	0	463
705A	NON B&G - PROP. & CONT. INSURANCE	0	0	0	16
7061	CONTRACTS - A Project Management Services for Task Force Recommendations	0	0	0	110,000
7062	CONTRACTS - B Install power, data and phone lines; Carson and Las Vegas	0	0	0	4,400
7110	NON-STATE OWNED OFFICE RENT Room 4100 in the Grant Sawyer building. 3,224 sq. ft., anticipate additional staff in the 2017 - 2019 biennium.	0	0	0	16,056
55	B & G LEASE ASSESSMENT	0	0	0	322



Item No	Description	Actual 2013-2014	Work Program 2014-2015	RMJ Year 1 2015-2016	RMJ Year 2 2016-2017
7290	PHONE, FAX, COMMUNICATION LINE Smart phone charges for 2 positions. \$62 per month times 5 months times 2 positions = \$620.	0	0	0	620
7292	EITS VOICE MAIL	0	0	0	70
7295	EITS STATE PHONE LINE	0	0	0	135
7533	EITS EMAIL SERVICE	0	0	0	76
7545	EITS VPN SECURE LINK	0	0	0	52
7980	OPERATING LEASE PAYMENTS	0	0	0	1,103
	TOTAL FOR CATEGORY 04	0	0	0	133,477
<b>05</b>	<b>EQUIPMENT</b>				
7460	EQUIPMENT PURCHASES < \$1,000 Telephones	0	0	0	500
8241	NEW FURNISHINGS <\$5,000 - A	0	0	0	18,860
	TOTAL FOR CATEGORY 05	0	0	0	19,360
<b>26</b>	<b>INFORMATION SERVICES</b>				
7060	CONTRACTS Master Services Agreement programming services for new tax type	0	0	0	585,875
7554	EITS INFRASTRUCTURE ASSESSMENT	0	0	0	619
7556	EITS SECURITY ASSESSMENT	0	0	0	426
7771	COMPUTER SOFTWARE <\$5,000 - A	0	0	0	2,334
8371	COMPUTER HARDWARE <\$5,000 - A	0	0	0	6,462
	TOTAL FOR CATEGORY 26	0	0	0	595,716
	TOTAL EXPENDITURES FOR DECISION UNIT E127	0	0	0	887,491
	TOTAL REVENUES FOR BUDGET ACCOUNT 2361	0	0	0	0
	TOTAL EXPENDITURES FOR BUDGET ACCOUNT 2361	0	0	0	887,491

Department of Taxation Budget 2361 SFY 2017 Fund Map

	2501	3729	3750	3751	3765	4254	4355	4673	4683	Total	Approved Work Programs	Total with Approved Work Programs	Pending C38527	Total with Approved & Pending Programs
Revenue:	Legislative Approved Budget (L01)	Balance Forward from Prior Year	Admin Fee, Cigarette Tax	Admin Fee, Short Term Auto Lease	Justice Court Fees	Misc. Revenue	Reimburse Expenses	Transfer from State EPA	Tobacco Settlement Income					
2501 Appropriations Control	28,531,109	0								28,531,109	0	28,531,109		28,531,109
3729 Audit Fees	34,527	34,527								34,527	3,854,063	3,854,063		3,854,063
3750 Admin Fee, Cigarette Tax	425,036		425,036							425,036	0	425,036		425,036
3751 Admin Fee, Short Term Auto Lease	10,185			10,185						10,185	0	10,185		10,185
3765 Bad Check Charges	41,339			41,339						41,339	0	41,339		41,339
4254 Miscellaneous Revenue	30,794				108,691	30,794	7,436			108,691	0	108,691		108,691
4355 Reimbursement	7,436						7,436			7,436	0	7,436		7,436
4654 IFC Contingency Allocation								8,695		8,695	0	8,695		8,695
4673 Transfer from State EPA									246,817	246,817	0	246,817		246,817
4683 Tobacco Settlement Income														
<b>Total Revenue</b>	<b>\$ 29,444,629</b>	<b>\$ 28,531,109</b>	<b>\$ 425,036</b>	<b>\$ 10,185</b>	<b>\$ 108,691</b>	<b>\$ 30,794</b>	<b>\$ 7,436</b>	<b>\$ 8,695</b>	<b>\$ 246,817</b>	<b>\$ 29,444,629</b>	<b>\$ 3,854,063</b>	<b>\$ 33,298,692</b>	<b>\$ 887,491</b>	<b>\$ 34,186,183</b>
<b>Expenditures:</b>														
01 Personnel Services	23,711,523	21,012,310	254,421	10,185	65,949			8,695	212,528	23,711,523	2,045,072	25,756,595	131,212	25,887,807
02 Out of State Travel	8,054	8,054								8,054	1,249	9,303		9,303
03 In State Travel	155,642	152,726								155,642	11,248	166,890	7,726	174,616
04 Operating	2,405,325	1,956,186				30,794				2,405,325	349,020	2,754,345	133,477	2,887,822
05 Equipment	15,900	(64,020)								15,900	126,899	142,799	19,360	162,159
09 Compliance Audit Investigations	5,595	5,595								5,595	0	5,595		5,595
10 Out of State Audit	47,398	12,871	34,527							47,398	0	47,398		47,398
11 MSA Travel & Operating	33,697	(592)								33,697	0	33,697		33,697
12 E-Payment Fees	15,253	15,253								15,253	0	15,253		15,253
15 Lockbox Services	985,174	985,174							34,289	985,174	(1,249)	983,925		983,925
17 Mining Oversight & Accountability	3,789	3,789								3,789	0	3,789		3,789
21 Demographic Surveys	42,742	0			42,742					42,742	0	42,742		42,742
25 Cigarette Stamps	170,615	0	170,615							170,615	0	170,615		170,615
26 Information Services	1,640,522	1,541,464								1,640,522	970,285	2,610,807	595,716	3,206,523
30 Training	16,430	16,430								16,430	1,817	18,247		18,247
31 County Assessor / Appraiser	7,436	0					7,436			7,436	0	7,436		7,436
82 Dept. HR Cost Allocation	171,917	171,917								171,917	0	171,917		171,917
86 Reserve		0									349,722	349,722		349,722
87 Purchasing Assessment	7,617	7,617								7,617	0	7,617		7,617
<b>Total Expenditures</b>	<b>\$ 29,444,629</b>	<b>\$ 25,824,774</b>	<b>\$ 425,036</b>	<b>\$ 10,185</b>	<b>\$ 108,691</b>	<b>\$ 30,794</b>	<b>\$ 7,436</b>	<b>\$ 8,695</b>	<b>\$ 246,817</b>	<b>\$ 29,444,629</b>	<b>\$ 3,854,063</b>	<b>\$ 33,298,692</b>	<b>\$ 887,491</b>	<b>\$ 34,186,183</b>
<b>Revenue less Expenditures</b>	<b>\$ -</b>	<b>\$ 2,706,335</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,706,335</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Check figures		28,531,109	425,036	10,185	108,691	30,794	7,436	8,695	246,817	32,150,964				
Notes:														

Retail Marijuana  
FY17, February 2017

Deputy Director  
Carson City  
PCN 3113, U4300  
Salary Equivalent of a Grade 41, step 10

Chief Investigator Compliance/Audit  
Las Vegas  
PCN 3113, 11.360  
Grade 37

Tax Examiner 2  
Las Vegas  
PCN 3108, 7.255  
Grade 30

Administrative Assistant 2  
Las Vegas  
PCN 3103, 2.212  
Grade 25

2015-2017 Biennium (FY16-17)  
RMJ IP1 RECREATIONAL MARIJUANA

Section C: Position Cost Details  
Budget Account: 2361 DEPARTMENT OF TAXATION

Type Description	PCN	Class	FTE Actual	FTE WP	FTE Y1/Y2	Salary Y1/Y2	Ret.	Grp. Ins	Worker's Comp	Pers Assmt	Umemp. Ins.	Pysl Assmt	Ret. Grp.	Medicare	Benefits Y1/Y2
<b>E127 SUSTAINABLE AND GROWING ECONOMY</b>															
<b>CAR CARSON</b>															
4 DEPUTY DIRECTOR, TAXATION (EA)	003113	U4300	0.00	0.00	1.00	38,109	5,526	3,496	853	229	27	53	899	553	0
TOTAL FOR LINE ITEM POSITION GROUP CAR			0.00	0.00	1.00	38,109									11,636
<b>LV LAS VEGAS</b>															
4 ADMIN ASSISTANT 2	003103	02212	0.00	0.00	1.00	12,493	1,811	3,496	296	75	9	17	295	181	0
4 TAX EXAMINER 2	003108	07255	0.00	0.00	1.00	15,276	2,215	3,496	362	92	11	21	361	222	0
4 CHIEF INVEST COMPLI/AUDIT	003114	11360	0.00	0.00	1.00	30,655	4,445	3,496	727	184	21	43	723	444	0
TOTAL FOR LINE ITEM POSITION GROUP LV			0.00	0.00	3.00	58,424									23,043
TOTAL FOR DECISION UNIT E127			0.00	0.00	4.00	96,533									34,679
TOTAL FOR BUDGET ACCOUNT 2361			0.00	0.00	4.00	96,533									34,679

Budget Account: 2361 DEPARTMENT OF TAXATION		Actual Amt	Wrk Pgm Amt	Year 1 Amt	Year 2 Amt
Catg	GL Acct Vendor Name				
	Reno, 2 positions \$1,800				
	Carson, 4 positions, \$3,600				
26	7060 MSA contractor services	0	0	0	525,574
Total for Decision Unit: E126		0	0	0	720,974
E127	SUSTAINABLE AND GROWING ECONOMY				
04	7061 Project Management Services for Task Force Recommendations Estimate costs for MSA QUANTUMMARK, based on discussion with the Division of Health	0	0	0	110,000
04	7062 Install power, data and phone lines; Carson, Las Vegas & Reno Estimating \$550 per installation of data and phone, and \$550 for power. Total of \$1,100 per position. Estimate for data/phone is based on rounding up costs for recent Accounting, Call Center & Processing installations. Using the same estimate for installation of power.	0	0	0	4,400
	Carson, 1 position, \$1,100				
	Las Vegas, 3 positions, \$3,300				
04	7980 Xerox or similar, multifunction device lease payments Multifunction device for proposed Grant Sawyer office. Using rate from machine XKP546450 in the Carson Office, the lease cost is \$220.45 per month, times five months.	0	0	0	1,103
26	7060 MSA contractor services Programming for new tax type.	0	0	0	585,875
	TAS Registration and Returns filing: 4,390 hours @\$100 per hour. Health and Human Resources Integration: 1,000 hours times \$100 per hour. Revenue Solutions, Inc., modify Tax Master for new tax type: 313 hours times \$150 per hour.				
Total for Decision Unit: E127		0	0	0	701,378
Total for Budget Account: 2361		2,361,625	2,547,442	2,052,893	3,455,287

Budget Account:		2361 DEPARTMENT OF TAXATION									
Catg	GL Acct	Unit of Measure	IT Service	Actual Quantity	Year 1 Quantity	Year 1 Rate	Amount	Year 2 Quantity	Year 2 Rate	Amount	
E127		SUSTAINABLE AND GROWING ECONOMY									
04	7292	VOICEMAIL (FY18-19 REV COST POOL)	PER ACCOUNT PER MONTH	0	0	3.56	0	20	3.52	70	
04	7295	STATE PHONE LINE (FY18-19 REV COST POOL)	PER LINE PER MONTH	0	0	13.40	0	10	13.48	135	
		2 positions: Admn Asst 2, Tax Examiner									
04	7533	EMAIL SERVICE	PER ACCOUNT PER MONTH	0	0	3.48	0	20	3.82	76	
04	7545	VPN SECURE LINK (FY18-19 REV COST POOL)	PER CONNECTION PER MONTH	0	0	9.73	0	5	10.32	52	
		Tax Manager									
Total for Decision Unit: E127				0			0			333	
Total for Budget Account: 2361				3,827,483.858			322,784			331,444	

State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2015-2017 Biennium (FY16-17)  
 RMJ IP1 RECREATIONAL MARIJUANA

Budget Account: 2361 DEPARTMENT OF TAXATION															
Catg	Address	City	Lessor	B&G Asses	Type of Space	Sq. Ft	Year1 #Mo	Year1 #Rate	Year1 Rent	Year1 P&C Ins	Year2 #Mo	Year2 #Rate	Year2 Rent	Year2 P&C Ins	
Lease periods are December 1 through November 30, 2015. Using the last monthly rate for the 2015 - 2017 biennium.															
11	1550 COLLEGE PKWY	CARSON CITY	1994 JOHNSTON FAMILY TRUST	Y	OFFICE	567	4	1.35	3,062	2	0	1.35	0	0	
Total space is 35,662 sq. ft. The Carson City location has 189 full time equivalent positions, which coincidentally works out to 189 sq. ft. per position. Multiplied 3 positions related to the master settlement (MSA) agreement times 189 sq. ft. to arrive at 567 sq. ft.															
Lease periods are November 1, 2013 - October 31, 2014, \$1.35 per sq ft, November 1, 2014 - October 31, 2015, \$1.35 per sq ft, and November 1, 2015 - October 31, 2016, \$1.38 per sq ft.															
11	1550 COLLEGE PKWY	CARSON CITY	1994 JOHNSTON FAMILY TRUST	Y	OFFICE	567	8	1.38	6,260	5	12	1.38	9,390	7	
25	1791 S SUTRO TERRACE	CARSON CITY	VINNY'S MINIS LLC	N	STORAGE	1	12	79.00	948	0	12	79.00	948	0	
Storage in Carson City for contraband and seized items. Renewed annually, August															
Total for Decision Unit: B000										634	970,169				634
E126	SUSTAINABLE AND GROWING ECONOMY														
04	1550 COLLEGE PKWY	CARSON CITY	1994 JOHNSTON FAMILY TRUST	Y	OFFICE	370	0	0.00	0	0	6	1.38	3,064	2	
Tax Manager: 100 sq ft Program Officer 3: 90 Tax Examiner 2: 45 Tax Examiner 2: 45 Revenue Officer 1: 90															
04	4600 KIETZKE LANE L-235	RENO	DESIDERIO PROPERTIES	Y	OFFICE	180	0	0.00	0	0	6	1.30	1,404	1	
2 positions @ .90 sq ft each															
Total for Decision Unit: E126										0	4,468				3
E127	SUSTAINABLE AND GROWING ECONOMY														
04	1550 COLLEGE PKWY	CARSON CITY	1994 JOHNSTON FAMILY TRUST	Y	OFFICE	0	0	0.00	0	0	5	1.38	0	0	
Will use existing space at the location Administrator (Deputy Director)															
04	GRANT SAWYER, RM 4100	LAS VEGAS	B&G	Y	OFFICE	3,224	0	0.00	0	0	5	1.00	16,056	16	
Room 4100 in Grant Sawyer: 3,224 sq. ft. Rent per sq. ft. is based on the B&G rent schedule. While this space is larger than needed for 3 staff, additional staff for the retail marijuana program are expected to be added in the 2017 - 2019 biennium.															
Admin Assistant 2, Tax Examiner 2, Chief Investigator, Audit/Compliance.										0	16,056				16
Total for Decision Unit: E127										634	990,693				653
Total for Budget Account: 2361										0	16,056				16

INITIATIVE PETITION NO. 1

FEBRUARY 2, 2015

Referred to Committee on Judiciary

SUMMARY—Makes various changes relating to marijuana and marijuana establishments.

EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

AN ACT relating to marijuana; requiring the Department of Taxation to adopt regulations relating to the license to operate and operation of a marijuana establishment; providing for disciplinary action against a marijuana establishment which violates laws regulating the establishment; authorizing the possession, use, consumption, purchase, processing and transportation of certain quantities of marijuana by certain persons in this State; authorizing the possession, use, transportation and purchase of marijuana paraphernalia by certain persons in this State; authorizing certain other acts relating to marijuana; making contracts relating to the operation of marijuana establishments enforceable; providing for the licensure of marijuana distributors; providing for licensure of marijuana establishments; providing a fee for the application for a license to operate a marijuana establishment and for an annual licensing fee; establishing certain requirements for marijuana establishments; imposing an excise tax on wholesale sales of marijuana by a marijuana cultivation facility; providing penalties; and providing other matters properly relating thereto.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

- 1 Section 1. Short Title. Sections 1 to 18, inclusive, of this
2 act may be cited as the Regulation and Taxation of Marijuana Act.





1       **Sec. 2. Preamble.**

2       In the interest of the public health and public safety, and in order  
3 to better focus state and local law enforcement resources on crimes  
4 involving violence and personal property, the People of the State of  
5 Nevada find and declare that the use of marijuana should be legal  
6 for persons 21 years of age or older, and its cultivation and sale  
7 should be regulated similar to other legal businesses.

8       The People of the State of Nevada declare that the cultivation  
9 and sale of marijuana should be taken from the domain of criminals  
10 and be regulated under a controlled system, where businesses will  
11 be taxed and the revenue will be dedicated to public education and  
12 to the enforcement of the regulations in this act.

13       The People of the State of Nevada proclaim that marijuana  
14 should be regulated in a manner similar to alcohol so that:

15       (a) Marijuana may only be purchased from a business that is  
16 licensed by the State of Nevada;

17       (b) Business owners are subject to a review by the State of  
18 Nevada to confirm that the business owners and the business  
19 location are suitable to produce or sell marijuana;

20       (c) Cultivating, manufacturing, testing, transporting, and selling  
21 marijuana will be strictly controlled through state licensing and  
22 regulation;

23       (d) Selling or giving marijuana to persons under 21 years of age  
24 shall remain illegal;

25       (e) Individuals will have to be 21 years of age or older to  
26 purchase marijuana;

27       (f) Driving under the influence of marijuana will remain illegal;  
28 and

29       (g) Marijuana sold in the state will be tested and labeled.

30       **Sec. 3. Definitions.** As used in sections 1 to 18, inclusive, of  
31 this act, unless the context otherwise requires:

32       1. "Community facility" means a facility licensed to provide  
33 day care to children, a public park, a public playground, a public  
34 swimming pool, a center or facility the primary purpose of which is  
35 to provide recreational opportunities or services to children or  
36 adolescents, or a church, synagogue, or other building, structure, or  
37 place used for religious worship or other religious purpose.

38       2. "Concentrated marijuana" means the separated resin,  
39 whether crude or purified, obtained from marijuana.

40       3. "Consumer" means a person who is 21 years of age or older  
41 who purchases marijuana or marijuana products for use by persons  
42 21 years of age or older, but not for resale to others.

43       4. "Department" means the Department of Taxation.

44       5. "Dual Licensee" means a person or group of persons who  
45 possess a current, valid registration certificate to operate a medical



1 marijuana establishment pursuant to Chapter 453A of NRS and a  
2 license to operate a marijuana establishment under sections 1 to 18,  
3 inclusive, of this act.

4 6. "Excluded felony offense" means a conviction of an offense  
5 that would constitute a category A felony if committed in Nevada or  
6 convictions for two or more offenses that would constitute felonies  
7 if committed in Nevada. "Excluded felony offense" does not  
8 include:

9 (a) A criminal offense for which the sentence, including any  
10 term of probation, incarceration, or supervised release, was  
11 completed more than 10 years ago; or

12 (b) An offense involving conduct that would be immune from  
13 arrest, prosecution, or penalty pursuant to Chapter 453A of NRS,  
14 except that the conduct occurred before the effective date of Chapter  
15 453A of NRS, or was prosecuted by an authority other than the State  
16 of Nevada.

17 7. "Locality" means a city or town, or, in reference to a  
18 location outside the boundaries of a city or town, a county.

19 8. "Marijuana" means all parts of any plant of the genus  
20 Cannabis, whether growing or not, the seeds thereof, the resin  
21 extracted from any part of the plant, and every compound,  
22 manufacture, salt, derivative, mixture, or preparation of the plant, its  
23 seeds, or resin. "Marijuana" does not include:

24 (a) The mature stems of the plant, fiber produced from the  
25 stems, oil, or cake made from the seeds of the plant, any other  
26 compound, manufacture, salt, derivative, mixture, or preparation of  
27 the mature stems (except the resin extracted therefrom), fiber, oil, or  
28 cake, the sterilized seed of the plant which is incapable of  
29 germination; or

30 (b) The weight of any other ingredient combined with marijuana  
31 to prepare topical or oral administrations, food, drink, or other  
32 products.

33 9. "Marijuana cultivation facility" means an entity licensed to  
34 cultivate, process, and package marijuana, to have marijuana tested  
35 by a marijuana testing facility, and to sell marijuana to retail  
36 marijuana stores, to marijuana product manufacturing facilities, and  
37 to other marijuana cultivation facilities, but not to consumers.

38 10. "Marijuana distributor" means an entity licensed to  
39 transport marijuana from a marijuana establishment to another  
40 marijuana establishment.

41 11. "Marijuana establishment" means a marijuana cultivation  
42 facility, a marijuana testing facility, a marijuana product  
43 manufacturing facility, a marijuana distributor, or a retail marijuana  
44 store.



1 12. "Marijuana product manufacturing facility" means an  
2 entity licensed to purchase marijuana, manufacture, process, and  
3 package marijuana and marijuana products, and sell marijuana and  
4 marijuana products to other marijuana product manufacturing  
5 facilities and to retail marijuana stores, but not to consumers.

6 13. "Marijuana products" means products comprised of  
7 marijuana or concentrated marijuana and other ingredients that are  
8 intended for use or consumption, such as, but not limited to, edible  
9 products, ointments, and tinctures.

10 14. "Marijuana paraphernalia" means any equipment, products,  
11 and materials of any kind which are used, intended for use, or  
12 designed for use in planting, propagating, cultivating, growing,  
13 harvesting, manufacturing, compounding, converting, producing,  
14 preparing, testing, analyzing, packaging, repacking, storing, or  
15 containing marijuana, or for ingesting, inhaling, or otherwise  
16 introducing marijuana into the human body.

17 15. "Marijuana testing facility" means an entity licensed to test  
18 marijuana and marijuana products, including for potency and  
19 contaminants.

20 16. "Process" means to harvest, dry, cure, trim, and separate  
21 parts of the marijuana plant by manual or mechanical means, such  
22 as sieving or ice water separation, but not by chemical extraction or  
23 chemical synthesis.

24 17. "Public place" means an area to which the public is invited  
25 or in which the public is permitted regardless of age. "Public place"  
26 does not include a retail marijuana store.

27 18. "Retail marijuana store" means an entity licensed to  
28 purchase marijuana from marijuana cultivation facilities, to  
29 purchase marijuana and marijuana products from marijuana product  
30 manufacturing facilities and retail marijuana stores, and to sell  
31 marijuana and marijuana products to consumers.

32 19. "Unreasonably Impracticable" means that the measures  
33 necessary to comply with the regulations require such a high  
34 investment of risk, money, time, or any other resource or asset that  
35 the operation of a marijuana establishment is not worthy of being  
36 carried out in practice by a reasonably prudent businessperson.

37 **Sec. 4. Limitations.** 1. Sections 1 to 18 do not permit any  
38 person to engage in and do not prevent the imposition of any civil,  
39 criminal, or other penalty for:

40 (a) Driving, operating, or being in actual physical control of a  
41 vehicle, aircraft, or vessel under power or sail while under the  
42 influence of marijuana or while impaired by marijuana;

43 (b) Knowingly delivering, giving, selling, administering, or  
44 offering to sell, administer, give, or deliver marijuana to a person  
45 under 21 years of age, unless:



1 (1) The recipient is permitted to possess marijuana pursuant  
2 to Chapter 453A of NRS; or

3 (2) The person demanded and was shown bona fide  
4 documentary evidence of the majority and identity of the recipient  
5 issued by a federal, state, county, or municipal government, or  
6 subdivision or agency thereof;

7 (c) Possession or use of marijuana or marijuana paraphernalia on  
8 the grounds of, or within, any facility or institution under the  
9 jurisdiction of the Nevada Department of Corrections;

10 (d) Possession or use of marijuana on the grounds of, or within,  
11 a school providing instruction in preschool, kindergarten, or any  
12 grades 1 through 12; or

13 (e) Undertaking any task under the influence of marijuana that  
14 constitutes negligence or professional malpractice.

15 2. Sections 1 to 18 do not prohibit:

16 (a) A public or private employer from maintaining, enacting,  
17 and enforcing a workplace policy prohibiting or restricting actions  
18 or conduct otherwise permitted under sections 1 to 18, inclusive, of  
19 this act;

20 (b) A state or local government agency that occupies, owns, or  
21 controls a building from prohibiting or otherwise restricting the  
22 consumption, cultivation, processing, manufacture, sale, delivery, or  
23 transfer of marijuana in that building;

24 (c) A person who occupies, owns, or controls a privately owned  
25 property from prohibiting or otherwise restricting the smoking,  
26 cultivation, processing, manufacture, sale, delivery, or transfer of  
27 marijuana on that property; or

28 (d) A locality from adopting and enforcing local marijuana  
29 control measures pertaining to zoning and land use for marijuana  
30 establishments.

31 3. Nothing in the provisions of sections 1 to 18, inclusive, of  
32 this act shall be construed as in any manner affecting the provisions  
33 of Chapter 453A of NRS relating to the medical use of marijuana.

34 **Sec. 5. Powers and duties of the Department.** 1. Not  
35 later than 12 months after the effective date of this act, the  
36 Department shall adopt all regulations necessary or convenient to  
37 carry out the provisions of sections 1 to 18, inclusive, of this act.  
38 The regulations must not prohibit the operation of marijuana  
39 establishments, either expressly or through regulations that make  
40 their operation unreasonably impracticable. The regulations shall  
41 include:

42 (a) Procedures for the issuance, renewal, suspension, and  
43 revocation of a license to operate a marijuana establishment;

44 (b) Qualifications for licensure that are directly and  
45 demonstrably related to the operation of a marijuana establishment;



- 1 (c) Requirements for the security of marijuana establishments;
- 2 (d) Requirements to prevent the sale or diversion of marijuana
- 3 and marijuana products to persons under 21 years of age;
- 4 (e) Requirements for the packaging of marijuana and marijuana
- 5 products, including requirements for child-resistant packaging;
- 6 (f) Requirements for the testing and labeling of marijuana and
- 7 marijuana products sold by marijuana establishments including a
- 8 numerical indication of potency based on the ratio of THC to the
- 9 weight of a product intended for oral consumption;
- 10 (g) Requirements for record keeping by marijuana
- 11 establishments;
- 12 (h) Reasonable restrictions on signage, marketing, display, and
- 13 advertising;
- 14 (i) Procedures for the collection of taxes, fees, and penalties
- 15 imposed by sections 1 to 18, inclusive, of this act;
- 16 (j) Procedures and requirements to enable the transfer of a
- 17 license for a marijuana establishment to another qualified person
- 18 and to enable a licensee to move the location of its establishment to
- 19 another suitable location;
- 20 (k) Procedures and requirements to enable a dual licensee to
- 21 operate medical marijuana establishments and marijuana
- 22 establishments at the same location;
- 23 (l) Procedures to establish the fair market value at wholesale of
- 24 marijuana; and
- 25 (m) Civil penalties for the failure to comply with any regulation
- 26 adopted pursuant to this section or for any violation of the
- 27 provisions of section 13 of this act.
- 28 2. The Department shall approve or deny applications for
- 29 licenses pursuant to section 9 of this act.
- 30 3. The Department may by motion or on complaint, after
- 31 investigation, notice of the specific violation, and an opportunity for
- 32 a hearing, pursuant to the provisions of Chapter 233B of NRS,
- 33 suspend, revoke, or fine a licensee for the violation of sections 1 to
- 34 18, inclusive, of this act or for a violation of a regulation adopted by
- 35 the Department pursuant to this section.
- 36 4. The Department may immediately suspend the license of
- 37 any marijuana establishment if the marijuana establishment
- 38 knowingly sells, delivers, or otherwise transfers marijuana in
- 39 violation of sections 1 to 18, inclusive, of this act, or knowingly
- 40 purchases marijuana from any person not licensed pursuant to
- 41 sections 1 to 18, inclusive, of this act or to Chapter 453A of NRS.
- 42 The Department must provide an opportunity for a hearing pursuant
- 43 to the provisions of NRS 233B.121 within a reasonable time from a
- 44 suspension pursuant to this subsection.
- 45 5. To ensure that individual privacy is protected:



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1 (a) The Department shall not require a consumer to provide a  
2 retail marijuana store with identifying information other than  
3 government-issued identification to determine the consumer's age;  
4 and

5 (b) A retail marijuana store must not be required to acquire and  
6 record personal information about consumers other than information  
7 typically acquired in a financial transaction conducted at a retail  
8 liquor store.

9 6. The Department shall conduct a background check of each  
10 prospective owner, officer, and board member of a marijuana  
11 establishment license applicant.

12 7. The Department shall inspect marijuana establishments as  
13 necessary to enforce sections 1 to 18, inclusive, of this act or the  
14 regulations adopted pursuant to this section.

15 **Sec. 6. Personal Use and Cultivation of Marijuana.**

16 Notwithstanding any other provision of Nevada law and the law of  
17 any political subdivision of Nevada, except as otherwise provided in  
18 sections 1 to 18, inclusive, of this act, it is lawful, in this State, and  
19 must not be used as the basis for prosecution or penalty by this State  
20 or a political subdivision of this State, and must not, in this State, be  
21 a basis for seizure or forfeiture of assets for persons 21 years of age  
22 or older to:

23 1. Possess, use, consume, purchase, obtain, process, or  
24 transport marijuana paraphernalia, one ounce or less of marijuana  
25 other than concentrated marijuana, or one-eighth of an ounce or less  
26 of concentrated marijuana;

27 2. Possess, cultivate, process, or transport not more than six  
28 marijuana plants for personal use and possess the marijuana  
29 produced by the plants on the premises where the plants were  
30 grown, provided that:

31 (a) Cultivation takes place within a closet, room, greenhouse, or  
32 other enclosed area that is equipped with a lock or other security  
33 device that allows access only to persons authorized to access the  
34 area; and

35 (b) No more than 12 plants are possessed, cultivated, or  
36 processed at a single residence, or upon the grounds of that  
37 residence, at one time;

38 3. Give or otherwise deliver one ounce or less of marijuana,  
39 other than concentrated marijuana, or one-eighth of an ounce or less  
40 of concentrated marijuana without remuneration to a person  
41 provided that the transaction is not advertised or promoted to the  
42 public; or

43 4. Assist another person who is 21 years of age or older in any  
44 of the acts described in this section.



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1       **Sec. 7. Marijuana Paraphernalia Authorized.** Notwithstanding  
2 any other provision of Nevada law and the law of any political  
3 subdivision of Nevada, it is not unlawful and shall not be an offense  
4 or be a basis for seizure or forfeiture of assets for persons 21 years  
5 of age or older to manufacture, possess, use, transport, or purchase  
6 marijuana paraphernalia, or to distribute or sell marijuana  
7 paraphernalia to a person who is 21 years of age or older.

8       **Sec. 8. Lawful operation of marijuana establishments.**  
9 Notwithstanding any other provision of Nevada law and the law of  
10 any political subdivision of Nevada, except as otherwise provided in  
11 sections 1 to 18, inclusive, of this act, or the regulations adopted  
12 pursuant to section 5 of this act, it is lawful and must not, in this  
13 State, be used as the basis for prosecution or penalty by this State or  
14 a political subdivision of this State, and must not, in this State, be a  
15 basis for seizure or forfeiture of assets for persons 21 years of age or  
16 older to:

17       1. Possess marijuana and marijuana products, purchase  
18 marijuana from a marijuana cultivation facility, purchase marijuana  
19 and marijuana products from a marijuana product manufacturing  
20 facility, return marijuana or marijuana products to a facility from  
21 which they were purchased, transport marijuana and marijuana  
22 products to or from a marijuana testing facility, use the services of a  
23 marijuana distributor to transport marijuana or marijuana products  
24 to or from marijuana establishments, or sell marijuana and  
25 marijuana products to consumers, if the person conducting the  
26 activities described in this subsection has a current, valid license to  
27 operate a retail marijuana store or is acting in the person's capacity  
28 as an agent of a retail marijuana store.

29       2. Cultivate, harvest, process, package, or possess marijuana,  
30 sell marijuana to a marijuana cultivation facility, a marijuana  
31 product manufacturing facility, or a retail marijuana store, transport  
32 marijuana to or from a marijuana cultivation facility, a marijuana  
33 product manufacturing facility, or a marijuana testing facility, use  
34 the services of a marijuana distributor to transport marijuana to or  
35 from marijuana establishments, or purchase marijuana from a  
36 marijuana cultivation facility, if the person conducting the activities  
37 described in this paragraph has a current, valid license to operate a  
38 marijuana cultivation facility or is acting in his or her capacity as an  
39 agent of a marijuana cultivation facility.

40       3. Package, process, manufacture, or possess marijuana and  
41 marijuana products, transport marijuana and marijuana products to  
42 or from a marijuana testing facility, a marijuana cultivation facility,  
43 or a marijuana product manufacturing facility, use the services of a  
44 marijuana distributor to transport marijuana or marijuana products  
45 to or from marijuana establishments, sell marijuana and marijuana



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1 products to a retail marijuana store or a marijuana product  
2 manufacturing facility, purchase marijuana from a marijuana  
3 cultivation facility, or purchase marijuana and marijuana products  
4 from a marijuana product manufacturing facility, if the person  
5 conducting the activities described in this paragraph has a current,  
6 valid license to operate a marijuana product manufacturing facility  
7 or is acting in his or her capacity as an agent of a marijuana product  
8 manufacturing facility.

9 4. Possess marijuana and marijuana products and transfer and  
10 transport marijuana and marijuana products between marijuana  
11 establishments, if the person transporting the marijuana and  
12 marijuana products has a current, valid license to operate as a  
13 marijuana distributor or is acting in his or her capacity as an agent of  
14 a marijuana distributor.

15 5. Possess, process, repackage, transport, or test marijuana and  
16 marijuana products if the person has a current, valid license to  
17 operate a marijuana testing facility or is acting in his or her capacity  
18 as an agent of a marijuana testing facility.

19 6. Lease or otherwise allow property owned, occupied, or  
20 controlled by any person, corporation, or other entity to be used for  
21 any of the activities conducted lawfully in accordance with this  
22 section.

23 **Sec. 9. Contracts pertaining to marijuana enforceable.** It  
24 is the public policy of the People of the State of Nevada that  
25 contracts related to the operation of marijuana establishments under  
26 sections 1 to 18, inclusive, of this act should be enforceable, and no  
27 contract entered into by a licensee, its employees, or its agents as  
28 permitted pursuant to a valid license issued by the Department, or  
29 by those who allow property to be used by a licensee, its employees,  
30 or its agents as permitted pursuant to a valid license issued by the  
31 Department, shall be deemed unenforceable on the basis that the  
32 actions or conduct permitted pursuant to the license are prohibited  
33 by federal law.

34 **Sec. 10. Certification of marijuana establishments.** 1.  
35 No later than 12 months after the effective date of this act, the  
36 Department shall begin receiving applications for marijuana  
37 establishments.

38 2. For 18 months after the Department begins to receive  
39 applications for marijuana establishments, the Department shall only  
40 accept applications for licenses for retail marijuana stores, marijuana  
41 product manufacturing facilities, and marijuana cultivation facilities  
42 pursuant to sections 1 to 18, inclusive, of this act, from persons  
43 holding a medical marijuana establishment registration certificate  
44 pursuant to Chapter 453A of NRS.





1 3. For 18 months after the Department begins to receive  
2 applications for marijuana establishments, the Department shall  
3 issue licenses for marijuana distributors pursuant to sections 1 to 18,  
4 inclusive, of this act, only to persons holding a wholesale dealer  
5 license pursuant to Chapter 369 of NRS, unless the Department  
6 determines that an insufficient number of marijuana distributors will  
7 result from this limitation.

8 4. Upon receipt of a complete marijuana establishment license  
9 application, the Department shall, within 90 days:

10 (a) Issue the appropriate license if the license application is  
11 approved; or

12 (b) Send a notice of rejection setting forth the reasons why the  
13 Department did not approve the license application.

14 5. The Department shall approve a license application if:

15 (a) The prospective marijuana establishment has submitted an  
16 application in compliance with regulations adopted by the  
17 Department and the application fee required pursuant to section 12;

18 (b) The physical address where the proposed marijuana  
19 establishment will operate is owned by the applicant or the applicant  
20 has the written permission of the property owner to operate the  
21 proposed marijuana establishment on that property;

22 (c) The property is not located within:

23 (1) 1,000 feet of a public or private school that provides  
24 formal education traditionally associated with preschool or  
25 kindergarten through grade 12 and that existed on the date on which  
26 the application for the proposed marijuana establishment was  
27 submitted to the Department; or

28 (2) 300 feet of a community facility that existed on the date  
29 on which the application for the proposed marijuana establishment  
30 was submitted to the Department;

31 (d) The proposed marijuana establishment is a proposed retail  
32 marijuana store and there are not more than:

33 (1) 80 licenses already issued in a county with a population  
34 greater than 700,000;

35 (2) 20 licenses already issued in a county with a population  
36 that is less than 700,000 but more than 100,000;

37 (3) 4 licenses already issued in a county with a population  
38 that is less than 100,000 but more than 55,000;

39 (4) 2 licenses already issued in a county with a population  
40 that is less than 55,000;

41 (5) Upon request of a county government, the Department  
42 may issue retail marijuana store licenses in that county in addition to  
43 the number otherwise allowed pursuant to this paragraph;

44 (e) The locality in which the proposed marijuana establishment  
45 will be located does not affirm to the Department that the proposed



1 marijuana establishment will be in violation of zoning or land use  
2 rules adopted by the locality; and

3 (f) The persons who are proposed to be owners, officers, or  
4 board members of the proposed marijuana establishment:

5 (1) Have not been convicted of an excluded felony offense;  
6 and

7 (2) Have not served as an owner, officer, or board member  
8 for a medical marijuana establishment or a marijuana establishment  
9 that has had its registration certificate or license revoked.

10 6. Competing applications. When competing applications are  
11 submitted for a proposed retail marijuana store within a single  
12 county, the Department shall use an impartial and numerically  
13 scored competitive bidding process to determine which application  
14 or applications among those competing will be approved.

15 **Sec. 11. Expiration and renewal.** 1. All licenses expire  
16 one year after the date of issue.

17 2. The Department shall issue a renewal license within 10 days  
18 of receipt of the prescribed renewal application and renewal fee  
19 from a marijuana establishment if its license is not under suspension  
20 or has not been revoked.

21 **Sec. 12. Fee schedule.** 1. The Department shall require  
22 each applicant for a marijuana establishment license to pay a one-  
23 time application fee of \$5,000.

24 2. The Department may require payment of an annual licensing  
25 fee not to exceed:

26	For the initial issuance of a license for a retail	
27	marijuana store .....	\$20,000
28	For a renewal license for a retail marijuana store.....	\$6,600
29	For the initial issuance of a license for a marijuana	
30	cultivation facility .....	\$30,000
31	For a renewal license for a marijuana cultivation	
32	facility .....	\$10,000
33	For the initial issuance of a license for a marijuana	
34	product manufacturing facility .....	\$10,000
35	For a renewal license for a marijuana product	
36	manufacturing facility .....	\$3,300
37	For the initial issuance of a license for a marijuana	
38	distributor .....	\$15,000
39	For a renewal license for a marijuana distributor.....	\$5,000
40	For the initial issuance of a license for a marijuana	
41	testing facility.....	\$15,000
42	For a renewal license for a marijuana testing	
43	facility .....	\$5,000



1       **Sec. 13. Marijuana establishment operating requirements.**

2 In addition to requirements established by rule pursuant to section 5  
3 of this act:

4       1. Marijuana establishments shall:

5       (a) Secure every entrance to the establishment so that access to  
6 areas containing marijuana is restricted to persons authorized to  
7 possess marijuana;

8       (b) Secure the inventory and equipment of the marijuana  
9 establishment during and after operating hours to deter and prevent  
10 theft of marijuana;

11       (c) Determine the criminal history of any person before the  
12 person works or volunteers at the marijuana establishment and  
13 prevent any person who has been convicted of an excluded felony  
14 offense or who is not 21 years of age or older from working or  
15 volunteering for the marijuana establishment.

16       2. All cultivation, processing, and manufacture of marijuana  
17 must take place at a physical address approved by the Department  
18 and within an area that is enclosed and locked in a manner that  
19 restricts access only to persons authorized to access the area. The  
20 area may be uncovered only if it is enclosed with security fencing  
21 that is designed to prevent unauthorized entry and that is at least 8  
22 feet high.

23       3. All cultivation, processing, and manufacture of marijuana  
24 must not be visible from a public place by normal unaided vision.

25       4. All cultivation, processing, and manufacture of marijuana  
26 must take place on property in the marijuana establishment's lawful  
27 possession or with the consent of the person in lawful physical  
28 possession of the property.

29       5. A marijuana establishment is subject to reasonable  
30 inspection by the Department, and a person who holds a marijuana  
31 establishment license must make himself or herself, or an agent  
32 thereof, available and present for any inspection required by the  
33 Department. The Department shall make reasonable  
34 accommodations so that ordinary business is not interrupted and  
35 safety and security procedures are not compromised by the  
36 inspection.

37       **Sec. 14. Penalties. 1. Restrictions on personal cultivation.**

38       (a) Except as otherwise provided in 453A of NRS, any person  
39 who:

40       (1) Cultivates marijuana plants within 25 miles of a retail  
41 marijuana store licensed pursuant to sections 1 to 18, inclusive, of  
42 this act, unless the person is a marijuana cultivation facility or a  
43 person acting in his or her capacity as an agent of a marijuana  
44 cultivation facility;



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- 1 (2) Cultivates marijuana plants where they are visible from a  
2 public place by normal unaided vision; or  
3 (3) Cultivates marijuana on property not in the cultivator's  
4 lawful possession or without the consent of the person in lawful  
5 physical possession of the property;  
6 (b) Is guilty of:  
7 (1) For a first violation, a misdemeanor punished by a fine of  
8 not more than \$600.  
9 (2) For a second violation, a misdemeanor punished by a fine  
10 of not more than \$1,000.  
11 (3) For a third violation, a gross misdemeanor.  
12 (4) For a fourth or subsequent violation, a category E felony.  
13 2. A person who smokes or otherwise consumes marijuana in a  
14 public place, in a retail marijuana store, or in a moving vehicle is  
15 guilty of a misdemeanor punished by a fine of not more than \$600.  
16 3. A person under 21 years of age who falsely represents  
17 himself or herself to be 21 years of age or older to obtain marijuana  
18 is guilty of a misdemeanor.  
19 4. A person under 21 years of age who knowingly enters,  
20 loiters, or remains on the premises of a marijuana establishment  
21 shall be punished by a fine of not more than \$500 unless the person  
22 is authorized to possess marijuana pursuant to Chapter 453A NRS  
23 and the marijuana establishment is a dual licensee.  
24 5. A person who manufactures marijuana by chemical  
25 extraction or chemical synthesis, unless done pursuant to a  
26 marijuana product manufacturing license issued by the Department  
27 or authorized by Chapter 453A of NRS, is guilty of a category E  
28 felony.  
29 6. A person who knowingly gives marijuana to any person  
30 under 21 years of age, or who knowingly leaves or deposits any  
31 marijuana in any place with the intent that it will be procured by any  
32 person under 21 years of age is guilty of a misdemeanor.  
33 7. A person who knowingly gives marijuana to any person  
34 under 18 years of age, or who knowingly leaves or deposits any  
35 marijuana in any place with the intent that it will be procured by any  
36 person under 18 years of age is guilty of a gross misdemeanor.  
37 8. Notwithstanding the provisions of sections 1 to 18,  
38 inclusive, of this act, after the effective date of this act, the  
39 legislature may amend provisions of this act to provide for the  
40 conditions in which a locality may permit consumption of marijuana  
41 in a retail marijuana store.  
42 **Sec. 15. Marijuana excise tax.** 1. An excise tax is hereby  
43 imposed and must be collected by the State respecting wholesale  
44 sales of marijuana in this State by a marijuana cultivation facility at



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1 a rate of 15 percent of the fair market value at wholesale of the  
2 marijuana. The tax imposed pursuant to this subsection:

- 3 (a) Is the obligation of the marijuana cultivation facility; and  
4 (b) Is separate from and in addition to any general state and  
5 local sales and use taxes that apply to retail sales of tangible  
6 personal property.

7 **Sec. 16.** Any tax revenues, fees, or penalties collected  
8 pursuant to sections 1 to 18, inclusive, of this act, first must be  
9 expended to pay the costs of the Department and of each locality in  
10 carrying out sections 1 to 8, inclusive, of this act and the regulations  
11 adopted pursuant thereto. The Department shall remit any remaining  
12 money to the State Treasurer to be deposited to the credit of the  
13 State Distributive School Account in the State General Fund.

14 **Sec. 17. Severability.** If any provision of this act, or the  
15 application thereof to any person, thing, or circumstance is held  
16 invalid or unconstitutional by a court of competent jurisdiction, such  
17 invalidity or unconstitutionality shall not affect the validity or  
18 constitutionality of this act as a whole or any provision or  
19 application of this act which can be given effect without the invalid  
20 or unconstitutional provision or application, and to this end the  
21 provisions of this act are declared to be severable.

22 **Sec. 18. Effective Date.** This act shall become effective on  
23 October 1, 2015 if approved by the legislature, or on January 1,  
24 2017 if approved by the voters.



The following information is for your information only. It is not intended to be used as a substitute for professional advice. The information is provided for your information only and is not intended to be used as a substitute for professional advice. The information is provided for your information only and is not intended to be used as a substitute for professional advice.

Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 13, 2016  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Katrina Nielsen, Budget Analyst  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**OFFICE OF THE STATE CONTROLLER**

Agenda Item Write-up:

NRS 353C.220 allows agencies, with approval of the Board of Examiners, to write-off bad debts deemed uncollectible. The Office of the Controller has submitted a comprehensive list of debts for write-off on behalf of the following state departments:

Department	Division	Number of Accounts	Total Amount
1 Business and Industry	Transportation Authority	58	\$ 329,727.69
2 Corrections	Corrections	1,051	\$ 674,946.28
3 Health and Human Services	Welfare and Supportive Services - Child Support	5	\$ 1,935.68
4 Health and Human Services	Health Care Quality Compliance	1	\$ 588.00
5 Long Term Care Administrators	Long Term Care Administrators	5	\$ 17,410.80
6 Secretary of State	Secretary of State	601	\$ 197,988.43
7 Transportation	Transportation	97	\$ 101,503.33
Total Debt Write-Off		1,818	\$ 1,324,100.21

Additional Information:

This summary of delinquent accounts above includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments. The Controller's private collection agency has been unable to recover the outstanding debts. Therefore, these debts are hereby being submitted to the Board of Examiner's for approval to write-off.

Statutory Authority:

NRS 353C.220

<p>REVIEWED: <u>Spa</u></p> <p>ACTION ITEM: _____</p>
---



Date Submitted: December 6, 2016

Department	Division	Number of Accounts	Total Amount
1 Business and Industry	Transportation Authority	58	\$ 329,727.69
2 Corrections	Corrections	1,051	\$ 674,946.28
3 Health and Human Services	Welfare and Supportive Services - Child Support	5	\$ 1,935.68
4 Health and Human Services	Health Care Quality Compliance	1	\$ 588.00
5 Long Term Care Administrators	Long Term Care Administrators	5	\$ 17,410.80
6 Secretary of State	Secretary of State	601	\$ 197,988.43
7 Transportation	Transportation	97	\$ 101,503.33
Total Debt Write-Off		1,818	\$ 1,324,100.21

RECEIVED

DEC 06 2016

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION



**AGENDA ITEM 8:**

**AUTHORIZATION TO CONTRACT  
WITH A CURRENT AND/ OR  
FORMER EMPLOYEE**



Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE

*Budget Division*

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Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 23, 2016

To: James R. Wells, Clerk of the Board  
Governor's Finance Office

From: Nikki Hovden, Executive Branch Budget Officer *NH*  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the division requests approval to continue to contract with former employee, Debra Scott, to support the division's bill draft requests and combine behavioral health licensing boards and bring them into the division. Ms. Scott is anticipated to work approximately 10 hours per month through February 17, 2018.

Additional Information:

Ms. Scott's experience as the former Executive Director of the Nevada Nursing Board includes implementing statutes, regulations and policies, and data collection to support workforce projections. She will conduct onsite reviews of several health professional licensing boards and make recommendations for changes to statutes, regulations, policies, and data collections. Agency staff lacks the experience necessary to complete these tasks.

Statutory Authority:

NRS 333.705

REVIEWED: \_\_\_\_\_

ACTION ITEM: \_\_\_\_\_



**BRIAN SANDOVAL**  
*Governor*

STATE OF NEVADA

**CODY L. PHINNEY, MPH**  
*Administrator*

**RICHARD WHITLEY, MS**  
*Director*



**JOHN DIMURO, D.O., MBA**  
*Chief Medical Officer*

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**DIVISION OF PUBLIC AND BEHAVIORAL HEALTH**

4150 Technology Way, Suite 300  
Carson City, NV 89706  
Telephone: (775) 684-4200 · Fax: (775) 684-4211

November 18, 2016

**MEMORANDUM**

RECEIVED

NOV 22 2016

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

**TO:** James R. Wells, CPA  
*Director*  
*Department of Administration*

**THROUGH:** Richard Whitley, MS  
*Director*  
*Department of Health and Human Services*

**THROUGH:** Cody L. Phinney, MPH *CCOs for*  
*Administrator*  
*Division of Public and Behavioral Health*

**FROM:** Joe Pollock, R.E.H.S.  
*Deputy Administrator*  
*Division of Public and Behavioral Health*

**SUBJECT:** Authorization to Extend Contract with Former State Employee

NRS 333.705 precludes contracting with a person who is a current employee of a state agency or a former employee of a state agency within the past two years without Board of Examiner (BOE) review and/or approval. These provisions also apply to employment through a temporary employment agency. Approval of the BOE requires the BOE to determine the person provides services that are not provided by any other employee of the using agency or for which a critical labor shortage exists or that there is a short-term need or unusual economic circumstance that exists.

The Division of Public and Behavioral Health, Bureau of Preparedness, Assurance, Inspections and Statistics (PAIS) is requesting approval to extend an existing contract with a former employee. As the former Executive Director of the Nevada Board of Nursing, Ms. Scott implemented statutes, regulations and policies to ensure timely and secure licensure, as well as minimum data set collection in support of research and analysis for workforce projections for our state. Our state employees do not have experience managing a licensing board, implementing related statutes, regulations and policies, as well as related data collection systems. Ms. Scott possesses this specific experience as well as the respect of the various stakeholders. Her acquisition would increase credibility for this effort and improve cooperation from the health professional licensing industry.

We are requesting an extension of this contract to support work the Division is doing on a bill draft request from the Legislative Committee on Health Care, to combine behavioral health licensing boards and bring them into the Division of Public and Behavioral Health.

Please recognize this as a request for authorization to contract with the following former employees pending BOE approval anticipated to be January 10, 2017.

Debra Scott – BA 3216, \$100 per hour for approximately 10 hours per month (Extend authorization to contract with former state employee through February 17, 2018, which will be the two-year period following Ms. Scott's retirement. This former employee was previously approved by BOE on October 11, 2016).

Thank you for your consideration in this matter.

## Authorization to Contract with a Former Employee

**Former Employee Name:** Debra S. Scott  
**Former Employee ID number:** 545-90-7703  
**Former Job Title:** Executive Director  
**Former Employing Agency:** Nevada State Board of Nursing  
**Former Class and Grade:** Executive Director  
**Employment Dates:** 11/96 – 2/16  
**Contracting Agency:** MHM Temporary Hiring Services

Please check which of the following applies:

- Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.	Conduct onsite reviews with Nevada's health professional licensing boards, make recommendations for statutory, regulatory and policy changes, and develop agreements for improved data collection and utilization of online surveys. Health Professional licensing boards include the following: Board of Medical Examiners, Board of Osteopathic Medicine, Board of Dental Examiners, Board of Psychology Examiners, Board of Social Work Examiners, Board of Marriage and Family Therapists and Clinical Professional Counselors, and Board of Alcohol, Drug and Gambling Counselors.
b. Document former job description.	Executive Director, NV Board of Nursing - Oversaw all aspects of the NSBN activities. Reported directly to the Governor appointed Board of 7 persons. Responsible for supervising 25 employees of the Board.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	<p>As ED of the NV Board of Nursing, Debra Scott implemented statutes, regulations and policies to ensure timely and secure licensure, as well as minimum data set collection in support of research and analysis for workforce projections for our state.</p> <p>Recommendations for each licensing board will be documented to support ongoing work with our partners in state government, as well as health professional employers and others in the private sector.</p>
d. Explain why existing State employees within your agency cannot perform this function.	Our state employees do not have experience managing a licensing board, implementing related statutes, regulations and policies, as well as related data collection systems. Ms. Scott has this specific experience, and is well-respected by the various stakeholders, which would



Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

**STATE OF NEVADA**  
**GOVERNOR'S FINANCE OFFICE**  
*Budget Division*

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Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: November 18, 2016  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Nikki Hovden, Budget Analyst  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES –  
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the division requests to contract with former employee, Cristabell Sotelo-Zecena, to assist with program implementation, grant management and fiscal monitoring of the Pregnancy Risk Assessment Monitoring Survey Program (PRAMS) and Abstinence Education Grant Program. It is anticipated that she will work 40 hours per week effective January 10, 2017 to June 30, 2018.

Additional Information:

Ms. Sotelo-Zecena is uniquely qualified to fill this position given her expertise in working with populations and epidemiological tools that map with PRAMS grant-required deliverables. Additionally, her experience in program evaluation as a Health Resource Analyst II, Research Coordinator, and Accounting Manager are directly relevant to this position.

Statutory Authority:

NRS 333.705

REVIEWED: <u>    JM    </u>
ACTION ITEM: _____

**BRIAN SANDOVAL**  
*Governor*

STATE OF NEVADA

**CODY L. PHINNEY, MPH**  
*Administrator*

**RICHARD WHITLEY, MS**  
*Director*



**JOHN DIMURO, D.O., MBA**  
*Chief Medical Officer*

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH**

4150 Technology Way, Suite 300  
Carson City, NV 89706

Telephone: (775) 684-4200 · Fax: (775) 684-4211

November 8, 2016

**MEMORANDUM**

**TO:** James R. Wells, CPA  
*Director*  
*Department of Administration*

**THROUGH:** Richard Whitley, MS  
*Director*  
*Department of Health and Human Services*

**THROUGH:** Cody L. Phinney, MPH *CCA for*  
*Administrator*  
*Division of Public and Behavioral Health*

**FROM:** Julia Peek, MHA  
*Deputy Administrator, Community Services*  
*Division of Public and Behavioral Health*

**SUBJECT:** Authorization to Contract with Former State Employee – Christabell Sotelo-Zecena, MPH

*DH for RIN*

RECEIVED

NOV 17 2016

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

NRS 333.705 precludes contracting with a person who is a current employee of a state agency or a former employee of a state agency within the past two years without Board of Examiner (BOE) review and/or approval. These provisions also apply to employment through a temporary employment agency. Approval of the BOE requires the BOE to determine the person provides services that are not provided by any other employee of the using agency or for which a critical labor shortage exists or that there is a short-term need or unusual economic circumstance that exists.

The position is the contracted Grants and Projects Analyst 1 (GPA1), Pregnancy Risk Assessment Monitoring Survey (PRAMS) Program Coordinator for the Maternal, Child and Adolescent Health Section and will be responsible for program implementation, grant management, and fiscal monitoring. The position will also help support the Abstinence Education Grant Program with grant management and fiscal oversight in the Maternal, Child and Adolescent Health Section of the Bureau of Child, Family and Community Wellness of the Division of Public and Behavioral Health. This is a newly created position as a result of Nevada being awarded a five year grant for PRAMS for the first time. Not filling the PRAMS Program Coordinator position would jeopardize survey implementation, grant reporting requirement fulfillment, and future funding. This position will actively expand and enhance the PRAMS Program promoting prevention of poor birth outcomes and monitoring maternal attitudes and practices relating to infant health. The position will assure grant deliverable completion and scope of work completion by sub-recipients. This is a multi-year Centers for Disease Control and Prevention (CDC) federal grant with deliverables requiring a dedicated staff member to provide oversight and accountability

## Authorization to Contract with a Former Employee

<b>Former Employee Name:</b>	<u>Christabell Sotelo-Zecena, MPH</u>
<b>Former Employee ID number:</b>	<u>N/A</u>
<b>Former Job Title:</b>	<u>Research Coordinator</u>
<b>Former Employing Agency:</b>	<u>University of Nevada, Reno (UNR)</u>
<b>Former Class and Grade:</b>	<u>Hourly Student Worker for UNR</u>
<b>Employment Dates:</b>	<u>8/2014-5/2016 UNR</u>
<b>Contracting Agency:</b>	<u>MHM Services, Inc.</u>

Please check which of the following applies:

Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.

Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

<ul style="list-style-type: none"> <li>• Summarize scope of contract work.</li> </ul>	<ul style="list-style-type: none"> <li>• Participate in overall management of the Pregnancy Risk Assessment Monitoring Survey (PRAMS).</li> <li>• Help train and supervise PRAMS staff, including telephone interviewer training, PIDS training, and human subjects training.</li> <li>• Act as the liaison between Nevada (including the Project Director and the Steering Committee) and CDC in matters that relate to PRAMS on an ongoing basis.</li> <li>• Help organize the Steering Committee and convene and attend meetings; document meetings.</li> <li>• Help oversee the development of the protocol's state-specific sections.</li> <li>• Help with sampling procedures and ensure that monthly samples are prepared in a timely manner.</li> <li>• Ensure that annual birth file is sent to CDC (in requested format – currently the 1999 or 2003 NCHS format with some additional PRAMS and state-specific variables appended) no later than December 1 following the end of each birth year.</li> <li>• Support data collection procedures.</li> <li>• Manage contracts related to PRAMS</li> <li>• Participate in the analysis and dissemination of PRAMS data.</li> <li>• Present PRAMS data at PRAMS national meeting, which is biennial or other MCH related conferences.</li> <li>• Prepare annual cooperative agreement renewal applications (e.g., interim progress reports).</li> <li>• Utilize computer programs such as word processing (Microsoft Word), SAS and SUDAAN (SURvey DATA ANalysis).</li> <li>• Provide support to MCAH programs in developing, reviewing and monitoring subgrants, Memorandums</li> </ul>
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in accordance with the grant award. This is unable to be accomplished with current staff due to workload related to other grants and deliverables for existing state staff funded in other Maternal and Child Health Programs.

Ms. Sotelo-Zecena is uniquely qualified to fill this position given her expertise in working populations and epidemiological tools that map with the PRAMS grant-required deliverables. Additionally, her experience in program evaluation as a Health Resource Analyst II, Research Coordinator, and Accounting Manager are directly relevant to this position. Her educational background and work experience make her specifically valuable to fill this key position. Please recognize this as a formal request for authorization to contract with former state employee, Christabell Sotelo-Zecena, MPH.

Request for: Christabell Sotelo-Zecena, MPH – BA 3222, 40 hours per week from 1/10/2017 to 6/30/2018.

This former employee was previously approved by BOE on October 13, 2015 as a intern.

Thank you for your consideration in this matter, and please see my contact information below for additional assistance.

Vickie Ives  
Section Manager, Maternal Child and Adolescent Health  
[vives@health.nv.gov](mailto:vives@health.nv.gov)  
775.684.2201

Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
*Budget Division*

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Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 6, 2016  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Paul Nicks, Budget Analyst  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**NEVADA DEPARTMENT OF TRANSPORTATION**

Agenda Item Write-up:


Pursuant to NRS 333.705, subsection 1, the department requests to contract with former employee, Tiffany Patrick, to provide engineering analyst services for Traffic Operations projects. Kimley-Horn is currently under a master agreement for Traffic Operations Design Services to provide technical support for Traffic Operations projects and is proposing to hire Tiffany Patrick as an Engineering Analyst.

Additional Information:

Ms. Patrick is a Civil Engineering graduate from the University of Nevada, Reno. Her intern experience in the Roadway Design Division during the summers of 2013-2016 will make her a valuable asset to the project.

Statutory Authority:

NRS 333.705

REVIEWED:   
ACTION ITEM: \_\_\_\_\_






1263 South Stewart Street  
Carson City, Nevada 89712  
Phone: (775) 888-7440  
Fax: (775) 888-7201  
(Use Local Information)

NOV 30 2016

MEMORANDUM

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

November 18, 2016

To: State of Nevada Board of Examiners  
From: Rudy Malfabon, Director   
Subject: Authorization to Contract with a Former Employee

SUMMARY

Pursuant to the State Administrative Manual section 0323, the Nevada Department of Transportation requests the authority to contract with a former NDOT intern. Tiffany Patrick's intern experience in the Roadway Design Division during the summers of 2013-2016 provided her with the technical knowledge that will make her valuable for Kimley-Horn's support to Traffic Safety Engineering design services agreement P545-15-816.

BACKGROUND

Kimley-Horn is currently under a master agreement for Traffic Safety Design Services to provide technical support for Traffic Safety projects. This agreement provides design services to enable Traffic Safety Engineering to produce design work beyond what current staffing level allows. Due to the aggressive schedule for Traffic Safety Engineering projects, which includes pedestrian, intersection, and corridor safety projects, the department realized the need for additional design services and technical support. Kimley-Horn was awarded this work and is proposing to hire Tiffany Patrick to work on Traffic Safety Engineering projects as an Engineering Analyst.

RECOMMENDATION

We respectfully request your consideration for approval for Tiffany Patrick to be approved as an Engineering Analyst for Kimley-Horn on their Traffic Safety Design Engineering Services agreement.

RM:lc





## Authorization to Contract with a Former Employee

<b>Former Employee Name:</b>	<u>Tiffany Patrick</u>
<b>Former Employee ID number:</b>	<u>51877</u>
<b>Former Job Title:</b>	<u>Public Service Intern 1</u>
<b>Former Employing Agency:</b>	<u>800-Department of Transportation</u>
<b>Former Class and Grade:</b>	<u>P80H-Positive 80 hours, 27 Temporary</u>
<b>Employment Dates:</b>	<u>05-23-2016 to 11-16-2016</u>
<b>Contracting Agency:</b>	<u>Kimley-Horn</u>

Please check which of the following applies:

Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.

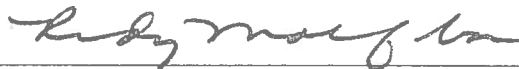
Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.	Tiffany would primarily be providing engineering analyst services to support the development of reports and construction documents for Safety Engineering and Traffic Operations under the on-call contracts.
b. Document former job description.	Tiffany was an intern in the Roadway Design Division and provided technical support.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	Tiffany is being hired because she is a qualified college Civil Engineering graduate from University of Nevada Reno and will be a very effective engineering analyst to support our engineering design projects for NDOT. There is no clause for transfer of specialized knowledge.
d. Explain why existing State employees within your agency cannot perform this function.	Kimley-Horn has these design contracts because there is more design work to be completed than current NDOT staff's capacity to support NDOT's aggressive design and construction program.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate <u>NAC 284.750</u> .	No.



f. List contractor's hourly rate.	N/A
g. List the range of comparable State employee rates.	N/A
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	N/A
i. Document justification for hiring contractor.	The contractor is justified in hiring Tiffany Patrick, an NDOT intern while studying Civil Engineering at the University of Nevada Reno, because it will benefit the department to have her produce engineering design documents in support of NDOT.

Comments:



11-18-16

Contracting Agency Head's Signature and Date

Budget Analyst

Clerk of the Board of Examiners



Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
*Budget Division*

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Date: December 6, 2016  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Paul Nicks, Budget Analyst  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**NEVADA DEPARTMENT OF TRANSPORTATION**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the department requests to contract with former employee, Tiffany Patrick, to provide engineering analyst services for Traffic Operations projects and Traffic Safety projects. Kimley-Horn is currently under two master agreements for Traffic Operations Design Services (P454-16-016) and Traffic Safety Design Services (Agreement P545-15-816) to provide technical support for both projects and is proposing to hire Tiffany Patrick as an Engineering Analyst.

Additional Information:

Ms. Patrick is a Civil Engineering graduate from the University of Nevada, Reno. Her intern experience in the Roadway Design Division during the summers of 2013-2016 will make her a valuable asset to the project.

Statutory Authority:

NRS 333.705

REVIEWED: \_\_\_\_\_

ACTION ITEM: \_\_\_\_\_





1263 South Stewart Street  
Carson City, Nevada 89712  
Phone: (775) 888-7440  
Fax: (775) 888-7201  
(Use Local Information)

NOV 30 2016

MEMORANDUM

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

November 18, 2016

To: State of Nevada Board of Examiners  
From: Rudy Malfabon, Director   
Subject: Authorization to Contract with a Former Employee

SUMMARY

Pursuant to the State Administrative Manual section 0323, the Nevada Department of Transportation requests the authority to contract with a former NDOT intern. Tiffany Patrick's intern experience in the Roadway Design Division during the summers of 2013-2016 provided her with the technical knowledge that will make her valuable for Kimley-Horn's support to Traffic Operations Design Services agreement P454-16-016.

BACKGROUND

Kimley-Horn is currently under a master agreement for Traffic Operations Design Services to provide technical support for Traffic Operations projects. This agreement provides design services to enable Traffic Operations to produce design work beyond what current staffing level allows. Due to the aggressive schedule for Traffic Operations projects, which includes traffic signals, roadway lighting and Intelligent Transportation projects, the Department realized the need for additional design services and technical support. Kimley-Horn was awarded this work and is proposing to hire Tiffany Patrick to work on Traffic Operations projects as an Engineering Analyst.

RECOMMENDATION

We respectfully request your consideration for approval for Tiffany Patrick to be approved as an Engineering Analyst for Kimley-Horn on their Traffic Operations Design Engineering Services agreement.





## Authorization to Contract with a Former Employee


<b>Former Employee Name:</b>	<u>Tiffany Patrick</u>
<b>Former Employee ID number:</b>	<u>51877</u>
<b>Former Job Title:</b>	<u>Public Service Intern 1</u>
<b>Former Employing Agency:</b>	<u>800-Department of Transportation</u>
<b>Former Class and Grade:</b>	<u>P80H-Positive 80 hours, 27 Temporary</u>
<b>Employment Dates:</b>	<u>05-23-2016 to 11-16-2016</u>
<b>Contracting Agency:</b>	<u>Kimley-Horn</u>

<p>Please check which of the following applies:</p> <p><input type="checkbox"/> Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.</p> <p><input type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.</p>	
<p>a. Summarize scope of contract work.</p>	<p>Tiffany would primarily be providing engineering analyst services to support the development of reports and construction documents for Safety Engineering and Traffic Operations under the on-call contracts.</p>
<p>b. Document former job description.</p>	<p>Tiffany was an intern in the Roadway Design Division and provided technical support.</p>
<p>c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?</p>	<p>Tiffany is being hired because she is a qualified college Civil Engineering graduate from University of Nevada Reno and will be a very effective engineering analyst to support our engineering design projects for NDOT. There is no clause for transfer of specialized knowledge.</p>
<p>d. Explain why existing State employees within your agency cannot perform this function.</p>	<p>Kimley-Horn has these design contracts because there is more design work to be completed than current NDOT staff's capacity to support NDOT's aggressive design and construction program.</p>
<p>e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate <u>NAC 284.750</u>.</p>	<p>No.</p>



f. List contractor's hourly rate.	N/A
g. List the range of comparable State employee rates.	N/A
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	N/A
i. Document justification for hiring contractor.	The contractor is justified in hiring Tiffany Patrick, an NDOT intern while studying Civil Engineering at the University of Nevada Reno, because it will benefit the department to have her produce engineering design documents in support of NDOT.

Comments:



11-18-16

Contracting Agency Head's Signature and Date

Budget Analyst

Clerk of the Board of Examiners



Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 5, 2016

To: James R. Wells, Clerk of the Board  
Governor's Finance Office

From: Paul Nicks, Budget Analyst  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF TRANSPORTATION**

Agenda Item Write-up:

Pursuant to the State Administrative Manual section 0323 that implements NRS 333.705 the Department of Transportation requests authority to extend an approved contract with, Ms. Halana Salazar, a former employee, who is currently providing critical right-of-way engineering services in support of the USA Parkway Program Management project. Ms. Salazar is employed by Jacobs Engineering Group, Inc.

Additional Information:

Ms. Salazar retired from state service in July 2015. Prior to retirement, Ms. Salazar was the manager of right-of-way engineering. Her experience would be an asset to the project. Ms Salazar did not have any influence over the contract between Jacobs and NDOT at any time during her state service or retirement.

Ms. Salazar was approved to contract with the state at the October 11, 2016 Board of Examiners meeting to contract with the state until February 10, 2017. She is employed by Jacobs Engineering Group, Inc. who was the successful respondent to the USA Parkway Program Management project.

Ms. Salazar was also approved in March 2016 to contract with the state through Manpower; she is no longer under contract with Manpower.

Statutory Authority:  
NRS 333.705  
SAM 0323

<b>REVIEWED:</b> _____
<b>ACTION ITEM:</b> _____



1263 South Stewart Street  
Carson City, Nevada 89712  
Phone: (775) 888-7440  
Fax: (775) 888-7201

**MEMORANDUM**

**December 5, 2016**

**To:** State of Nevada Board of Examiners  
**From:** Rudy Malfabon, Director  
**Subject:** Authorization to Contract with a Former Employee

DocuSigned by:  
*Rudy Malfabon*

RECEIVED

DEC 05 2016

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

**SUMMARY**

Pursuant to the State Administrative Manual section 0323, the Nevada Department of Transportation requests the authority to contract with a retired state employee. Ms. Halana Salazar retired from State service July 21, 2015 and has been employed by the Jacobs Engineering Group, Inc. (Jacobs). On October 11, 2016, the Board of Examiners approved the emergency request for Jacobs to utilize Ms. Salazar on the USA Parkway Project from September 12, 2016 to February 10, 2017. Jacobs is proposing to continue using Ms. Salazar for the USA Parkway Program Management Project beyond February 10, 2016 to provide right-of-way (R/W) engineering services in support of the Project requirements.

**BACKGROUND**

Jacobs has been awarded the USA Parkway Program Management project. The scope of work for this Project includes R/W support services to NDOT during the Design-Build Delivery Phase, including finalizing the R/W. In discussions with the Tahoe-Reno Industrial Center (TRIC), the need to finalize the R/W for the Project has become critical. This work includes development and recording of final R/W documents to enable TRIC to proceed with land sales adjacent to the Project alignment with no delay.

Ms. Salazar retired from the R/W Division where she was the Manager of R/W Engineering responsible for overseeing all NDOT ownership of R/W and real property, supervising 30 staff members and working with other NDOT divisions. Ms. Salazar possesses a high level of knowledge of the subject matter and a familiarity with the previously executed USA Parkway R/W agreements. Currently, the NDOT R/W Division is short-staffed and lacks the personnel to execute the work in the short time frame required. Ms. Salazar, as an employee of Jacobs, will be providing R/W support services to NDOT as part Jacobs' existing USA Parkway Program Management contract.

When Ms. Salazar retired from State service, she had no influence or authority over the consultant procurement or agreement with the Jacobs.

**RECOMMENDATION**

We respectfully request your approval for Jacobs to continue to utilize Ms. Salazar on the USA Parkway Program Management project.

## Authorization to Contract with a Former Employee

**Former Employee Name:** Halana Salazar  
**Former Employee ID number:** 15177  
**Former Job Title:** Manager of Right-of-Way Engineering  
**Former Employing Agency:** Nevada Department of Transportation  
**Former Class and Grade:** Step 10 / Grade 41  
**Employment Dates:** 7/18/1990 – 7/21/2015  
**Contracting Agency:** Nevada Department of Transportation

<p>Please check which of the following applies:</p> <p><input type="checkbox"/> Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.</p> <p><input checked="" type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.</p>	
a. Summarize scope of contract work.	Administration Support Services during the Design-Build Delivery Phase for the USA Parkway Project. Scope of contract work includes Right-of-Way Support.
b. Document former job description.	Manager of Right-of-Way Engineering responsible for overseeing all NDOT ownership of R/W and real property; supervising 30 staff, working with other NDOT divisions and other state and local entities.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	Ms. Salazar is being hired because of her expertise in Right-of-Way Engineering subject matter, not because of her specialized knowledge of the agency's operations. There is no clause in the contract for transfer of specialized knowledge.
d. Explain why existing State employees within your agency cannot perform this function.	With the recent loss of several key positions from the Right-of-Way Division, there is a lack of qualified personnel to perform the required functions.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and	There are no known relations between the contracting parties.



why this would not violate NAC 284.750.	
f. List contractor's hourly rate.	N/A
g. List the range of comparable State employee rates.	N/A
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	N/A
i. Document justification for hiring contractor.	Ms. Salazar's expertise will be exceptionally valuable in providing Right-of-Way support services as part the Design-Build Delivery Phase of the USA Parkway Project.

Comments:

DocuSigned by:  


12/3/2016

Contracting Agency Head's Signature and Date

Budget Analyst

Clerk of the Board of Examiners



**AGENDA ITEM 9:  
LEASES**



# LEASES

BOE #	LESSEE	LESSOR	AMOUNT
1.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH, RURAL CLINICS	VENTURACCI PROPERTIES, LP	\$0
	<b>Lease Description:</b> This is an amendment to the original lease revising the date of occupancy to January 1, 2017. <b>Term of Lease:</b> 01/01/2017 – 12/31/2022 <b>Located in</b> Fallon		
2.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH, RURAL CLINICS	COOPER CREEK ENTERPRISES, LLC	\$354,271
	<b>Lease Description:</b> This lease renewal was negotiated at 5.49% rate increase over the term. <b>Term of Lease:</b> 02/01/2017 – 01/31/2022 <b>Located in</b> Pahrump		
3.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF WELFARE AND SUPPORTIVE SERVICES	SHOSHONE CATTLE AND LAND DEVELOPMENT CO.	\$9,537,082
	<b>Lease Description:</b> This is a renewal of an existing lease with tenant improvements to be completed in the first year. <b>Term of Lease:</b> 02/01/2017 – 01/31/2027 <b>Located in</b> Las Vegas		
4.	DEPARTMENT OF MOTOR VEHICLES	EL MIRAGE, LLC	\$11,376
	<b>Lease Description:</b> This is an amendment to change the cost per square foot for the office space due to additional improvements requested by the agency during the construction period that were not included in the original lease. Increase is approximately \$0.04 per square foot. This amendment also revises the date of occupancy from August 1, 2015 to November 1, 2016. <b>Term of Lease:</b> 11/01/2016 – 10/31/2023 <b>Located in</b> Laughlin		



*Called.*

*DRG* *DAL*

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Division Use Only	
Reviewed by:	<i>12/14/16</i>
Reviewed by:	
Reviewed by:	

**STATEWIDE LEASE INFORMATION - Amendment**

**RECEIVED**  
NOV 30 2016

1. Agency: Department of Health and Human Services  
Division of Public and Behavioral Health, Rural Clinics  
4150 Technology Way  
Carson City, Nevada 89706  
Debbie Ohi  
775.684.5915 Fax: 775.684.4211 dlohl@health.nv.gov

Remarks: This lease was negotiated to relocate Rural Clinics to better accommodate the needs of the agency for client privacy.

Exceptions/Special notes:

2. Name of Landlord (Lessor): Venturacci Properties, LP

3. Address of Landlord: 890 East Patriot Boulevard, Suite E  
Reno, Nevada 89511

4. Property contact: Wallace Realty Corporation  
525 West Williams Avenue  
Fallon, Nevada 89406  
Michelle Wallace  
775.423.2131 michelle.wallace@wallacecorp.com

5. Address of Lease property: 137, 139, 141 Keddie Street  
Fallon, Nevada 89406

a. Square Footage:  Rentable  Usable 3,400

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Actual cost per square foot
\$4,590.00	12	\$55,080.00	January 1, 2017 - December 31, 2018	\$1.35
0% \$4,590.00	12	\$55,080.00	January 1, 2018 - December 31, 2019	\$1.35
0% \$4,590.00	12	\$55,080.00	January 1, 2019 - December 31, 2020	\$1.35
0% \$4,590.00	12	\$55,080.00	January 1, 2020 - December 31, 2021	\$1.35
0% \$4,590.00	12	\$55,080.00	January 1, 2021 - December 31, 2022	\$1.35

Increase %

c. Total Lease Consideration: 60 \$275,400.00

d. Option to renew:  Yes  No 30 Renewal terms: Two (2), Two (2) Year Options

e. Holdover notice: # of Days required 90 Holdover terms: 5% / 90

f. Term: Five (5) Years

g. Pass-thrus/CAM/Taxes  Landlord  Tenant

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see special notes)

j. Repairs: Major:  Landlord  Tenant Minor:  Landlord  Tenant

k. Comparable Market Rate: Not Available/Rural Area

l. Specific termination clause in lease: Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number: 3648

6. Purpose of the lease: To house Division of Public & Behavioral Health Rural Clinics

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated Moving Expenses: \$2,500.00 Furnishings: \$0.00 Data/Phones: \$3,000.00

**STATEWIDE LEASE INFORMATION**

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes  No  Dec Unit \_\_\_\_\_

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

\_\_\_\_\_

Christina Anderson 8/18/16  
 Authorized Agency Signature Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV20031223980	Exp:	8/31/2016	
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LP <input checked="" type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section	<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
d. Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
g. State of Nevada Vendor number:	T81104771			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 8-24-16  
 Authorized Signature Date  
 Public Works Division

For Board of Examiners  YES  NO



Please Note: Dates for commencement and BOE targets are Initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Division Use Only	
Reviewed by:	12/17/16
Reviewed by:	
Reviewed by:	

**STATEWIDE LEASE INFORMATION - Amendment**

RECEIVED  
NOV 30 2016

1. Agency:

Department of Health and Human Services  
Division of Public and Behavioral Health, Rural Clinics  
4150 Technology Way  
Carson City, Nevada 89706  
Debbie Ohi  
775.684.5915 Fax: 775.684.4211 dlohl@health.nv.gov

Remarks:

This lease was negotiated to relocate Rural Clinics to better accommodate the needs of the agency for client privacy.

Exceptions/Special notes:

2. Name of Landlord (Lessor):

Venturacci Properties, LP

3. Address of Landlord:

890 East Patriot Boulevard, Suite E  
Reno, Nevada 89511

4. Property contact:

Wallace Realty Corporation  
525 West Williams Avenue  
Fallon, Nevada 89406  
Michelle Wallace  
775.423.2131 michelle.wallace@wallacecorp.com

5. Address of Lease property:

137, 139, 141 Keddie Street  
Fallon, Nevada 89406

a. Square Footage:

Rentable  
 Usable 3,400

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Actual cost per square foot
\$4,590.00	12	\$55,080.00	January 1, 2017 - December 31, 2018	\$1.35
0% \$4,590.00	12	\$55,080.00	January 1, 2018 - December 31, 2019	\$1.35
0% \$4,590.00	12	\$55,080.00	January 1, 2019 - December 31, 2020	\$1.35
0% \$4,590.00	12	\$55,080.00	January 1, 2020 - December 31, 2021	\$1.35
0% \$4,590.00	12	\$55,080.00	January 1, 2021 - December 31, 2022	\$1.35

c. Total Lease Consideration:

60 \$275,400.00

d. Option to renew:

Yes  No 30 Renewal terms: Two (2), Two (2) Year Options

e. Holdover notice:

# of Days required 90 Holdover terms: 5% / 90

f. Term:

Five (5) Years

g. Pass-thrus/CAM/Taxes

Landlord  Tenant

h. Utilities:

Landlord  Tenant

i. Janitorial:

Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see special notes)

j. Repairs:

Major:  Landlord  Tenant Minor:  Landlord  Tenant

k. Comparable Market Rate:

Not Available/Rural Area

l. Specific termination clause in lease:

Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number:

3648

6. Purpose of the lease:

To house Division of Public & Behavioral Health Rural Clinics

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated Moving Expenses: \$2,500.00

Furnishings: \$0.00

Data/Phones: \$3,000.00

**STATEWIDE LEASE INFORMATION**

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.  
 Yes  No  Dec Unit \_\_\_\_\_

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET  
 \_\_\_\_\_

Cristina Anderson 8/18/16  
 Authorized Agency Signature Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20031223980</u>	Exp:	<u>8/31/2016</u>	8
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO		
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
*If no, please explain in exceptions section				
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
g. State of Nevada Vendor number:	<u>T81104771</u>			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 8.24.16  
 Authorized Signature Date  
 Public Works Division

[Signature]  
 For Board of Examiners  YES  NO

Please Note: Dates for commencement and BOE targets are Initial estimates and may be subject to change in accordance with timeframes of returned documentation.

JW

For Budget Division Use Only	
Reviewed by:	JH 12/17/16
Reviewed by:	
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

1. Agency: Department of Health and Human Services, Division of Public and Behavioral Health  
Rural Clinics  
727 Fairview Drive, Suite A  
Carson City, Nevada 89701  
Debbie Ohl  
Phone: 775-684-5915 Fax: 775-684-4211 Email: dlohl@health.nv.gov

Remarks: This lease renewal was negotiated at 5.49% rate increase over the term. This increase is still well below what the rate was before the recession.

Exceptions/Special notes:

2. Name of Landlord (Lessor): Copper Creek Enterprises, LLC

3. Address of Landlord: 1670 Cypress Point Court  
Pahrump, Nevada 89048

4. Property contact: Ken Murphy  
Phone: 775-209-3751, fax: 775-727-7191, email: redwood501@gmail.com

5. Address of Lease property: 240 Humahuaca Street  
Pahrump, Nevada 89048

a. Square Footage:  Rentable  Usable 3,998

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Actual cost per square foot	
Increase %	3%	\$5,765.12	12	\$69,181.44	February 1, 2017 - January 31, 2018	\$1.44
	0%	\$5,765.12	12	\$69,181.44	February 1, 2018 - January 31, 2019	\$1.44
	3%	\$5,938.07	12	\$71,256.88	February 1, 2019 - January 31, 2020	\$1.49
	0%	\$5,938.07	12	\$71,256.88	February 1, 2020 - January 31, 2021	\$1.49
	3%	\$6,116.21	12	\$73,394.52	February 1, 2021 - January 31, 2022	\$1.53

c. Total Lease Consideration: 60 \$354,271.17

d. Option to renew:  Yes  No 90 Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: 60 months

g. Pass-thrus/CAM/Taxes:  Landlord  Tenant

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see special notes)

j. Repairs: Major:  Landlord  Tenant Minor:  Landlord  Tenant

k. Comparable Market Rate: Not Available/Rural Area

l. Specific termination clause in lease: Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number: 3648

6. Purpose of the lease: To house the Division of Public and Behavioral Health, Rural Clinics

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated Moving Expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

**STATEWIDE LEASE INFORMATION**

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes  No  Dec Unit \_\_\_\_\_

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Christine D. ... 11/22/16  
Authorized Agency Signature Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20021057343</u>	Exp:	<u>5/31/2017</u>	
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section	<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
d. Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
g. State of Nevada Vendor number:	<u>T27003742</u>			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 11.30.16  
Authorized Signature Date  
Public Works Division

[Signature] For Board of Examiners  YES  NO

02/2

DN

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Division Use Only	
Reviewed by:	12/14/16 rbl
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services  
 Division of Welfare and Supportive Services  
 1470 College Parkway  
 Carson City, Nevada 89706  
 John Dekoekkoek 775.684.0652 Fax: 775.684.0656 jdekoekkoek@dwss.nv.gov

Remarks: This is a renewal of an existing lease with tenant improvements to be completed in the first year, per the agencies request.

Exceptions/Special notes: Additional parking was negotiated with neighboring owner through lessor, to accommodate tenant employee/customer parking.

2. Name of Landlord (Lessor): Shoshone Cattle and Land Development Co.

3. Address of Landlord: 4560 S. Decatur Blvd., Suite 202  
 Las Vegas, Nevada 89103

4. Property contact: Bryan Buckley Phone: (702) 947-7100 Fax: (702) 947-7106 Email: bbuckley@buckkeyelv.com  
 Thomas Buckley Phone: (702) 947-7100 Fax: (702) 947-7106 Email: tbuckley@buckkeyelv.com

5. Address of Lease property: 700 West Belrose Street  
 Las Vegas, Nevada 89107

a. Square Footage:  Rentable 36,280 Usable square feet of office space  
 Usable 4,800 Usable square feet of storage space; for a total of 41,080 sf

b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Actual cost per square foot
OFFICE SPACE	\$64,215.60	24	\$1,541,174.40	February 1, 2017 - January 31, 2019	\$1.77
Increase %	5% \$67,480.80	24	\$1,619,539.20	February 1, 2019 - January 31, 2021	\$1.86
	5% \$70,746.00	24	\$1,697,904.00	February 1, 2021 - January 31, 2023	\$1.95
	5% \$74,374.00	24	\$1,784,976.00	February 1, 2023 - January 31, 2025	\$2.05
	5% \$78,002.00	24	\$1,872,048.00	February 1, 2025- January 31, 2027	\$2.15
Total:		120	\$8,515,641.60		
STORAGE SPACE	\$4,320.00	24	\$103,680.00	February 1, 2017 - January 31, 2019	\$0.90
	2% \$4,416.00	24	\$105,984.00	February 1, 2019 - January 31, 2021	\$0.92
	2% \$4,512.00	24	\$108,288.00	February 1, 2021 - January 31, 2023	\$0.94
	2% \$4,608.00	24	\$110,592.00	February 1, 2023 - January 31, 2025	\$0.96
	2% \$4,704.00	24	\$112,896.00	February 1, 2025- January 31, 2027	\$0.98
Total:		120	\$541,440.00		

PARKING SPACES  
 75 Parking Spaces  
 Total: \$4,000.00 120 \$480,000.00 February 1, 2017 - January 31, 2027 **Approximate**

c. Total Lease Consideration: \$9,537,081.60

d. Option to renew:  Yes  No 90 Renewal terms: One Identical Term

e. Holdover notice: # of Days required 30 Holdover terms: 5% / 90

f. Term: Ten (10) years

g. Pass-thrus/CAM/Taxes  Landlord  Tenant

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see special notes)

j. Repairs: Major:  Landlord  Tenant Minor:  Landlord  Tenant

k. Comparable Market Rate: \$2.05 - \$2.60 Las Vegas / Henderson Area

l. Specific termination clause in lease: Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number: 3233

6. Purpose of the lease: To house the Division of Welfare and Supportive Services

7. This lease constitutes:
- An extension of an existing lease
  - An addition to current facilities (requires a remark)
  - A relocation (requires a remark)
  - A new location (requires a remark)
  - Remodeling only
  - Other

a. Estimated Moving Expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

**STATEWIDE LEASE INFORMATION**

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes  No  Dec Unit In Base Budget - this is a renewal of an existing lease.

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

[Signature] 12/2/16  
 Authorized Agency Signature Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV19991222770</u>	Exp:	<u>4/30/2017</u>	191
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO		
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
*If no, please explain in exceptions section				
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
g. State of Nevada Vendor number:	<u>T29023869</u>			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 12-5-16  
 Authorized Signature Date  
 Public Works Division

For Board of Examiners  YES  NO  
bn

*10 YEAR LEASE*  
*mcl \$480K in parking*  
*75 spaces (not prior)*  
*Doubled interest*  
*2012 - 2017 @ 2.5%*  
*2017 - 2027 @ 5%*

For Budget Division Use Only	
Reviewed by:	LLCA 12/2/14
Reviewed by:	12/2/14
Reviewed by:	

**STATEWIDE LEASE INFORMATION  
FIRST AMENDMENT**

1. Agency: Department of Motor Vehicles  
555 Wright Way  
Carson City, Nevada 89711  
Randy Hobby 775.684.4804 fax: 775.687.4692 rhobby@dmv.nv.gov

Remarks: This Lease Amendment is changing the cost per square foot for only the office space for additional improvements requested by the agency during the construction period which were not included in the original lease. Increase reflects approximately \$0.04 per square foot.

Exceptions/Special notes: The \$1,200.00 deposit is credited in the first month of rent.

2. Name of Landlord (Lessor): El Mirage, LLC

3. Address of Landlord: 5771 South Fort Apache Road, Suite 120  
Las Vegas, Nevada 89148

4. Property contact: Steve Olson  
702.367.7820 fax: 702.367.4642 smo@lvcoxmail.com

5. Address of Lease property: 3030 South Needles Highway, Suite 100  
Laughlin, Nevada 89029

a. Square Footage:  Rentable  Usable 3,600

b. Cost:

	cost per month		# of months in time	cost per year	time frame	Actual cost per square foot
Office Space	\$5,652.00	(\$1,200.00)	5	\$27,060.00	November 1, 2016 - March 31, 2017	\$1.57
Increase %	2%	\$5,796.00	7	\$40,572.00	April 1, 2017 - October 31, 2017	\$1.61
	0%	\$5,796.00	12	\$69,552.00	November 1, 2017 - October 31, 2018	\$1.61
	2%	\$5,904.00	12	\$70,848.00	November 1, 2018 - October 31, 2019	\$1.64
	0%	\$5,904.00	12	\$70,848.00	November 1, 2019 - October 31, 2020	\$1.64
	2%	\$6,012.00	12	\$72,144.00	November 1, 2020 - October 31, 2021	\$1.67
	0%	\$6,012.00	12	\$72,144.00	November 1, 2021 - October 31, 2022	\$1.67
	2%	\$6,156.00	12	\$73,872.00	November 1, 2022 - October 31, 2023	\$1.71
Office Space Consideration:			54	\$497,040.00		
Testing Area	\$936.00		12	\$11,232.00	November 1, 2016 - October 31, 2017	\$0.260
3,600 sqft	\$936.00		12	\$11,232.00	November 1, 2017 - October 31, 2018	\$0.260
	2%	\$954.00	12	\$11,448.00	November 1, 2018 - October 31, 2019	\$0.265
	0%	\$954.00	12	\$11,448.00	November 1, 2019 - October 31, 2020	\$0.265
	2%	\$972.00	12	\$11,664.00	November 1, 2020 - October 31, 2021	\$0.270
	0%	\$972.00	12	\$11,664.00	November 1, 2021 - October 31, 2022	\$0.270
	2%	\$990.00	12	\$11,880.00	November 1, 2022 - October 31, 2023	\$0.275
Testing Area Consideration:			84	\$80,568.00		

c. Total Lease Consideration: 84 \$577,608.00

d. Option to renew:  Yes  No 90 Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Seven (7) Years

g. Pass-thrus/CAM/Taxes:  Landlord  Tenant

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see remarks)

j. Repairs: Major:  Landlord  Tenant :  Landlord  Tenant

k. Comparable Market Rate: Not Available

l. Specific termination clause in lease: Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number: 4735

6. Purpose of the lease: To house the Department of Motor Vehicles

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only

a. Estimated Moving Expenses: \$5,000.00 Furnishings: \$5,000.00 Data/Phones: \$3,500.00

**STATEWIDE LEASE INFORMATION**

**IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.**

Yes \_\_\_\_\_ No \_\_\_\_\_ Dec Unit \_\_\_\_\_

**IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET**

[Signature] 11-18-16  
Authorized Agency Signature Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV19941002810</u>	Exp:	<u>4/30/2017</u>	5
b. The Contractor is registered with the Nevada Secretary of State's Office as	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP			<input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section				
Is the Legal Entity active and in good standing with the Nevada Secretary	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
f. of States Office?				
g. State of Nevada Vendor number:	<u>T81002908</u>			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 11-22-16  
Authorized Signature Date  
Public Works Division

W  
SM For Board of Examiners  YES  NO



**AGENDA ITEM 10:  
CONTRACTS**



# CONTRACTS

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE - VIOLENCE AGAINST WOMEN GRANTS	LAW OFFICES OF CHRIS HALSOR	FEDERAL	\$85,818	Professional Service
	Contract Description:	This is a new contract to provide training to prosecutors to assist in evaluating and prosecuting DUI and DUI related vehicular homicide cases and provide data and reports relating to those cases for future training needs.				
		Term of Contract:	Upon Approval - 09/30/2017	Contract # 18306		
2.	130	DEPARTMENT OF TAXATION	DVS TECHNOLOGIES, LLC	GENERAL	\$55,000	
	Contract Description:	This is the second amendment to the original contract which provides hosted call center services to the Nevada Department of Taxation. This amendment increases the maximum amount from \$133,688 to \$188,688 due to an increased volume of calls and clarifies certain language in the contract.				
		Term of Contract:	10/01/2015 - 09/30/2019	Contract # 16992		
3.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE IT SERVICES - COMPUTER FACILITY	INTERNATIONAL BUSINESSS MACHINES CORP. DBA IBM CORPORATION	FEE: USER	\$90,063	Sole Source
	Contract Description:	This is the second amendment to the original Master Lease Agreement number 6403000 providing IBM Mainframe Storage Equipment required to upgrade/replace existing storage that cannot perform parallel access volumes or encryption of data at rest. This amendment is for a capacity upgrade to the DS8870 disk subsystem and increases the maximum amount from \$1,348,708.73 to \$1,438,771.33.				
		Term of Contract:	10/21/2013 - 03/31/2018	Contract # 15026		
4.	300	DEPARTMENT OF EDUCATION - INDIVIDUALS WITH DISABILITIES ACT (IDEA)	SPECIAL EDUCATION DATA SERVICES & INFORMATION SYSTEMS	FEDERAL	\$127,000	Sole Source
	Contract Description:	This is the seventh amendment to the original contract which provides for enhancements for content and technical data consulting to the department on integrating special education data collections into student level collection into BigHorn and maintenance and support of the original Nevada Special Education Accountability and Reporting System. This amendment extends the termination date from January 31, 2017 to January 31, 2019 and increases the maximum amount from \$1,231,760 to \$1,358,760 due to the continued need for these services.				
		Term of Contract:	05/13/2008 - 01/31/2019	Contract # CONV5718		
5.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - ADMINISTRATION	MYERS AND STAUFFER, LC	OTHER: COUNTY FUNDS 50% FEDERAL 50%	\$721,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides reviews of the cost allocation plans and cost reports submitted by governmental entities that provide services such as targeted case management, school based services and administrative services. This amendment increases the maximum amount from \$548,453 to \$1,305,453 to add reviews of cost reports for fire districts in 20 counties.				
		Term of Contract:	10/01/2015 - 09/30/2019	Contract # 16917		
6.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	XCEL MAINTENANCE SERVICES INC	GENERAL	\$408,492	
	Contract Description:	This is a new contract to provide janitorial services for the West Charleston campus.				
		Term of Contract:	02/01/2017 - 01/31/2021	Contract # 18298		



BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
7.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	MAXIMUS HUMAN SERVICES, INC.	OTHER: STATE SHARE OF COLLECTIONS 34% FEDERAL 66%	\$500,000	
	Contract Description:	This is a new contract providing web hosting and maintenance of the web based electronic system for the Nevada Child Support Employer Services Center. Trouble-shooting services include access to telephone support and in-person support on an as-needed basis.				
		Term of Contract:	Upon Approval - 09/30/2020	Contract # 17998		
8.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - JUVENILE CORRECTIONAL FACILITY	PBS LEARNING INSTITUTE, INC.	GENERAL	\$120,000	Exempt
	Contract Description:	This is a new contract to provide continuing identification, monitoring and improvement of youth correctional facility conditions and treatment services to incarcerated youth using national standards and outcome measures.				
		Term of Contract:	Upon Approval - 12/31/2020	Contract # 18242		
9.	440	DEPARTMENT OF CORRECTIONS - PRISON MEDICAL CARE	RENOWN REGIONAL MEDICAL CENTER	GENERAL	\$11,553,906	Sole Source
	Contract Description:	This is the second amendment to the original contract which continues ongoing on-site specialty health clinics for HIV/AIDS and other infectious diseases to prescribe and provide drugs from a 340B pharmacy for inmates statewide. This amendment extends the termination date from April 30, 2017 to April 30, 2021 and increases the maximum amount from \$5,600,000 to \$17,153,906 due to an increase in inmate population need and the cost of drugs.				
		Term of Contract:	05/01/2013 - 04/30/2021	Contract # 14128		
10.	500	COMMISSION ON MINERAL RESOURCES	ENVIRONMENTAL PROTECTION SERVICES	FEE: DANGEROUS MINE AND ABANDONED MINE LAND SECURING	\$132,000	
	Contract Description:	This is the first amendment to the original contract which continues ongoing field services of inventory and securing of dangerous conditions resulting from mining practices which took place at mines no longer operating. This amendment extends the termination date from June 30, 2017 to June 30, 2019 and increases the maximum amount from \$120,000 to \$252,000 due to the continued need for these services and increased labor and equipment rates.				
		Term of Contract:	07/01/2015 - 06/30/2019	Contract # 16616		
11.	550	DEPARTMENT OF AGRICULTURE - REGISTRATION & ENFORCEMENT	EWELL EDUCATIONAL SERVICES, INC.	FEDERAL	\$40,000	Sole Source
	Contract Description:	This is the second amendment to the original contract to provide and maintain a web-based Product Registration data system for the department. This amendment increases the maximum contract amount from \$212,352.98 to \$252,352.98 due to the software programming required to add Farm Registration and Producer Certification to the web-based program.				
		Term of Contract:	09/22/2014 - 10/30/2018	Contract # 16484		
12.	651	DEPARTMENT OF PUBLIC SAFETY - HIGHWAY PATROL	TASER INTERNATIONAL	HIGHWAY	\$1,252,000	
	Contract Description:	This is a new contract to provide body worn cameras and in-car video services to the department to assist officers in the field.				
		Term of Contract:	Upon Approval - 11/30/2021	Contract # 18254		
13.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	BRIAN D. JANSEN	FEE: PREDATOR MANAGEMENT 60% FEDERAL 40%	\$480,000	
	Contract Description:	This is a new contract to provide services for the lethal removal as well as the capture and collar of mountain lions.				
		Term of Contract:	Upon Approval - 11/30/2020	Contract # 18232		



BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	CANYONS WEST GUIDE SERVICE, LLC	FEE: PREDATOR	\$70,700	
	Contract Description:	This is the first amendment to the original contract which provides mountain lion removal, collection of biological samples and a recording of all hunt route locations in the Snowstorm Mountains. This amendment extends the termination date from June 30, 2017 to June 30, 2020, increases the maximum amount from \$24,300 to \$95,000 due to the continued need for these services and updates the Scope of Work.				
		Term of Contract:	07/15/2016 - 06/30/2020	Contract # 17990		
15.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	THE HEAD MASTER	FEE: PREDATOR	\$70,001	
	Contract Description:	This is the first amendment to the original contract which provides lethal removal of mountain lions, collection of biological samples and a record of all hunt routes and important locations in the Spruce and East Humboldt Mountains. This amendment extends the termination date from July 30, 2019 to July 30, 2020, increases the maximum amount from \$24,999 to \$95,000 due to the continued need for these services.				
		Term of Contract:	08/30/2016 - 07/30/2020	Contract # 18040		
16.	702	DEPARTMENT OF WILDLIFE - HABITAT	MASON VALLEY CONSERVATION DISTRICT	FEE: HABITAT CONSERVATION	\$250,000	
	Contract Description:	This is a new interlocal agreement to provide a wide range of wildlife habitat and ecological restoration activities, including noxious and invasive weed treatment and other types of weed/fuel treatment methods, the purchase of seeds, seedlings and other types of restoration materials and supplies, the planting and seeding of shrubs, trees or grasses, erosion control and water quality improvement methods, and the maintenance of treatment areas within the Mason Valley Conservation District.				
		Term of Contract:	Upon Approval - 11/30/2020	Contract # 18277		
17.	702	DEPARTMENT OF WILDLIFE - HABITAT	SMITH VALLEY CONSERVATION DISTRICT	FEDERAL	\$250,000	
	Contract Description:	This is a new interlocal agreement to provide a wide range of wildlife habitat and ecological restoration activities, including noxious and invasive weed treatment and other types of weed/fuel treatment methods; the purchase of seeds, seedlings and other types of restoration materials and supplies; the planting and seeding of shrubs, trees or grasses, erosion control and water quality improvement methods; and the maintenance of treatment areas within the Smith Valley Conservation District.				
		Term of Contract:	Upon Approval - 11/30/2020	Contract # 18292		
18.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WASTE MANAGEMENT AND CORRECTIVE ACTION	BROADBENT & ASSOCIATES	FEE: PETROLEUM FUND 50% FEDERAL 50%	\$400,000	
	Contract Description:	This is a new contract to provide consulting services associated with the Leaking Underground Storage Tank Trust Fund.				
		Term of Contract:	01/10/2017 - 01/09/2019	Contract # 18308		





### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18306**

Agency Name: **ATTORNEY GENERAL'S OFFICE**  
Agency Code: **030**  
Appropriation Unit: **1040-25**  
Is budget authority available?: **Yes**  
If "No" please explain: **Not Applicable**

Legal Entity Name: **LAW OFFICES OF CHRIS HALSOR**  
Contractor Name: **LAW OFFICES OF CHRIS HALSOR**  
Address: **CHRISTOPHER HALSOR  
607 10TH STREET STE 102  
GOLDEN, CO 80401-1053**  
City/State/Zip: **GOLDEN, CO 80401-1053**  
Contact/Phone: **CHRIS HALSOR 303-547-0470**  
Vendor No.: **T27040349**  
NV Business ID: **NV20161694977**

To what State Fiscal Year(s) will the contract be charged? **2017-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/30/2017**

Contract term: **271 days**

4. Type of contract: **Contract**

Contract description: **Attorney**

5. Purpose of contract:

**This is a new contract to provide training to prosecutors to assist in evaluating and prosecuting DUI and DUI related vehicular homicide cases and provide data and reports relating to those cases for future training needs.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$85,818.00**

Payment for services will be made at the rate of \$9,535.00 per month

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Traffic Safety Resource Prosecutor (TSRP) position is designed to improve the ability of Nevada's prosecutors to effectively evaluate and prosecute DUI and DUI-related vehicular homicide cases, thereby reducing the incidence of driving under the influence and highway fatalities within Nevada. The TSRP will provide intense and specialized DUI prosecution training statewide to better hold impaired driving perpetrators accountable.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We do not have ongoing funding for a full time employee in this agency for this position. Additionally, the Traffic Safety Prosecutor trainer needs to be specialized in DUI prosecution.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):



Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

14 years experience prosecuting DUI cases.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cschon1	12/02/2016 12:21:52 PM
Division Approval	cschon1	12/02/2016 12:22:04 PM
Department Approval	cschon1	12/02/2016 12:22:08 PM
Contract Manager Approval	Iramire7	12/02/2016 13:40:29 PM
Budget Analyst Approval	dstoddar	12/05/2016 09:14:25 AM
BOE Agenda Approval	lfree1	12/09/2016 10:14:41 AM
BOE Final Approval	Pending	



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16992** Amendment Number: **2**  
 Agency Name: **DEPARTMENT OF TAXATION** Legal Entity Name: **DVS Technologies, LLC**  
 Agency Code: **130** Contractor Name: **DVS Technologies, LLC**  
 Appropriation Unit: **2361-04** Address: **150 N DURANGO DRIVE SUITE 250**  
 Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89145**  
 If "No" please explain: **Not Applicable** Contact/Phone: **Russ Goeckner 702-938-8000**  
 Vendor No.: **T27037866**  
 NV Business ID: **NV20131102313**

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 61015

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2015**  
 Anticipated BOE meeting date 01/2017

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved **09/30/2019**  
 Termination Date:  
 Contract term: **4 years**

4. Type of contract: **Contract**  
 Contract description: **Hosted Call Center**

5. Purpose of contract:  
**This is the second amendment to the original contract, which provides hosted call center services to the Nevada Department of Taxation. This amendment increases the maximum amount from \$133,688 to \$188,688 due to an increased volume of calls and clarifies certain language.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$88,000.00	\$88,000.00	\$88,000.00	Yes - Action
a. Amendment 1:	\$45,688.00	\$133,688.00	\$133,688.00	Yes - Info
2. Amount of current amendment (#2):	\$55,000.00	\$55,000.00	\$100,688.00	Yes - Action
3. New maximum contract amount:	\$188,688.00			

**II. JUSTIFICATION**

7. What conditions require that this work be done?  
 The 2009 Legislature funded the Taxation Call Center in recognition of the department's inability to satisfactorily address taxpayer service needs, particularly related to timely response to their calls and correspondence. The Call Center has enabled the department to successfully address these areas and meet taxpayer service needs.



8. Explain why State employees in your agency or other State agencies are not able to do this work:

The department does not have the expertise or resources to develop and maintain the technology and software provided by a hosted call center provider. Other state agencies are unable to provide hosted call center services, including the ability to track call center statistics, generate a variety of reports, provide regular updates to the caller on his placement in the queue, provide agent/supervisor connectivity, provide automated caller distribution, and record calls and maintain copies for 90 days.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DVS Technologies, LLC was the only vendor to submit a bid.

d. Last bid date: 06/10/2015 Anticipated re-bid date: 03/01/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lhunnewe	12/05/2016 11:01:26 AM
Division Approval	rgimlin	12/05/2016 15:24:36 PM
Department Approval	rgimlin	12/05/2016 15:24:39 PM
Contract Manager Approval	rgimlin	12/05/2016 15:24:45 PM
Budget Analyst Approval	dstoddar	12/06/2016 16:56:29 PM
BOE Agenda Approval	lfree1	12/09/2016 10:05:21 AM





**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **15026** Amendment Number: **2**

Agency Name: **ADMIN - ENTERPRISE IT SERVICES** Legal Entity Name: **INTERNATIONAL BUSINESSSS MCHNS**

Agency Code: **180** Contractor Name: **INTERNATIONAL BUSINESSSS MCHNS**

Appropriation Unit: **1385-26** Address: **CORP DBA IBM CORPORATION**

Is budget authority available?: **Yes** City/State/Zip: **PO BOX 534151 LOCKBOX 534151**

If "No" please explain: **Not Applicable** Contact/Phone: **Jelita Holmesly 714/270-3437**

Vendor No.: **PUR0000395E**

NV Business ID: **NV20031004664**

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % User Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/21/2013**Anticipated BOE meeting date **01/2017**Retroactive? **Yes**

If "Yes", please explain

**Due to concerns regarding a new Master Lease Agreement that was presented to the State along with the order for the equipment upgrade, and the challenges in negotiating the new agreement in a short time, the deadline to have the lease agreement in place by December was delayed. IBM Finance agreed to use the existing Master Lease Agreement on 11/29/16, for the addition of the upgrade equipment. Additionally, December approval was required to guarantee the State's pricing at a lower cost.**

3. Previously Approved Termination Date: **03/31/2018**Contract term: **4 years and 162 days**4. Type of contract: **Contract**Contract description: **Mainframe Storage**

5. Purpose of contract:

**This is the second amendment to the original Master Lease Agreement No. 6403000 providing IBM Mainframe Storage Equipment required to upgrade/replace existing storage that cannot perform parallel access volumes or encryption of data at rest. This amendment is for a capacity upgrade to the DS8870 disk subsystem and increases the maximum amount from \$1,348,708.73 to \$1,438,771.33.**

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$605,747.84	\$605,747.84	\$605,747.84	Yes - Action
a. Amendment 1:	\$742,960.89	\$1,348,708.73	\$1,348,708.73	Yes - Action
2. Amount of current amendment (#2):	\$90,062.60	\$90,062.49	\$90,062.49	Yes - Action
3. New maximum contract amount:	\$1,438,771.33			

**II. JUSTIFICATION**

7. What conditions require that this work be done?



The current equipment will not fulfill the requirements of the IRS audit of Health and Human Services which requires that all data leaving the State IBM mainframe via Wide Area Network (WAN) or Local Area Network (LAN) be encrypted by October 1, 2013, a deadline established by Obama Healthcare for data at rest to be stored.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 130806B1**

**Approval Date: 12/06/2016**

c. Why was this contractor chosen in preference to other?

WSCA contract terms have been competitively bid and the operating lease terms are better than the contract WSCA prices, the competitive bid is not necessary.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2013 to current, Enterprise IT Services, satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amarangi	12/06/2016 15:05:14 PM
Division Approval	amarangi	12/06/2016 15:05:19 PM
Department Approval	amarangi	12/06/2016 15:05:29 PM
Contract Manager Approval	amarangi	12/06/2016 15:28:23 PM
DoIT Approval	csweeney	12/09/2016 14:11:51 PM



Budget Analyst Approval  
BOE Agenda Approval

dstoddar  
cmurph3

12/09/2016 14:36:08 PM  
12/19/2016 13:43:32 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **CONV5718**Amendment Number: **7**Legal Entity Name: **Special Education Data Service**Agency Name: **DEPARTMENT OF EDUCATION**Contractor Name: **Special Education Data Service**Agency Code: **300**Address: **s & Inform Systems**Appropriation Unit: **2715-14****5425 Liberty Road**Is budget authority available?: **Yes**City/State/Zip: **Dallas, OR 97338**If "No" please explain: **Not Applicable**Contact/Phone: **Bruce Bull 503589966021**Vendor No.: **T32000794**NV Business ID: **NV20101847462**To what State Fiscal Year(s) will the contract be charged? **2008-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/13/2008**Anticipated BOE meeting date **01/2017**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved **01/31/2017**

Termination Date:

Contract term: **10 years and 265 days**4. Type of contract: **Contract**Contract description: **Computer Related Services**

5. Purpose of contract:

**This is the seventh amendment to the original contract which provides for enhancements for content and technical data consulting to the department on integrating special education data collections into student level collection into BigHorn and maintenance and support of the original Nevada Special Education Accountability and Reporting System. This amendment extends the termination date from January 31, 2017 to January 31, 2019 and increases the maximum amount from \$1,231,760 to \$1,358,760 due to the continued need for these services.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$571,972.00	\$571,972.00	\$571,972.00	Yes - Action
a. Amendment 1:	\$181,788.00	\$753,760.00	\$753,760.00	Yes - Action
b. Amendment 2:	\$250,000.00	\$821,972.00	\$821,972.00	Yes - Action
c. Amendment 3:	\$0.00	\$571,972.00	\$571,972.00	No
d. Amendment 4:	\$0.00	\$571,972.00	\$571,972.00	No
e. Amendment 5:	\$0.00	\$571,972.00	\$571,972.00	No
f. Amendment 6:	\$228,000.00	\$799,972.00	\$799,972.00	Yes - Action
2. Amount of current amendment (#7):	\$127,000.00	\$127,000.00	\$127,000.00	Yes - Action
3. New maximum contract amount:	\$1,358,760.00			





and/or the termination date of  
the original contract has  
changed to:

01/31/2019

## II. JUSTIFICATION

7. What conditions require that this work be done?

The current data collection methods for acquiring these federally required data are inefficient and result in data that does not meet desired levels of validity and reliability.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the staffing or skill set necessary to enhance NV SEARS.

9. Were quotes or proposals solicited? No  
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**  
**Approval #: 157**  
**Approval Date: 11/01/2016**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

## III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

amccalla

11/21/2016 07:38:02 AM



Division Approval	amccalla	11/21/2016 07:38:04 AM
Department Approval	amccalla	11/21/2016 07:38:07 AM
Contract Manager Approval	ablackwe	11/29/2016 07:43:09 AM
DoIT Approval	bbohm	11/29/2016 08:16:58 AM
Budget Analyst Approval	knielsen	12/13/2016 11:02:48 AM
BOE Agenda Approval	sbrown	12/15/2016 13:57:33 PM



State of Nevada  
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300  
Carson City, NV 89701



Brian Sandoval  
Governor

Patrick Cates  
Director

Jeffrey Haag  
Administrator

<b>Purchasing Use Only:</b>	
Approval #:	157

## CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

*ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY*

1	<b>Agency Contact Information – Note: Copy(s) will be sent to only the contact(s) listed below:</b>		
	State Agency:	Nevada Department of Education	
	Contact Name(s) and Titles:	Will Jensen, Director, Office of Special Education,	
	Telephone Number(s):	Will Jensen 775-687-9146	
	Email Address(s):	wjensen@doe.nv.gov	

2	<b>Contractor Information:</b>		
	Contractor:	Special Education Data Services & Information Systems	
	Contact Name:	Bruce Bull	
	Address:	5425 Liberty Road	
	Phone Number:	503-831-0151	
	Email Address:	bruce.bull@spedsis.com	

3	<b>Ongoing relationship disclosure – List all previous contract information:</b>			
	Procurement method:			
	CETS #:			
	Contract "not to exceed amount":			
	Contract term:	Start date: mm/dd/yy	End date: mm/dd/yy	

4	<b>Procurement method used to award the current contract:</b>		
	RFP, solicitation # if applicable:	RFP 1674	
	Quote, solicitation # if applicable:		
	Waiver, provide number:		
	Other:		

5	<b>Current contract information:</b>			
	CETS #:	CONV5718		
	Initial contract "not to exceed amount":	\$571,972.00		
	Contract term:	Start date: mm/dd/yy	5/13/08	End date: mm/dd/yy

10/10



<b>Amendment information – List all previously approved amendments:</b>				
<b>6</b>	<b>Amd #:</b>	<b>Brief synopsis of what amendment accomplished:</b>	<b>Change in “not to exceed” amount:</b>	<b>Change in end date: mm/dd/yy</b>
	1	<i>Increase Contract Amount</i>	<i>\$753,760.00</i>	
	2	<i>Increase Contract Amount</i>	<i>\$1,003,760.00</i>	
	3	<i>Increase Contract Term</i>		<i>05/12/12</i>
	4	<i>Increase Contract Term</i>		<i>1/12/13</i>
	5	<i>Increase Contract Term</i>		<i>3/15/13</i>
	6	<i>Increase Contract Amount and Increase Contract Term</i>	<i>\$1,231,760.00</i>	<i>1/31/17</i>

<b>Proposed amendment information:</b>				
<b>7</b>	<b>Amd #:</b>	<b>Brief synopsis of what the requested amendment will accomplish</b>	<b>Change in “not to exceed” amount:</b>	<b>Change in end date: mm/dd/yy</b>
	7	<i>Increase Contract Amount and Increase Contract Term</i>	<i>\$1,358,760.00</i>	<i>1/31/19</i>

**8** **What is the justification to extend the contract term beyond the State’s four (4) year re-solicitation policy (SAM 0338):**  
 In 2008, Purchasing completed an RFP for the Nevada Special Education Accountability and Reporting System (NVSEARS). SpedSis was awarded the contract at that time and has since built, implemented and maintained this robust and complex web-base application that securely collects, enters, processes, and reports selected student data and district IDEA required data. The initial cost of building and implementing NVSEARS was \$600,000.00. It is truly in the best interest of the State at this time to continue to utilize SpedSis as the contractor for this system due to the amount of money spent in having the system developed/built along with the fact that this system is currently implemented effectively in all 17 school districts and the state public charter school authority. SpedSis continues to be essential with the implementation and maintenance of the current system. This contract extension is primarily to provide for maintenance of the existing data system along with any potential modifications, enhancements or expansions based on changes in reporting requirements for the NDE.

**9** **What are the potential consequences to the State if the contract extension request is denied?**  
 The time and cost involved in implementing a new special education data system would be extreme in a time where money is already limited. It would likely require 6-12 months for another vendor to become fluent enough with the existing system and code to fully support the day-to-day needs of NV SEARS. This learning curve would be steep for the vendor and put the NDE and districts at risk for not having a functional system in place. The current system is utilized by all 17 school districts in the state and staff in those districts have been trained through many professional development activities over the course of the past eight years and are proficient in using NV SEARS at this time. Potentially having to switch to a new system will impact personnel statewide and highly impact an already limited budget.

By signing below, I know and understand the proposed contract extension exceeds the State’s policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years, and attest that all statements are true and correct.





*Will Jensen*

Signature of Agency Representative Initiating Request

*Will Jensen*

Print Name of Agency Representative Initiating Request

*9/19/16*  
Date

*[Signature]*

Signature of Agency Head Authorizing Request

*Steve Canavero*

Print Name of Agency Head Authorizing Request

*9.26.16*  
Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135 and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

*[Signature]*

Administrator, Purchasing Division or Designee

*11-1-2016*  
Date



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16917** Amendment Number: **1**

Agency Name: **DHHS - HEALTH CARE FINANCING & POLICY** Legal Entity Name: **MYERS AND STAUFFER, LC**

Agency Code: **403** Contractor Name: **MYERS AND STAUFFER, LC**

Appropriation Unit: **3158-04** Address: **4400 Cox Road, Suite 110**

Is budget authority available?: **Yes** City/State/Zip: **Glen Allen, VA 23060**

If "No" please explain: **Not Applicable** Contact/Phone: **804-270-2200**

Vendor No.: **T81098965**

NV Business ID: **NV20001070243**

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>50.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>50.00 % County Funds</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2015**

Anticipated BOE meeting date **12/2016**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **09/30/2019**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **CPE County Audits**

5. Purpose of contract:

**This is the first amendment to the original contract which provides reviews of the cost allocation plans and cost reports submitted by governmental entities that provide services such as targeted case management, school based services and administrative services. This amendment increases the maximum amount from \$548,453 to \$1,305,453 to add reviews of cost reports for fire districts in 20 counties.**

#### 6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$584,453.00	\$584,453.00	\$584,453.00	Yes - Action
2. Amount of current amendment (#1):	\$721,000.00	\$721,000.00	\$721,000.00	Yes - Action
3. New maximum contract amount:	\$1,305,453.00			

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Necessity to ensure accuracy in certified public expenditure (CPE) reimbursement to the counties for targeted case management, school based services, and administrative services among others.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**DHCFP does not have the resources to conduct these reviews annually.**



9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been engaged under contract by DHCFFP for several years and service has been satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aree2	10/18/2016 14:16:06 PM
Division Approval	mlewi7	11/28/2016 11:43:11 AM
Department Approval	ecreceli	11/29/2016 08:47:44 AM
Contract Manager Approval	aree2	11/29/2016 11:14:23 AM
Budget Analyst Approval	laaron	12/02/2016 14:54:03 PM
BOE Agenda Approval	nhovden	12/14/2016 13:46:02 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **18298**

Agency Name:	<b>DHHS - PUBLIC AND BEHAVIORAL HEALTH</b>	Legal Entity Name:	<b>XCEL MAINTENANCE SERVICES INC</b>
Agency Code:	<b>406</b>	Contractor Name:	<b>XCEL MAINTENANCE SERVICES INC</b>
Appropriation Unit:	<b>3161-07</b>	Address:	<b>8920 COLORFUL PINES AVE</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>LAS VEGAS, NV 89143-4403</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>Kathia Winchell 702/355-3895</b>
		Vendor No.:	<b>T81103343</b>
		NV Business ID:	<b>NV20021426879</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>100.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP 3275/C 15859**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2017**Anticipated BOE meeting date **01/2017**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **01/31/2021**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Janitorial Services**

5. Purpose of contract:

**This is a new contract to provide janitorial services for the West Charleston campus.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$408,492.00**

Payment for services will be made at the rate of \$0.00 per month

Other basis for payment: \$7,985.00 per month first year; \$7,985.00 per month second year; \$8,225.00 per month third year; \$8,225.00 per month fourth year; 5% in contingency for unexpected needs.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 331.080 authorizes expenditures for maintenance and repair for the health and well being of staff, clients, families, and visitors. It is necessary to have janitorial services to keep the buildings clean and germ free.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Southern Nevada Adult Mental Health Services does not have the staff or resources available to provide this after hours service.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):





Tormar Cleaning Services  
One Heart Janitorial Services  
Xcel Maintenance Services

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor's proposal was scored the highest by the evaluation committee.

d. Last bid date: 08/16/2016 Anticipated re-bid date: 08/01/2020

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor currently holds several contracts with Buildings and Grounds for janitorial services and has provided excellent service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	chadwic1	12/05/2016 09:19:48 AM
Division Approval	chadwic1	12/05/2016 09:19:50 AM
Department Approval	ecreceli	12/05/2016 16:00:44 PM
Contract Manager Approval	rfine	12/06/2016 10:32:42 AM
Budget Analyst Approval	laaron	12/07/2016 08:59:13 AM
BOE Agenda Approval	sbrown	12/20/2016 15:38:20 PM
BOE Final Approval	Pending	



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **17998**

Agency Name:	<b>DHHS - WELFARE AND SUPPORTIVE SERVICES</b>	Legal Entity Name:	<b>MAXIMUS HUMAN SERVICES INC</b>
Agency Code:	<b>407</b>	Contractor Name:	<b>MAXIMUS HUMAN SERVICES INC</b>
Appropriation Unit:	<b>3238-04</b>	Address:	<b>2755 Pence Loop Southeast</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>Salem, OR 97302</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>971-915-5151</b>
		Vendor No.:	<b>T32002765</b>
		NV Business ID:	<b>NV20091030881</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>66.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>34.00 % State Share of Collections</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **09/2016**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/30/2020**Contract term: **4 years and 30 days**4. Type of contract: **Contract**Contract description: **Employer Web Service**

5. Purpose of contract:

**This is a new contract providing web hosting and maintenance of the web based electronic system for the Nevada Child Support Employer Services Center. Trouble-shooting services include access to telephone support and in-person support on an as-needed basis.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,000.00**

Payment for services will be made at the rate of \$125,000.00 per Fiscal Year

Other basis for payment: \$100,000 in annual maintenance not to exceed 350 hours and \$25,000 in web hosting costs.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Federal regulations allow the Child Support Enforcement Program to obtain employment verification information on non-custodial parents for the purpose of enforcing child support court orders.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the resources nor expertise to provide this service.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**



b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

To continue to provide maintenance to the current system developed by this vendor.

(Per purchasing, a solicitation waiver is not required for ongoing maintenance and/or support for a system already purchased/installed and in use by the State. See Addl. Info - do not print)

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previously under contract with DWSS and provided satisfactory services.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	07/22/2016 16:18:27 PM
Division Approval	msmit5	11/18/2016 11:47:22 AM
Department Approval	ecreceli	11/21/2016 15:55:34 PM
Contract Manager Approval	sjon23	11/28/2016 15:29:32 PM
Budget Analyst Approval	dstoddar	11/30/2016 12:58:14 PM
BOE Agenda Approval	nhovden	11/30/2016 15:32:32 PM
BOE Final Approval	Pending	



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18242**

Agency Name:	<b>DHHS - DIVISION OF CHILD AND FAMILY SERVICES</b>	Legal Entity Name:	<b>PBS LEARNING INSTITUTE, INC.</b>
Agency Code:	<b>409</b>	Contractor Name:	<b>PBS LEARNING INSTITUTE, INC.</b>
Appropriation Unit:	<b>3148-04</b>	Address:	<b>639 GRANITE ST STE 112</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>BRAINTREE, MA 02184-5367</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>Diane McLevedge 781/843-2663</b>
		Vendor No.:	<b>T32002603</b>
		NV Business ID:	<b>NV20131595617</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>100.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/31/2020**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Quality Improvement**

5. Purpose of contract:

**This is a new contract to provide continuing identification, monitoring and improvement of youth correctional facility conditions and treatment services to incarcerated youth using national standards and outcome measures.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$120,000.00**

Payment for services will be made at the rate of \$10,000.00 per facility per year

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**DCFS Juvenile Services must ensure that youth under our care and custody receive quality care and supervision in a safe and secure manner. PbS for Youth Correction and Detention Facilities is a system for agencies and facilities to identify, monitor and improve conditions and treatment services provided to incarcerated youths using national standards and outcome measures.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**PbS is a specific, nationally recognized improvement program developed by the Council of Juvenile Correctional Administrators (CJCA). State employees in our agency and other State agencies are not trained in delivering this program.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):





Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NRS 332.195 - Join a contract of another state's contract. The contract being joined is with the State of New Mexico and expires in June 2017.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, this vendor was contracted with DCFS from January 2014 through December 2016. Service was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	11/09/2016 08:32:43 AM
Division Approval	dkluever	11/29/2016 16:18:46 PM
Department Approval	jkolenut	11/30/2016 15:38:22 PM
Contract Manager Approval	sknigge	11/30/2016 16:07:08 PM
DoIT Approval	bbohm	12/05/2016 06:15:24 AM
Budget Analyst Approval	dstoddard	12/06/2016 10:10:37 AM
BOE Agenda Approval	nhovden	12/14/2016 13:37:53 PM
BOE Final Approval	Pending	



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **14128** Amendment Number: **2**  
 Agency Name: **DEPARTMENT OF CORRECTIONS** Legal Entity Name: **Renown Regional Medical Center**  
 Agency Code: **440** Contractor Name: **Renown Regional Medical Center**  
 Appropriation Unit: **3706-50** Address: **1316 Capital Blvd**  
 Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89502**  
 If "No" please explain: **Not Applicable** Contact/Phone: **Michele Tarantino, VP Supply Chain Operations 775-982-4748**  
 Vendor No.: **T41975000**  
 NV Business ID: **NV19851012417**

To what State Fiscal Year(s) will the contract be charged? **2013-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/01/2013**  
 Anticipated BOE meeting date **12/2016**  
 Retroactive? **No**  
 If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **04/30/2017**  
 Contract term: **8 years and 1 day**  
 4. Type of contract: **Contract**  
 Contract description: **HIV/AIDS Services**

5. Purpose of contract:  
**This is the second amendment to the original contract which continues ongoing on-site specialty health clinics for HIV/AIDS and other infectious diseases to prescribe and provide drugs from a 340B pharmacy for inmates statewide. This amendment extends the termination date from April 30, 2017 to April 30, 2021 and increases the maximum amount from \$5,600,000 to \$17,153,906 due to an increase in inmate population need and the cost of drugs.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$5,600,000.00	\$5,600,000.00	\$5,600,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$5,600,000.00	\$5,600,000.00	No
2. Amount of current amendment (#2):	\$11,553,906.00	\$11,553,906.00	\$11,553,906.00	Yes - Action
3. New maximum contract amount:	\$17,153,906.00			
and/or the termination date of the original contract has changed to:	04/30/2021			

**II. JUSTIFICATION**



7. What conditions require that this work be done?

The on-site specialty health care clinics provide treatment and drugs through a 340B pharmacy program for individuals incarcerated in the department facilities statewide. This program is the primary means of access to life saving drugs and treatment for inmates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically the department has outsourced the purchase of life saving drugs to a provider with access to 340B drug pricing in order to reduce treatment and/or drug costs for inmates with infectious diseases.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

Approval #: 130204B

Approval Date: 12/06/2016

c. Why was this contractor chosen in preference to other?

Renown Regional Medical Center is the only Disproportionate Share Hospital (DSH) in Nevada that can provide this program to the department statewide.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY10 with the Nevada Department of Corrections. Service has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sewart	12/01/2016 09:59:04 AM
Division Approval	sewart	12/01/2016 09:59:07 AM
Department Approval	sewart	12/01/2016 09:59:10 AM
Contract Manager Approval	jhardy	12/08/2016 09:47:21 AM
Budget Analyst Approval	laaron	12/08/2016 11:21:47 AM











STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Purchasing Division*

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:  
# 130204

### SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

**Nevada Department of Corrections (NDOC)**  
**Janet Hardy, Contracts Manager, (775) 887-3333, jahardy@doc.nv.gov**

- b. Vendor contact information:

**Renown Regional Medical Center, Kirk Gillis, VP of Workers' Compensation**

- c. Type of waiver requested:  Sole or single source  Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

**Renown Regional Medical Center will provide HIV treatment and drugs to inmates within NDOC through their 340B Drug Pricing Program. Generally inmates do not have access to federally funded programs. 340B Drug Pricing Program is available for outpatient drugs to "covered entities" that provide outpatient services to disadvantaged clients. Covered entities include: Federally qualified health centers, disproportionate share hospitals and Ryan White grantees. NDOC inmates previously had access to the 340B Drug Pricing Program with Northern Nevada HOPES (a Ryan White grantee) through a subgrant from the Health Division of the Department of Health and Human Services. DHHS was informed by the federal Health Resources and Services Administration (HRSA) that inmates are prohibited from participating in a 340B Drug Pricing Program from a Ryan White grantee. The Ryan White program specifically prohibits inmates from participating. Nationally, the only model that permits inmate participation in a 340B Drug Pricing Program utilizes a Disproportionate Share Hospital (DSH) as the covered entity. Renown is a DSH.**

3. Describe the unique qualification required for the service or good to be purchased:

**Renown Regional Medical Center pharmacy is eligible to participate in the 340B Drug Pricing Program because they are a DSH (Disproportionate Share Hospital).**

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

**Renown Regional Medical Center and University Medical Center (UMC) in Las Vegas are the only Disproportionate Share Hospitals in Nevada. UMC by their charter cannot provide services outside of Clark County and this program with NDOC is statewide. UMC has indicated that they have no interest in this project. The covered entity not only supplies the drugs, but also must**



**utilize their own providers and keep their own medical records, so that the patients participating in these clinics are their patients. NDOC reimburses Renown for the drugs and services provided.**

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

**The Department will pay significantly higher drug prices if forced to procure drugs through their normal channels with Cardinal Health and the Minnesota Multisate Contracting Alliance for Pharmaceuticals (MMCAP). In FY10, NDOC paid approximately \$700,000 more for the drugs alone procuring the drugs from Cardinal through MMCAP versus the cost of the clinics providing drugs and services through Renown in FY11 for a similar number of patients.**

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

**There has been no change in available service since our last approved waiver Request #100212.**

**The Department previously utilized the 340B Pharmacy at Northern NV HOPES through a subgrant with the Department of Health and Human Services, Health Division to provide the services and drugs for NDOC inmate patients as part of the Ryan White HIV/AIDS program. Approximately four years ago, DHHS was informed by the federal Health Resources and Services Administration (HRSA) that inmates are prohibited from participating in the 340B drug purchase program from a Ryan White grantee. Inmates are allowed to access the 340B drug pricing program through a Disproportionate Share Hospital if certain requirements are met. Renown is a DSH and they have investigated this process through Office of Pharmacy Affairs and determined that a contract with NDOC for HIV/AIDS inmates utilizing the 340B drug pricing program is permissible.**

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

**The 340B program is a federal program where providers may purchase prescription medications at significantly reduced prices. The prices in the 340B program are not advertised, so a direct comparison is not available. NDOC uses MMCAP for prescription medication purchases and MMCAP was selected by the State based on a competitive bid. HIV drugs supplied to NDOC inmates by Renown through their 340B Drug Pricing Program cost significantly less than MMCAP procured HIV drugs. In FY10, NDOC paid approximately \$700,000 more for the drugs alone procuring the drugs from Cardinal through MMCAP versus the cost of the clinics providing drugs and services through Renown in FY11 for a similar number of patients.**

8. What is the estimated value and length of the contract, amendment or request?

**Contract will be for four (4) years at an estimated value of \$5,600,000.00**

a. New contract Y  N  **This new contract waiver request is being initiated before the end of the 4 year approved solicitation waiver request #100212. (See attached memo)**

b. Amendment Y  N  Amendment No. \_\_\_\_\_  
{provide copy of previous waiver(s)}

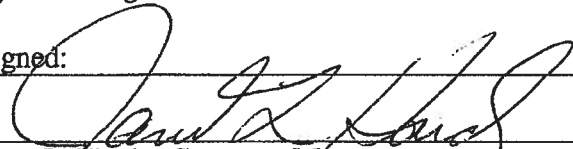


Nevada Department of Corrections hereby requests approval for Renown Regional Medical Center  
 Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X		2/19/13
	Janet L. Hardy, Contracts Manager Agency Representative Initiating Request	Date
X	Betty Zarrin for Deborah L. Reed	2-19-13
	Deborah L. Reed, Deputy Director Support Services Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X		
	Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X		
	Administrator, Purchasing Division	Date



Nevada Department of Corrections  
Requesting agency


hereby requests approval for

Renown Regional Medical Center  
Proposed vendor

to provide the service/good for the amount and term as described above.



By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X		2/19/13
	Janet L. Hardy, Contracts Manager Agency Representative Initiating Request	Date
X	Betty Zarrin for Deborah L. Reed	2-19-13
	Deborah L. Reed, Deputy Director Support Services Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

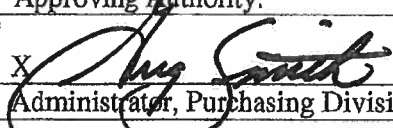
Signed:

X	 N/A	
	Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X		AS 2-27-13
	Administrator, Purchasing Division	Date





State of Nevada  
Department of Administration

Purchasing Division

515 B. Musser Street, Suite 300  
Carson City, NV 89701



Brian Sandoval  
Governor

Patrik Cates  
Director

Jeffrey Haug  
Administrator

<b>Purchasing Use Only:</b>	
Approval#:	130204 B

**SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM**

**ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

<b>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</b>			
<b>State Agency:</b>		Nevada Department of Corrections (NDOC)	
<b>1a</b>	<b>Contact Name and Title</b>	<b>Phone Number</b>	<b>Email Address</b>
	Venus Fajota, Chief of Purchasing/Inmate Services	775/887-3234	vfajota@doc.nv.gov
	Janet Hardy, Contracts Manager	775/887-3333	jahardy@doc.nv.gov

<b>Vendor Information:</b>	
<b>Identify Vendor:</b>	Renown Regional Medical Center
<b>Contact Name:</b>	Megan Landon, Contract Director
<b>Address:</b>	1155 Mill Street, Z-7, Reno, NV 89502
<b>Telephone Number:</b>	775/982-5709
<b>Email Address:</b>	mlandon@renown.org

<b>Type of Waiver Requested – Check the appropriate type:</b>	
<b>1c</b>	Sole or Single Source: <input checked="" type="checkbox"/> X
	Professional Service Exemption: <input type="checkbox"/>

<b>Contract Information:</b>			
<b>1d</b>	<b>Is this a new Contract?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
	<b>Amendment:</b>	#2	
	<b>CETS:</b>	#14128	

<b>Term:</b>			
<b>1e</b>	<b>One (1) Time Purchase:</b>	<input type="checkbox"/>	
	<b>Contract:</b>	<b>Start Date:</b> 05/01/2013	<b>End Date:</b> 04/30/2021

<b>Funding:</b>	
<b>State Appropriated:</b>	BA 3706 CAT 50
<b>1f</b>	<b>Federal Funds:</b>
	<b>Grant Funds:</b>
	<b>Other (Explain):</b>

<b>Total Estimated Value of this Service Contract, Amendment or Purchase:</b>	
<b>1g</b>	Original Contract Amount: \$5,600,000; Amount of 1 <sup>st</sup> Amendment: \$0.00; Amount of this request: \$11,553,906; new total contract amount: \$17,153,906.



	<p><b>Provide a description of work/services to be performed or commodity/good to be purchased:</b></p> <p>Renown Regional Medical Center provides HIV treatment and drugs to inmates within NDOC through their 340B Drug Pricing Program. Generally inmates do not have access to federally funded programs. 340B Drug Pricing Program is available for outpatient drugs to "covered entities" that provide outpatient services to disadvantaged clients. Covered entities include: Federally qualified health centers, disproportionate share hospitals and Ryan White grantees. Previous to this contract, NDOC inmates had access to the 340B Drug Pricing Program with Northern Nevada HOPEs (a Ryan White grantee) through a subgrant from the Health Division of the Department of Health and Human Services. DHHS was informed by the federal Health Resources and Services Administration (HRSA) that inmates are prohibited from participating in a 340B Drug Pricing Program from a Ryan White grantee. The Ryan White program specifically prohibits inmates from participating. Nationally, the only model that permits inmate participation in a 340B Drug Pricing Program utilizes a Disproportionate Share Hospital (DSH) as the covered entity. Renown is a DSH.</p> <p>Amendment #1 to Solicitation Waiver #130204 was not sent to State Purchasing for approval because Shannon Berry advised NDOC that an amendment for scope of work only did not need to have an amendment to the existing waiver approved by State Purchasing. Therefore, Amendment #1 was only sent to the Budget Office for approval.</p> <p>This amendment #2 will extend the contract termination date from 4/30/17 to 4/30/21 and will increase the maximum contract amount from \$5,600,000 to \$17,153,906 due to an increase in inmate population need and the cost of drugs.</p>
--	--

	<p><b>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</b></p> <p>Renown Regional Medical Center pharmacy is eligible to participate in the 340B Drug Pricing Program because they are a DSH (Disproportionate Share Hospital).</p>
--	--

	<p><b>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</b></p> <p>Renown Regional Medical Center and University Medical Center (UMC) in Las Vegas are the only Disproportionate Share Hospitals in Nevada. UMC by their charter cannot provide services outside of Clark County and this program with NDOC is statewide. UMC has indicated that they have no interest in providing this service to NDOC. The covered entity not only supplies the drugs, but also must utilize their own providers and keep their own medical records, so that the patients participating in these clinics are their patients. NDOC reimburses Renown for the drugs and services provided.</p>
--	---



5	Were alternative services or commodities evaluated? Check One. Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i> There is only one other DSH provider in Nevada which is the University Medical Center (UMC) in Las Vegas and by their charter cannot provide services outside of Clark County and this program with NDOC requires statewide service to all their inmate facilities. UMC also has no interest in contracting with NDOC for this service.
	b. <i>If not, why were alternatives not evaluated?</i>

6	Has the agency purchased this service or commodity in the past? Check One. Note: <i>If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.</i> Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>															
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>															
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Term Start and End Dates</th> <th>Value</th> <th>Short Description</th> <th>Type of Procurement (RFP#, RFQ#, Waiver #)</th> </tr> </thead> <tbody> <tr> <td>04/08/14</td> <td>04/30/17</td> <td>\$0.00</td> <td>HIV/AIDS Services</td> <td>N/A per State Purchasing</td> </tr> <tr> <td>05/01/13</td> <td>04/30/17</td> <td>\$5,600,000.00</td> <td>HIV/AIDS Services</td> <td>Waiver #130204</td> </tr> </tbody> </table>	Term Start and End Dates		Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)	04/08/14	04/30/17	\$0.00	HIV/AIDS Services	N/A per State Purchasing	05/01/13	04/30/17	\$5,600,000.00	HIV/AIDS Services	Waiver #130204
	Term Start and End Dates		Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)											
04/08/14	04/30/17	\$0.00	HIV/AIDS Services	N/A per State Purchasing												
05/01/13	04/30/17	\$5,600,000.00	HIV/AIDS Services	Waiver #130204												

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
	The Department will pay significantly higher drug prices if the agency procures these services through Cardinal Health/ Minnesota Multistate Contracting Alliance for Pharmaceuticals (MMCAP). In FY10, NDOC paid approximately \$700,000 more for the drugs alone procuring the drugs from Cardinal through MMCAP versus the cost of the clinics providing drugs and services through Renown in FY11 for a similar number of patients.

8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
	Previous to this contact, the department utilized the 340B Pharmacy at Northern NV HOPIES through a sub-grant with the Department of Health and Human Services, Health Division. They provided the department with drugs for NDOC inmate patients as part of the Ryan White HIV/AIDS program. Approximately over seven (7) years ago, DHHS was informed by the federal Health Resources and Services Administration (HRSA) that inmates are prohibited from participating in the 340B drug purchase program from a Ryan White grantee. Inmates are allowed to access the 340B drug pricing program through a Disproportionate Share Hospital (DSH) if certain requirements are met. Renown is a DSH and they have investigated this process through Office of Pharmacy Affairs and determined that a contract with NDOC for HIV/AIDS and other infectious diseases drug and treatment for inmates to utilize the 340B drug pricing program is permissible.



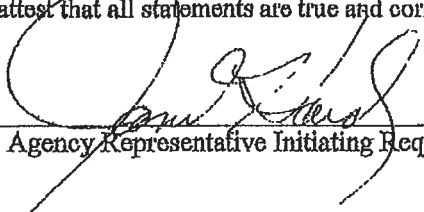
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	<p>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></p>	Yes:	<input checked="" type="checkbox"/>	No:	
	<p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p>				
9	<p><i>When the contract expires, it is the intent of the Department to enter into a new contract/extend current contract. Participation in a 340B Drug Pricing Program to purchase the much needed lifesaving treatment and drugs associated with HIV and other infectious disease for inmates incarcerated with the department statewide, is an ongoing need and this program is the most cost effective for the state and the department.</i></p>				





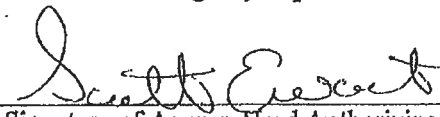
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.



Agency Representative Initiating Request

Janet Hardy, Contracts Manager  
Print Name of Agency Representative Initiating Request

12/5/16  
Date



Signature of Agency Head Authorizing Request

12/6/16

Scott Ewart, Chief of Fiscal Services  
Print Name of Agency Head Authorizing Request

12/6/16  
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

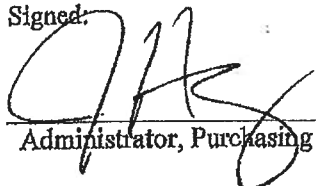
Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



Administrator, Purchasing Division or Designee

12-6-2016  
Date



State of Nevada  
Department of Administration

Purchasing Division

515 E. Murrer Street, Suite 300  
Carson City, NV 89701



Brian Sandoval  
Governor

Patrik Cates  
Director

Jeffrey Haug  
Administrator

<b>Purchasing Use Only:</b>	
Approval #:	168

### CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

**ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

1	<b>Agency Contact Information -- Note: Copy(s) will be sent to only the contact(s) listed below:</b>			
	State Agency:	Nevada Department of Corrections (NDOC)		
	Contact Name(s) and Titles:	Janet Hardy, Contracts Manager		
	Telephone Number(s):	(775) 887-3333		
	Email Address(s):	jahardy@doc.nv.gov		

2	<b>Contractor Information:</b>			
	Contractor:	Renown Regional Medical Center		
	Contact Name:	Megan Landon, Contract Director		
	Address:	1155 Mill Street Z-7, Reno, NV 89502		
	Phone Number:	(775) 982-5709		
	Email Address:	mlandon@renown.org		

3	<b>Ongoing relationship disclosure -- List all previous contract information:</b>			
	Procurement method:	Solicitation Waiver #130204		
	CBTS #:	14128		
	Contract "not to exceed amount":	\$5,600,000.00		
	Contract term:	Start date:	05/01/13	End date:
		mm/dd/yy	mm/dd/yy	

4	<b>Procurement method used to award the current contract:</b>		
	RFP, solicitation # if applicable:		
	Quote, solicitation # if applicable:		
	Waiver, provide number:	130204	
	Other:		

5	<b>Current contract information:</b>			
	CBTS #:	14128		
	Initial contract "not to exceed amount":	\$5,600,000.00		
	Contract term:	Start date:	05/01/13	End date:
		mm/dd/yy	mm/dd/yy	



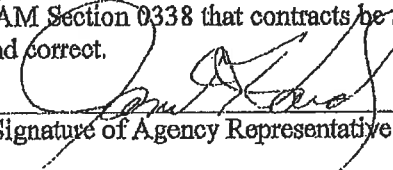
Amendment information – List all previously approved amendments:			
6	Amd #:	Brief synopsis of what amendment accomplished:	Change in end date: mm/dd/yy
	1	Increase services to scope of work	none

Proposed amendment information:			
7	Amd #:	Brief synopsis of what the requested amendment will accomplish	Change in end date: mm/dd/yy
	2	Increase contract authority and time	04/30/21

8		What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338):
		<i>Renown Regional Medical Center continues to be the only Disproportionate Share Hospital (DSH) in Nevada that will provide the Nevada Department of Corrections with the required life savings drugs and on-site clinics for treatments statewide.</i>

9		What are the potential consequences to the State if the contract extension request is denied?
		The Department will pay significantly higher drug prices if agency procures these services through Cardinal Health/Minnesota Multistate Contracting Alliance for Pharmaceuticals (MMCAP). In FY10, NDOC paid approximately \$700,000 more for the drugs alone procuring the drugs from Cardinal through MMCAP versus the cost of the clinics providing drugs and services through Renown in FY11 for a similar number of patients.

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years, and attest that all statements are true and correct.

  
Signature of Agency Representative Initiating Request

Janet Hardy, Contracts Manager

Print Name of Agency Representative Initiating Request

  
Date

  
Signature of Agency Head Authorizing Request

Scott Ewert, Chief of Fiscal Services

Print Name of Agency Head Authorizing Request

  
Date

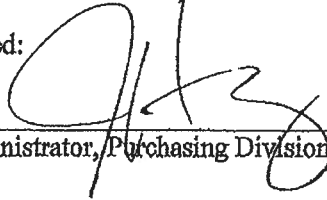
Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135 and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the



decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



\_\_\_\_\_  
Administrator, Purchasing Division or Designee

12-6-2016  
\_\_\_\_\_  
Date





**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16616** Amendment Number: **1**

Agency Name: **COMMISSION ON MINERAL RESOURCE** Legal Entity Name: **Environmental Protection Services**

Agency Code: **500** Contractor Name: **Environmental Protection Services**

Appropriation Unit: **4219-39** Address: **PO BOX 21025**

Is budget authority available?: **Yes** City/State/Zip: **CARSON CITY, NV 89721-1025**

If "No" please explain: **Not Applicable** Contact/Phone: **Brian Breiter 775/220-6687**

Vendor No.: **T27022506A**

NV Business ID: **NV20151733629**

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<input checked="" type="checkbox"/>	Fees	<b>100.00 %</b>	<b>Dangerous Mine Fees and Abandoned Mine Land Securing Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: 500

## 2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2015**

Anticipated BOE meeting date 01/2017

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2017**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Abandoned Mine Lands**

## 5. Purpose of contract:

**This is the first amendment to the original contract which continues ongoing field services of inventory and securing of dangerous conditions resulting from mining practices which took place at mines no longer operating. This amendment extends the termination date from June 30, 2017 to June 30, 2019 and increases the maximum amount from \$120,000 to \$252,000 due to the continued need for these services and increased labor and equipment rates.**

## 6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$120,000.00	\$120,000.00	\$120,000.00	Yes - Action
2. Amount of current amendment (#1):	\$132,000.00	\$132,000.00	\$132,000.00	Yes - Action
3. New maximum contract amount:	\$252,000.00			
and/or the termination date of the original contract has changed to:	06/30/2019			

**II. JUSTIFICATION**



7. What conditions require that this work be done?

NRS 513 requires the discovery and securing of dangerous conditions resulting from practices which took place at mine that are no longer operating. This work will ensure the mines remain secure.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOM employees do not have the time. Employees of other state agencies do not have the knowledge.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Environmental Protection Services  
URS Corporation  
Hergon Mine Securing Solutions

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3173, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/25/2015 Anticipated re-bid date: 02/25/2019

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Division of Minerals, beginning in May 2009 to present. Work has been satisfactory.  
Department of Wildlife beginning in August 2010 to present. Work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dvisher	12/02/2016 13:31:12 PM
Division Approval	dvisher	12/02/2016 13:31:15 PM
Department Approval	dvisher	12/02/2016 13:31:19 PM
Contract Manager Approval	dvisher	12/02/2016 13:31:22 PM



Budget Analyst Approval  
BOE Agenda Approval

laaron  
cmurph3

12/07/2016 08:29:13 AM  
12/09/2016 10:30:08 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16484** Amendment Number: **2**

Agency Name: **DEPARTMENT OF AGRICULTURE** Legal Entity Name: **EWELL EDUCATIONAL SERVICES, INC.**

Agency Code: **550** Contractor Name: **EWELL EDUCATIONAL SERVICES, INC.**

Appropriation Unit: **4545-26** Address: **PO BOX 15924**

Is budget authority available?: **Yes** City/State/Zip: **COLLEGE STATION, TX 77841-5125**

If "No" please explain: **Not Applicable** Contact/Phone: **979/446-0865**

Vendor No.: **T27033933A**

NV Business ID: **NV20141454399**

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/22/2014**

Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **10/30/2018**

Contract term: **4 years and 39 days**

4. Type of contract: **Contract**

Contract description: **Pesticide Automation**

5. Purpose of contract:  
**This is the second amendment to the original contract that developed and maintains a web-based Pesticide Product Registration data system for farm registration and producer certificates. This amendment increases the maximum contract amount from \$212,352.98 to \$252,352.98.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$182,162.24	\$182,162.24	\$182,162.24	Yes - Action
a. Amendment 1:	\$30,190.74	\$212,352.98	\$212,352.98	Yes - Info
2. Amount of current amendment (#2):	\$40,000.00	\$39,999.74	\$70,190.74	Yes - Action
3. New maximum contract amount:	\$252,352.98			

**II. JUSTIFICATION**

7. What conditions require that this work be done?  
The project will streamline and modernize the process of registering and collecting fees for the Pesticide Product Registration program by using a relational database with program and fiscal reporting as well as data mining capabilities. The system will increase efficiency, reduce errors, and will improve the ability to collect fees and issue certificates through a web-based system.





8. Explain why State employees in your agency or other State agencies are not able to do this work:

The employees of the Department of Agriculture do not have the programing skills to create this web-based data system, nor maintain it.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

Approval #: 141005

Approval Date: 10/14/2014

c. Why was this contractor chosen in preference to other?

Low cost, web-based and expandable into other divisions within the department.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mston1	12/09/2016 15:06:55 PM
Division Approval	mston1	12/09/2016 15:06:58 PM
Department Approval	mston1	12/09/2016 15:10:24 PM
Contract Manager Approval	mwhitney	12/09/2016 15:21:05 PM
DoIT Approval	bbohm	12/12/2016 07:14:08 AM
Budget Analyst Approval	dstoddar	12/14/2016 08:57:52 AM
BOE Agenda Approval	cmurph3	12/17/2016 15:52:48 PM



State of Nevada  
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300  
Carson City, NV 89701



Brian Sandoval  
Governor

Patrick Cates  
Director

Jeffrey Haag  
Administrator

<b>Purchasing Use Only:</b>	
Approval#:	141005 B

**SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM**

**ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

<b>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</b>			
<b>State Agency:</b>		Nevada Department of Agriculture	
1a	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Debra Crowley	775-353-3602	dcrowley@agri.nv.gov

<b>Vendor Information:</b>	
<b>Identify Vendor:</b>	Ewell Educational Services, Inc.
<b>Contact Name:</b>	Russell Ewell
1b <b>Address:</b>	P.O. Box 15924, College Station, TX 77841
<b>Telephone Number:</b>	979-446-0865
<b>Email Address:</b>	info@judgingcard.com

<b>Type of Waiver Requested – Check the appropriate type:</b>	
1c <b>Sole or Single Source:</b>	<input checked="" type="checkbox"/>
<b>Professional Service Exemption:</b>	<input type="checkbox"/>

<b>Contract Information:</b>			
1d	<b>Is this a new Contract?</b>	Yes	No <input checked="" type="checkbox"/>
	<b>Amendment:</b>	#2	
	<b>CETS:</b>	#16484	

<b>Term:</b>			
1e <b>One (1) Time Purchase:</b>	<input type="checkbox"/>		
<b>Contract:</b>	<b>Start Date:</b>	11/2016	<b>End Date:</b> 10/30/2018

<b>Funding:</b>		
1f	<b>State Appropriated:</b>	<input type="checkbox"/>
	<b>Federal Funds:</b>	<input type="checkbox"/>
	<b>Grant Funds:</b>	<input checked="" type="checkbox"/>
	<b>Other (Explain):</b>	

1g	<b>Total Estimated Value of this Service Contract, Amendment or Purchase:</b>
	\$35,000



**Provide a description of work/services to be performed or commodity/good to be purchased:**

The Food and Drug Administration (FDA) was mandated under the Food Safety Modernization Act (FSMA), Produce Safety Rule (PSR) to establish science-based, minimum standards for the safe growing, harvesting, packing, and holding of produce on farms to minimize contamination that could cause serious adverse health consequences or death. The final rule (21 CFR) came into effect January 26, 2016. FDA is requesting support from individual states to enforce requirements outlined in the FSMA, PSR mandate. The Nevada Department of Agriculture (NDA) will be serving under a cooperative agreement to oversee the mandated program in Nevada.

The NDA was awarded a grant under FDA's Health and Human Services to develop a Nevada Produce Safety Program that will facilitate compliance with the FSMA, PSR. Each state was extended the opportunity to provide support on the mandated program. A primary objective of the grant is to obtain farm inventory data that will allow program staff to identify the following: who will be required to comply with the federal regulations, farm practices as they relate to food safety, a list of crops and quantities produced, etc. A feasible means of obtaining this information would be to develop a farm registration IT system that encompasses the NDA's current Producer's Certificate Program. This program is currently not processed electronically, however does request similar information. Creating a system that merges the information gathering for both the producer certificate and FSMA, PSR programs will lessen the burden on growers in spending excessive time registering with regulatory agencies and in paying fees.

The producer certificate program serves as a traceability mechanism for Nevada produce. Anyone growing and selling produce is required to obtain a producer certificate with NDA which requires a site inspection validating crop varieties and relative quantities grown. The IT program will generate a certificate, collect an annual fee, and obtain farm information that will meet FSMA, PSR compliance and education needs. Ewell is the desired contractor for this project in order to maintain uniformity among NDA IT programs that are currently being utilized by our clients and NDA staff as well as future projects that are on contract to be developed by Ewell; this will facilitate the registration process for Nevada agriculture stakeholders. In addition, the proper application of pesticides is a critical component of farm food safety and having a mechanism for linking the farm registration/producer certificate program to the existing pesticide system, already developed by Ewell, would be beneficial to inspection staff. Inspectors would then be able to verify proper registration and label use of pesticides during produce safety inspections.

With farm compliance dates approaching, obtaining timely farm inventory data is imperative to creating an education and inspection program that will support compliance. To meet the required compliance timelines, the farm registration/producer certificate program must be operable by spring of 2017.

**What are the unique features/qualifications required for this service or good that are not available from any other vendor:**

Ewell is currently the contractor being used for Nevada Pesticide Registrations, Livestock Inspections, Brand Re-Recording, Livestock Assessments, Commercial Feed Registrations, Fertilizer and Anti-Freeze Registrations. Uniformity among NDA IT programs is critical as it streamlines the registration and payment processes for multiple NDA programs. The farm registration/producer certificate program would operate more efficiently for registrants and inspection staff if there is an interface with the Nevada Pesticide Registration system. Further, having the farm registration/producer certificate system developed by the same contractor will minimize confusion to members of the public that participate in multiple programs and utilize current NDA automated registration systems.



	<b>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</b>
4	<p>Uniformity among IT programming is critical to simplifying registration processes for agriculture stakeholders. Farm businesses often must comply with regulations under multiple NDA programs and having systems that function similarly does simplify registration processes. It would be very confusing to the public to have multiple websites to pay for different fees within the same Division. The NDA's mission statement includes providing effective service and education so establishing paperless systems that are easily navigated and similar in function will further promote this objective. In addition, having a farm registration/producer certificate program that can be linked to the pesticide registration program will prove beneficial to inspection staff. This will be accomplished if the same contractor is utilized to create similar platforms with the capability of sharing information. It would be costly to start from scratch to build a new website. Further, there are proprietary rights held by Ewell that do not allow NDA to share the existing database with competitors. This would create issues in linking existing programs developed by Ewell, to a program created by another vendor. Going through two separate vendors and trying to link the different systems at a later date may create future issues, prove ineffective, and may result in additional maintenance costs.</p> <p>The vendor will be paid to develop the program, however they have agreed to accept a percentage of producer certificate registration fees processed through the web based system to offset maintenance costs. In addition, a price comparison was made during the original Ewell contract analysis and it was found that Ewell was more economical. Please see attached comparison.</p>

	<b>Were alternative services or commodities evaluated? Check One.</b>	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>				
	NDA has contacted other states to identify strategies for establishing similar systems intended to be used to gather information for the mandated FSMA-PSR. At this point, all states are in the initial program development stages since the final rules for FSMA, PSR were recently released. As a result, it is difficult to find existing program services that could be evaluated. Further, having the same contractor develop NDA IT programming would create uniformity and streamline NDA registration processes and future maintenance needs.				
5	When the original Ewell contract was issued, research and price comparison was completed and provided to State Purchasing, which approved the use of Ewell as a sole source vendor. Information is attached.				
	EITS has approved a TIR request for enhancing the contract in the future, adding more electronic fee services starting as early as July 2017. The TIR is included in Agriculture's 2017-2019 budget.				
	b. <i>If not, why were alternatives not evaluated?</i>				

6	Has the agency purchased this service or commodity in the past? Check One. <i>Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.</i>	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
---	--	------	-------------------------------------	-----	--------------------------





a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>				
<i>Term Start and End Dates</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement (RFP#, RFQ#, Waiver #)</i>
<i>9/22/2014</i>	<i>10/30/2018</i>	<i>\$212,352.98</i>	<i>Pesticide Product Registration</i>	<i>141005</i>
<i>8/12/14</i>	<i>6/30/2019</i>	<i>\$132,830.63</i>	<i>Online Brand Book</i>	<i>15360</i>
		\$		
		\$		
		\$		

**7** **What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?**

The initial cost of utilizing a different vendor, creating similar programming that already exists with this vendor, would be significantly more expensive. Data storage would also be more expensive with a different vendor. There would be a significant delay in automating our fee collection ability, as recommended by internal audits, due to the time involved for a new vendor's programming requirements.

It would be very confusing to the public to have multiple websites for different fees within the same Division. In addition, it would be costly to start from scratch to build a new website and there are proprietary rights held by Ewell that do not allow us to share the existing database with competitors. When the original contract was issued, a research and price comparison was completed and provided to State Purchasing for consideration of a sole source vendor. This request was approved and information is attached.

Farm compliance to the mandated FSMA, PSR will be in effect in the near future and a key priority of the grant award is to provide education before enforcement activities. The education, outreach and regulatory program will all be centered around the information that is gleaned from the farm registration/producer certificate program. This information needs to be compiled by spring of 2017. The grant was awarded at the end of September 2016 creating a short timeline between receiving federal funds and establishing the required system. Any delays in creating the IT program will further delay education activities which will reduce the timeframe available to provide the much needed technical assistance to growers prior to compliance deadlines.

**8** **What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**

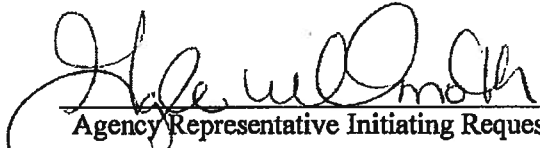
NDA reached out to other states regarding similar existing systems; however, since this is a new federal requirement, none currently exist. A price comparison was made during the original Ewell contract analysis and it was found that Ewell was more economically feasible. There is a one-time cost of \$35,000, which includes the initial development, testing, implementation, and enhancements. Once the system is implemented the contractor will receive 3% of the revenue processed through the system for post implementation maintenance as well as system modification.



	<p><b>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></b></p>	Yes:	<input checked="" type="checkbox"/>	No:	
9	<p><b>a. <i>If yes, please provide details regarding future obligations or needs.</i></b></p> <p><b><i>Due to unforeseen changes in needs for the Department, including but not limited to, Federal mandates, new fee structures or changes in scope of work, the possibility exists that future engagements may be required with this vendor.</i></b></p>				



By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

  
Agency Representative Initiating Request

Gayle Willmoth  
Print Name of Agency Representative Initiating Request

11/16/16  
Date

  
Signature of Agency Head Authorizing Request

Debra Crowley  
Print Name of Agency Head Authorizing Request

11/15/16  
Date

**PLEASE NOTE:** In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

\_\_\_\_\_  
Name of agency or entity who provided information or review:

\_\_\_\_\_  
Representative Providing Review

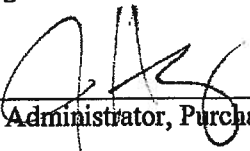
\_\_\_\_\_  
Print Name of Representative Providing Review

\_\_\_\_\_  
Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

  
Administrator, Purchasing Division or Designee

11-2-2016  
Date



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18254**

Agency Name: <b>DPS-HIGHWAY PATROL</b>	Legal Entity Name: <b>TASER International</b>
Agency Code: <b>651</b>	Contractor Name: <b>TASER International</b>
Appropriation Unit: <b>4713-10</b>	Address: <b>17800 N. 85th Street</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Scottsdale, AZ 85255</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Alissa McDowell 480-905-2038</b>
	Vendor No.: <b>PUR0004851</b>
	NV Business ID: <b>NV20131641254</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
<b>X Highway Funds</b>	<b>100.00 %</b>	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **12/2016**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **11/30/2021**

Contract term: **5 years**

4. Type of contract: **Contract**

Contract description: **Body Worn Cameras**

5. Purpose of contract:

**This is a new contract to provide body worn cameras and in-car video services to the Nevada Highway Patrol to assist officers in the field.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,252,000.00**

Payment for services will be made at the rate of \$1,414.19 per camera

Other basis for payment: \$1,980.36 per docking station, \$15,000.00 for training, \$0.75 in overage per GB.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Senate Bill 111, passed by the 78th Nevada Legislative Session, mandated the Department of Public Safety Highway Patrol Division implement body worn cameras for sworn personnel by January 1, 2017**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**There are no employees qualified to do this work**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**





c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmarti8	11/01/2016 16:28:31 PM
Division Approval	jdibasil	11/01/2016 16:31:31 PM
Department Approval	jdibasil	11/01/2016 16:37:45 PM
Contract Manager Approval	kdefe1	11/01/2016 16:37:54 PM
Budget Analyst Approval	Pending	
BOE Agenda Approval	Pending	
BOE Final Approval	Pending	



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18232**

Agency Name: **DEPARTMENT OF WILDLIFE**  
Agency Code: **702**  
Appropriation Unit: **4464-12**  
Is budget authority available?: **Yes**  
If "No" please explain: **Not Applicable**

Legal Entity Name: **Brian D. Jansen**  
Contractor Name: **Brian D. Jansen**  
Address: **3656 East Mockingbird Lane**  
City/State/Zip: **Camp Verde, AZ 86322**  
Contact/Phone: **Brian D. Jansen 928-925-8189**  
Vendor No.:  
NV Business ID: **NV20161571870**

To what State Fiscal Year(s) will the contract be charged? **2017-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>60.00 % Predator Management</b>
<b>X</b> Federal Funds	<b>40.00 %</b>		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **17-26 RFP #3269**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**  
Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **11/30/2020**  
Contract term: **3 years and 334 days**

4. Type of contract: **Contract**  
Contract description: **Lion Removal**

5. Purpose of contract:  
**This is a new contract to provide services for the lethal removal as well as the capture and collar of mountain lions.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$480,000.00**

Other basis for payment: Lethal Removal: \$2,000 per lion, \$600 per day and \$1,000 equipment costs. Capture and Collar: \$2,000 capture of uncollared lion; \$2,000 capture of lion with failed GPS/VHF (\$1,500 if aircraft is required) or \$1,000 capture of lion using aircraft and GPS; \$600 per day and \$500 equipment costs.

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
**Mountain lion populations must be controlled and monitored.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
**This is highly specialized work and requires an expert in the field.**

9. Were quotes or proposals solicited? **Yes**  
Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):  
**Canyons West  
Currant Creek Outfitters, LLC  
Humboldt Wildlife, LLC**



b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3269, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/20/2016 Anticipated re-bid date: 07/20/2020

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	10/27/2016 11:34:42 AM
Division Approval	Igleason	10/27/2016 11:54:58 AM
Department Approval	eobrien	12/07/2016 09:24:30 AM
Contract Manager Approval	dwendell	12/07/2016 10:23:59 AM
Budget Analyst Approval	dstoddar	12/14/2016 09:58:57 AM
BOE Agenda Approval	cmurph3	12/17/2016 15:53:33 PM
BOE Final Approval	Pending	



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **17990** Amendment Number: **1**

Agency Name: **DEPARTMENT OF WILDLIFE** Legal Entity Name: **Canyons West Guide Service, LLC**

Agency Code: **702** Contractor Name: **Canyons West Guide Service, LLC**

Appropriation Unit: **4464-12** Address: **827 ASHBURN DR.**

Is budget authority available?: **Yes** City/State/Zip: **SPRING CREEK, NV 89815-5431**

If "No" please explain: **Not Applicable** Contact/Phone: **775/934-2557**

Vendor No.: **T32002822**

NV Business ID: **NV20151057902**

To what State Fiscal Year(s) will the contract be charged? **2017-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>	<b>Predator Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: **17-01**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/15/2016**

Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2017**

Contract term: **3 years and 351 days**

4. Type of contract: **Contract**

Contract description: **Snowstorm Mtns**

5. Purpose of contract:

**This is the first amendment to the original contract which provides mountain lion removal, collection of biological samples and a recording of all hunt route locations in the Snowstorm Mountains. This amendment extends the termination date from June 30, 2017 to June 30, 2020, increases the maximum amount from \$24,300 to \$95,000 due to the continued need for these services and updates the Scope of Work.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$24,300.00	\$24,300.00	\$24,300.00	Yes - Info
2. Amount of current amendment (#1):	\$70,700.00	\$70,700.00	\$95,000.00	Yes - Action
3. New maximum contract amount:	\$95,000.00			
and/or the termination date of the original contract has changed to:	06/30/2020			

**II. JUSTIFICATION**

7. What conditions require that this work be done?





To remove mountain lions, collecting biological samples, and recording all hunt routes and important locations on a handheld GPS unit.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Wildlife does not have the needed equipment.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Humboldt Wildlife  
Canyons West Guide Service, LLC  
Brian Jansen, Phd.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor was chosen due to their qualifications for mountain lion removal.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor worked for NDOW and has satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	12/05/2016 15:23:49 PM
Division Approval	Igleason	12/06/2016 08:08:45 AM
Department Approval	eobrien	12/06/2016 11:12:51 AM
Contract Manager Approval	dwendell	12/07/2016 10:21:21 AM
Budget Analyst Approval	laaron	12/07/2016 12:59:02 PM
BOE Agenda Approval	cmurph3	12/09/2016 10:37:36 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18040** Amendment Number: **1**  
 Agency Name: **DEPARTMENT OF WILDLIFE** Legal Entity Name: **THE HEAD MASTER**  
 Agency Code: **702** Contractor Name: **THE HEAD MASTER**  
 Appropriation Unit: **4464-22** Address: **10760 SANTA FE ROAD**  
 Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89508-8260**  
 If "No" please explain: **Not Applicable** Contact/Phone: **Sean Shaye 775/323-9090**  
 Vendor No.: **T29000588**  
 NV Business ID: **NV20031433514**

To what State Fiscal Year(s) will the contract be charged? **2017-2021**  
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Predator Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **17-07**

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/30/2016**  
 Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **07/30/2019**  
 Contract term: **3 years and 335 days**

4. Type of contract: **Contract**  
 Contract description: **Humboldt Lion Rmvl**

5. Purpose of contract:  
**This is the first amendment to the original contract which provides lethal removal of mountain lions, collection of biological samples and a record of all hunt routes and important locations in the Spruce and East Humboldt Mountains. This amendment extends the termination date from July 30, 2019 to July 30, 2020, increases the maximum amount from \$24,999 to \$95,000 due to the continued need for these services.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$24,999.00	\$24,999.00	\$24,999.00	Yes - Info
2. Amount of current amendment (#1):	\$70,001.00	\$70,001.00	\$95,000.00	Yes - Action
3. New maximum contract amount: and/or the termination date of the original contract has changed to:	\$95,000.00 07/30/2020			

**II. JUSTIFICATION**

7. What conditions require that this work be done?  
**Predator Management Plan project 32.**



8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no employees qualified to perform such work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Currant Creek Outfitters  
The HeadMaster  
Canyon's West Guide Service

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen due to their specialized skill in mountain lion removal.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Head Master is currently under contract with NDOW and has satisfactory performance.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	12/05/2016 13:47:49 PM
Division Approval	Igleason	12/05/2016 13:59:00 PM
Department Approval	eobrien	12/05/2016 16:18:26 PM
Contract Manager Approval	dwendell	12/07/2016 10:22:16 AM
Budget Analyst Approval	laaron	12/13/2016 13:37:14 PM
BOE Agenda Approval	cmurph3	12/17/2016 15:42:12 PM



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18277**

Agency Name: <b>DEPARTMENT OF WILDLIFE</b>	Legal Entity Name: <b>MASON VALLEY CONSERVATION</b>
Agency Code: <b>702</b>	Contractor Name: <b>MASON VALLEY CONSERVATION</b>
Appropriation Unit: <b>4467-14</b>	Address: <b>DISTRICT</b>
Is budget authority available?: <b>Yes</b>	<b>215 W BRIDGE ST 11A</b>
If "No" please explain: <b>Not Applicable</b>	City/State/Zip: <b>YERINGTON, NV 89447</b>
	Contact/Phone: <b>Ed Ryan 775-463-2265</b>
	Vendor No.: <b>T80989201</b>
	NV Business ID: <b>N/A</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>	<b>Habitat Conservation Fee</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: **17-28**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **11/30/2020**

Contract term: **3 years and 334 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Mason Valley CD**

5. Purpose of contract:

**This is a new interlocal agreement to provide a wide range of wildlife habitat and ecological restoration activities, including noxious and invasive weed treatment and other types of weed/fuel treatment methods, the purchase of seeds, seedlings and other types of restoration materials and supplies, the planting and seeding of shrubs, trees or grasses, erosion control and water quality improvement methods, and the maintenance of treatment areas within the Mason Valley Conservation District.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Habitat degradation within the jurisdiction of Mason Valley Conservation District.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Mason Valley Conservation District has the technical knowledge, expertise, and experienced staff to accomplish the habitat improvement projects.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**





b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is another governmental agency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Department of Agriculture has used this vendor and had satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	11/09/2016 15:21:47 PM
Division Approval	Igleason	11/10/2016 08:13:38 AM
Department Approval	dwendell	11/17/2016 09:19:10 AM
Contract Manager Approval	dwendell	11/18/2016 09:37:59 AM
Budget Analyst Approval	laaron	11/22/2016 09:29:50 AM
BOE Agenda Approval	cmurph3	11/22/2016 10:27:05 AM
BOE Final Approval	Pending	



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18292**

Agency Name: <b>DEPARTMENT OF WILDLIFE</b>	Legal Entity Name: <b>SMITH VALLEY CONSERVATION</b>
Agency Code: <b>702</b>	Contractor Name: <b>SMITH VALLEY CONSERVATION</b>
Appropriation Unit: <b>4467-13</b>	Address: <b>DISTRICT</b>
Is budget authority available?: <b>Yes</b>	<b>215 W BRIDGE ST STE 11A</b>
If "No" please explain: <b>Not Applicable</b>	City/State/Zip: <b>YERINGTON, NV 89447-2554</b>
	Contact/Phone: <b>Ed Ryan 775/463-2265</b>
	Vendor No.: <b>T81000354</b>
	NV Business ID: <b>N/A</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **17-29**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **11/30/2020**

Contract term: **3 years and 334 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Smith Valley CD**

5. Purpose of contract:

**This is a new interlocal agreement to provide a wide range of wildlife habitat and ecological restoration activities, including noxious and invasive weed treatment and other types of weed/fuel treatment methods; the purchase of seeds, seedlings and other types of restoration materials and supplies; the planting and seeding of shrubs, trees or grasses, erosion control and water quality improvement methods; and the maintenance of treatment areas within the Smith Valley Conservation District.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Habitat degradation within the jurisdiction of Smith Valley Conservation District.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Smith Valley Conservation District has the technical knowledge, expertise, and experienced staff to accomplish the habitat improvement projects.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**



b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is another governmental agency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	11/18/2016 09:40:37 AM
Division Approval	Igleason	11/18/2016 11:11:09 AM
Department Approval	eobrien	11/28/2016 15:17:10 PM
Contract Manager Approval	dwendell	11/29/2016 08:28:47 AM
Budget Analyst Approval	dstoddar	12/09/2016 15:17:23 PM
BOE Agenda Approval	cmurph3	12/13/2016 08:10:13 AM
BOE Final Approval	Pending	



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18308**

Agency Name: **DCNR - ENVIRONMENTAL PROTECTION**

Agency Code: **709**

Appropriation Unit: **3187-20**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **Broadbent & Associates**

Contractor Name: **Broadbent & Associates**

Address: **5450 Louie Lane #101**

City/State/Zip: **Reno, NV 89511**

Contact/Phone: **Douglas Guerrant 775-322-7969**

Vendor No.: **T80989610**

NV Business ID: **NV19891031637**

To what State Fiscal Year(s) will the contract be charged? **2017-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<input checked="" type="checkbox"/>	Fees	<b>50.00 %</b>	<b>Petroleum Fund</b>
<input checked="" type="checkbox"/> Federal Funds	<b>50.00 %</b>		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: **RFP #3284**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/10/2017**

Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/09/2019**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Consulting**

5. Purpose of contract:

**This is a new contract to provide consulting services associated with the Leaking Underground Storage Tank Trust Fund.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$400,000.00**

Other basis for payment: **Monthly based on work performed**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**The agency does not have the staffing capacity to perform these duties.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The State does not have the staffing capacity, technical expertise or resources to fulfill this work.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Ninyo & Moore  
McGinley & Associates  
Stantec Consulting Services**





b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3284, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 11/03/2016 Anticipated re-bid date: 11/02/2018

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Broadbent & Associates has been contracted through NDEP, Bureau of Corrective Actions on a number of projects and has performed satisfactorily for each project.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sravenel	12/06/2016 13:15:48 PM
Division Approval	demme	12/06/2016 14:20:00 PM
Department Approval	demme	12/06/2016 14:20:05 PM
Contract Manager Approval	kvalde1	12/06/2016 15:07:21 PM
Budget Analyst Approval	dstoddar	12/07/2016 10:46:22 AM
BOE Agenda Approval	cmurph3	12/07/2016 17:04:39 PM
BOE Final Approval	Pending	



**AGENDA ITEM 11:  
MASTER SERVICE AGREEMENTS**



# MASTER SERVICE AGREEMENT

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	MSA	VARIOUS STATE AGENCIES	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION, OBO UNIVERSITY OF NEVADA, RENO	OTHER: VARIOUS	\$400,000	
	Contract Description:	This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist agencies in evaluating programs and projects including, but not limited to: developing data and evaluation plans, developing performance measures and providing quantitative and qualitative program assessments of federal and state grant activities.				
		Term of Contract:	01/10/2017 - 04/12/2019	Contract #	18309	
2.	MSA	VARIOUS STATE AGENCIES	COLLECTO, INC. DBA EOS CCA	OTHER: VARIOUS	\$3,000,000	
	Contract Description:	This is a new contract which will allow state agencies as well as political subdivisions, with permission from the State Controller's Office, to use debt collection companies.				
		Term of Contract:	Upon Approval - 12/31/2020	Contract #	18320	
3.	MSA	VARIOUS STATE AGENCIES	CRESCENT STAFFING, INC. DBA CRESCENT SOLUTIONS	OTHER: VARIOUS	\$250,000	
	Contract Description:	This is a new contract to provide desktop and local area network services to using agencies throughout the state.				
		Term of Contract:	01/11/2017 - 01/31/2019	Contract #	18280	
4.	MSA	VARIOUS STATE AGENCIES	INTELLIGENT TECHNICAL SOLUTIONS, INC.	OTHER: VARIOUS	\$250,000	
	Contract Description:	This is a new contract to provide desktop and local area network services to using agencies throughout the state.				
		Term of Contract:	01/11/2017 - 01/31/2019	Contract #	18287	
5.	MSA	VARIOUS STATE AGENCIES	PENN CREDIT CORPORATION	OTHER: VARIOUS	\$3,000,000	
	Contract Description:	This is a new contract which will allow state agencies as well as political subdivisions, with permission from the State Controller's Office, to use debt collection companies.				
		Term of Contract:	Upon Approval - 12/31/2020	Contract #	18304	
6.	MSA	VARIOUS STATE AGENCIES	i3TECH DATA SOLUTIONS, INC.	OTHER: VARIOUS	\$5,000,000	
	Contract Description:	This is the first amendment to the original contract which provides assistance in a variety of information technology consulting and technical specialist levels on an hourly basis to State agencies. This amendment increases the maximum amount from \$5,000,000 to \$10,000,000 due to the increased need for these services.				
		Term of Contract:	11/12/2014 - 06/30/2019	Contract #	16083	



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18309**

Agency Name: **MSA MASTER SERVICE AGREEMENTS**

Agency Code: **MSA**

Appropriation Unit: **9999 - All Categories**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **Board of Regents, NSHE, obo University of Nevada Reno (UNR)**

Contractor Name: **Board of Regents, NSHE, obo University of Nevada Reno (UNR)**

Address: **1664 North Virginia Street  
204 Ross Hall/Mail Stop325**

City/State/Zip: **Reno, NV 89557-0240**

Contact/Phone: **Thomas Landis 775-784-4040**

Vendor No.:

NV Business ID: **NV20161295653**

To what State Fiscal Year(s) will the contract be charged? **2017-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % Various</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/10/2017**

Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **04/12/2019**

Contract term: **2 years and 91 days**

4. Type of contract: **MSA**

Contract description: **Grant Eval. Services**

5. Purpose of contract:

**This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects including, but not limited to, developing data and evaluation plans, developing performance measures and providing quantitative and qualitative program assessments of federal and state grant activities.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$400,000.00**

Payment for services will be made at the rate of \$125.00 per hour

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**The contractor will be available to assist State of Nevada agencies in evaluating programs and projects.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The State does not employ grant project evaluators.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):





Hornby Zeller  
Garrett Consulting  
H. Gil Peach

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 3210 and in accordance with NRS 333, this vendor met the qualifications of the RFP and is one of 9 vendors selected by the appointed eval. committee.  
Indirect rate is built into the hourly rates being charged and cannot be determined as a percentage of the cost.

d. Last bid date: 11/10/2015 Anticipated re-bid date: 12/14/2018

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **002 Exemption**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstewa10	12/07/2016 08:09:42 AM
Division Approval	mstewa10	12/07/2016 08:09:45 AM
Department Approval	mstewa10	12/07/2016 08:09:47 AM
Contract Manager Approval	nfese1	12/07/2016 08:14:30 AM
Budget Analyst Approval	laaron	12/09/2016 13:55:56 PM
BOE Agenda Approval	sbrown	12/13/2016 06:44:42 AM
BOE Final Approval	Pending	



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **18320**

Agency Name:	<b>MSA MASTER SERVICE AGREEMENTS</b>	Legal Entity Name:	<b>COLLECTO INC DBA EOS CCA</b>
Agency Code:	<b>MSA</b>	Contractor Name:	<b>COLLECTO INC DBA EOS CCA</b>
Appropriation Unit:	<b>9999 - All Categories</b>	Address:	<b>700 LONGWATER DR</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>NORWELL, MA 02061-1624</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>Peter V. Doolan 781-753-4139</b>
		Vendor No.:	<b>T29031998</b>
		NV Business ID:	<b>NV20051758666</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % Various</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **01/2017**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **12/31/2020**Contract term: **4 years**4. Type of contract: **MSA**Contract description: **Debt Collections**

5. Purpose of contract:

**This is a new contract which will allow state agencies, as well as, political subdivisions (with permission from the State Controller's Office) to use debt collection companies.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,000,000.00**

Other basis for payment: Payment will be made in accordance with the fee structure outlined in the Contractor's responses, dated 09/19/16.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Chapter 353C of Nevada Revised Statutes authorizes the collection of debts owed to state agencies. The State may contract with a private debt collector for the assignment of the collection of a debt owing a State agency pursuant to NRS 353C.200.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The State has neither the resources nor the expertise to collect the amount of debt that is expected to be collected under this contract.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):



National Recoveries  
Professional Credit  
AllianceOne

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor, along with two other vendors, was selected by an evaluation committee through a competitive selection process.

d. Last bid date: 08/04/2016 Anticipated re-bid date: 06/01/2020

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State of Nevada Controller's Office 07/13/12 to present. Performance was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstewa10	12/08/2016 16:11:31 PM
Division Approval	mstewa10	12/08/2016 16:11:33 PM
Department Approval	mstewa10	12/08/2016 16:11:36 PM
Contract Manager Approval	cjanes	12/08/2016 16:14:14 PM
Budget Analyst Approval	laaron	12/09/2016 09:20:58 AM
BOE Agenda Approval	sbrown	12/13/2016 06:49:20 AM
BOE Final Approval	Pending	



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18280**

Agency Name:	<b>MSA MASTER SERVICE AGREEMENTS</b>	Legal Entity Name:	Crescent Staffing, Inc. dba Crescent Solutions
Agency Code:	<b>MSA</b>	Contractor Name:	<b>Crescent Staffing, Inc. dba Crescent Solutions</b>
Appropriation Unit:	<b>9999 - All Categories</b>	Address:	<b>7871 Mitchell Drive N, Ste 100</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>Irvine, CA 92614</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Cynthia E. Lopez 702-824-6693
		Vendor No.:	
		NV Business ID:	NV20081109792

To what State Fiscal Year(s) will the contract be charged? **2017-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % Various Agency Funds</b>

Agency Reference #: **RFP 3259 - MT**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/11/2017**

Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2019**

Contract term: **2 years and 20 days**

4. Type of contract: **MSA**

Contract description: **PC/LAN Tech Svcs**

5. Purpose of contract:

**This is a new contract to provide desktop and local area network services to using agencies throughout the state.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: \$40/hour for telephone consult; \$57/hour for business hours svcs; \$75/hour emergency svcs; 3% materials markup

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Agencies require desktop support and do not have trained staff available to provide the necessary services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**There are frequently no trained staff members available to provide these services.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Crescent Solutions  
Intelligent Technical Solutions  
Computer Technical Services**





b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3259 and in accordance with NRS 333, this selected vendor was among the highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 08/15/2016 Anticipated re-bid date: 08/15/2018

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstewa10	11/16/2016 11:06:57 AM
Division Approval	mstewa10	11/16/2016 11:07:00 AM
Department Approval	mstewa10	11/16/2016 11:07:03 AM
Contract Manager Approval	mtroesch	11/17/2016 08:52:44 AM
DoIT Approval	bbohm	11/17/2016 08:58:47 AM
Budget Analyst Approval	dstoddar	11/18/2016 15:56:10 PM
BOE Agenda Approval	sbrown	12/01/2016 09:46:02 AM
BOE Final Approval	Pending	



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **18287**

Agency Name:	<b>MSA MASTER SERVICE AGREEMENTS</b>	Legal Entity Name:	Intelligent Technical Solutions, Inc.
Agency Code:	<b>MSA</b>	Contractor Name:	<b>Intelligent Technical Solutions, Inc.</b>
Appropriation Unit:	<b>9999 - All Categories</b>	Address:	<b>3330 W Desert Inn Road, Ste B</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>Las Vegas, NV 89102</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Ryan Deneau 702-869-3636
		Vendor No.:	
		NV Business ID:	NV20031358307

To what State Fiscal Year(s) will the contract be charged? **2017-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % Various Agency Funds</b>

Agency Reference #: **RFP 3259 - MT**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/11/2017**Anticipated BOE meeting date **01/2017**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **01/31/2019**Contract term: **2 years and 20 days**4. Type of contract: **MSA**Contract description: **PC/LAN Tech Svcs**

5. Purpose of contract:

**This is a new contract to provide desktop and local area network services to using agencies throughout the state.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: \$120/hour for telephone consult; \$120/hour for business hours services; \$180/hour for emergency services; 20% materials markup

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Agencies require desktop support and do not have trained staff available to provide the necessary services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**There are frequently no trained staff members available to provide these services.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Crescent Solutions  
Intelligent Technical Solutions  
Computer Technical Services**



b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3259 and in accordance with NRS 333, this selected vendor was among the highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 08/15/2016 Anticipated re-bid date: 08/15/2018

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstewa10	11/16/2016 11:07:26 AM
Division Approval	mstewa10	11/16/2016 11:07:29 AM
Department Approval	mstewa10	11/16/2016 11:07:31 AM
Contract Manager Approval	mtroesch	11/17/2016 08:51:49 AM
DoIT Approval	bbohm	11/17/2016 08:59:13 AM
Budget Analyst Approval	dstoddar	11/18/2016 16:18:29 PM
BOE Agenda Approval	sbrown	12/01/2016 09:48:01 AM
BOE Final Approval	Pending	



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **18304**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**

Legal Entity Name:

Contractor Name: **Penn Credit Corporation**Address: **916 S. 14th Street**City/State/Zip **Harrisburg, PA 17104**Contact/Phone: **Maria Johnson 612-636-8724**

Vendor No.:

NV Business ID: **NV20041355542**To what State Fiscal Year(s) will the contract be charged? **2017-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 %</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **01/2017**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **12/31/2020**Contract term: **4 years**4. Type of contract: **MSA**Contract description: **Debt Collections**

5. Purpose of contract:

**This is a new contract which will allow state agencies, as well as, political subdivisions (with permission from the State Controller's Office) to use debt collection companies.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,000,000.00**

Other basis for payment: Payment will be made in accordance with the fee structure outlined in the Contractor's responses, dated 09/19/16 and 10/17/16 and included as Attachment DD.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Chapter 353C of Nevada Revised Statutes authorizes the collection of debts owed to state agencies. The State may contract with a private debt collector for the assignment of the collection of a debt owing a State agency pursuant to NRS 353C.200.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The State has neither the resources nor the expertise to collect the amount of debt that is expected to be collected under this contract.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):





Professional Credit  
CONSERVE  
National Recoveries

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor, along with two other vendors, was selected by an evaluation committee through a competitive selection process.

d. Last bid date: 08/04/2016 Anticipated re-bid date: 06/01/2020

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Penn Credit Corporation performs business as Penn Credit.

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstewa10	12/02/2016 09:25:41 AM
Division Approval	mstewa10	12/02/2016 09:25:43 AM
Department Approval	mstewa10	12/02/2016 09:25:45 AM
Contract Manager Approval	cjanes	12/02/2016 09:26:56 AM
Budget Analyst Approval	laaron	12/06/2016 11:41:25 AM
BOE Agenda Approval	sbrown	12/15/2016 12:58:47 PM
BOE Final Approval	Pending	



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16083** Amendment Number: **1**  
 Agency Name: **MSA MASTER SERVICE AGREEMENTS** Legal Entity Name: **i3Tech Data Solutions, Inc.**  
 Agency Code: **MSA** Contractor Name: **i3Tech Data Solutions, Inc.**  
 Appropriation Unit: **9999 - All Categories** Address: **2201 Francisco Drive**  
 Is budget authority available?: **Yes** City/State/Zip: **El Dorado Hills, CA 95762**  
 If "No" please explain: **Not Applicable** Contact/Phone: **Jason Schwartz 760-805-3089**  
 Vendor No.: **T27013548**  
 NV Business ID: **NV20101275411**  
 To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	<b>100.00 % Various</b>

Agency Reference #: **RFQ #2074 LD**

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/12/2014**  
 Anticipated BOE meeting date **02/2016**  
 Retroactive? **No**  
 If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2019**  
 Contract term: **4 years and 230 days**

4. Type of contract: **MSA**  
 Contract description: **Professional Service**

5. Purpose of contract:  
**This is the first amendment to the original contract which provides assistance in a variety of information technology consulting and technical specialist levels on an hourly basis to State agencies. This amendment increases the maximum amount from \$5,000,000 to \$10,000,000 due to the need for these services.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$5,000,000.00	\$5,000,000.00	\$5,000,000.00	Yes - Action
2. Amount of current amendment (#1):	\$5,000,000.00	\$5,000,000.00	\$5,000,000.00	Yes - Action
3. New maximum contract amount:	\$10,000,000.00			

**II. JUSTIFICATION**

7. What conditions require that this work be done?  
**IT consultant services will be utilized when existing State personnel cannot meet required customer needs and/or timeframes.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:



State agencies do not always have the staffing capacity, availability, expertise and/or resources to fulfill IT application modifications and/or project timelines.

- 9. Were quotes or proposals solicited? Yes
- Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2074, and in accordance with NRS 333, twenty (20) vendors were selected to provide IT Staff Augmentation services as determined by an independently appointed evaluation committee.

d. Last bid date: 02/04/2010 Anticipated re-bid date: 01/15/2019

- 10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

- 11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

- 12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

(1) FY11-FY15, MSA Contract for IT Temporary Consultants; and  
(2) FY07-FY10, MSA Contract for IT Temporary Consultants.  
Services have been satisfactory.

- 13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

- 15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:

- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstewa10	12/12/2016 11:28:10 AM
Division Approval	mstewa10	12/12/2016 11:28:12 AM
Department Approval	mstewa10	12/12/2016 11:28:15 AM
Contract Manager Approval	ldeloach	12/12/2016 11:46:58 AM
Budget Analyst Approval	laaron	12/14/2016 09:14:48 AM
BOE Agenda Approval	sbrown	12/15/2016 13:00:57 PM



**AGENDA ITEM 12:  
INFORMATION ITEM**





# INFORMATION CONTRACTS

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	050	TREASURER'S OFFICE - BOND INTEREST AND REDEMPTION	ARBITRAGE COMPLIANCE SPECIALIST, INC.	OTHER: CONSOLIDATED BOND DEBT SERVICE	\$40,000	Professional Service
	Contract Description: This is a new contract that continues ongoing arbitration compliance services to assist the state in complying with the Internal Revenue Service's rules and regulations regarding arbitration. Term of Contract: 01/01/2017 - 12/31/2018 Contract # 18319					
2.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - MARLETTE LAKE	SIERRA CONTROLS, LLC	OTHER: RAW WATER SALES	\$48,360	
	Contract Description: This is a new contract that continues ongoing preventive maintenance services for the Marlette Lake Supervising Controls and Data Access System. Term of Contract: 12/15/2016 - 11/30/2017 Contract # 18294					
3.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT - OFFICE OF ECONOMIC DEVELOPMENT	KPS 3, INC.	GENERAL	\$21,000	
	Contract Description: This is a new contract to produce and distribute a bimonthly economic development newsletter. Term of Contract: 11/16/2016 - 08/31/2017 Contract # 18279					
4.	240	DEPARTMENT OF VETERANS SERVICES - VETERANS HOME ACCOUNT	FARR WEST ENGINEERING	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	\$12,000	
	Contract Description: This is the first amendment to the original contract continuing research, alternative solutions analysis, design, bid documents and permits in the continuing process toward the development of a permanent water clarification system for the Nevada Veterans Home. This amendment incorporates changes in the Scope of Work; extends the length of the contract from March 31, 2017 to December 31, 2017; and increases the maximum amount of the contract from \$57,700 to \$69,700. Term of Contract: 08/01/2016 - 12/31/2017 Contract # 17956					
5.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BEHAVIORAL HEALTH PREVENTION AND TREATMENT	NEVADA DEPARTMENT OF VETERANS SERVICES	FEDERAL	\$17,000	
	Contract Description: This is a new interlocal agreement to provide host sites and funding for the AmeriCorps Program through the Nevada Department of Veterans Services. The AmeriCorps Program goal is to serve more veterans and to provide opportunities for veterans to serve in their communities. Term of Contract: 09/01/2016 - 08/31/2017 Contract # 18316					
6.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - FIELD SERVICES	EVANGELINA R. LOPEZ	GENERAL 30% FEDERAL 70%	\$15,725	
	Contract Description: This is a new contract to provide ongoing janitorial services for the Division of Welfare and Supportive Service District Office in Hawthorne. Term of Contract: 01/01/2017 - 01/31/2020 Contract # 18195					



BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
7.	431	OFFICE OF THE MILITARY	FMC MAINTENANCE & HOOD CLEANING SERVICE	GENERAL 50% FEDERAL 50%	\$49,960	
	Contract Description:	This is a new contract to provide ongoing service and maintenance of kitchen hood and duct cleaning on an "as needed" basis at Nevada Army National Guard locations in Southern Nevada.				
		Term of Contract:	12/13/2016 - 12/13/2020	Contract # 18283		
8.	431	OFFICE OF THE MILITARY	MCKEON DOOR OF NEVADA, INC.	GENERAL 50% FEDERAL 50%	\$49,960	
	Contract Description:	This is a new contract to perform installation, repair or maintenance needs on roll up and sectional doors on an "as needed" basis at Office of the Military locations in Nevada.				
		Term of Contract:	11/22/2016 - 12/13/2018	Contract # 18266		
9.	431	OFFICE OF THE MILITARY	NEVADA OVERHEAD DOOR/GLOR, INC.	GENERAL 50% FEDERAL 50%	\$49,960	
	Contract Description:	This is a new contract to perform installation, repair or maintenance needs on roll up and sectional doors on an "as needed" basis at Office of the Military locations in Nevada.				
		Term of Contract:	11/16/2016 - 12/13/2018	Contract # 18267		
10.	431	OFFICE OF THE MILITARY	VORTEX DOORS	GENERAL 50% FEDERAL 50%	\$49,960	
	Contract Description:	This is a new contract to perform installation, repair or maintenance needs on roll up and sectional doors on an "as needed" basis at Office of the Military locations in Henderson, North Las Vegas and Las Vegas.				
		Term of Contract:	11/16/2016 - 12/13/2018	Contract # 18269		
11.	431	OFFICE OF THE MILITARY	VORTEX INDUSTRIES	GENERAL 50% FEDERAL 50%	\$49,960	
	Contract Description:	This is a new contract to perform installation, repair or maintenance needs on roll up and sectional doors on an "as needed" basis at Office of the Military locations in Reno, Stead, Carson City, Yerington and Fallon.				
		Term of Contract:	11/16/2016 - 12/13/2018	Contract # 18268		
12.	440	DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO UNIVERSITY OF NEVADA, LAS VEGAS	FEDERAL	\$25,276	Exempt
	Contract Description:	This is a new interlocal agreement to provide an evaluation on the effectiveness of Nevada's Strategic Recidivism Grant goals.				
		Term of Contract:	12/02/2016 - 09/30/2017	Contract # 18237		
13.	440	DEPARTMENT OF CORRECTIONS - SOUTHERN DESERT CORRECTIONAL CENTER	JAMES F. THOMSON, JR., SOLE PROPRIETOR DBA AMERICAN SOUTHWEST ELECTRIC	GENERAL	\$40,928	
	Contract Description:	This is a new contract to provide for the removal of accumulated sludge from wastewater pond #1 located at Southern Desert Correctional Center per Nevada Division of Environmental Protection guidelines.				
		Term of Contract:	12/20/2016 - 06/30/2017	Contract # 18184		
14.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO UNIVERSITY OF NEVADA, RENO	FEE: LICENSE 25% FEDERAL 75%	\$11,019	
	Contract Description:	This is a new interlocal agreement providing project planning and meeting support for 13 Greater Sage-Grouse local area working group meetings occurring in Lincoln County, Humboldt County and Bridgeport, California.				
		Term of Contract:	12/08/2016 - 12/31/2018	Contract # 18300		
15.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	WALTER WEHTJE	FEDERAL	\$25,000	
	Contract Description:	This is a new contract to provide common raven captures, banding and recording statewide utilizing rocket nets and other techniques.				



BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
		Term of Contract:	12/19/2016 - 06/30/2017	Contract # 18296		
16.	702	DEPARTMENT OF WILDLIFE - HABITAT	KAUTZ ENVIRONMENTAL CONSULTANT, INC.	FEE: HABITAT CONSERVATION	\$15,361	
	Contract Description:	This is a new contract to provide historical context of the Stowell Ranch in Elko County in preparation for the removal of various structures, including an architectural inventory, photo documentation and GPS mapping to create a historical narrative. Structures will be removed as part of a larger restoration project.				
		Term of Contract:	12/06/2016 - 12/31/2018	Contract # 18302		
17.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FACILITY AND GROUNDS MAINTENANCE-NON-EXEC	TRANQUILITY PONDS SALES AND CONSTRUCTION, LLC	FEE: MAINTANCE	\$14,912	
	Contract Description:	This is a new contract to replace pumps and filtration system for Old Las Vegas Mormon Fort. This will also include three months of service.				
		Term of Contract:	12/16/2016 - 05/25/2017	Contract # 18307		
18.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - MAINTENANCE OF STATE PARKS-NON-EXEC	OVERTON POWER DISTRICT #5	OTHER: UTILITY SURCHARGE	\$37,870	Sole Source
	Contract Description:	This is a new contract to install primary power cable in the new underground conduit pipe for power to new well head, maintenance shop and visitors center at the Valley of Fire State Park.				
		Term of Contract:	12/06/2016 - 02/20/2017	Contract # 18301		
19.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	AUTOMATIC DOOR & GLASS CO.	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$12,500	
	Contract Description:	This is a new contract to provide ongoing repair and maintenance for doors, gates, grills; loading dock equipment and associated hardware at Southern Nevada Business Enterprises of Nevada locations.				
		Term of Contract:	11/16/2016 - 10/31/2018	Contract # 18127		
20.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	TW VENDING DBA THREE SQUARE MARKET	OTHER: BUSINESS ENTERPRISE SET ASIDE	\$24,500	
	Contract Description:	This is a new contract to provide monthly credit card servicing and maintenance for the Three Square Market Executive Model Kiosk located at the Nevada Department of Transportation building in Carson City. The vendor will also provide training of the Business Enterprise of Nevada operator and team members on the operation of the kiosk.				
		Term of Contract:	12/15/2016 - 12/31/2017	Contract # 18241		



BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
21.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - VOCATIONAL REHABILITATION	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION, OBO TRUCKEE MEADOWS COMMUNITY COLLEGE	GENERAL 21.3% FEDERAL 78.7%	\$30,360	Exempt
		Contract Description: This is a new interlocal contract to provide SoftSkills training sessions for eligible clients to support their efforts in finding and maintaining jobs.	Term of Contract: 11/21/2016 - 06/30/2018	Contract # 18196		
22.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	LAS VEGAS CLARK COUNTY URBAN	OTHER: CAREER ENHANCEMENT PROGRAM	\$49,400	Sole Source
		Contract Description: This is a new contract to provide extended youth training opportunities for 17 qualified candidates and the associated fees for: four Class A Drivers; one Class B Driver; four Nursing Assistants; five Professional Cooks; and three Phlebotomy/Laboratory Assistants.	Term of Contract: 12/21/2016 - 09/01/2017	Contract # 18149		
23.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	SOUTHERN NEVADA CHILDREN	OTHER: CAREER ENHANCEMENT PROGRAM	\$49,900	Sole Source
		Contract Description: This is a new contract to provide training opportunities to four student youth through enrollment in the Cosmetology Institute of Las Vegas.	Term of Contract: 12/15/2016 - 09/01/2017	Contract # 18097		
24.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - ADMINISTRATION	ePATHUSA	GENERAL 4% CAREER ENHANCEMENT PROGRAM, BLIND ENTERPRISE PROGRAM 19% FEDERAL 77%	\$24,965	
		Contract Description: This is a new contract to provide a re-design of the agency's website to accommodate integration of Spanish translation, ADA compliance, and other user enhancements.	Term of Contract: 11/21/2016 - 10/31/2017	Contract # 18153		
25.	BDC	LICENSING BOARDS AND COMMISSIONS - DENTAL EXAMINERS	EDULOKA, LTD.	OTHER: BOARD FUNDS	\$42,000	
		Contract Description: This is a new contract to provide licensing software services for the development of a new licensing system.	Term of Contract: 12/21/2016 - 09/30/2017	Contract # 18322		
26.	BDC	LICENSING BOARDS AND COMMISSIONS - ALCOHOL, DRUG AND GAMBLING COUNSELORS	THE PERKINS COMPANY	OTHER: AGENCY FUNDS	\$35,000	
		Contract Description: This is a new contract to provide government affairs and lobbying starting in December 2016 and continuing through the 2017 Legislative Session	Term of Contract: 12/14/2016 - 06/30/2017	Contract # 18315		





**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18319**

Agency Name:	<b>TREASURER - TREASURER'S OFFICE</b>	Legal Entity Name:	<b>ARBITRAGE COMPLIANCE</b>
Agency Code:	<b>050</b>	Contractor Name:	<b>ARBITRAGE COMPLIANCE</b>
Appropriation Unit:	<b>1082-04</b>	Address:	<b>SPECIALISTS INC 5975 S QUEBEC ST STE 205</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>CENTENNIAL, CO 80111-4566</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>800/672-9993</b>
		Vendor No.:	<b>T27029876</b>
		NV Business ID:	<b>NV20121023868</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % Consolidated Bond Debt Service</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2017**

Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/31/2018**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Arbitrage**

5. Purpose of contract:

**This is a new contract that continues ongoing arbitrage compliance services to assist the state in complying with the Internal Revenue Service's rules and regulations regarding arbitrage.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: Contract not to exceed \$40,000.00.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**This contractor provides arbitrage calculation services which were previously performed by the State Controller's Office. These services are needed in order to comply with the Internal Revenue Service's rules and regulations regarding arbitrage.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees currently do not possess the specialized expertise needed to perform this service.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?



[Redacted]

d. Last bid date: Anticipated re-bid date: 07/01/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other Non Title 7 Business Entity

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vmilazz1	12/06/2016 14:28:18 PM
Division Approval	vmilazz1	12/06/2016 14:28:20 PM
Department Approval	alaw1	12/20/2016 08:49:13 AM
Contract Manager Approval	yli00	12/20/2016 08:50:25 AM
Budget Analyst Approval	dstoddar	12/20/2016 11:15:40 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18294**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>SIERRA CONTROLS LLC</b>
Agency Code: <b>082</b>	Contractor Name: <b>SIERRA CONTROLS LLC</b>
Appropriation Unit: <b>1366-04</b>	Address: <b>940 MALLORY WAY STE 1</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>CARSON CITY, NV 89701-5380</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>775/883-0443</b>
	Vendor No.: <b>PUR0002695</b>
	NV Business ID: <b>NV20121732336</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % RAW WATER SALES</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/15/2016**  
Anticipated BOE meeting date **12/2016**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **11/30/2017**

Contract term: **350 days**

4. Type of contract: **Contract**

Contract description: **SCADA COMMUNICATIONS**

5. Purpose of contract:

**This is a new contract that continues ongoing preventive maintenance services for the Marlette Lake Supervising Controls An Data Access System.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,360.00**

Other basis for payment: \$5,000.00 per Annual inspection of RTU Sites and Instruments; \$ 800.00 per Annual Preventive Maintenance- HMI Computer; \$ 450.00 per Remote Access Services for the contract period;\$ 3,810.00 per Renewal of Software Support License for contract period; \$ 3,300.00 per Automatic Database Backup; \$15,000.00 Per IT/Professional/Emergency Services; \$ 15,000.00 per SCADA Systems Enhancement; \$5,000.00 Extra services to be used upon written request and approval of a Buildings and Grounds designee; Thirty (30) days from receipt of itemized invoice and upon inspection and approval by a Buildings and Grounds designee.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

the Marlette Water System requires monitoring and operation of water flow, water pressure, and water level in the tanks and transmission of that information through computer systems via Radio Transmitter units.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Sierra Control Systems is the authorized dealer for this system.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**



a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is the authorized dealer for this system.

d. Last bid date: 10/01/2016 Anticipated re-bid date: 09/01/2017

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD has used this vendor and the work is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	12/06/2016 13:35:23 PM
Division Approval	csweeney	12/06/2016 13:35:26 PM
Department Approval	csweeney	12/06/2016 13:35:28 PM
Contract Manager Approval	ssands	12/09/2016 11:55:57 AM
Budget Analyst Approval	dstoddar	12/09/2016 13:24:59 PM





### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18279**

Agency Name:	<b>GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT</b>	Legal Entity Name:	<b>KPS 3 INC</b>
Agency Code:	<b>102</b>	Contractor Name:	<b>KPS 3 INC</b>
Appropriation Unit:	<b>1526-11</b>	Address:	<b>65 REGENCY WAY</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>RENO, NV 89509</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>775/686-7415</b>
		Vendor No.:	<b>T80988055</b>
		NV Business ID:	<b>NV19941094961</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2017-2018</b>		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>100.00 %</b>	Fees	0.00 %
<input type="checkbox"/>	Federal Funds	0.00 %	Bonds	0.00 %
<input type="checkbox"/>	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 102

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/16/2016**

Anticipated BOE meeting date 01/2017

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **08/31/2017**

Contract term: **287 days**

4. Type of contract: **Contract**

Contract description: **Marketing Contract**

5. Purpose of contract:

**This is a new contract to produce and distribute a bimonthly economic development newsletter.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,000.00**

Payment for services will be made at the rate of \$3,500.00 per newsletter

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Per NRS 231, GOED is charged with diversifying Nevada's economy, measuring performance and communicating results.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**GOED does not have the expertise to produce this type of work.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Boost Creative  
The Glenn Group  
KPS3**

b. Solicitation Waiver: **Not Applicable**



c. Why was this contractor chosen in preference to other?

Best overall proposal.

d. Last bid date: 11/10/2016 Anticipated re-bid date: 09/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

GOED, work was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	swoodbur	11/10/2016 13:57:57 PM
Division Approval	swoodbur	11/10/2016 13:58:01 PM
Department Approval	swoodbur	11/10/2016 13:58:04 PM
Contract Manager Approval	swoodbur	11/10/2016 13:58:08 PM
Budget Analyst Approval	dstoddar	11/16/2016 14:26:13 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **17956** Amendment Number: **1**  
 Agency Name: **DEPARTMENT OF VETERANS SERVICES** Legal Entity Name: **Farr West Engineering**  
 Agency Code: **240** Contractor Name: **Farr West Engineering**  
 Appropriation Unit: **2561-04** Address: **5510 Longley Lane**  
 Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89511**  
 If "No" please explain: **Not Applicable** Contact/Phone: **Brent Farr 775-851-4788**  
 Vendor No.: **T81102795**  
 NV Business ID: **NV20011242988**

To what State Fiscal Year(s) will the contract be charged? **2017-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>65.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>35.00 % Private/County</b>

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2016**  
 Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **03/31/2017**  
 Contract term: **1 year and 152 days**

4. Type of contract: **Contract**  
 Contract description: **Water Quality**

5. Purpose of contract:  
**This is the first amendment to the original contract continuing research, alternative solutions analysis, design and bid documents and permits in the continuing process toward the development of a permanent water clarification system for the Nevada Veterans Home. This amendment incorporates changes in the Scope of Work; extends the length of the contract from March 31, 2017 to December 31, 2017; and increases the maximum amount of the Contract from \$57,700 to \$69,700.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$57,700.00	\$57,700.00	\$57,700.00	Yes - Action
2. Amount of current amendment (#1):	\$12,000.00	\$12,000.00	\$12,000.00	Yes - Info
3. New maximum contract amount:	\$69,700.00			
and/or the termination date of the original contract has changed to:	12/31/2017			

**II. JUSTIFICATION**

7. What conditions require that this work be done?



Ongoing process toward permanent solution to maintain water clarity at the Nevada State Veterans Home in Boulder City, NV.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDVS is working in conjunction with SPWD for a permanent solution to maintain water clarity at the NSVH. SPWD recommended vendor as the best choice to perform the analysis needed to move forward.

9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Their expertise and location within the State of Nevada. Recommended by SPWD.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	agarland	11/21/2016 07:17:57 AM
Division Approval	agarland	11/21/2016 07:18:01 AM
Department Approval	agarland	11/21/2016 07:18:06 AM
Contract Manager Approval	jtheil1	12/08/2016 13:26:57 PM
Budget Analyst Approval	dstoddar	12/08/2016 14:04:42 PM





### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18316**

Agency Name:	<b>DHHS - PUBLIC AND BEHAVIORAL HEALTH</b>	Legal Entity Name:	Nevada Department of Veterans Services
Agency Code:	<b>406</b>	Contractor Name:	<b>Nevada Department of Veterans Services</b>
Appropriation Unit:	<b>3170-28</b>	Address:	<b>6880 S. McCarran Blvd. Building A, Suite 12</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>Reno, NV 89509</b>
If "No" please explain:	Not Applicable	Contact/Phone:	geet@veterans.nv.gov 775-688-1653
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2017-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 15865

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2016**

Anticipated BOE meeting date 01/2017

Retroactive? **Yes**

If "Yes", please explain

**This contract was delayed because the decision was made to change from an interagency agreement to an Intrastate Inter-local contract.**

3. Termination Date: **08/31/2017**

Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **AmeriCorps Program**

5. Purpose of contract:

**This is a new interlocal agreement to provide host sites and funding for the AmeriCorps Program through the Nevada Department of Veterans Services. The AmeriCorps Program goal is to serve more veterans and to provide opportunities for veterans to serve in their communities.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,000.00**

Payment for services will be made at the rate of \$5,250.00 per Member

Other basis for payment: Mileage reimbursement shall not exceed \$1,250.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**This contract is required to meet the requirements of the AmeriCorps Program and grant requirements.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The work is being completed by State employees.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):



Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	chadwic1	12/08/2016 15:17:56 PM
Division Approval	chadwic1	12/08/2016 15:17:57 PM
Department Approval	jkolenut	12/13/2016 11:30:10 AM
Contract Manager Approval	rmorse	12/14/2016 11:26:55 AM
Budget Analyst Approval	dstoddar	12/15/2016 13:08:19 PM



**BRIAN SANDOVAL**  
*Governor*

**RICHARD WHITLEY, MS**  
*Director*

STATE OF NEVADA



**CODY L. PHINNEY, MPH**  
*Administrator*

**JOHN DIMURO, D.O., MBA**  
*Chief Medical Officer*

*DEPARTMENT OF HEALTH AND HUMAN SERVICES*  
*DIVISION OF PUBLIC AND BEHAVIORAL HEALTH*

4150 Technology Way, Suite 300  
Carson City, NV 89706

Telephone: (775) 684-4200 · Fax: (775) 684-4211

December 5, 2016

**MEMORANDUM**

**TO:** **Nikki Hovden**  
*Budget Analyst*  
*Budget Division*

**THROUGH:** **Mark Winebarger**  
*Administrative Services Officer IV*  
*Division of Public and Behavioral Health*

**FROM:** **Julia Peek**  
*Deputy Administrator, Community Services*  
*Division of Public and Behavioral Health*

**SUBJECT:** **REQUEST FOR RETROACTIVE START DATE OF CONTRACT – Department of Veteran Services (CETS #18316)**

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This memorandum requests that the following Interlocal Agreement be approved for a retroactive start date effective September 1, 2016. This contract was delayed because the decision was made to change from an interagency agreement to an Intrastate Interlocal contract.

The Bureau will implement the following to prevent future retroactive requests:

- The agency will make every attempt to foresee these delays in the future

If you have any questions, please contact Julia Peek at (775) 684-5280 [jpeek@health.nv.gov](mailto:jpeek@health.nv.gov).

Thank you for your consideration in this matter.

CC: Rick Morse, Management Analyst II  
Division of Public and Behavioral Health



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18195**

Agency Name:	<b>DHHS - WELFARE AND SUPPORTIVE SERVICES</b>	Legal Entity Name:	<b>Evangelina R Lopez</b>
Agency Code:	<b>407</b>	Contractor Name:	<b>Evangelina R Lopez</b>
Appropriation Unit:	<b>3233-07</b>	Address:	<b>PO Box 193</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>Hawthorne, NV 89415</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>775-945-3984</b>
		Vendor No.:	
		NV Business ID:	<b>NV20101424888</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>30.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	<b>70.00 %</b>	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2017**

Anticipated BOE meeting date 11/2016

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2020**

Contract term: **3 years and 30 days**

4. Type of contract: **Contract**

Contract description: **Janitorial Service**

5. Purpose of contract:

**This is a new contract to provide ongoing janitorial services for the Division of Welfare and Supportive Service District Office in Hawthorne.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,725.00**

Payment for services will be made at the rate of \$425.00 per month

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Janitorial services are required for a clean and sanitary environment for DWSS staff and clients**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State Buildings and Grounds does not provide this service to rural areas**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):





BIGG Impressions Cleaning Service, LLC  
ADS-Myers, Inc  
Pro Clean Maintenance Inc  
Eva Lopez  
Executive cleaning Service LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Selected vendor was the sole responder and providing satisfactory services.

d. Last bid date: 08/29/2016 Anticipated re-bid date: 05/30/2019

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract and providing satisfactory janitorial services.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	10/25/2016 10:57:40 AM
Division Approval	msmit5	11/09/2016 08:35:04 AM
Department Approval	ecreceli	11/14/2016 09:31:53 AM
Contract Manager Approval	mlynn	11/16/2016 13:55:18 PM
Budget Analyst Approval	laaron	11/17/2016 12:56:50 PM



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18283**

Agency Name:	<b>ADJUTANT GENERAL &amp; NATIONAL GUARD</b>	Legal Entity Name:	FMC Maintenance & Hood Cleaning Service
Agency Code:	<b>431</b>	Contractor Name:	<b>FMC Maintenance &amp; Hood Cleaning Service</b>
Appropriation Unit:	<b>3650-07</b>	Address:	<b>9087 Fawn Grove Drive</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>Las Vegas, NV 89147</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Fidel Cruz 7025131920
		Vendor No.:	
		NV Business ID:	NV20131586652

To what State Fiscal Year(s) will the contract be charged? **2017-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>50.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	<b>50.00 %</b>	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/13/2016**

Anticipated BOE meeting date 12/2016

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/13/2020**

Contract term: **4 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Hood & Duct Cleaning**

5. Purpose of contract:

**This is a new contract to provide ongoing service and maintenance of kitchen hood and duct cleaning on an "as needed" basis at Nevada Army National Guard locations in Southern Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,960.00**

Payment for services will be made at the rate of \$0.00 per year

Other basis for payment: Not to exceed \$12,490 per year

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Kitchen hood and duct services are required throughout the year as maintenance or repairs are needed.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have all necessary equipment to perform adequate kitchen hood and duct service and maintenance.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):



Southern Nevada Environmental Services  
FMC Maintenance  
Silver Hood  
Western Commercial Services

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

FMC Maintenance, was the chosen vendor based on the bidding process.

d. Last bid date: 07/19/2016 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	11/15/2016 12:01:06 PM
Division Approval	ctyle1	11/15/2016 12:01:08 PM
Department Approval	ctyle1	11/15/2016 12:01:10 PM
Contract Manager Approval	twollan1	11/15/2016 14:18:11 PM
Budget Analyst Approval	dstoddar	11/16/2016 16:20:03 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18266**

Agency Name: <b>ADJUTANT GENERAL &amp; NATIONAL GUARD</b>	Legal Entity Name: <b>MCKEON DOOR OF NEVADA INC</b>
Agency Code: <b>431</b>	Contractor Name: <b>MCKEON DOOR OF NEVADA INC</b>
Appropriation Unit: <b>3650-07</b>	Address: <b>3174 W POST RD BLDG C</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89118-3838</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Susie Melendez 702/636-9338</b>
	Vendor No.: <b>T27024374</b>
	NV Business ID: <b>NV20051496054</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>50.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	<b>50.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/22/2016**

Anticipated BOE meeting date **12/2016**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/13/2018**

Contract term: **2 years and 21 days**

4. Type of contract: **Contract**

Contract description: **Roll up Doors**

5. Purpose of contract:

**This is a new contract to perform installation, repair or maintenance needs on roll up and sectional doors on an "as needed" basis at Office of the Military locations in Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,960.00**

Payment for services will be made at the rate of \$0.00 per year

Other basis for payment: Not to exceed \$24,990 per year.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Statewide motorized and hand operated roll up and sectional doors are required throughout the year as maintenance or repairs are needed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Staff do not have the necessary equipment and skills to properly repair the roll-up doors.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):





Vortex Doors  
Vortex Industries  
Nevada Overhead Door Company  
McKeon Door of Nevada

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

McKeon Door of Nevada, Inc. was one of the vendors chosen based on the bidding process.

d. Last bid date: 06/23/2016 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	11/15/2016 10:41:41 AM
Division Approval	ctyle1	11/15/2016 10:41:43 AM
Department Approval	ctyle1	11/15/2016 10:41:45 AM
Contract Manager Approval	twollan1	11/15/2016 11:24:02 AM
Budget Analyst Approval	dstoddar	11/22/2016 13:49:08 PM



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18267**

Agency Name:	<b>ADJUTANT GENERAL &amp; NATIONAL GUARD</b>	Legal Entity Name:	<b>NEVADA OVERHEAD DOOR/GLOR INC</b>
Agency Code:	<b>431</b>	Contractor Name:	<b>NEVADA OVERHEAD DOOR/GLOR INC</b>
Appropriation Unit:	<b>3650-07</b>	Address:	<b>2255 GLENDALE AVE</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>SPARKS, NV 89431</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>Chris Smith 7753559100</b>
		Vendor No.:	<b>T80941827</b>
		NV Business ID:	<b>NV19781009872</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>50.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	<b>50.00 %</b>	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/16/2016**  
 Anticipated BOE meeting date **12/2016**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/13/2018**  
 Contract term: **2 years and 27 days**

4. Type of contract: **Contract**  
 Contract description: **Roll Up Doors**

5. Purpose of contract:  
**This is a new contract to perform installation, repair or maintenance needs on roll up and sectional doors on an "as needed" basis at Office of the Military locations in Nevada.**

6. NEW CONTRACT  
 The maximum amount of the contract for the term of the contract is: **\$49,960.00**  
 Payment for services will be made at the rate of \$0.00 per year  
 Other basis for payment: Not to exceed \$24,990 per year.

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
**Statewide motorized and hand operated roll up and sectional doors are required throughout the year as maintenance or repairs are needed.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
**Staff do not have the necessary equipment and skills to properly repair the roll-up doors.**

9. Were quotes or proposals solicited? **Yes**  
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):



Nevada Overhead Door Company  
Vortex Industries  
Vortex Doors  
McKeon Door of Nevada

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Nevada Overhead Door Company was one of the vendors chosen based on the bidding process.

d. Last bid date: 06/23/2016 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	11/15/2016 10:45:43 AM
Division Approval	ctyle1	11/15/2016 10:45:46 AM
Department Approval	ctyle1	11/15/2016 10:45:49 AM
Contract Manager Approval	twollan1	11/15/2016 11:24:20 AM
Budget Analyst Approval	dstoddar	11/16/2016 16:21:53 PM



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18269**

Agency Name:	<b>ADJUTANT GENERAL &amp; NATIONAL GUARD</b>	Legal Entity Name:	Vortex Doors
Agency Code:	<b>431</b>	Contractor Name:	<b>Vortex Doors</b>
Appropriation Unit:	<b>3650-07</b>	Address:	<b>3955 W. Mesa Vista Ave. #A-11</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>Las Vegas, NV 89118</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Gary Inglis 7022229185
		Vendor No.:	
		NV Business ID:	NV19941094581

To what State Fiscal Year(s) will the contract be charged? **2017-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>50.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	<b>50.00 %</b>	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/16/2016**

Anticipated BOE meeting date 12/2016

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/13/2018**

Contract term: **2 years and 27 days**

4. Type of contract: **Contract**

Contract description: **Roll Up Doors**

5. Purpose of contract:

**This is a new contract to perform installation, repair or maintenance needs on roll up and sectional doors on an "as needed" basis at Office of the Military locations in Henderson, N. Las Vegas, and Las Vegas.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,960.00**

Payment for services will be made at the rate of \$0.00 per year

Other basis for payment: Not to exceed \$24,990 per year.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Statewide motorized and hand operated roll up and sectional doors are required throughout the year as maintenance or repairs are needed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Staff do not have the necessary equipment and skills to properly repair the roll-up doors.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):





Vortex Industries  
Nevada Overhead Door Company  
McKeon Door of Nevada  
Vortex Doors

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vortex Doors was one of the vendors chosen based on the bidding process.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	11/15/2016 10:33:15 AM
Division Approval	ctyle1	11/15/2016 10:33:17 AM
Department Approval	ctyle1	11/15/2016 10:33:19 AM
Contract Manager Approval	twollan1	11/15/2016 11:23:09 AM
Budget Analyst Approval	dstoddar	11/16/2016 16:20:40 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18268**

Agency Name: <b>ADJUTANT GENERAL &amp; NATIONAL GUARD</b>	Legal Entity Name: <b>Vortex Industries</b>
Agency Code: <b>431</b>	Contractor Name: <b>Vortex Industries</b>
Appropriation Unit: <b>3650-07</b>	Address: <b>3951 Research Dr. #A</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Sacramento, CA 95838</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Gus Guerrero 9169203667</b>
	Vendor No.:
	NV Business ID: <b>NV19941094581</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>50.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	<b>50.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/16/2016**  
Anticipated BOE meeting date **12/2016**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/13/2018**  
Contract term: **2 years and 27 days**

4. Type of contract: **Contract**  
Contract description: **Roll up Doors**

5. Purpose of contract:  
**This is a new contract to perform installation, repair or maintenance needs on roll up and sectional doors on an "as needed" basis at Office of the Military locations in Reno, Stead, Carson City, Yerington & Fallon.**

6. NEW CONTRACT  
The maximum amount of the contract for the term of the contract is: **\$49,960.00**  
Payment for services will be made at the rate of \$0.00 per year  
Other basis for payment: Not to exceed \$24,990 per year.

**II. JUSTIFICATION**

7. What conditions require that this work be done?  
**Statewide motorized and hand operated roll up and sectional doors are required throughout the year as maintenance or repairs are needed.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
**Staff do not have the necessary equipment and skills to properly repair the roll-up doors.**

9. Were quotes or proposals solicited? **Yes**  
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):



McKeon Door of Nevada  
Nevada Overhead Door Company  
Vortex Industries  
Vortex Doors

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vortex Industries was one of the vendors chosen based on the bidding process.

d. Last bid date: 06/23/2016 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	11/15/2016 10:35:24 AM
Division Approval	ctyle1	11/15/2016 10:35:25 AM
Department Approval	ctyle1	11/15/2016 10:35:31 AM
Contract Manager Approval	twollan1	11/15/2016 11:23:39 AM
Budget Analyst Approval	dstoddar	11/16/2016 16:21:18 PM



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18237**

Agency Name: <b>DEPARTMENT OF CORRECTIONS</b>	Legal Entity Name: Board of Regents, Nevada System of Higher Education (NSHE) OBO
Agency Code: <b>440</b>	Contractor Name: <b>Board of Regents, Nevada System of Higher Education (NSHE) OBO</b>
Appropriation Unit: <b>3711-22</b>	Address: <b>University of NV, Las Vegas</b>
Is budget authority available?: <b>No</b>	<b>4505 S. Maryland Parkway</b>
If "No" please explain: Pending approval of WP C38293 scheduled for IFC Meeting on December 15, 2016	City/State/Zip: <b>Las Vegas, NV 89154-5009</b>
	Contact/Phone: <b>Dr. Emily J. Salisbury 702-895-0236</b>

Vendor No.:  
 NV Business ID: **Governmental Entity**  
 To what State Fiscal Year(s) will the contract be charged? **2017-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **DHHS RFP 3106**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/02/2016**

Anticipated BOE meeting date **12/2016**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/30/2017**

Contract term: **301 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Re-Entry Programs**

5. Purpose of contract:

**This is a new interlocal agreement to provide an evaluation on the effectiveness of Nevada's Strategic Recidivism Grant goals.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,276.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Department was provided a grant through the Bureau of Justice Assistance Second Chance Act to provide re-entry services to reduce recidivism rates. The Department is contracting with UNLV to evaluate the effectiveness of the grant goals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

An outside party is required for this service and therefore services cannot be provided by the Department.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**





b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 Any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of its public agencies is authorized by law to perform. The indirect cost rate is 26% which was federally approved.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sewart	10/31/2016 15:10:57 PM
Division Approval	sewart	10/31/2016 15:10:59 PM
Department Approval	jborrowm	11/14/2016 09:04:41 AM
Contract Manager Approval	jhardy	12/01/2016 15:27:39 PM
Budget Analyst Approval	laaron	12/02/2016 12:43:53 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18184**

Agency Name: <b>DEPARTMENT OF CORRECTIONS</b>	Legal Entity Name: James F. Thomson, Jr., Sole Proprietor
Agency Code: <b>440</b>	Contractor Name: <b>James F. Thomson, Jr., Sole Proprietor</b>
Appropriation Unit: <b>3738-95</b>	Address: <b>DBA American Southwest Electric 4485 Riviera Ridge Ave.</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Las Vegas, NV 89115</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>John F. Thomson, Jr., Owner 702/643-2900</b>
	Vendor No.: <b>T29035625</b>
	NV Business ID: <b>NV20101199025</b>

To what State Fiscal Year(s) will the contract be charged? **2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/20/2016**  
Anticipated BOE meeting date **12/2016**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2017**

Contract term: **191 days**

4. Type of contract: **Contract**

Contract description: **pond maintenance**

5. Purpose of contract:

**This is a new contract to provide for the removal of accumulated sludge from wastewater pond #1 located at Southern Desert Correctional Center per Nevada Division of Environmental Protection guidelines.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,928.00**

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The department was instructed by the Nevada Division of Environmental Protection (NDEP) to have the sludge in Pond #1 removed because it is currently at 25% which exceeds the NDEP guidelines of 20% maximum sludge buildup.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These services require the use of a Nevada registered engineer as well as a contractor with the required equipment to empty the pond. The department does not have the required staff to perform this service. No other state agency does this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

American Southwest Electric  
H2O Environmental  
Clean Harbors



b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The department obtained quotes and awarded the contract to the lowest bidder.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Corrections - contract ended 06/30/2016; quality of service provided was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sewart	10/31/2016 14:44:45 PM
Division Approval	sewart	10/31/2016 14:44:48 PM
Department Approval	sewart	11/30/2016 16:21:06 PM
Contract Manager Approval	jhardy	12/19/2016 08:55:57 AM
Budget Analyst Approval	dstoddar	12/20/2016 08:55:14 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18300**

Agency Name: <b>DEPARTMENT OF WILDLIFE</b>	Legal Entity Name: <b>BOARD OF REGENTS-NSHE OBO UNR</b>
Agency Code: <b>702</b>	Contractor Name: <b>BOARD OF REGENTS-NSHE OBO UNR</b>
Appropriation Unit: <b>4464-24</b>	Address: <b>CONTROLLERS MAIL STOP 325</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89557</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>775-784-4040</b>
	Vendor No.: <b>D35000849</b>
	NV Business ID: <b>N/A</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<input checked="" type="checkbox"/> Fees	<b>25.00 % License</b>
<input checked="" type="checkbox"/> Federal Funds	<b>75.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **17-35**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/08/2016**

Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/31/2018**

Contract term: **2 years and 23 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Sage-Grouse Plan**

5. Purpose of contract:

**This is a new interlocal agreement providing project planning and meeting support services to Greater Sage-Grouse local area working group meetings occurring in Lincoln County, Humboldt County and Bridgeport California. Nevada System of Higher Education Cooperative Extension staff will provide support for thirteen work group meetings.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,019.00**

**II. JUSTIFICATION**

7. What conditions require that this work be done?

There remains a need to exhibit measurable progress in the conservation of the species by improving habitat, securing or protecting existing habitat and restoring habitat; ultimately stabilizing or increasing populations of Sage-Grouse. It is essential to continue the "grassroots" effort of conservation planning and implementation utilizing local working groups that were formed in 2000 as part of the Governor's Sage-Grouse Conservation Strategy to help inform and identify these efforts.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Meeting facilitation should be conducted by a trained unbiased and neutral individual. Some NDOW personnel are trained in facilitation; however, past experience with Nevada System of Higher Education (Cooperative Extension) facilitators has been well received by most attendees at Sage-Grouse local area working group meetings.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**





a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is another governmental agency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Nevada System of Higher Education (University of Nevada, Reno Cooperative Extension) is a government agency and has conducted contract work for several local and state government agencies. A contract for similar work was executed in the early 2000's and the work was considered above standard.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	11/28/2016 10:05:06 AM
Division Approval	lgleason	11/28/2016 16:45:16 PM
Department Approval	eobrien	12/01/2016 17:06:29 PM
Contract Manager Approval	dwendell	12/08/2016 10:56:19 AM
Budget Analyst Approval	dstoddard	12/08/2016 11:36:18 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18296**

Agency Name: <b>DEPARTMENT OF WILDLIFE</b>	Legal Entity Name: <b>Walter Wehtje</b>
Agency Code: <b>702</b>	Contractor Name: <b>Walter Wehtje</b>
Appropriation Unit: <b>4464-12</b>	Address: <b>3125 Laredo Lane</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Fort Collins, CO 80526</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Walter Wehtje 757-332-0688</b>
	Vendor No.:
	NV Business ID: <b>NV20161559425</b>

To what State Fiscal Year(s) will the contract be charged? **2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **17-33**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/19/2016**  
Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2017**

Contract term: **192 days**

4. Type of contract: **Contract**

Contract description: **Raven Capture**

5. Purpose of contract:

**This is a new contract to provide common raven captures, banding, and recording statewide utilizing rocket nets and other techniques.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Payment for services will be made at the rate of \$1,000.00 per bird

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Develop a protocol to estimate common raven populations and increase the understanding of common raven density and distribution.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capturing common ravens is very laborious and time consuming. It is also specialized work, no one with Nevada Department of Wildlife has this experience.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):



Walter Wehtje  
Jonathan Fusaro  
Bryan Bedrosian

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only one to submit a proposal.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	11/22/2016 08:27:20 AM
Division Approval	Igleason	11/28/2016 16:43:41 PM
Department Approval	eobrien	12/07/2016 08:56:16 AM
Contract Manager Approval	dwendell	12/07/2016 10:24:09 AM
Budget Analyst Approval	dstoddard	12/19/2016 08:51:11 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18302**

Agency Name: <b>DEPARTMENT OF WILDLIFE</b>	Legal Entity Name: <b>KAUTZ ENVIRONMENTAL</b>
Agency Code: <b>702</b>	Contractor Name: <b>KAUTZ ENVIRONMENTAL CONSULTANTS, INC.</b>
Appropriation Unit: <b>4467-14</b>	Address: <b>1140 FINANCIAL BLVD, SUITE 100</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89502</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>ZoAnn Campana 775/829-4411</b>
	Vendor No.:
	NV Business ID: <b>NV19941033589</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Habitat Conservation</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **17-36**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/06/2016**  
Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/31/2018**  
Contract term: **2 years and 25 days**

4. Type of contract: **Contract**  
Contract description: **Stowell Ranch**

5. Purpose of contract:

**This is a new contract providing historical context of the Stowell Ranch in Elko County, Nevada in preparation for the removal of various structures, including an architectural inventory, photo documentation, and GPS mapping to create a historical narrative. Structures will be removed as part of a larger restoration project.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,361.00**

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Stowell Ranch property was purchased by the Nevada Department of Wildlife and will remove all structures as part of a larger restoration project to the Wildlife Management Area.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Wildlife does not have any employees with the knowledge of historical and architectural field surveys.

9. Were quotes or proposals solicited? **Yes**  
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Kautz  
Stantec  
Enviroscientists, Inc.





b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was highly qualified and their proposal fit the needs of the department.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has performed work for the Division of Public Works and the quality of service was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	11/29/2016 11:59:12 AM
Division Approval	Igleason	11/30/2016 08:00:24 AM
Department Approval	eobrien	12/01/2016 17:27:09 PM
Contract Manager Approval	dwendell	12/02/2016 09:42:25 AM
Budget Analyst Approval	dstoddar	12/06/2016 13:07:47 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18307**

Agency Name: <b>DCNR - PARKS DIVISION</b>	Legal Entity Name: <b>Tranquility Ponds Sales and Construction LLC</b>
Agency Code: <b>704</b>	Contractor Name: <b>Tranquility Ponds Sales and Construction LLC</b>
Appropriation Unit: <b>4604-06</b>	Address: <b>1601 W. Sunset Road</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Henderson, NV 89014</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Holly Stauskas 702-270-3791</b>
	Vendor No.:
	NV Business ID: <b>NV20131084172</b>
To what State Fiscal Year(s) will the contract be charged? <b>2017</b>	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Maintenance Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/16/2016**  
Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **05/25/2017**

Contract term: **159 days**

4. Type of contract: **Contract**

Contract description: **Pond remodel**

5. Purpose of contract:

**This is a new contract to replace pumps and filtration system for Old Las Vegas Mormon Fort. This will also include three months of service.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,912.00**

Other basis for payment: We will pay 50% (\$6,743.50) up front, and the remainder of \$6,743.50 upon completion. The service payments will be made after the service is completed.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The main pumps and filtration system for the pond/creek have failed. The pond/creek are one of the main features in the park.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State Parks does not have staff with the skill set or expertise or specialized equipment to complete the job.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Not Applicable**



c. Why was this contractor chosen in preference to other?

Lowest bid.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	12/01/2016 10:14:41 AM
Division Approval	sdecrona	12/16/2016 09:18:31 AM
Department Approval	sdecrona	12/16/2016 09:19:13 AM
Contract Manager Approval	sdecrona	12/16/2016 09:36:07 AM
Budget Analyst Approval	dstoddar	12/16/2016 15:34:38 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18301**

Agency Name: <b>DCNR - PARKS DIVISION</b>	Legal Entity Name: <b>OVERTON POWER DISTRICT #5</b>
Agency Code: <b>704</b>	Contractor Name: <b>OVERTON POWER DISTRICT #5</b>
Appropriation Unit: <b>4605-19</b>	Address: <b>PO BOX 395</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>OVERTON, NV 89040-0395</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>702/397-2512</b>
	Vendor No.: <b>T80720450</b>
	NV Business ID: <b>NA</b>

To what State Fiscal Year(s) will the contract be charged? **2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 %</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/06/2016**

Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **02/20/2017**

Contract term: **76 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Install Transformers**

5. Purpose of contract:

**This is a new contract to install primary power cable in the new underground conduit pipe for power to new well head, maintenance shop and visitors center at the Valley of Fire State Park.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$37,870.00**

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Removing unsafe conditions for Park maintenance staff and outside contractors by utilities installed using non-standard construction practices of the past.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the expertise or specialized equipment to perform this work.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 161108**

**Approval Date: 11/29/2016**

c. Why was this contractor chosen in preference to other?





[Empty box]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State Parks has had several contracts with Overton Power through out the years with satisfactory completion.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

[Empty box]

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	11/28/2016 12:45:12 PM
Division Approval	sdecrona	11/28/2016 12:45:14 PM
Department Approval	sdecrona	11/30/2016 11:13:48 AM
Contract Manager Approval	sdecrona	11/30/2016 11:13:51 AM
Budget Analyst Approval	laaron	12/06/2016 09:28:46 AM



State of Nevada  
 Department of Administration  
 Purchasing Division  
 515 E. Murrer Street, Suite 300  
 Carson City, NV 89701



Brian Sandoval  
 Governor  
 Patrick Cates  
 Director  
 Jeffrey Haug  
 Administrator

<b>Purchasing Use Only:</b>	
Approval#:	161108

**SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM** *Review pg. 1*

**ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

<b>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</b>			
<b>State Agency:</b>		Department of Conservation and Natural Resources, Division of State Parks	
<b>1a</b>	<b>Contact Name and Title</b>	<b>Phone Number</b>	<b>Email Address</b>
	Shannon McKnight, Staff II Engineer	775-684-2790	smcknight@parks.nv.gov

<b>Vendor Information:</b>		
<b>1b</b>	<b>Identify Vendor:</b>	Overton Power District #5
	<b>Contact Name:</b>	Brett Gale
	<b>Address:</b>	P.O. Box 395, Overton, NV 89040-0395
	<b>Telephone Number:</b>	702-397-2512
	<b>Email Address:</b>	bgale@opd5.com

<b>Type of Waiver Requested - Check the appropriate type:</b>		
<b>1c</b>	<b>Sole or Single Source:</b>	Sole Source
	<b>Professional Service Exemption:</b>	

<b>Contract Information:</b>			
<b>1d</b>	<b>Is this a new Contract?</b>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	<b>Amendment:</b>	#	
	<b>CETS:</b>	#	

<b>Term:</b>			
<b>1e</b>	<b>One (1) Time Purchase:</b>		
	<b>Contract:</b>	<b>Start Date:</b>	November 2016
		<b>End Date:</b>	February 2017

<b>Funding:</b>		
<b>1f</b>	<b>State Appropriated:</b>	
	<b>Federal Funds:</b>	
	<b>Grant Funds:</b>	
	<b>Other (Explain):</b>	Valley of Fire State Park fee - Utility Surcharge \$37,870.00 4605-19

<b>1g</b>	<b>Total Estimated Value of this Service Contract, Amendment or Purchase:</b>	
		\$ 37,870.00



2	<b>Provide a description of work/services to be performed or commodity/good to be purchased:</b>
	Overton Power District No. 5 is the local utility company providing electricity to customers in the region. The existing project was pursued to replace primary power currently in storm drain channels. The wire cable which conveys electricity was buried at an unsafe depth, without any sleeving (conduit pipe). This project removes a potentially dangerous situation for Park Maintenance Staff, outside contractors and vendors. All of these people could be digging for and repairing other facilities when they encounter primary power at unknown depths and locations. This could be instantly fatal or cause severe permanent injury. The Park's electrical system has had some reliability issues as well, due to most utilities having been installed using non-standard construction practices of the past.

3	<b>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</b>
	Overton Power District No. 5 is the local utility company providing electricity to customers in the region. OPD#5 is familiar with the existing electrical system, the State Park's electrical equipment is currently maintained by and in cooperation with OPD#5. OPD#5 also has property easements on the adjacent Lake Mead National Park, they are allowed to perform work adjacent to the State of Nevada property on federal property, which is where the main electrical feed for Valley of Fire State Park crosses.

4	<b>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</b>
	Overton Power District No. 5 is the local utility company providing electricity to customers in the region. The Valley of Fire State Park is in a rural area, approximately 50 miles northeast of Las Vegas, NV. OPD#5 are responsible for the maintenance of the Valley of Fire State Park's electrical equipment. OPD#5 installs equipment per their own standard engineering details on the State's property in their Electrical District. OPD#5 will not guarantee electrical power transmission if other companies are used to install electrical equipment.

5	<b>Were alternative services or commodities evaluated? Check One.</b> Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>
	b. <i>If no, why were alternatives not evaluated?</i> OPD#5 is the only electrical utility company who provides electrical power in the region.

6	<b>Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers must accompany this request.</b>			Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>					
	<i>Term Start and End Dates</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement (RFP, RFQ, Waiver)</i>	
	12/7/2014	12/10/2014	\$825.00	Emergency repair to restore power	Emergency	
	7/7/2014	9/4/2014	\$5,000	Repair Failed power pole and power	Emergency	
12/2014	06/2015	\$439,493	Install conduit pipe, transformers, vaults and wire, remover overhead wire and posts.	Contract - waiver		
		\$				



7	<b>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</b>
	Overton Power District No. 5 is the local utility company providing electricity to customers in the region. We have installed new continuous high density polyethylene pipe in anticipation of the Overton Power District #5 pulling new wire cable through the conduit. The work in question needs to be performed as soon as possible. The rain and flood season is spring time in Southern Nevada. We seek to have this work wrapped up in February 2017.

8	<b>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</b>
	The State has had other projects that involved electrical underground work by similar local utility companies (for example Lincoln County Power District No. 1) from which to compare current market costs.

9	<b>Will this purchase obligate the State to this vendor for future purchases? Check One.</b>	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	a. <i>If yes, please provide details regarding future obligations or needs.</i>				
	We anticipate that Valley of Fire State Park will be in operation, providing the citizens of Nevada and visitors a beautiful venue to drive, walk, hike and camp within, for a 100 years. The Park relies on electricity to provide services at a visitor center, a maintenance shop, 50 RV hook-up spots, and four ranger residences. At all of these facilities people are provided with electricity for water, light, food preparation, air conditioning, sanitation and routine park operations. Overton Power District No. 5 is the local utility company providing electricity to customers in the state park facilities.				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

A. McKnight  
 Agency Representative Initiating Request

SHANNON MCKNIGHT 11/29/16  
 Print Name of Agency Representative Initiating Request Date

[Signature]  
 Signature of Agency Head Authorizing Request

ERIC JOHANSON 11/29/16  
 Print Name of Agency Head Authorizing Request Date





**PLEASE NOTE:** In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another Agency or entity has reviewed the information you provided. This signature does not exempt your Agency from any other processes that may be required.

\_\_\_\_\_  
Name of agency or entity who provided information or review:

\_\_\_\_\_  
Representative Providing Review

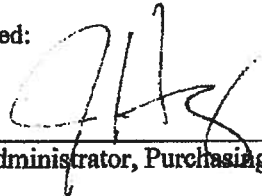
\_\_\_\_\_  
Print Name of Representative Providing Review

\_\_\_\_\_  
Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



\_\_\_\_\_  
Administrator, Purchasing Division or Designee

11-30-2016

\_\_\_\_\_  
Date



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18127**

Agency Name: <b>DETR - REHABILITATION DIVISION</b>	Legal Entity Name: <b>AUTOMATIC DOOR &amp; GLASS CO</b>
Agency Code: <b>901</b>	Contractor Name: <b>AUTOMATIC DOOR &amp; GLASS CO</b>
Appropriation Unit: <b>3253-10</b>	Address: <b>5049 W. Diablo Dr</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89118-6069</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Caecie Best 702-221-4230</b>
	Vendor No.: <b>T27038464</b>
	NV Business ID: <b>NV20121269414</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Business Enterprise Set-Aside</b>

Agency Reference #: **2089-19-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/16/2016**

Anticipated BOE meeting date **10/2016**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **10/31/2018**

Contract term: **1 year and 348 days**

4. Type of contract: **Contract**

Contract description: **Automatic Door**

5. Purpose of contract:

**This is a new contract that provides ongoing repair and maintenance for doors; gates and grills; loading dock equipment and accessories; etc. and associated hardware at existing and new Southern Nevada Business Enterprises of Nevada locations in Clark County, including the three sites at the Hoover Dam.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,500.00**

Other basis for payment: \$90/hour (7am-3:30pm M-F); Overtime: \$135/hour; \$75 charge for calls originating after hours. Hoover Dam trip \$30 and parking. Work will be performed on a work order basis, as needed, invoices will be paid upon acceptance of the work performed by authorized BEN personal with the total contract amount not to exceed \$12,500.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Business Enterprises of Nevada program has various sites that require repair, maintenance and/or replacement of doors. These repairs are required for the health and safety of staff and customers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the time and experience involved in the repair, maintenance and/or replacement of the various types of doors involved.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**



a. List the names of vendors that were solicited to submit proposals (include at least three):

Clark  
Western Door & Gate  
Automatic Door & Glass  
Vortex

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest Cost of qualified vendors

d. Last bid date: 07/26/2016 Anticipated re-bid date: 07/26/2020

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mgassawa	10/14/2016 13:35:16 PM
Division Approval	shendren	11/03/2016 13:16:22 PM
Department Approval	jmcentee	11/09/2016 11:51:22 AM
Contract Manager Approval	vleigh	11/16/2016 07:45:01 AM
Budget Analyst Approval	dstoddar	11/16/2016 15:07:19 PM



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18241**

Agency Name: <b>DETR - REHABILITATION DIVISION</b>	Legal Entity Name: <b>TW VENDING DBA</b>
Agency Code: <b>901</b>	Contractor Name: <b>TW VENDING DBA</b>
Appropriation Unit: <b>3253-10</b>	Address: <b>THREE SQUARE MARKET</b>
Is budget authority available?: <b>Yes</b>	<b>2801 HARVEY ST</b>
If "No" please explain: <b>Not Applicable</b>	City/State/Zip: <b>Hudson, WI 54016-8170</b>
	Contact/Phone: <b>715/386-5700</b>
	Vendor No.: <b>T2703832</b>
	NV Business ID: <b>NV20161318215</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % Business Enterprise Set Aside</b>

Agency Reference #: **2097-20-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/15/2016**

Anticipated BOE meeting date **12/2016**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/31/2017**

Contract term: **1 year and 16 days**

4. Type of contract: **Contract**

Contract description: **3 Square Markets**

5. Purpose of contract:

**This is a new contract to provide monthly credit card servicing, maintenance and online or in-person service for an existing Three Square Market Executive Model Kiosk located at the Nevada Department of Transportation building in Carson City. The vendor will also provide training of the Business Enterprise of Nevada operator and team members on the use and care of the kiosk.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,500.00**

Other basis for payment: Annual License Fee: \$100/Kiosk; Monthly Royalty Fee: \$295/Kiosk; Monthly Back End Fee: \$99/month; Credit Card Processing Fee: 5.5% per monthly Credit Card Transactions; Store Starter Launch Kit: \$199 (one-time fee); payment upon receipt of approved invoicing with the total contract not to exceed \$24,500.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**The BEN program has an ongoing need to service and maintain the existing 3 Square Kiosk at the Carson City NDOT location.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the tools or skills to maintain the equipment.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**





a. List the names of vendors that were solicited to submit proposals (include at least three):

TW Vending dba Three Square Market  
Breakroom Provisions  
365 Smart Shop

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only qualified vendor to respond

d. Last bid date: 09/12/2016 Anticipated re-bid date: 09/01/2017

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmcentee	12/08/2016 16:59:46 PM
Division Approval	jmcentee	12/08/2016 16:59:48 PM
Department Approval	jmcentee	12/08/2016 16:59:51 PM
Contract Manager Approval	vleigh	12/12/2016 14:34:07 PM
Budget Analyst Approval	tgreenam	12/15/2016 07:12:16 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18196**

Agency Name: <b>DETR - REHABILITATION DIVISION</b>	Legal Entity Name: <b>BOARD OF REGENTS-TMCC</b>
Agency Code: <b>901</b>	Contractor Name: <b>BOARD OF REGENTS-TMCC</b>
Appropriation Unit: <b>3265-09</b>	Address: <b>7000 DANDINI BLVD</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89512-3999</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Deb O'Gorman 775-829-9010</b>
	Vendor No.: <b>D35000812</b>
	NV Business ID: <b>Govt. Entity</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>21.30 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	<b>78.70 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **2096-18-REHAB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/21/2016**

Anticipated BOE meeting date **11/2016**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2018**

Contract term: **1 year and 220 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **TMCC-Soft Keys**

5. Purpose of contract:

**This is a new interlocal contract to provide SoftSkills training sessions by the Truckee Meadows Community College (TMCC) in Reno. TMCC will work with eligible clients of the Bureau of Vocational Rehabilitation and Bureau of Services to the Blind and Visually Impaired on their soft work skills to support their efforts in finding and maintaining a jobs.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,360.00**

Other basis for payment: **12 two-week training sessions at \$2,530.00 per session.**

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The contract will provide BVR/BSBVI clients with training by skilled instructors and prepares the clients before interviews by employers for training programs. The clients will receive a completion certificate that will show prospective employers that the clients are prepared for their employment programs.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees are not qualified to teach the skills that are required.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):



Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governmental Entity

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been under multiple contracts with VR/BSBVI since May 2003 and has been providing satisfactory service for the entire time.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mgassawa	11/01/2016 12:03:40 PM
Division Approval	shendren	11/03/2016 13:17:17 PM
Department Approval	jmcentee	11/09/2016 11:51:41 AM
Contract Manager Approval	vleigh	11/18/2016 14:56:29 PM
Budget Analyst Approval	dstoddar	11/21/2016 10:19:45 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18149**

Agency Name: <b>DETR - EMPLOYMENT SECURITY DIVISION</b>	Legal Entity Name: <b>LAS VEGAS CLARK COUNTY URBAN</b>
Agency Code: <b>902</b>	Contractor Name: <b>LAS VEGAS CLARK COUNTY URBAN</b>
Appropriation Unit: <b>4770-12</b>	Address: <b>3575 W. Cheyenne Avenue, #101</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89032</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Kevin Hooks 702-636-3949</b>
	Vendor No.: <b>T27009296</b>
	NV Business ID: <b>NV20031302827</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % Career Enhancement Program</b>

Agency Reference #: **2076-18-ESD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/21/2016**  
Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/01/2017**

Contract term: **253 days**

4. Type of contract: **Contract**

Contract description: **Youth Training**

5. Purpose of contract:

**This is a new contract to provide extended youth training opportunities for 17 qualified candidates and the associated fees for: (4)-Class A Drivers; (1) Class B Driver; (4) Nursing Assistants; (5) Professional Cooks; and (3) Phlebotomy/Laboratory Assistants.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,400.00**

Other basis for payment: **Payment upon receipt of approved invoicing not to exceed \$49,400.**

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Youth training enhances opportunities for success and is pivotal in the Governors Workforce enhancement efforts.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not provide these services.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**





b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 161102**

**Approval Date: 11/01/2016**

c. Why was this contractor chosen in preference to other?

This organization can target and recruit eligible youth and provide training opportunities that might not otherwise be made available.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	09/21/2016 11:54:48 AM
Division Approval	vleigh	11/03/2016 09:49:19 AM
Department Approval	jmcentee	12/08/2016 17:00:32 PM
Contract Manager Approval	vleigh	12/13/2016 16:20:41 PM
Budget Analyst Approval	tgreenam	12/21/2016 09:42:29 AM



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **18097**

Agency Name:	<b>DETR - EMPLOYMENT SECURITY DIVISION</b>	Legal Entity Name:	<b>SOUTHERN NEVADA CHILDREN</b>
Agency Code:	<b>902</b>	Contractor Name:	<b>SOUTHERN NEVADA CHILDREN</b>
Appropriation Unit:	<b>4770-12</b>	Address:	<b>3755 W. Lake Mead Blvd.</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>NORTH LAS VEGAS, NV 89032-4897</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>Monique Harris 702/487-5665</b>
		Vendor No.:	<b>T27026363</b>
		NV Business ID:	<b>NV20071306418</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Career Enhancement Program</b>

Agency Reference #: **#2074-18-ESD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/15/2016**

Anticipated BOE meeting date **10/2016**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/01/2017**

Contract term: **259 days**

4. Type of contract: **Contract**

Contract description: **Training**

5. Purpose of contract:

**This is a new Contract which provides Training opportunities to four (4) student youth through enrollment in the Cosmetology Institute of Las Vegas.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,900.00**

Other basis for payment: \$40,000 for Cosmetology Tuition; \$600 for Registration Fees; \$3,600 for Kit & Books; and \$5,700 for Administrative cost, with the total Contract amount not to exceed \$49,900.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**By providing this training, selected youth participants can benefit from this career training opportunity which may not otherwise be made available.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not provide these training opportunities.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**



b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: null**

**Approval Date: 09/02/2016**

c. Why was this contractor chosen in preference to other?

Sole source

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	09/21/2016 11:51:30 AM
Division Approval	rolso1	11/18/2016 15:47:41 PM
Department Approval	jmcentee	12/08/2016 16:03:57 PM
Contract Manager Approval	vleigh	12/12/2016 14:34:56 PM
Budget Analyst Approval	tgreenam	12/15/2016 07:15:36 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18153**

Agency Name: <b>DETR - ADMINISTRATIVE SERVICES</b>	Legal Entity Name: <b>ePATHUSA</b>
Agency Code: <b>908</b>	Contractor Name: <b>ePATHUSA</b>
Appropriation Unit: <b>3272-26</b>	Address: <b>6600 Westown Parkway, Suite 24</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>West Des Moines, IA 50266</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Seth Reicks 515-309-2073</b>
	Vendor No.: <b></b>
	NV Business ID: <b>PENDING</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2017-2018</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>4.00 %</b>	Fees	<b>0.00 %</b>
<input checked="" type="checkbox"/> Federal Funds	<b>77.00 %</b>	Bonds	<b>0.00 %</b>
Highway Funds	<b>0.00 %</b>	<input checked="" type="checkbox"/> Other funding	<b>19.00 % Career Enhancement Program, Blind Enterprise Program</b>

Agency Reference #: **#2094-18-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/21/2016**  
Anticipated BOE meeting date **11/2016**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **10/31/2017**

Contract term: **343 days**

4. Type of contract: **Contract**

Contract description: **DETR Web-re-design**

5. Purpose of contract:

**This is a new contract to provide a re-design of DETR's Web-Site to accommodate integration of Spanish translation, ADA compliance, and other user enhancements.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,965.00**

Other basis for payment: \$115/hr. labor, standard rate Monday - Friday 9:00 a.m. - 5:00 p.m.); any requested labor after hours/weekends/emergency at \$135/hr.; fixed-fee, (Phase 0 at \$3,000; Phase 1 at \$21,965, (per Phase 1 Task Estimates break-down); Note: Phase 1 estimates do not include any hardware, software licensing, or third party service costs, citing varied option(s) available.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The current DETR Web-Site requires upgrades and enhancements to better serve the population of users; integration of Spanish translation; ADA compliance; as well as other objectives for user enhancements.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Due to projects of a greater critical nature requiring immediate attention, DETR's IT Division is unable to assist at this time.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**





a. List the names of vendors that were solicited to submit proposals (include at least three):

Source 360 Group  
Canyon Creative  
8th Sphere, Inc.  
  
e-PathUSA

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

ePATHUSA was the lowest bidder and provided a good project scope and acceptable answers to the request for services.

d. Last bid date: 07/29/2016 Anticipated re-bid date: 08/01/2017

10. Does the contract contain any IT components? Yes

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

**Vendor Registration is being processed at this time and is expected/required to be complete prior to final approval.**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

**Vendor will secure a Nevada State Business License, which is being processed at this time and is expected/required to be complete prior to final approval.**

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

**Pending issuance of a Nevada State Business License and Vendor Registration which are being processed.**

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	11/09/2016 09:46:54 AM
Division Approval	vleigh	11/09/2016 09:46:57 AM
Department Approval	vleigh	11/09/2016 09:46:59 AM
Contract Manager Approval	vleigh	11/09/2016 09:47:04 AM
DoIT Approval	bbohm	11/10/2016 07:32:43 AM
Budget Analyst Approval	dstoddar	11/21/2016 13:55:07 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18322**

Agency Name: <b>BDC LICENSING BOARDS &amp; COMMISSIONS</b>	Legal Entity Name: <b>Eduloka Ltd</b>
Agency Code: <b>BDC</b>	Contractor Name: <b>Eduloka Ltd</b>
Appropriation Unit: <b>B007 - All Categories</b>	Address: <b>9645 Gateway Drive Suite A</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Reno, NV 89521</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Luke Hermann 775-324-0938</b>
	Vendor No.:
	NV Business ID: <b>NV20101126878</b>

To what State Fiscal Year(s) will the contract be charged? **2017-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Board funds</b>

Agency Reference #: **16-03**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/21/2016**

Anticipated BOE meeting date **01/2017**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/30/2017**

Contract term: **282 days**

4. Type of contract: **Provider Agreement**

Contract description: **Licensing Software**

5. Purpose of contract:

**This is a new contract providing licensing software services for the development of a new licensing system.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$42,000.00**

Other basis for payment: \$42,000 is due in a single payment at the successful completion of the project

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The Board seeks to increase its efficiency and capabilities related to its issuance and renewal of license for Nevada's dentists and dental hygienists.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of knowledge, expertise, and skills.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Oracle  
InLumon  
GL Solutions**



b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: \_\_\_\_\_ Anticipated re-bid date: \_\_\_\_\_

10. Does the contract contain any IT components? **Yes**

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

EduLoka presently serves the Nevada boards of Massage Therapy, Dispensing Opticians, Physical Therapy, and others. All user agencies report that they are satisfied with the software and services.

13. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

**Yes**

16. a. Does the contractor have a current Nevada State Business License (SBL)?

**Yes**

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

**Yes**

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	55443282	12/07/2016 11:19:20 AM
Division Approval	55443282	12/07/2016 11:19:23 AM
Department Approval	55443282	12/07/2016 11:19:28 AM
Contract Manager Approval	55443282	12/07/2016 11:19:32 AM
DoIT Approval	csweeney	12/09/2016 14:13:21 PM
Budget Analyst Approval	dstoddar	12/22/2016 11:42:27 AM





## Nevada State Board of Dental Examiners

6010 S. Rainbow Blvd., Bldg. A, Ste. 1  
Las Vegas, NV 89118  
(702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

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### Memorandum

Date: December 20, 2016

TO: Budget Division and State Board of Examiners

FROM: DEBRA SHAFFER-KUGEL, EXECUTIVE DIRECTOR

RE: Contract (inLumon)

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Attached is the contract with inLumon approved by the Nevada State Board of Dental Examiners on and is to commence on December 1, 2016 retroactive. The reason for delay in the submission of the contract to be considered by the Board of Examiners is the Board was waiting on DoIT for clarification as to whether the contract would require prior approval by their agency before submission. DoIT advised the Board to submit contract and through NEATS they would review.

Thank you in advance for your assistance.

A handwritten signature in black ink, appearing to read "DK", with a long horizontal line extending to the right.

Debra Shaffer-Kugel, Executive Director  
Nevada State Board of Dental Examiners





**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18315**

Agency Name:	<b>BDC LICENSING BOARDS &amp; COMMISSIONS</b>	Legal Entity Name:	The Perkins Company
Agency Code:	<b>BDC</b>	Contractor Name:	<b>The Perkins Company</b>
Appropriation Unit:	<b>B032 - All Categories</b>	Address:	<b>631 North Stephanie Street Suite 202</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>Henderson, NV 89014</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Richard Perkins 7022385286
		Vendor No.:	
		NV Business ID:	NV20081083448

To what State Fiscal Year(s) will the contract be charged? **2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Agency Funds</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/14/2016**

Anticipated BOE meeting date 12/2016

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2017**

Contract term: **197 days**

4. Type of contract: **Contract**

Contract description: **Contract for service**

5. Purpose of contract:

**This is a new contract providing government affairs and lobbying services to the Board of Examiners for Alcohol, Drug and Gambling Counselors starting in December 2016 and continuing through the 2017 Legislative Session**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,000.00**

Payment for services will be made at the rate of \$5,000.00 per month

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The Board requires legislative and government affairs services, including, consultation and reporting through the 2017 Legislative Session**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of expertise and ability to attend daily Legislative Session meetings and hearings**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):



Zev Kaplan  
Mistry Grimmer, the Ferraro Group  
Jeanette Belz, J.K. Belz & Associates  
Rocky Finseth, Carrar Nevada

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Experience and cost

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	anders7	12/05/2016 11:59:17 AM
Division Approval	anders7	12/05/2016 11:59:20 AM
Department Approval	anders7	12/05/2016 11:59:23 AM
Contract Manager Approval	anders7	12/09/2016 15:05:16 PM
Budget Analyst Approval	dstoddar	12/14/2016 09:15:13 AM



**AGENDA ITEM 13:  
INFROMATION ITEM- REPORT**



Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 16, 2016  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Katrina Nielsen, Budget Analyst *Katrina Nielsen*  
Governor's Finance Office, Budget Division  
Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners' meeting.

**GOVERNOR'S FINANCE OFFICE - BUDGET DIVISION**

Agenda Item Write-up:

Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the TORT Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of December 16, 2016.

Additional Information:

The TORT Claim Fund is the State Treasury Fund for Insurance Premiums. The Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency supplement funding for eligible agencies within statutory authority.

Below is the available balance for each account.

TORT Claim Fund	\$ 7,077,555.67
Statutory Contingency Account	\$ 1,337,160.74
Stale Claims Account	\$ 1,692,658.01
Emergency Account	\$ 279,841.00
Disaster Relief Account	\$ 6,738,066.72
IFC Unrestricted Contingency Fund General Fund	\$10,192,095.37

IFC Unrestricted Contingency Highway Fund	\$ 1,676,832.35
IFC Restricted Contingency Fund General Fund	\$ 3,429,834.00
IFC Restricted Contingency Highway Fund	\$15,689,332.00

Statutory Authority:

NRS 331.187, 353.264, 353.263, 353.2735, 353.268

REVIEWED: <u>SD</u>
INFO ITEM: _____



**BA 1348 TORT Claim Fund  
NRS 331.187  
FY 2017 (as of December 16, 2016)**

Beginning Cash	4,012,011.00	
Insurance Premiums - A	287,842.90	
Insurance Premiums	3,921,784.31	
Loan	5,000.00	
<b>Total Revenue</b>		<b>\$ 8,226,638.21</b>

Paid Claims:

Attorney General's Office	(470,391.81)	
Carson City	(436,046.26)	
Las Vegas	(37,644.47)	
<b>Payments</b>		<b>\$ (944,082.54)</b>
<b>Account Balance</b>		<b>\$ 7,282,555.67</b>

Claims Submitted for Payment:

<b>Submitted for Payment</b>		<b>\$ -</b>
<b>Account Balance</b>		<b>\$ 7,282,555.67</b>

Pending Claims:

Attorney General's Office	205,000.00	
<b>Total Pending Claims</b>		<b>\$ 205,000.00</b>
<b>Account Balance</b>		<b>\$ 7,077,555.67</b>

**BA 4892 Statutory Contingency Account  
NRS 353.264  
FY 2017 (as of December 16, 2016)**

Beginning Cash	1,708,043.00	
Settlement Ins. Co. of the State of Pennsylvania Re: SF Busing	300,000.00	
Transfer From Treasurer	3,420.00	
		<b>Total Revenue</b>
		<b>\$ 2,011,463.00</b>

Paid Claims:

James M Grady (Inmate litigations)	(4,240.00)
James M Grady (White Pine Inmate Ellingson Investigation)	(4,640.00)
James M Grady (White Pine Inmate Ellingson Investigation)	(1,120.00)
White Pine County (White Pine Inmate Ellingson)	(165.00)
Dickinson Wright - outside counsel	(180.00)
Dickinson Wright - outside counsel	(210.00)
Bancroft (Education Savings Duncan)	(125,000.00)
Bancroft (Education Savings Lopez)	(125,000.00)
Linda A. Davies	(1,197.57)
Post Conviction Stale Claims	(900.00)

	<b>Payments</b>	\$ (262,652.57)
	<b>Account Balance</b>	<b>\$ 1,748,810.43</b>

Claims Submitted for Payment:

James M Grady (White Pine Inmate Ellingson Investigation)	(640.00)
Outside Legal Counsel - Dickinson Wright	(1,890.00)
Post Conviction Stale Claims	(3,356.10)
Post Conviction Stale Claims	(26,981.00)
Post Conviction Stale Claims	(15,688.68)
Post Conviction Stale Claims	(5,017.51)
Post Conviction Stale Claims	(30,255.05)
DCFS Interstate Compact	(3,871.54)
Post Conviction Stale Claims	(73,949.81)

	<b>Submitted for Payment</b>	\$ (161,649.69)
	<b>Account Balance</b>	<b>\$ 1,587,160.74</b>

Pending Claims:

Outside Legal Counsel - Bancroft for ESA	(250,000.00)
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	<b>Total Pending Claims</b>	\$ (250,000.00)
	<b>Account Balance</b>	<b>\$ 1,337,160.74</b>

**BA 4888 State Claims Account  
NRS 353.264  
FY 2017 (as of December 16, 2016)**

Beginning Cash		1,983,723.00	
	<b>Total Revenue</b>		<b>\$ 1,983,723.00</b>

Paid Claims:

Board of Examiner's		(6,409.74)
Governor's Office		(36.72)
Attorney General's Office		(48,884.21)
Department of Corrections		(70,191.76)
Department of Taxation		(634.06)
Department of Education		(62,541.99)
Department of Health & Human Services		(69,593.53)
Department of Public Safety		(952.12)
Public Defender		(705.00)
University of Nevada Reno		(30,945.48)
Department of Employment, Rehabilitation and Training		(170.38)

	Payments	\$ (291,064.99)
	<b>Account Balance</b>	<b>\$ 1,692,658.01</b>

Claims Submitted for Payment:

	Submitted for Payment	\$ -
	<b>Account Balance</b>	<b>\$ 1,692,658.01</b>

Pending Claims :

	Total Pending Claims	\$ -
	<b>Estimated Account Balance - Including all Claims</b>	<b>\$ 1,692,658.01</b>

**BA 4889 Emergency Fund  
NRS 353.263  
FY 2017 (as of December 16, 2016)**

Beginning Cash		279,841.00	
	<b>Total Revenue</b>		<b>\$ 279,841.00</b>
	<u>Paid Claims:</u>		
Total paid		-	
		_____	
	Payments	\$	-
	<b>Account Balance</b>		<b>\$ 279,841.00</b>
	<u>Claims Submitted for Payment:</u>		
		-	
		_____	
	Total Submitted Payments	\$	-
	<b>Account Balance</b>		<b>\$ 279,841.00</b>
	<u>Pending Claims</u>		
		-	
		_____	
	Total Pending Claims	\$	-
	<b>Estimated Account Balance - Including all Claims</b>		<b>\$ 279,841.00</b>

**BA 1335 Disaster Relief Account  
NRS 353.2735  
FY 2017 (as of December 16, 2016)**

Beginning Cash	6,726,139.00	
Treasurer's Interest	11,927.72	
		<b>\$ 6,738,066.72</b>
	<b>Total Revenue</b>	
	<b>Paid Claims:</b>	
Total paid	-	
	<b>Payments</b>	\$ -
	<b>Account Balance</b>	<b>\$ 6,738,066.72</b>
	<b>Claims Submitted for Payment:</b>	
	-	
	<b>Submitted for Payment</b>	\$ -
	<b>Account Balance</b>	<b>\$ 6,738,066.72</b>
	<b>Pending Claims :</b>	
City of Carlin - Noticed 11/6/15 from DEM - no cost yet		
	-	
	<b>Total Pending Claims</b>	\$ -
	<b>Estimated Account Balance - Including all Claims</b>	<b>\$ 6,738,066.72</b>

**IFC Contingency Fund Unrestricted  
NRS 353.268  
FY 2017 (as of December 14, 2016 Meeting agenda)**

***Unrestricted General Fund***

Beginning Cash	12,807,461.96	
Reversion to IFC	62,714.00	
<b>Total Revenue</b>		<b>\$ 12,870,175.96</b>

Paid Claims:

Department of Corrections - Florence McClure Women's Correctional	(542,287.00)	
Meeting Costs	(22,943.59)	
<b>Payments</b>		<b>\$ (565,230.59)</b>
<b>Account Balance</b>		<b>\$ 12,304,945.37</b>

Pending Claims December 14, 2016 Meeting:

Department of Administration - Public Works Division - NSHE	(824,735.00)	
Department of Public Safety - Nevada Highway Patrol	(105,670.00)	
Department of Conservation and Natural Resources	(1,182,445.00)	
<b>Total Pending</b>		<b>\$ (2,112,850.00)</b>
<b>Account Balance</b>		<b>\$ 10,192,095.37</b>

***Unrestricted Highway Fund***

Beginning Cash	1,676,832.35	
<b>Total Revenue</b>		<b>\$ 1,676,832.35</b>

Paid Claims:

	-	
<b>Payments</b>		<b>\$ -</b>
<b>Account Balance</b>		<b>\$ 1,676,832.35</b>

**IFC Contingency Fund Restricted**  
**NRS 353.268**  
**FY 2017 (as of December 14, 2016 Meeting agenda)**

**Restricted General Fund**

Beginning Cash:

Office of Economic Development - Unmanned Aerial Vehicle Program	692,000.00
Office of Economic Development - Train Employees Now	500,000.00
Department of Health and Human Services - Aging and Disability Services - Autism	2,205,506.00
Department of Corrections - 55 Protective Service Positions	3,062,977.00
University of Nevada Medical School, Las Vegas Start Up Costs	12,467,702.00
University of Nevada School of Medicine Expansion of Medical Education	1,999,568.00
Department of Education - Social Worker Program	11,188,800.00

<b>Total Revenue</b>	<b>\$ 32,116,553.00</b>
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Paid Claims:

NHSE - University of Nevada, Las Vegas School of Medicine - 10/21/15	(12,467,702.00)
NHSE - University of Nevada School of Medicine - 12/21/15	(1,999,568.00)
NDE - Social Worker Program	(11,188,800.00)
DOC - Protective Service Positions - 4/14/16	(3,030,649.00)

Payments	\$ (28,686,719.00)
<b>Account Balance</b>	<b>\$ 3,429,834.00</b>

Pending Claims December 14, 2016 Meeting:

Total Pending	\$ -
<b>Account Balance</b>	<b>\$ 3,429,834.00</b>

**Restricted Highway Fund**

Beginning Cash:

Beginning Balance	1,601,832.00
Department of Motor Vehicles - System Modernization Project	14,087,500.00

<b>Total Revenue</b>	<b>\$ 15,689,332.00</b>
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Paid Claims:

Payments	\$ -
<b>Account Balance</b>	<b>\$ 15,689,332.00</b>

Pending Claims December 14, 2016 Meeting:

Total Pending	\$ -
<b>Account Balance</b>	<b>\$ 15,689,332.00</b>

